

SPECIAL COUNCIL MEETING

December 1, 2021

A Special Meeting of the St. Clair Borough Council was held on Wednesday, December 1, 2021, in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair. The meeting was to begin at 6:00 pm.

Answering the roll call were council persons: Cheryl Dempsey, Anthony Klazas, and William Dempsey. Councilpersons Thomas Adamchick, Joann Brennan, Thomas Dempsey, John Houseknecht and Mayor Richard Tomko were absent.

In attendance included Treasurer Carol Sutzko and Roland Price.

Due the attendance of only 3 council persons, a quorum could not be held; therefore, the meeting had to be cancelled.

Roland Price
Borough Secretary

December 1, 2021 Agenda

December 1 2021 St. Clair Borough Budget Meeting

PUBLIC COMMENT

Borough Council will review the final preparation of the 2022-Fiscal Budget for the Borough of St. Clair.

Adjournment

DECEMBER COUNCIL MEETING**December 7, 2021**

The December council meeting of the St. Clair Borough Council was held on Tuesday, December 7, 2021, in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 6:30 pm.

Answering the roll call were council persons: Thomas Adamchick, Joann Brennan, Cheryl Dempsey, Thomas Dempsey (via telephone), John Houseknecht, Anthony Klazas, William Dempsey, and Mayor Richard Tomko.

In attendance included Treasurer Carol Sutzko, Edward Brennan, Esq, Brian Baldwin, P.E, and Jessica Knapp-Pottsville Republican Herald.

Pledge of Allegiance

Councilwoman Joann Brennan read the council prayer.

Copies of the minutes of the previous council meetings have been given to borough council members and Mayor Tomko. Are there any errors or corrections? The minutes stand approved.

PUBLIC COMMENT

No Public Comment

MAYOR'S REPORT

1 - Now that the Holiday Season is upon us, residents are asked to use designated drivers if they anticipate consuming alcoholic beverages to celebrate the holidays. Drivers are also urged not to text while driving.

2 - Residents are urged to collect packages delivered to their homes as soon as possible. Porch thieves appear during the holiday season.

3 - I urge all residents to be vaccinated to obtain the booster shot. News broadcasts tell us of a rise in cases of the virus.

4 - Many thanks are extended to Holy Apostles Episcopal Church for providing Thanksgiving dinners to those who were alone and to senior citizens so that they could partake of a traditional Thanksgiving holiday meal.

5 – I want to take this opportunity to thank Mr. John Houseknecht for his years of service as a councilman and as Vice President of the Borough Council. John has been active in civic and religious endeavors for many years. He has carried out his obligations to the people of St. Clair with fortitude and dedication. The Houseknecht family is an old St. Clair family and two members of John's family made the supreme sacrifice during World War II in the defense of our country. Again, I say "thank you" to John for your service to the Borough of St. Clair.

6 – I would also wish to record in the annals of this Borough that a very good friend of mine and a long-time councilman who served as Vice President and President of Borough Council, Mr. George W. Wolff, passed away during the month of October.

George came to council with no political agenda, no personal agendas, and certainly no axes to grind. He served the people of St. Clair because he loved this town. The votes he cast, whether easy or difficult, were in the best interests of the people of St. Clair. He served his country, his town, and his church to the utmost of his ability. He will be missed by many people.

7 - On behalf of the Borough Council, Borough officials and employees, I want to wish everyone a Merry Christmas and a happy, healthy, and safe New Year!

On a motion made by Klazas, seconded by C. Dempsey, to accept the report; approved.

SOLICITOR'S REPORT

On a motion made by Houseknecht, seconded by C. Dempsey, to accept the report; approved.

Solicitor Brennan updated council on the conservership list. In regard to 21 Pike Street, Solicitor Brennan did talk to Attorney Kent Watkins on the issue. Service will be attempted on the administrator of the estate, who is in a nursing home. The Petition to place 21 Pike Street was filed today. The petition to file a conservership on S. Front Street, the Halsey property, will be filed within the next few days.

Solicitor Brennan requested an executive session to discuss personnel matters and worker's compensation litigation.

ENGINEER'S REPORT

On a motion made by Houseknecht, seconded by C. Dempsey, to accept the engineer's report; approved.

DEPARTMENTAL REPORTS

STREET DEPARTMENT REPORT

On a motion made by Houseknecht, seconded by Adamchick, borough council unanimously approved the report and it was made part of the minutes by reference.

ELECTRIC LIGHT DEPARTMENT REPORT

On a motion made by Klazas, seconded by C. Dempsey, borough council unanimously approved the report and it was made part of the minutes by reference.

TREASURER'S REPORT

On a motion made by Adamchick, seconded by C. Dempsey, borough council unanimously approved the report and it was made part of the minutes by reference.

TAX COLLECTOR'S REPORT

On a motion made by Houseknecht, seconded by Adamchick, borough council unanimously approved the report and it was made part of the minutes by reference.

POLICE DEPARTMENT

On a motion made by Klazas, seconded by C. Dempsey, borough council unanimously approved the report and it was made part of the minutes by reference.

ZONING DEPARTMENT – No Report**FIRE DEPARTMENT REPORT**

On a motion made by Brennan, seconded by C. Dempsey, the report was unanimously approved by Borough Council and it was made part of the minutes by reference.

On a motion made by Klazas, seconded by Adamchick, to authorize the purchase of Class A uniforms for the 3-fire chiefs in the amount of \$1,095.00; approved.

CODE OFFICERS REPORT

On a motion made by Houseknecht, seconded by Adamchick, the report was unanimously approved by Council and it was made part of the minutes by reference.

COMMUNICATIONS**OLD BUSINESS**

On a motion made by C. Dempsey, seconded by Klazas, that effective January 1, 2022, the Electric Light Department security deposit system be replaced with a nonrefundable processing fee of \$100.00; approved.

NEW BUSINESS

On a motion made by Houseknecht, seconded by Adamchick, to adopt the following resolution setting the tax rate at 5 mills; approved.

A RESOLUTION OF THE BOROUGH OF ST. CLAIR, SCHUYLKILL COUNTY,

COMMONWEALTH OF PENNSYLVANIA, FIXING THE TAX RATE FOR THE YEAR 2022

NOW, THEREFORE, BE IT RESOLVED by the Borough of St. Clair, County of Schuylkill, Pennsylvania:

THAT a tax be and the same is hereby levied on all real property within St. Clair Borough subject to taxation for the fiscal year 2022 as follows:

SECTION 1. Tax rate for general purposes, the sum of 5.00 mills on each dollar of assessed valuation, or the sum of \$5.00 on each one hundred dollars of assessed valuation.

SECTION 2. All other municipal tax rates are to remain unchanged.

SECTION 3. That any resolution, or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution.

DULY ADOPTED the 7th day of December, 2021 by the Council of the Borough of St. Clair, Schuylkill County, Pennsylvania, in lawful session duly assembled.

Council President Dempsey called an executive session of council to discuss personnel issues and worker's compensation litigation at 6:52 pm.

The executive session adjourned at 7:09 pm.

Solicitor Brennan respectfully requests council retain Attorney William Burke as special counsel for administrative hearings. The motion was made by Houseknecht, seconded by Adamchick; **A ROLL CALL VOTE WAS TAKEN WITH THE FOLLOWING RESULTS: ADAMCHICK-YES, BRENNAN-YES, C. DEMPSEY-YES, T. DEMPSEY-YES, HOUSEKNECHT-YES, KLAZAS – YES and W. DEMPSEY-YES.** The motion was approved.

On a motion made by C. Dempsey, seconded by Adamchick, to authorize the Borough Secretary to advertise the amendment to Ordinance Number 413 increasing the electric power rate by 2 cents:

A ROLL CALL VOTE WAS TAKEN WITH THE FOLLOWING RESULTS: ADAMCHICK-YES, BRENNAN- YES, C. DEMPSEY-YES, T. DEMPSEY-YES, HOUSEKNECHT-YES, KLAZAS – YES and W. DEMPSEY-YES. The motion was approved.

On a motion made by Brennan, seconded by Klazas, to increase the garbage collection fee schedule by \$2.00 per month per residential and commercial accounts: **A ROLL CALL VOTE WAS TAKEN WITH THE**

FOLLOWING RESULTS: ADAMCHICK-YES, BRENNAN- YES, C. DEMPSEY-YES, T. DEMPSEY-YES, HOUSEKNECHT-YES, KLAZAS – YES and W. DEMPSEY-YES. The motion was approved.

On a motion made by Klazas, seconded by C. Dempsey, to tentatively adopt the 2022-budget: A ROLL CALL VOTE WAS TAKEN WITH THE FOLLOWING RESULTS: ADAMCHICK-YES, BRENNAN- YES, C. DEMPSEY-YES, T. DEMPSEY-YES, HOUSEKNECHT-YES, KLAZAS – YES and W. DEMPSEY-YES. The motion was approved.

On a motion made by Klazas, seconded by Adamchick; to adopt the Cyber Security Resolution; approved.

Announce, the St. Clair Borough Council will hold a Special Council meeting on Tuesday, December 21, 2021, beginning at 6:00. The purpose of the meeting is to adopt the 2022-budget and to adopt the amended electric power ordinance increase, and to conduct any other business on the agenda.

Please note, for your review, at the end of the agenda is the 2022 Council Meeting dates and the listing of members on various boards and authorities whose term of office expire at the end of December. The reorganization of Borough Council and the January Council Meeting will be held on Monday, January 3, 2022 beginning at 6:30 pm. Newly elected council members are reminded that a Certificate of Residency must be notarized and returned to the Borough Secretary prior to or at the January 3, 2022 Council Meeting.

On a motion made by Houseknecht, seconded by C. Dempsey, to place 26 S. Front Street under the conservership program; approved.

On a motion made by Houseknecht, seconded by C. Dempsey, to pay all bills and claims properly approved by council; approved.

On a motion made by Houseknecht, seconded by C. Dempsey, to adjourn the meeting at 7:14 pm; approved.

**Roland Price
Borough Secretary**

December 7, 2021 Agenda

December St. Clair Borough Council Meeting

Roll Call

Pledge of Allegiance.

Council Prayer

Copies of the minutes of the previous council meetings have been given to borough council members and Mayor Tomko, are there any errors or corrections? If not, they stand approved.

PUBLIC COMMENT

Mayor's Report

Solicitor's Report

- Present an update on the Conservership program
- An executive session is requested to discuss workers Compensation litigation and personnel issues.

Engineer's Report

Departmental Reports

Street Department Report

Electric Light Department

Treasurer's Report

Tax Collector's Report

Tax Collector's Report to November 30, 2021.

Occupational	\$	6.93
Per Capita Tax	\$	33.00
Real Estate Tax	\$	934.81

Total amount collected \$974.74

Respectfully submitted William Umbenhaur Tax Collector.

Police Department Report

Zoning Officer's Report

Fire Chief's Report

Code Official Report

COMMUNICATIONS

OLD BUSINESS

Accept a motion that effective January 1, 2022, the Electric Light Department security deposit system be replaced with a nonrefundable processing fee of \$100.00.

New Business

Accept a motion to authorize Council President Dempsey to sign the Next Era Capacity Agreement.

Accept a motion to adopt the following resolution setting the tax rate at 5 mills.

A RESOLUTION OF THE BOROUGH OF ST. CLAIR, SCHUYLKILL COUNTY, COMMONWEALTH OF PENNSYLVANIA, FIXING THE TAX RATE FOR THE YEAR 2022

NOW, THEREFORE, BE IT RESOLVED by the Borough of St. Clair, County of Schuylkill, Pennsylvania:

THAT a tax be and the same is hereby levied on all real property within St. Clair

Borough subject to taxation for the fiscal year 2022 as follows:

SECTION 1. Tax rate for general purposes, the sum of 5.00 mills on each dollar of assessed valuation, or the sum of \$5.00 on each one hundred dollars of assessed valuation.

SECTION 2. All other municipal tax rates are to remain unchanged.

SECTION 3. That any resolution, or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution.

DULY ADOPTED the 7th day of December, 2021 by the Council of the Borough of St. Clair,
Schuylkill County, Pennsylvania, in lawful session duly assembled.

Accept a motion to increase the garbage collection fee schedule by \$2.00 per month per residential and commercial accounts.

Accept a motion to authorize the Borough Secretary to advertise the amendment to Ordinance Number 413 increasing the electric power rate by .0175 cents.

Accept a motion to tentatively adopt the 2022-budget.

Accept a motion to adopt the Cyber Security Resolution (attached to the agenda by reference)

Announce, the St. Clair Borough Council will hold a Special Council meeting on Tuesday, December 21, 2021, beginning at 6:00. The purpose of the meeting is to adopt the 2022-budget and to adopt the amended electric power ordinance increase, and to conduct any other business on the agenda.

Please note, for your review, at the end of the agenda is the 2022 Council Meeting dates and the listing of members on various boards and authorities whose term of office expire at the end of December. The reorganization of Borough Council and the January Council Meeting will be held on Monday, January 3, 2022 beginning at 6:30 pm. Newly elected council members are reminded that a Certificate of Residency must be notarized and returned to the Borough Secretary prior to or at the January 3, 2022 Council Meeting.

Executive Session-if needed

Accept a motion to pay all bills and claims properly approved by council.

Accept a motion to adjourn

Listing of Board Members or Authorities whose terms expire December 31, 2021.

**Zoning Hearing Board – Robert Naradko
Planning Commission – Charles Premich
Recreation Commission – Vacancy**

Police Civil Service Commission – William Sutzko
School Crossing Guard Agency – Sharon Stednitz
Sewer Authority – Tony Petrozino and Charles Weber

SPECIAL COUNCIL MEETING

December 21, 2021

A Special Meeting of the St. Clair Borough Council was held on Tuesday, December 21, 2021, in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 6:00 pm.

Answering the roll call were council persons: Thomas Adamchick, Cheryl Dempsey, Thomas Dempsey (via telephone), John Houseknecht, Anthony Klazas, William Dempsey, and Mayor Richard Tomko. Councilwoman Joann Brennan was absent.

In attendance included Treasurer Carol Sutzko and Roland Price.

Pledge of Allegiance

Councilman Anthony Klazas read the council prayer.

PUBLIC COMMENT

No Public Comment

On a motion made by T. Dempsey, seconded by C. Dempsey, to amend Ordinance Number 413 increasing the electric power rate by 2 cents effective for the January usage for the February billing period. A ROLL CALL VOTE WAS TAKEN WITH THE FOLLOWING RESULTS: ADAMCHICK-YES, C. DEMPSEY-YES, T. DEMPSEY-YES, HOUSEKNECHT-YES, KLAZAS – YES and W. DEMPSEY-YES. The motion was approved.

On a motion made by Klazas, seconded by Adamchick to adopt the 2022-fiscal budget; approved.

After discussion, council adopted a covid-19 policy regarding sick time usage for full-time employees. The borough will provide 10 working days of coverage. After that time period, the employees must use their own sick time.

On a motion made by T. Dempsey, seconded by Houseknecht, to authorize Council President Dempsey to sign the agreement with One Solve for Code Red Alerts in the amount of \$2,856.00; approved.

On a motion made by Houseknecht, seconded by T. Dempsey, to adjourn the meeting; approved.

Roland Price
Borough Secretary

Special Council Meeting
December 21, 2021 Agenda

Call to Order

Roll Call

Pledge of Allegiance.

Council Prayer

Council President Dempsey states the purpose of the meeting will be to adopt the 2022-fiscal budget, amend Ordinance Number 413 increasing the electric power rate by 2 cents and to conduct other general business.

PUBLIC COMMENT

Accept a motion to amend Ordinance Number 413 increasing the electric power rate by 2 cents effective for the January usage for the February billing period.

Roll Call Vote

Accept a motion to adopt the 2022-fiscal budget.

Discuss the COVID 19 Borough policy.

Authorize Council President Dempsey to sign the agreement with One solve for Code Red Alerts in the amount of \$2,856

Executive session to discuss personnel issues.

The reorganization of Borough Council and the January Council Meeting will be held on Monday, January 3, 2022 beginning at 6:30 pm.

Motion for adjournment

**BOROUGH OF ST. CLAIR
16 S. THIRD ST.
ST. CLAIR, PA 17970**

(570) 429-0640

FAX (570) 429-2829

2022 COUNCIL MEETING SCHEDULE

The following is a list of St. Clair Borough Council meeting dates for 2022. The meetings will be held in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair, PA 17970. All meetings will begin at 6:30 pm except where noted.

January 3	Monday	Reorganization and Monthly Council Meeting
January 27	Thursday	Special Council Meeting to review Issues and Finance
February 1	Tuesday	Monthly Council Meeting
February 24	Thursday	Special Council Meeting to review Issues and Finance
March 1	Tuesday	Monthly Council Meeting
March 31	Thursday	Special Council Meeting to review Issues and Finance
April 5	Tuesday	Monthly Council Meeting
April 28	Thursday	Special Council Meeting to review Issues and Finance
May 3	Tuesday	Monthly Council Meeting
June 2	Thursday	Special Council Meeting to review Issues and Finance
June 7	Tuesday	Monthly Council Meeting
June 30	Thursday	Special Council Meeting to review Issues and Finance
July 5	Tuesday	Monthly Council Meeting
July 28	Thursday	Special Council Meeting to review Issues and Finance
August 2	Tuesday	Monthly Council Meeting
September 1	Thursday	Special Council Meeting to review Issues and Finance
September 6	Tuesday	Monthly Council Meeting
September 29	Thursday	Special Council Meeting to review Issues and Finance
October 4	Tuesday	Monthly Council Meeting
October 25	Tuesday	Special Council meeting to begin the 2023 budget preparation. The meeting begins at 6:00 pm.
October 26	Wednesday	Special Council meeting for budget preparation. The meeting begins at 6:00 pm.
October 27	Thursday	Special Council Meeting to review Issues and Finance
November 1	Tuesday	Monthly Council Meeting
December 1	Thursday	Special Council Meeting to review Issues and Finance
December 6	Tuesday	Monthly Council Meeting
December 29	Thursday	Special Council Meeting to review Issues and Finance

Any person attending a council meeting with a disability requiring special accommodations should notify Roland Price, Borough Secretary at (570) 429-0640, as early as possible. Please no later than three days prior to the meeting. St. Clair Borough will make every effort to provide a reasonable accommodation.

Cyber Security Policy Resolution

Be it resolved this 7th day of December 2021, that the Borough Council of the Borough of St. Clair hereby adopts the Cyber Insurance recommendations to be in compliance with the Cyber Security Insurance carrier renewal requirements.

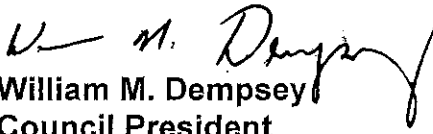
In a day where cybersecurity is a major threat, it is important to be cautious. I wanted to remind all employees of the Borough of St. Clair to be observant and cautious when it comes to email.

Email security is not only the department heads responsibility; it is the responsibility of any employee who utilizes the system.

Here are some safety tips to keep in mind to protect each department's cyber infrastructure.

- Change your password often.
 - Use strong passwords. Never use a password that contains "password" or "letmein".
 - Use a different password for each of your accounts. If you use the same password for your bank account as you do for your email account, you become much more vulnerable to data theft.
 - Don't open an attachment unless you know who it is from & are expecting it.
 - Be cautious about email messages that instruct you to enable macros before downloading Word or Excel attachments.
 - Use anti-virus software on your local machine, and make sure it's kept up-to-date with the latest virus definitions.
 - If you receive an attachment from someone you don't know, don't open it. Delete it immediately.
 - Learn how to recognize phishing
 - Messages that contain threats to shut your account down
 - Requests for personal information such as passwords or Social Security numbers
 - Words like "Urgent" - false sense of urgency
 - Forged email addresses
 - Poor writing or bad grammar
 - Have your mouse over links before you click on them to see if the URL looks legitimate.
 - Instead of clicking on links, open a new browser and manually type in the address.
 - Don't give your email address to sites you don't trust.
 - Don't post your email address to public websites or forums.
- Spammers often scan these sites for email addresses.

- Don't click the "Unsubscribe" link in a spam email. It would only let the spammer know your address is legitimate, which could lead to you receiving more spam.
- Understand that reputable businesses will never ask for personal information via email.
- Don't send personal information in an email message.
- If the email sender looks familiar but the email seems odd, always look at the address the email is sent from because often times senders could mimic an in-house employee.
- Don't reply to spam. Be aware that if you reply to a spam email, your reply most-likely will not go back to the original spammer because the FROM header in the spam message will most-likely be forged.
- Don't share passwords.
- Do not forward emails that look suspicious
- Be sure to log out.


William M. Dempsey
Council President
St. Clair Brought

Attest: 
Roland Price
Borough Secretary

Borough of St. Clair
Monthly Expenses - Electric Light
November 2021

Name	Amount
Ordinary Income/Expense	
Expense	
7401.00 · Electric Light	
7409300 · Rental Expense	
Dempsey Uniform & Linen Supply	193.64
St. Clair Borough General Fund	12,000.00
Total 7409300 · Rental Expense	12,193.64
7442210 · Office Supplies	
Postmaster - Pottsville	916.01
Total 7442210 · Office Supplies	916.01
7442220 · Electrical Materials & Supplies	
Anixter Inc.	119.11
Fromm Electric	10.40
Total 7442220 · Electrical Materials & Supplies	129.51
7442231 · Gasoline & Oil	
Wex Bank	310.54
Wex Bank	527.29
Total 7442231 · Gasoline & Oil	837.83
7442260 · Minor Equipment	
Anixter Inc.	148.05
Total 7442260 · Minor Equipment	148.05
7442321 · Telephone	
ImagEze	176.62
AT&T Mobility	69.34
Total 7442321 · Telephone	245.96
7442361 · AMP - Ohio	
Amp	126,872.18
Total 7442361 · AMP - Ohio	126,872.18
7442370 · Maintenance & Repairs	
Utility Engineers, PC	120.00
Total 7442370 · Maintenance & Repairs	120.00
7442372 · Technology/Computer Expenses	
Service Access & Management, Inc.	1,275.00
Computer Visionaries Inc.	315.00
Sewer Authority Reimbursement	-150.00
Total 7442372 · Technology/Computer Expenses	1,440.00
7442374 · Vehicle Maintenance & Repairs	
St. Clair Auto Supply	90.94
Total 7442374 · Vehicle Maintenance & Repairs	90.94
Total 7401.00 · Electric Light	142,994.12
Total Expense	142,994.12

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Borough of St. Clair
Monthly Expenses - General Fund

November 2021

Name	Amount
Ordinary Income/Expense	
Expense	
Administration Department	
400.420 · Assoc Dues & Expenses	
NEPA	275.00
PenTeleData	125.95
Total 400.420 · Assoc Dues & Expenses	400.95
402.455 · Financial Administration	
Refund	-3,714.00
St. Clair & Associates, P.C.	793.90
Total 402.455 · Financial Administration	-2,920.10
402.460 · Bank Fee	
	5.50
Total 402.460 · Bank Fee	5.50
404.130 · Solicitor	
Atty. Edward Brennan	309.00
Total 404.130 · Solicitor	309.00
404.310 · Legal Expenses	
Atty. Edward Brennan	4,938.89
Total 404.310 · Legal Expenses	4,938.89
406.200 · Materials and Supplies Expenses	
Refund	-116.09
Fraser Advanced Information Systems	49.00
Quill.com	114.31
Total 406.200 · Materials and Supplies Expenses	47.22
406.260 · Minor Equipment	
Lowes Business Account	123.46
Total 406.260 · Minor Equipment	123.46
406.340 · Advertising Expenses	
	-369.60
Total 406.340 · Advertising Expenses	-369.60
406.380 · Equipment Rental Expense	
AT&T Mobility	57.35
Total 406.380 · Equipment Rental Expense	57.35
Total Administration Department	2,592.67
Health & Sanitation Department	
427.370 · Vehicle Maint & Repairs	
Minersville Auto Parts Inc	91.77
Total 427.370 · Vehicle Maint & Repairs	91.77
Total Health & Sanitation Department	91.77
Miscellaneous Department	
484.354 · Workers' Compensation	
State Workers' Insurance Fund	822.00
Seltzer Insurance Agency	400.00
Total 484.354 · Workers' Compensation	1,022.00

Borough of St. Clair
Monthly Expenses - General Fund

November 2021

Name	Amount
486.100 • Industrial Med	
HealthWorks Billing Office	466.50
Total 486.100 • Industrial Med	466.50
Total Miscellaneous Department	1,488.50
Planning & Zoning Department	
413.121 • Code Enforcement	
LDC Codes Company	2,100.00
Michelle Brestowski	2,365.68
Total 413.121 • Code Enforcement	4,465.68
Total Planning & Zoning Department	4,465.68
Police Protection Department	
410.141 • Special Police	
W. Dempsey	174.00
Total 410.141 • Special Police	174.00
410.160 • Pension Fund Contribution	
MRT/St. Clair Borough Police Pension Fund	587.11
Total 410.160 • Pension Fund Contribution	587.11
410.191 • Uniform Expense	
Witmer Public Safety Group, Inc	29.99
Total 410.191 • Uniform Expense	29.99
410.231 • Gasoline & Oil Expense	
Wex Bank	878.11
Total 410.231 • Gasoline & Oil Expense	878.11
410.321 • Telephone	
Telesystem	524.89
Verizon Wireless	80.02
Total 410.321 • Telephone	604.91
Total Police Protection Department	2,274.12
403.00 • Tax Collection Department	
403.110 • Tax Collector Commissions	
Umbenhaur Tax Coll, William	266.67
Total 403.110 • Tax Collector Commissions	266.67
Total 403.00 • Tax Collection Department	266.67
409.00 • Borough Buildings Department	
409.200 • Materials and Supplies Expenses	
Lowes Business Account	60.35
Zee Medical Service Co.	140.21
Crystal & Belmont Springs	31.93
Total 409.200 • Materials and Supplies Expenses	232.49
409.250 • Maintenance and Repairs Supplie	
Ehrlich	62.00
Total 409.250 • Maintenance and Repairs Supplie	62.00

Borough of St. Clair
Monthly Expenses - General Fund

November 2021

Name	Amount
409.360 · Utilities Expense	
St. Clair Borough Electric Light Dept.	1,567.58
Total 409.360 · Utilities Expense	1,567.58
Total 409.00 · Borough Buildings Department	1,862.07
411.00 · Fire Department	
411.231 · Gasoline & Oil Expense	
Wex Bank	257.82
Total 411.231 · Gasoline & Oil Expense	257.82
411.260 · Minor Equipment - Fire	
Green's Communications Inc	960.00
Total 411.260 · Minor Equipment - Fire	960.00
411.329 · Fire Alarm System	
St. Clair Borough Electric Light Dept.	34.79
Total 411.329 · Fire Alarm System	34.79
411.374 · Equipment & Maint Repairs	
AT&T Mobility	36.96
Total 411.374 · Equipment & Maint Repairs	36.96
411.500 · Fire Company Contributions	
St. Clair Borough Electric Light Dept.	312.62
Total 411.500 · Fire Company Contributions	312.62
Total 411.00 · Fire Department	1,602.19
430.00 · Streets & Bridges Department	
430.231 · Gasoline & Oil Expense	
Wex Bank	558.13
Total 430.231 · Gasoline & Oil Expense	558.13
430.240 · Materials & Supplies	
Steel & Metal Service Center	198.45
BBT	605.81
Mettam Bros Lumber	170.54
Total 430.240 · Materials & Supplies	974.80
430.260 · Minor Equipment	
Steel & Metal Service Center	199.98
Praxair	345.34
Total 430.260 · Minor Equipment	545.32
430.310 · Engineering Services	
Alfred Benesch and Co.	2,145.00
Total 430.310 · Engineering Services	2,145.00
430.370 · Vehicle Maint & Repairs	
Minersville Auto Parts Inc	300.00
Minersville Auto Parts Inc	51.96
Steel & Metal Service Center	85.32
Storks Plows	49.00
Shustacks Welding & Hyd Hose	175.50
U.S. Municipal Supply Inc	541.19
Pottsville Auto Parts, Inc	913.52
Total 430.370 · Vehicle Maint & Repairs	2,116.49

Borough of St. Clair
Monthly Expenses - General Fund

November 2021

Name	Amount
433.200 · Street Signs & Traffic Signals	
Voss Signs	273.00
Total 433.200 · Street Signs & Traffic Signals	273.00
436.000 · Construction/Bridges	
Lowes Business Account	569.02
Total 436.000 · Construction/Bridges	569.02
438.250 · Street Maintenance & Repairs	
Pottsville Quarry	198.37
Total 438.250 · Street Maintenance & Repairs	198.37
Total 430.00 · Streets & Bridges Department	7,380.13
452.00 · Recreation Department	
452.200 · Materials & Supplies	
BBT	19.96
Mettam Bros Lumber	27.18
Total 452.200 · Materials & Supplies	47.14
452.260 · Minor Equipment	
BBT	214.32
Total 452.260 · Minor Equipment	214.32
452.500 · Contributions/Recreation Programs	
Miller Distributing	55.50
Total 452.500 · Contributions/Recreation Programs	55.50
Total 452.00 · Recreation Department	316.96
Total Expense	22,340.76



Alfred Benesch & Company
400 One Norwegian Plaza
Pottsville, PA 17901
www.benesch.com
P 570-622-4055
F 570-622-1232

December 7, 2021

Mr. William Dempsey
Council President
St. Clair Borough Council
16 S Third Street
St. Clair, PA 17970

**RE: Consulting Engineer's Report (CER)
Benesch Project No. 31226.02**

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

ENGINEERING CONSULTATIONS

Borough Bridges (31226.02, Task 4 & 5)

We informed Mackin Engineering that maintenance was performed on the Carroll Street Bridge by Borough forces. Mackin will evaluate the work during their next inspection in July 2022.

We also provided information to Representative Twardzik's office regarding replacement costs for the Carroll St, Franklin St, and Thwing St bridges for consideration of inclusion in a Transportation Capital Budget Project Itemization Bill. Such a bill would not guarantee funding but is the first step in a long process that might result in state funding.

CONSTRUCTION PROJECTS

Lawton Street Bridge Replacement (30839.21)

On May 13, 2021, a final inspection was held and construction on the project was deemed 100% complete. We will continue to work with the Borough Secretary to finalize all contract paperwork required by PEMA for reimbursement. We will also provide Mackin Engineering with bridge design information to assist them with their future inspections.

SUBDIVISIONS & LAND DEVELOPMENTS

Taco Bell LD (30567.32, Task 2)

We are still awaiting the Developer to address all outstanding items associated with this project. The last major outstanding item of work is the paving of the pathway along Mill Street to Taco Bell. This path might become a part of the Schuylkill River Trail. Taco Bell has been in operation since late 2015. We have reached out to CCCC for status update but have not heard back from them yet.

Coal Creek Commerce Center – Phase III LD (30839.32, Task 2)

As of early 2019, work in the area of the medical office building is essentially complete, although a majority of the remainder of Phase III – including stormwater features – have not yet been started. The NPDES Permit associated with Phase III expires on June 28, 2023. There are three (3) more buildings and associated

infrastructure yet to be completed. We have reached out to CCCC for status update but have not heard back from them yet.

STS LD (31137.31, Task 1)

Our office will continue to perform periodic site visits to ensure that all stormwater features are constructed in general conformance with the land development plans. We will revisit remaining site work closer to project completion.

AutoZone LD

On September 16, 2021, our office received a resubmission of the AutoZone land development plan proposed along Route 61 at Ann St. Our office reviewed the submission and prepared a comment letter in advance of the St. Clair Planning Commission Meeting held on November 22, 2021. The applicant's engineer attended the meeting to discuss the submission and to review the comment letter. No formal recommendation was rendered by the Planning Commission regarding the overall submission, allowing the Applicant additional time to submit supplemental information and to address some of the comments.

The Applicant might be submitting a time extension request to allow the Borough more time before rendering a decision. It is our understanding that the Borough must render a decision by January 13, 2022. However, no action is required by Council at this time.

POTENTIAL FUNDING/GRANT SOURCES (31226.02, Task 5)

RECREATION

COMMUNITY FACILITIES AND VEHICLES

TRANSPORTATION/INFRASTRUCTURE

PENDING GRANT APPLICATIONS

2021 Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

Project	SCASD Recreational Improvements
Total Project Estimate	\$237,300
SCASD Portion	\$35,595 (15%)
Date Submitted	May 28 2021
Award Notification	Nov 23 2021
Application Status	NOT awarded
Next Round Solicitation	Feb 2022 (anticipated)

2021 Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

Project	John Siney Park Improvements
Total Project Estimate	\$133,330
Borough Portion	\$20,000 (15%)
Date Submitted	May 30 2021
Award Notification	Nov 23 2021
Application Status	NOT awarded
Next Round Solicitation	Feb 2022 (anticipated)

FY21 COPS Office Hiring Program

Project	Additional Full-time Police Officer
Date Submitted	Jun 30 2021, supplemental info submitted Aug 24 2021
Award Notification	Nov 18 2021
Application Status	NOT awarded
Next Round Solicitation	May 2022 (anticipated)



2021 Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

Project	Lawton Street Drainage Improvements
Total Project Estimate	\$313,000
<i>Borough Portion</i>	<i>\$0 (0%)</i>
Date Submitted	Jul 31 2021
Award Notification	Nov 24 2021
Application Status	NOT awarded
Next Round Solicitation	April 2022 (anticipated)

ST. CLAIR ACTION ITEMS

1. None.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian W. Baldwin".

Brian W. Baldwin, PE
Project Manager

cc: Atty. Edward M. Brennan, Solicitor

Street & Maintenance

Picked up garbage and recycling for the month of November.

Installed snow guards on all three roofs of Borough Hall.

Rebuilt paving roller

Installed 300 feet of new air lines throughout the garage.

Installed batteries in G-2 garbage truck, fuel filters and it's now running.

S-4 Yellow Dump – Rebuilt Salt Spreader

Installed fuel system on 7.3 Diesel Dump Truck

Installed 4 Ton of cold patch throughout of borough

Ann Street potholes have all been repaired

Leaves throughout the borough have been removed.

Changed oil in S-5 pickup, also serviced the transmission , which included all also replaced the brake lines.

S-3 Dump Truck, changed oil and rear brake lines.

Polices Cars:

150 A Changed Oil & Serviced

150 B Changed Oil & Serviced

Charger – Installed snow tires

Electric Light Department Work Log for November 2012

Week ending 11-05-2021

Spoke with a translator for occupants of 217 south Morris Street in regards to needed inspections by Fire Chief and Code Enforcement, also money owed before power is restored and they can move back in.

Office closed Tuesday for Elections and rest of week as per CDC guidelines /disinfecting period.

Rudy off Monday Personal Day. Weekly generator check/exercise. Time cards/sheet to Sharon. Responded to 2 PA ONE calls for demolition of properties 500 east Hancock Street. Placed order for more bulbs for Christmas Decorations. Called and spoke with Fire Chief in regards to 217 south Morris Street. Cut Verizon lines off of 4 buildings at 500 East Hancock Street set for demolition, responded to 2 PA ONE calls for said demolition. As per Council President called Michelle in regards to heat at 245 north Second Street. Went to AT&T at Fairlane mall to have my new cell phone activated. Spoke with 2 women from New Philadelphia decorating committee in regards to helping them hang their Christmas Decorations. Took 4 cases of H-Taps to UPS center to be returned. Helped Street Department hang Boro Garage sign on front of Street Department building. Call from Police Chief extension cord running across south Third Street from one home to another. Put Christmas lights on Gazebo. Sprayed disinfectant, Council Chambers, front lobby and office area. Responded to PA ONE call fence install around STS maintenance garage on Wade Road. Returned call to Chris Shauer (Shauer Electric) RE: question on electric service at STS site.

Week ending 11-12-2021

October's Energy cost \$ 118,993.30 / 1,438,125 KWH – 10/2021 > 10/2020 by \$21,444.06 /-37,316 KWH

Terminated electric service to 8 for non-payment.

Took Electric Bills to Pottsville Post Office on Wednesday.

Off Thursday for Veterans Day.

Rudy off Monday Personal day. Rick left sick 9:30 am. Weekly generator check and exercise. Time cards and sheet to Sharon. Reset all timers for security lighting, Town Clock, Time clock at street department garage and message board. Unbooted 32 north Third Street Community Action paying in full. As per owner booted 228 north Mill Street, vacant. Repaired street light at John Siney Park. Posted 48 hour notice at 717 Wade road, never received money from Community Action for their Electric Bill. Unbooted 1 that made payment. Cleaned up rear garages. To Mettam's for price on paint for steel poles on Second Street. Unbooted 16 south Second 2nd floor paid in full. Outage at JMB construction trailer, replaced cutout. Replaced a smashed meter at garage on south Price Street. Unbooted 2 more places accounts paid in full. Re-attached screw knob at 27 south Nicholas Street.

Week ending 11-19-2021

Saturday 6:32 pm Fire Chief requested my assistance electrical fire apartment building 127 north Second.

In New Philly all day Tuesday hanging Christmas decorations and lights on tree.

Power Blip Sunday morning approximately 8:20 am, PPL side.

Rudy off Monday Personal Day. Sharon off Monday and Tuesday vacation days. Weekly generator check and exercise. Respond to PA ONE call test holes at and above Terry Rich Blvd. Spoke with property manager of 127 north Second about electrical violations that needed to be corrected by 12/3/21, also put in letter form copies given to all involved. Respond to PA ONE call fence install 300 Wade Road. Respond to PA ONE call repaving lot rear of 41 north Second. Checked all service connections 125 South Third, customer stating lights are flickering no problems found on Borough side. Booted 44 north Morris new owner never signed up for an account. New 100 amp service hookup rear apartment 114 north Third Street. Cut down new growth before speed warning sign on Wade Road. Unbooted 44 north Morris Street.

Week ending 11-26-2021

Posted 70 – 48 hour disconnect notices

Out with Roland 4 pm Sunday for tree lighting Ceremony

Rudy off Monday personal day. Time cards and sheet to Sharon. Weekly generator check/exercise. Took down temporary service at Carroll Street Bridge. Cleaned up piles of leaves in Borough hall parking Lot. Replaced photo cells street light corner of Dick and Arnot also one on 200 block north Mill Street. Returned call to resident in regards to accuracy of electric meter. Un-boot 110 west Hancock Street paid in full. George off sick half day. New 200 amp service hookup at 241 north Second Street. As per Police Chief, took table and 4 chairs to Police Station. Unbooted 48 Ann Street paid in full. Responded to PA ONE call 213 north Second for Water Company. Turned on all Christmas lights to double check that they all worked then shutoff and set all timers. Replaced bulb for caution light in traffic signal Second and Russell intersection north bound lane. Bob off Friday and Monday Personal days. Cleaned inside of new service truck. Organized all bulbs still needed in Borough and removed un-needed bulbs from stock.

Respectfully Submitted;

Robert Petrozino
Superintendent
Saint Clair Borough Electric Light Dept.

12-07-2021

REAL ESTATE TAX BILL - COUNTY/MUNICIPAL

Tax Collector's Remittance to Taxing Districts
WILLIAM UMBENHAUR - 2021 - SAINT CLAIR BOROUGH
For 11/01/2021 thru 11/30/2021
SAINT CLAIR BOROUGH Taxing District

		Municipality	Borough Per Capita	Borough Occupation	Other
A. Collections					
1.	Balance Collectable - Beginning of Month	32291.35	3525.00	1480.50	
2A.	Additions: During the Month (*)				
2B.	Deductions: Credits During the Month - (from line 17)				
3.	Total Collectable	32291.35	3525.00	1480.50	
4.	Less: Face Collections for the Month	849.82	30.00	6.30	
5.	Less: Deletions/Exemptions from the List (*)			6.30	
6.	Less: Exonerations (*)		260.00	109.20	
7.	Less: Liens/Non-Lienable/Installments (*)				
8.	Balance collectable - End of Month	31441.53	3235.00	1358.70	
B. Reconciliation of Cash Collected					
9.	Face Amount of Collections - (must agree with line 4+7)	849.82	30.00	6.30	
10.	Plus: Penalties	84.99	3.00	0.63	
11.	Less: Discounts				
12.	Total Cash Collected per Column	934.81	33.00	6.93	
13.	Total Cash Collected - (12A + 12B + 12C + 12D)				974.74

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

REAL ESTATE TAX BILL - COUNTY/MUNICIPAL

C. Payment of Taxes

14. Amount Remitted During the Month (*)

Date	Transaction #	Amount	TOTAL ALL TAXES
Total		0.00	

15. Amount Paid with this Report Applicable to this Reporting Month

Transaction #

974.74

16. Total Remitted This Month

974.74

17. List, Other Credit Adjustments (*)

Parcel / PerCapita #	Name	Amount
Total		0.00

18. Interest Earnings (if applicable)

\$

TAXING DISTRICT USE (OPTIONAL)

Carryover from Previous Month \$
 Amount Collected This Month \$
 Less Amount Paid this Month \$
 Ending Balance \$

William Umbenhauer
 Tax Collector

12-1-2021
 Date

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

Received by (taxing district):

Title:

Date:

I acknowledge the receipt of this report.

SAINT CLAIR POLICE DEPARTMENT



**24 NORTH SECOND STREET
SAINT CLAIR, PA 17970**

MONTHLY POLICE REPORT DECEMBER 2021

TOTAL CALLS FOR SERVICE: 311

CRIMINAL ARRESTS: 22

TRAFFIC CITATIONS: 29

NON-TRAFFIC CITATIONS: 13

NOTES:

-There is a Toys for Tots collection box located inside the police lobby. New toys may be dropped off 8am-8pm.

William M. Dempsey

Chief of Police

Borough of St. Clair
Treasurer's Report - General Fund
October 2021

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
301.10 · Real Estate Tax, Current	403.11
301.30 · Real Estate Tax, Delinquent	844.00
310.01 · Per Capita Tax, Current	44.00
310.03 · Per Capita Tax, Delinquent	247.50
310.10 · Real Estate Transfer Tax	2,681.68
310.20 · Earned Income Tax	9,577.02
310.30 · Business Privilege Tax	790.00
310.41 · Occupation Tax, Current	11.55
310.43 · Occupation Tax, Delinquent	101.64
310.50 · Local Service Tax	99.41
331.21 · Police Fines	1,273.91
342.20 · Rental Income - Boro Property	500.00
355.01 · Public Utility Realty Tax	633.68
361.33 · Variance/Zoning Permits	250.00
364.30 · Solid Waste Collection Fees	26,574.37
389.20 · Workers Com Reimbursements	1,815.92
392.09 · Transfer from Gen Fund Cap Res	220,000.00
392.18 · Transfers from Electric Light	100,000.00
7372.40 · Electric Energy Sales	-10,731.14
Total Income	355,116.65
Expense	
Administration Department	27,107.46
Health & Sanitation Department	19,462.44
Miscellaneous Department	1,069.00
Planning & Zoning Department	6,482.96
Police Protection Department	251,881.32
403.00 · Tax Collection Department	686.26
409.00 · Borough Buildings Department	6,069.31
411.00 · Fire Department	3,788.57

Borough of St. Clair
Treasurer's Report - General Fund
October 2021

	TOTAL
419.00 · Educational Services	
419.20 · Emergency Management Servi...	150.00
Total 419.00 · Educational Services	150.00
430.00 · Streets & Bridges Department	33,296.21
452.00 · Recreation Department	399.06
487.00 · Employer Benefits & W/H	65,960.28
66000 · Payroll Tax Expense	4,288.64
Total Expense	420,641.51
Net Ordinary Income	-65,524.86
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	1.70
Total Other Income	1.70
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	25,000.00
492.160 · Transfers to Demolition Fund	6,000.00
492.190 · Transfers to Payroll Acct	85,289.44
492.305 · Transfer to Gen Fund Cap Res	3,000.00
492.950 · Transfers to Educational Ser...	4,000.00
Total 492.00 · Transfers Department	123,289.44
Total Other Expense	123,289.44

ENDING BALANCE: \$52,687.66

Borough of St. Clair
Treasurer's Report - Electric Light Fund
October 2021

	TOTAL
Ordinary Income/Expense	
Income	
7372.40 · Electric Energy Sales	415,089.62
7372.50 · Sales Tax Discounts	25.00
7372.57 · Service Fees	581.00
Total Income	415,695.62
Expense	
430.00 · Streets & Bridges Department	
430.370 · Vehicle Maint & Repairs	98.98
Total 430.00 · Streets & Bridges Department	98.98
66000 · Payroll Tax Expense	2,381.57
7401.00 · Electric Light	
7401120 · Superintendent	6,141.05
7402114 · Treasurer	1,518.00
7405300 · Secretary	2,627.70
7442141 · Office Manager	4,584.00
7442142 · Administrative Assistant	2,301.75
7442143 · Lineman	9,930.76
7442144 · Assistant Lineman	4,573.20
7442210 · Office Supplies	2,400.40
7442220 · Electrical Materials & Supplies	1,814.40
7442231 · Gasoline & Oil	659.56
7442260 · Minor Equipment	1,632.86
7442321 · Telephone	288.24
7442361 · AMP - Ohio	164,821.68
7442372 · Technology/Computer Expenses	1,125.00
7442374 · Vehicle Maintenance & Repairs	72.68
Total 7401.00 · Electric Light	204,491.28
Total Expense	206,971.83
Net Ordinary Income	208,723.79
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	5.62
Total Other Income	5.62
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	11,500.00
492.190 · Transfers to Payroll Acct	32,784.20
492.60 · Transfer to Electric Light Capi	3,000.00
492.80 · Transfer to General Fund	100,000.00
Total 492.00 · Transfers Department	147,284.20
Total Other Expense	147,284.20

ENDING BALANCE: \$500,050.88

Borough of St. Clair
Balance Sheet
As of October 31, 2021

Oct 31, 21

ASSETS

Current Assets

Checking/Savings

100.10 · Elec. Lgt. Sales Tax- Riverview	14,408.04
100.11 · PLGIT - Educational Ser Agency	4,958.31
100.12 · PLGIT - Elec Light Deposit Acct	29,269.57
100.121 · PLGIT PRIME - Elec. Light Dep.	40,290.16
100.13 · PLGIT - Elect Lgt Capital Rsrv	42,002.78
100.131 · PLGIT PRIME-Elec.Light Cap Res	166,251.86
100.14 · PLGIT - Electric Light Fund	483,055.90
100.15 · PLGIT - FIRE INS ESCROW ACCT	34,422.07
100.16 · PLGIT - General Fund	183,984.52
100.17 · PLGIT - General Fund Cap Reserv	-126,104.11
100.171 · PLGIT PRIME-Gen. Fund Cap. R...	6,507.83
100.18 · PLGIT - HD Land Devel Escrow	21,617.08
100.191 · PLGIT PRIME - Highway Aid Fund	93,893.19
100.20 · Elec. Light Chk. (Riverview)	16,994.98
100.21 · PLGIT - Home Program	535.37
100.22 · PLGIT - Recreation Grant Fund	14,452.36
100.221 · PLGIT PRIME - Recreation Grant	165.62
100.23 · PLGIT - Sinking Fund	310,073.13
100.231 · PLGIT PRIME - Sinking Fund	150,563.36
100.24 · PLGIT - Street Opening Permit	9,772.25
100.241 · PLGIT PRIME - Street Opening	43,871.93
100.30 · Gen. Fund Chk. (Riverview)	16,845.08
100.401 · PLGIT PRIME - Bridge Cons. Fu...	83,890.07
100.50 · PLGIT - Demolition Fund	31,607.66
100.501 · PLGIT PRIME - Demolition Fund	90,115.88
100.60 · PLGIT - Act 137	18.62
100.70 · PLGIT - Admiral Boone Park Fund	6,899.06
100.801 · PLGIT PRIME - Ann St. Main. Fun	20,546.65
100.90 · PLGIT - Building Permit Fund	58,593.42
105.10 · PLGIT - Payroll Fund	164.18
105.20 · PLGIT - Withholding Account	0.77
110 · Petty Cash	500.00
110.10 · Petty Cash - General Fund	200.00
110.20 · Petty Cash - Swimming Pool - GF	100.00

Total Checking/Savings	1,850,467.59
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Saint Clair Fire Department
Fire Alarm Report
November 2021

November-02 CHIEF CALL 16:58 hours 781 Burma Rd. East Norwegian Township for a search. Chief Uhrin, Skrobak, and SCPD responded. Members gained information and dispatched companies to establish a search. (CHF08) In service 3 hours.

November-02 STILL ALARM 17:17 hours 781 Burma Rd. East Norwegian Township for a search and rescue for a lost ATV rider. Alert/Columbia, Rescue, West End, Blythe Township, and New Philadelphia responded. Members worked with State and local Police to organize a search. The Pennsylvania State Police Helicopter located a motorcycle rider and directed members to that location. The ride was found safe and all units returned to service. (SR08) In service 3 hours.

November-02 STILL ALARM 18:25 hours 500 Terry Rich Blvd. for a vehicle accident unknown injury. West End, and Rescue responded. Members arrived to find a vehicle off the roadway with no injury. Units returned to service a short time later. (MVA62) In service 30 minutes.

November-04 STILL ALARM 13:53 hours Joseph H Long Blvd. and West Russell St. for a vehicle accident no injury fluids on the roadway. Alert/Columbia, Phoenix, and Deputy Skrobak responded. Members controlled fluids and directed traffic. (MVA62) In service 40 minutes.

November-07 STILL ALARM 09:42 hours Joseph H Long Blvd. and Wade Rd. for a vehicle accident unknown injury. Alert/Columbia, Rescue, SCPD, and all chiefs responded. Members provided patient care, directed traffic, and controlled fluids. (IMVA62) In service 50 minutes.

November-07 STILL ALARM 11:44 hours 701 Burma Rd. for an off road rescue. Alert/Columbia, Rescue, West End, SCPD, Chief Uhrin and Skrobak responded. Members rescued two individuals that lost control of their ATV in separate accidents approximately 300' from each other. Members used stokes, ropes and back boards to bring them up to the (Top of the World). Members transported to the ball field for air medical. (ORR62) In service 45 minutes.

November-07 STILL ALARM 11:57 hours 327 Broad St. (*West End Fire Co.*) for a smoke condition inside a garage. Alert/Columbia, Phoenix, and Asst. Johns responded. Members secured power to the oil burner and checked the entire building. (ELE62) In service 30 minutes.

November-07 STILL ALARM 12:51 hours 298 East Sherman St. for a landing zone. Alert/Columbia, Asst. Johns and Skrobak responded. Members landed two helicopters at the field to transport the two injured in the off road ATV accident. (LZ62) In service 2 hours.

November-10 STILL ALARM 10:03 hours 45 Mahanoy Avenue Rush Township for a fire stand-by. Alert/Columbia, and Deputy Skrobak responded with an engine to cover the township while they worked a commercial fire. (FSB25) Members were on stand-by for 6 hours.

November-12 STILL ALARM 00:39 hours 333 Coal St. Port Carbon for a house fire. Alert/Columbia, Chief Uhrin, Skrobak, and Johns responded. Members assisted with overhaul and ventilation. (RSF59) In service 50 minutes.

November-13 GENERAL ALARM 17:38 hours 127 North Second St. for a reported house fire. All companies and chiefs responded. Members arrived and were directed to a second floor apartment for an electrical outlet on fire. Members found an electrical outlet on the wall that was on fire. They checked area around the outlet with no extension. Members tried to secure that area of the electrical fire and found many electrical hazards. Fire Chief contacted the Borough Light Superintendent and the landlord of the property to respond to the scene. The Fire Chiefs and Robert Petrozino checked all 4 apartments, the basement, and found many hazards. No smoke or carbon monoxide alarms were found in the entire building. A separate report will be given to code enforcement. (RSF62) In service 3 hours 30 minutes.

November-17 CHIEF CALL 11:42 hours 433 Pottsville / St. Clair Highway East Norwegian Township for a burning complaint. Deputy Skrobak responded. This is the location of previous calls for illegal burning. Deputy Skrobak made them extinguish the fire. (CHF08) In service 25 minutes.

November-17 GENERAL ALARM 16:29 hours (BOX 33) 585 Wade Rd. for an automatic fire alarm. All companies dispatched, Asst. Johns arrived and spoke with the home owner and placed all companies available. (AFA62) In service 15 minutes.

November-18 STILL ALARM 13:07 hours 20 North Third St. for an odor investigation. Alert/Columbia, and Deputy Skrobak responded. Members found it to be propane from the corner of Third & Carroll St. (Third Base) going to contact their supplier. (ODO62) In service 35 minutes.

November-23 STILL ALARM 14:24 hours 436 Rt. 209 Highway East Norwegian Township for a vehicle accident unknown injury. Alert/Columbia, Port Carbon, Cumbola, and Deputy Skrobak responded. Members controlled fluids and directed traffic. (MVA08) In service 45 minutes.

November-24 STILL ALARM 08:08 hours 298 East Sherman St. for a landing zone. Alert/Columbia, and Deputy Skrobak responded. Members secured the area and assisted with lifting. (LZ62) In service 30 minutes.

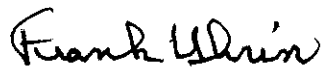
Comments:

The following alarm boxes were tested; 33,41,23,

General Alarms	2
Still Alarms	12
False Alarms	0
Chief Calls/Public Service	2

Total calls	16
-------------	----

Respectfully submitted,


Frank Uhrin Fire Chief

Kranson Clothes & Uniform, Inc.
145 Mundy Street
Wilkes-Barre Twp. Pennsylvania 18702

12/1/2021

Saint Clair Fire Department Class A uniforms for Fire Chief and (2) Assistants.

Class A coats 3 @ \$ 150.00	\$ 450.00
Class A pants 3 @ \$ 60.00	\$ 180.00
Class A shirts 3 @ \$ 44.00	\$ 132.00
Class A hats 3 @ \$ 58.00	\$ 174.00
St. Clair Borough badges and patches 3 @ \$ 53.00	\$ 159.00
Total	\$ 1095.00

**BOROUGH OF ST. CLAIR - CODE ENFORCEMENT – PROPERTY
MAINTENANCE**

16 South Third Street
St Clair, PA 17970

PHONE: 570-429-0640

Fax: 570-429-2829

December 7, 2021

TOTAL COMPLAINTS – 21

RENTAL INSPECTIONS – 5

Respectfully,

Michelle D. Brestowski

Code Enforcement Officer
Health Officer

BOROUGH OF St. Clair
Schuylkill County, Pennsylvania

RESOLUTION

**A RESOLUTION OF THE BOROUGH OF ST. CLAIR, SCHUYLKILL COUNTY,
COMMONWEALTH OF PENNSYLVANIA, FIXING THE TAX RATE FOR THE YEAR 2022**

NOW, THEREFORE, BE IT RESOLVED by the Borough of St. Clair, County of Schuylkill, Pennsylvania:

THAT a tax be and the same is hereby levied on all real property within St. Clair
Borough subject to taxation for the fiscal year 2022 as follows:

SECTION 1. Tax rate for general purposes, the sum of 5.00 mills on each dollar of assessed valuation, or
the sum of \$5.00 on each one hundred dollars of assessed valuation.

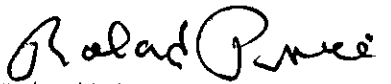
SECTION 2. All other municipal tax rates are to remain unchanged.

SECTION 3. That any resolution, or part of resolution, conflicting with this resolution be and the same is
hereby repealed insofar as the same affects this resolution.

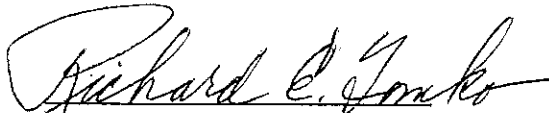
DULY ADOPTED the 7th day of December, 2021 by the Council of the Borough of St. Clair,
Schuylkill County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF St. Clair, Schuylkill County, Pennsylvania


President of Council

ATTEST: 
Roland Price Borough Secretary

Approved by me this 7th day of December 2021.


Richard E. Tomko
Mayor