

REORGANIZATION & JANUARY COUNCIL MEETING January 3, 2022

The re-organization and January Council Meeting of the St. Clair Borough Council was held on Monday, January 3, 2022, in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 6:30 pm.

Mayor Tomko stated that he was sworn in last week by Magistrate David Plachko.

Mayor Richard Tomko administered the oath of office to newly elected council persons: Tony Klazas, Judy Stednitz-Julian and Thomas Adamchick and Tax Collector William Umbenhaur.

Answering the roll call were council persons: Thomas Adamchick, Joanne Brennan, Cheryl Dempsey, T. Dempsey, Judy Stednitz-Julian, Anthony Klazas, and Mayor Richard Tomko. William Dempsey was absent.

Also present included Barbara Artz, Brian Baldwin, P.E, Megan Price, Carol Sutzko, Fire Chief Frank Uhrin, William Umbenhauer and Pottsville Republican-Jessica Knapp.

Pledge of Allegiance

Councilman Joann Brennan read the council prayer.

Mayor Richard Tomko asked for nominations for the position of Council President Tony Klazas, seconded by T. Dempsey, nominated William Dempsey. Motion by Thomas Adamchick, seconded by C. Dempsey, to close nominations. Mayor Tomko directed the borough secretary to cast a unanimous ballot of William Dempsey as president of borough council.

Mayor Richard Tomko asked for nominations for the position of vice president. Tony Klazas, seconded by C. Dempsey made a motion to nominate T. Dempsey. Motion by C. Dempsey, seconded by Joanne Brennan, to close nominations. Mayor Tomko directed the borough secretary to cast a unanimous ballot for Thomas Dempsey as vice president of borough council.

Council Vice President Thomas Dempsey assumed the chair.

On a motion made by Klazas, seconded by Thomas Adamchick, to name C. Dempsey as chairman pro tem; approved.

On a motion made by Thomas Adamchick, seconded by C. Dempsey, to reappoint Carol Sutzko as borough treasurer; approved.

On a motion made by Tony Klazas, seconded by Thomas Adamchick, to reappoint Roland Price, Jr. as borough secretary; approved.

Council Vice-President T. Dempsey called to Order the January 2022 monthly Council Meeting.

Copies of the minutes of the previous council meetings have been given to borough council members and Mayor Tomko, are there any errors or corrections? If not, they stand approved.

Public Comment - No public comment

Mayor's Report

1. Residents are advised to report any unusual activity in vacant properties to the Saint Clair Police Department as soon as possible.
2. Due to the increase of positive cases of Covid-19, I urge all residents, who have medical clearance, to obtain the Covid-19 vaccine and all who have had the first two shots of vaccine to make provisions to obtain the booster shot. Please follow the advice of the scientific and medical experts in respect to the vaccine. Opinions on the vaccine found on the internet are not always based on logic, facts, or the scientific method.
3. I ask that the following motion be placed on the agenda for February's Council Meeting. Moved that the Secretary be empowered to communicate with Representative Twardzik and Senator Argall voicing the recommendation that the fireworks laws of Pennsylvania be restored to the pre-2017 status.

Local officials throughout Pennsylvania are concerned about the dangers to people and property to inherent in the present fireworks legislation.

On a motion made by C. Dempsey, seconded by Thomas Adamchick, to accept the Mayor's report; approved.

SOLICITOR'S REPORT

The Diehl family requested the purchase of the Ritz property, which Panko never filed the deed so they are going to sell the property. We need to come up with a price. (3/4 County, 1/4 Borough of \$70,000.00)

Piece of property by DeeMart, Victor is interested but in conservatorship. Roland will follow up.

ENGINEER'S REPORT

On a motion made by Tony Klazas , seconded by Joanne Brennan, to accept the report; approved.

DEPARTMENTAL REPORTS

STREET DEPARTMENT REPORT

On a motion made by Joanne Brennan, seconded by C. Dempsey, borough council unanimously approved the report and it was made part of the minutes by reference.

ELECTRIC LIGHT DEPARTMENT REPORT

On a motion made by Thomas Adamchick, seconded by C. Dempsey, borough council unanimously approved the report and it was made part of the minutes by reference.

TREASURER'S REPORT

Carol Sutzko reviewed the finance statements. A question came up about the gas line put in. On a motion made by Jude Stednitz-Julian, seconded by Klazas, borough council unanimously approved the report and it was made part of the minutes by reference.

TAX COLLECTOR'S REPORT – No report.

POLICE DEPARTMENT

Question from Klazas about a white line being painted on Russell Street to make the intersection safer. Follow up with a question for the state.

On a motion made by T. Dempsey, seconded by Houseknecht, to accept the report; approved.

ZONING DEPARTMENT

Reports for October, November and December were reviewed. On a motion made by Klazas, seconded by Thomas Adamchick, to accept the report; approved.

FIRE DEPARTMENT REPORT

On a motion made by Brennan, seconded by Judy Stednitz-Julian, the report was unanimously approved by Borough Council and it was made part of the minutes by reference.

Fire Chief Frank Urhin questioned illegal burning by Fat Guy Garage. He was approached several times , so fire chief discussed with Chief Dempsey. It is located in East Norwegian Township. Perhaps township supervisor should be involved due to local ordinances. The Mayor will look into it.

CODE DEPARTMENT REPORT

On a motion made by Klazas, seconded by Joanne Brennan, the report was unanimously approved by Borough Council and it was made part of the minutes by reference.

COMMUNICATIONS

No Communications

OLD BUSINESS

NEW BUSINESS

A motion to approve the Borough Engineer recommendation to approve AutoZone development for a 60 day extension made by Thomas Adamchick, seconded by Judy Stednitz-Julian; approved.

A motion was made to conditionally offer employment to Nicholas Vasquez, pending his passing all the necessary clearances and a physical, at a wage rate of \$16.74 ph, was made by Judy-Stednitz-Julian, seconded by Joanne Brennan; approved.

On a motion made by Klazas, seconded by C. Dempsey, to reappoint Attorney Edward Brennan as borough solicitor; approved.

On a motion made by Thomas Adamchick, seconded by C. Dempsey, to reappoint the firm of Alfred Benesch and Company as the borough's engineering firm; approved.

On a motion made by Joanne Brennan, seconded by Klazas, to reappoint Riverview Bank and the Pennsylvania Local Government Investment Trust as the borough's depositories for borough funds; approved.

On a motion made by C. Dempsey, seconded by Joanne Brennan, to reappoint Robert Naradko to the Zoning Hearing Board; approved.

On a motion made by C. Dempsey, seconded by Joanne Brennan to reappoint Charles Premich to the Planning Commission, not all approved. A roll call was made. 4 – Yes, 2 – No. His home address is in question and the legality of being a non-resident on a local commission.

On a motion made by Klazas, seconded by Thomas Adamchick, to reappoint William Sutzko to the Police Civil Service Commission; approved.

On a motion made by Joanne Brennan, seconded by Thomas Adamchick, to reappoint Sharon Stednitz to the School Crossing Guard Agency; approved.

On a motion made by Judy Stednitz-Julian, seconded by Joanne Brennan, to reappoint Tony Petrozino to the St. Clair Sewer Authority; approved.

On a motion made by Klazas, seconded by C. Dempsey, to reappoint Charles Weber to the St. Clair Sewer Authority; approved.

Discussed the replacement for the Vacancy Board. Will submit names at the next meeting.

Executive Session began at 7:06 and ended at 7:18.

A motion was made by C. Dempsey, seconded by Thomas Adamchick to accept the resignation of T. Dempsey from the Planning Commission; approved.

A motion was made by C. Dempsey, seconded by Joanne Brennan to accept Judy Stednitz-Julian for the Planning Commission; approved.

A motion was made by C. Dempsey, seconded by Joanne Brennan to pay all bills and claims properly approved by council; approved.

On a motion made by Thomas Adamchick, seconded by C. Dempsey, to adjourn the meeting at 7:23; approved.

Roland Price
Borough Secretary

January 3, 2022 Agenda

Reorganization and January Council Meeting

Mayor Richard Tomko will administer the oath of office to newly elected council members and the tax collector after verifying the Affidavit of Residency had been provided to the borough secretary.

Call the reorganization meeting to Order

Roll Call

Council Prayer

Pledge of Allegiance

Ask for nominations for the position of president of borough council.

Ask for nominations for the position of vice president of borough council.

Vacate the chair as the Council President assumes the position as president of borough council.

Accept a motion to name the chairman pro ten.

Accept a motion to reappoint Carol Sutzko as Borough Treasurer.

Accept a motion to reappoint Roland Price, Jr. as Borough Secretary.

Call to Order the January 2022 Monthly Council Meeting

Copies of the minutes of the previous council meetings have been given to borough council members and Mayor Tomko, are there any errors or corrections? If not, they stand approved.

Public Comment

Mayor's Report

Solicitor's Report

Discuss the sale of the parcel of land formally the location of the Ritz Theater, which is now part of the Panko estate.

Engineer's Report

Council to consider AutoZone's 60-day time extension request for formal decision regarding their Land Development Submission.

Departmental Reports

Street Department Report

Electric Light Department

Treasurer's Report

Tax Collector's Report – No Report

Police Department

Zoning Officer's Report

Fire Chief's Report

Code Official Report

COMMUNICATIONS – No Communications

Old Business

New Business

Accept a motion to approve the borough engineer's recommendation to approve the AutoZone Development's request for a 60-day time extension for the land development review from the St. Clair Borough Planning Commission.

Accept a motion to conditionally offer employment to Nicholas Vazquez pending his passing all the necessary clearances, and a physical, at a wage rate of \$16.74 ph.

Accept a motion to reappoint Attorney Edward Brennan as borough solicitor.

Accept a motion to reappoint the firm of Alfred Benesch and Company as the borough's engineering firm.

Accept a motion to reappoint Riverview Bank and the Pennsylvania Local Government Investment Trust as the borough's depositories for borough funds.

Accept a motion to reappoint Robert Naradko on the Zoning Hearing Board.

Accept a motion to reappoint Charles Premich on the Planning Commission.

Accept a motion to reappoint William Sutzko to the Police Civil Service Commission.

Accept a motion to reappoint Sharon Stednitz to the School Crossing Guard Agency.

Accept a motion to reappoint Tony Petrozino to the Sewer Authority.

Accept a motion to reappoint Charles Weber to the St. Clair Sewer Authority.

Accept a motion to appoint ????? to the Vacancy Board

Executive Session if needed.

Accept a motion to pay all Bills and Claims properly approved by council.

Accept a motion to adjourn

Notes:

Demolition for 500, 501, 502 and 503 E. Hancock Street should start this week.



Alfred Benesch & Company
400 One Norwegian Plaza
Pottsville, PA 17901
www.benesch.com
P 570-622-4055
F 570-622-1232

January 3, 2022

Mr. William Dempsey
Council President
St. Clair Borough Council
16 S Third Street
St. Clair, PA 17970

**RE: Consulting Engineer's Report (CER)
Benesch Project No. 31226.02**

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

ENGINEERING CONSULTATIONS

CONSTRUCTION PROJECTS

Lawton Street Bridge Replacement (30839.21)

On May 13, 2021, a final inspection was held and construction on the project was deemed 100% complete. We will continue to work with the Borough Secretary to finalize all contract paperwork required by PEMA for reimbursement. We will also provide Mackin Engineering with bridge design information to assist them with their future inspections.

SUBDIVISIONS & LAND DEVELOPMENTS

Taco Bell LD (30567.32, Task 2)

We are still awaiting the Developer to address all outstanding items associated with this project. The last major outstanding item of work is the paving of the pathway along Mill Street to Taco Bell. This path might become a part of the Schuylkill River Trail. Taco Bell has been in operation since late 2015. We have reached out to CCCC for status update but have not heard back from them yet.

Coal Creek Commerce Center – Phase III LD (30839.32, Task 2)

As of early 2019, work in the area of the medical office building is essentially complete, although a majority of the remainder of Phase III – including stormwater features – have not yet been started. The NPDES Permit associated with Phase III expires on June 28, 2023. There are three (3) more buildings and associated infrastructure yet to be completed. We have reached out to CCCC for status update but have not heard back from them yet.

STS LD (31137.31, Task 1)

Our office will continue to perform periodic site visits to ensure that all stormwater features are constructed in general conformance with the land development plans. We will revisit remaining site work closer to project completion.



AutoZone LD

On September 16, 2021, our office received a resubmission of the AutoZone land development plan proposed along Route 61 at Ann St. Our office reviewed the submission and prepared a comment letter in advance of the St. Clair Planning Commission Meeting held on November 22, 2021. The applicant's engineer attended the meeting to discuss the submission and to review the comment letter. No formal recommendation was rendered by the Planning Commission regarding the overall submission, allowing the Applicant additional time to submit supplemental information and to address some of the comments.

Since that time, the Applicant has submitted a resubmission along with a 60-day time extension request to allow the Borough more time before rendering a decision. Without the time extension, the Borough must render a decision by January 13, 2022. We recommend the Borough approve the time extension request.

POTENTIAL FUNDING/GRANT SOURCES (31226.02, Task 5)

RECREATION

None are active. Next round of grant applications is expected to be opened in mid-January 2022 for DCNR's recreation grants followed by in late February 2022 with the CFA's Greenways, Trails, Recreation Program (GTRP).

COMMUNITY FACILITIES AND VEHICLES

DEP: Act 101, Section 902, Recycling Program Development and Implementation Grants is anticipated to open Spring 2022.

DEP: Driving PA Forward, Onroad Rebate Program – Trucks and Buses is anticipated to open Fall 2022.

USDA Rural Development: Community Facilities Direct Loan & Grant Program is continuously accepting applications (most funding via low-interest loans).

TRANSPORTATION/INFRASTRUCTURE

CFA Multimodal Transportation Fund (MTF) program is anticipated to open in April 2022.

PENDING GRANT APPLICATIONS

None.

ST. CLAIR ACTION ITEMS

1. **AutoZone LD** – Council should consider accepting AutoZone's 60-day time extension request for formal decision regarding their Land Development Submission.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian W. Baldwin".

Brian W. Baldwin, PE
Project Manager

cc: Atty. Edward M. Brennan, Solicitor



SURVEYORS & ENGINEERS, LLC

"...That which does not kill us makes us stronger..."

(Conan The Barbarian)

375 Northgate Drive
Warrendale, PA 15086
PH: (724) 934-2810
FAX: (724) 934-2811
www.mdmlc.com

December 7, 2021

Mr. Charles Premich, President
St. Clair Borough Planning Commission
16 South Third Street
Saint Clair, PA 17970
570-429-0640

RE: AutoZone Store #2800
East Norwegian Twp. and St. Clair Borough, Schuylkill County, PA
Preliminary/Final Land Development Plan
Extension Request

Dear Mr. Premich,

AutoZone Development, LLC formally request a 60-day extension for the land development review from the St. Clair Borough Planning Commission.

Please contact us if you have any questions or need anything additional to review this request.

Sincerely,

Debbie Dvorchak
Project Manager

cc: Roland Price, St. Clair Borough Secretary
Brian Baldwin, PE, Alfred Benesch & Company,
Susan Smith, Director of Planning & GIS, Schuylkill County
Kevin Murphy, AutoZone Development, LLC
Jerrod Crosby & Doug Hill, David E. Wooster & Associates, Inc.
MDM, LLC Files

STREET DEPT.

Collected garbage, ashes, and recycling for the month of December.

Collected and disposed of leaves throughout the entire borough.

Poured concrete pads in borough garage.

Cemented two inlets' floors.

Created opening in the garage for new tool room and installed new man door.

Started framing for new break room.

Mechanic

Chain installed on S-7 Black pick-up

New brake lines installed on S-3 Black Dump truck

Spreader was fixed on S-6 and installed new belts and tensioner

S-4 Yellow Dump Truck installed two new batteries and changed glow plugs

150 A Repaired bumper from accident

150 B Fixed rear tire

150 Repaired Fun Rack on Dodge Charger

Installed snowplow and chains on tractor

Maintenance snow blower

Electric Light Department Work Log for December 2021

Week ending 12-03-2021

Completed and submitted 56.231 monthly P.U.C. reports for Aug, Sept, Oct, and Nov.

Bob off Monday Personal Day. Rick off Monday vacation Day. George off Tues, Wed, Thurs, vacation Days. Weekly generator check and exercise. Time cards to Sharon. Checked to see if meter at 214 south Morris Street is still booted, installed padlock on meter base. Returned calls to several customers. Spent couple hours searching playground surveillance footage for fight that occurred on Wednesday 11-24-21 as per Council President. Went to Miller's Distribution to pick up candy for Elementary School Carolers. Drove over to S.A.M. building to pick up monitor for Roland. Worked on trying to repair floodlight at Third street playground. Posted 12 final notices to disconnect for non-payment, terminating on Monday. Had several complaints about traffic signal Hancock/Bypass brought in technician from Signal Service checked that all controls functioning properly he also cleaned cameras. Trouble call 2:39 pm Wednesday truck pulled communication and electric services off several homes. Meeting with Sam Wolfe from AMP Ohio. Located- marked underground and responded to PA ONE call for fence install between Wal-Mart and Tractor supply. Finished repairs on Broad Street wires downed by truck on Wednesday. Bob off Friday Personal Day. Started to cut down trees and shrubs on lot between Wade Road and West Carroll Street.

Week ending 12-10-2021

Gas line going to be installed underneath Hancock / bypass intersection for STS, Located underground electric lines, marked and responded to 3 PA ONE calls for this work.

Completed and submitted 2021 P.U.C. cold weather survey B.

Electric Bills taken to Pottsville Post office Friday.

Bob off Monday Personal Day. Weekly generator check and exercise. Finished up tree clearing on lot between Wade and West Carroll. George off Tues, Wed, Thurs, vacation days. Rick left sick Tuesday Morning off sick Wednesday. Time cards to office Returned call to Auditor Kelley. Replaced bulb and eye street light on rear of West End Fire Co. Spoke with Electrician doing service upgrade at 247 north Mill Street. Spoke with an Electrician doing service upgrade rear building 218 Cherry Street. Placed order for driver to repair floodlight Third Street playground. To 133 Arnot Street customer dropped electric bill stub in box no payment attached. New 200 amp service hookup at 247 north Mill Street. Spoke with tenant in person at 320 south Second Street, electric service will be cut Monday if payment is not received. Restored service to JRL paid in full. Repaired Christmas Skyline decoration across Second and Hancock intersection. Replaced econet gateway that went bad with regular photo cell street light 2 digit block north Nicholas Street.

Week ending 12-17-2021

Nov. energy cost/usage = \$124,284.33/1,528,196 KWH- 11/2021 > 11/2020 by \$25,385.62 / + 9,426 KWH

Installation of gas line underneath Hancock and Bypass intersection started on Monday.

Terminated service to 320 south Second Street for non- payment.

M & J Contracting replaced Mrs. Troutman's lower rain gutter and downspout. Now drains out onto rear lot instead of damming up in her yard next to Borough Office in hopes to relieve water flooding our building.

George vacation week. Weekly generator check and exercise. Time cards and sheet to Sharon. Repaired broken 3 phase supply wire on overhead crane street department garage. Brought several bags of ice melt up from lower garage. Spoke to Fire Chief in regards to fire box #41 being set off on Sunday. Responded to complaint about traffic signal at Ann Street

not working, found signal to be working as expected heavy north and south bound traffic made traffic on ANN Street sit a little longer. Took down Hero Banner on Russell, repaired and re-hung. Returned call to electrician in regards to work needed at 119 Broad Street. Call from AMP OHIO went to switchyard to help trouble shoot communication problems with their satellite. Checked fire box # 41 try to find out why it set off on Sunday by young man hitting his head on it. Received call from President of West End Hose Co. in regards to light on rear of their building. Call from Jack Shandor asking if we would put lights on Saint Michael's tree. Cut power to 135 south Third Street so Electrician can clean all terminations in customer's meter base. Did some more cleaning out and re-organizing supplies in rear garage. Decorated Saint Michael's tree. Reviewed list of delinquent accounts from years ago that Sharon worked on for several weeks compiling, they will go to auditor as write offs. Wednesday noon test fire box #41-placed out of service main spring broke if part arrives will replace Friday. Replaced photo cell in light Elmwood Court cul-de-sac. Changed message on LED message board on front of Borough Hall Building. Installed new driver in floodlight Third Street Playground, found diode board no good placed order for new brighter flood light. Rudy off Friday Personal Day. Took down Mr. Bowler's Hero Banner and gave to him by his request. Replaced broken main spring in fire box # 41 put back in service, Fire Chief notified.

Week ending 12-24-2021

Wednesday, Spoke with PPL vegetation manager to schedule clearing of feed line to Borough in spring 2022

George vacation week. Weekly generator exercise/check. Time cards and sheet to Sharon. Reviewed Delinquent Electric account book. Spoke with customer in regards to payment made with NSF check. To Hess station in Frackville for kerosene for rear garage torpedo heater. At switch yard with Technician from AMP Ohio changing communication from satellite to Ethernet also found vandalism someone cut holes in base of fence several locations cut and stole copper bonding wire, all replaced and fence repaired. Responded to PA ONE call Water Company working at 1222 Wade Road. Installed new point of attachment at 12 south Front Street. Noon test done on fire pull box # 23. Ordered and received 4 pair class 0 rubber gloves to be used when working secondary voltage.

Week ending 12-31-2021

Vandalism found in Boone Park, name placards pulled off of benches, balusters kicked out of gazebo railings, marble bench chipped and ready to fall over, light for flag broken, repaired best we could and searched video surveillance, no luck as of yet finding who did it.

George vacation week. Bob off Monday time owed. Weekly generator check and exercise. Swapped out Rubber gloves and sleeves (PPE) sent for 6 month safety testing. Sharon off Tuesday D/F. Received and installed new flood light on pole southeast side of Third Street playground. Responded to PA ONE call for Water Company working on Wade Road. Call from Electrician replacing service equipment at 119 Broad Street. As per request of Rescue Hook and Ladder Fire Company added 5 drivers to fuel card. Reviewed Delinquent Electric accounts and printed out 48 hour disconnect notices. Closed Friday New Year's Holiday.

Respectfully Submitted;

Robert Petrozino
Superintendent
Saint Clair Borough Electric Light Dept.

01-03-2022

Borough of St. Clair
Treasurer's Report - General Fund
November 2021

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
301.10 · Real Estate Tax, Current	1,396.93
301.30 · Real Estate Tax, Delinquent	2,243.11
310.01 · Per Capita Tax, Current	121.00
310.03 · Per Capita Tax, Delinquent	324.50
310.10 · Real Estate Transfer Tax	4,726.24
310.20 · Earned Income Tax	44,841.60
310.30 · Business Privilege Tax	823.50
310.41 · Occupation Tax, Current	43.89
310.43 · Occupation Tax, Delinquent	133.98
310.50 · Local Service Tax	6,313.55
331.21 · Police Fines	762.79
342.20 · Rental Income - Boro Property	500.00
354.01 · State Grants	370,676.00
361.33 · Variance/Zoning Permits	150.00
362.10 · Police Protection Services	12,500.00
364.30 · Solid Waste Collection Fees	27,200.75
387.00 · Contributions and Donations	1,000.00
389.20 · Workers Com Reimbursements	5,447.76
391.20 · Insurance Proceeds	746.20
392.18 · Transfers from Electric Light	362,000.00
Total Income	841,951.80
Expense	
Administration Department	16,331.34
Health & Sanitation Department	16,758.52
Miscellaneous Department	1,488.50
Planning & Zoning Department	4,465.68
Police Protection Department	44,451.48
403.00 · Tax Collection Department	1,313.01
409.00 · Borough Buildings Department	3,433.80
411.00 · Fire Department	2,948.75
430.00 · Streets & Bridges Department	26,872.69

Borough of St. Clair
Treasurer's Report - General Fund
November 2021

	<u>TOTAL</u>
452.00 · Recreation Department	316.96
487.00 · Employer Benefits & W/H	42,296.55
66000 · Payroll Tax Expense	<u>3,403.44</u>
Total Expense	<u>164,080.72</u>
Net Ordinary Income	677,871.08
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	<u>3.52</u>
Total Other Income	3.52
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	125,000.00
492.160 · Transfers to Demolition Fund	6,000.00
492.190 · Transfers to Payroll Acct	72,681.76
492.30 · Transfer to Bridge Const. Fund	10,000.00
492.305 · Transfer to Gen Fund Cap R...	223,000.00
492.950 · Transfers to Educational Se...	<u>8,000.00</u>
Total 492.00 · Transfers Department	<u>444,681.76</u>

ENDING BALANCE: \$206,464.76

Borough of St. Clair
Treasurer's Report - Electric Light Fund
November 2021

	TOTAL
Ordinary Income/Expense	
Income	
7372.40 · Electric Energy Sales	310,206.72
7372.50 · Sales Tax Discounts	25.00
7372.55 · Processing Fees	1,050.00
Total Income	311,281.72
Expense	
66000 · Payroll Tax Expense	1,885.40
7401.00 · Electric Light	
7401120 · Superintendent	4,912.84
7402114 · Treasurer	1,214.40
7405300 · Secretary	2,102.16
7409300 · Rental Expense	12,193.64
7442141 · Office Manager	3,667.20
7442142 · Administrative Assistant	1,882.32
7442143 · Lineman	7,827.20
7442144 · Assistant Lineman	3,552.00
7442210 · Office Supplies	916.01
7442220 · Electrical Materials & Supplies	129.51
7442231 · Gasoline & Oil	837.83
7442260 · Minor Equipment	148.05
7442321 · Telephone	245.96
7442361 · AMP - Ohio	126,872.18
7442370 · Maintenance & Repairs	120.00
7442372 · Technology/Computer Expenses	1,440.00
7442374 · Vehicle Maintenance & Repairs	90.94
Total 7401.00 · Electric Light	168,152.24
Total Expense	170,037.64
Net Ordinary Income	141,244.08
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	5.94
Total Other Income	5.94
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	11,500.00
492.150 · Transfer to Withholding	1,964.27
492.190 · Transfers to Payroll Acct	23,951.30
492.60 · Transfer to Electric Light Capi	3,000.00
492.80 · Transfer to General Fund	350,000.00
Total 492.00 · Transfers Department	390,415.57
Total Other Expense	390,415.57

ENDING BALANCE: \$274,331.50

Borough of St. Clair
Balance Sheet
As of November 30, 2021

	Nov 30, 21
ASSETS	
Current Assets	
Checking/Savings	
100.10 · Elec. Lgt. Sales Tax- Riverview	13,399.68
100.11 · PLGIT - Educational Ser Agency	10,260.26
100.12 · PLGIT - Elec Light Deposit Acct	30,669.98
100.121 · PLGIT PRIME - Elec. Light Dep.	40,291.50
100.13 · PLGIT - Elect Lgt Capital Rsrv	45,003.38
100.131 · PLGIT PRIME-Elec.Light Cap Res	166,257.37
100.14 · PLGIT - Electric Light Fund	256,326.38
100.15 · PLGIT - FIRE INS ESCROW ACCT	34,422.54
100.16 · PLGIT - General Fund	338,739.57
100.17 · PLGIT - General Fund Cap Reserv	245,005.62
100.171 · PLGIT PRIME-Gen. Fund Cap. R...	-193,491.95
100.18 · PLGIT - HD Land Devel Escrow	22,411.79
100.191 · PLGIT PRIME - Highway Aid Fund	93,456.29
100.20 · Elec. Light Chk. (Riverview)	18,000.12
100.21 · PLGIT - Home Program	6,475.42
100.22 · PLGIT - Recreation Grant Fund	14,452.56
100.221 · PLGIT PRIME - Recreation Grant	165.63
100.23 · PLGIT - Sinking Fund	597,141.37
100.231 · PLGIT PRIME - Sinking Fund	4.66
100.24 · PLGIT - Street Opening Permit	10,052.39
100.241 · PLGIT PRIME - Street Opening	43,873.38
100.30 · Gen. Fund Chk. (Riverview)	15,832.13
100.40 · PLGIT-Bridge Construction Fund	10,000.09
100.401 · PLGIT PRIME - Bridge Cons. Fund	83,892.85
100.50 · PLGIT - Demolition Fund	37,608.15
100.501 · PLGIT PRIME - Demolition Fund	90,125.08
100.60 · PLGIT - Act 137	18.62
100.70 · PLGIT - Admiral Boone Park Fund	6,899.15
100.801 · PLGIT PRIME - Ann St. Main. Fun	20,547.33
100.90 · PLGIT - Building Permit Fund	63,547.57
105.10 · PLGIT - Payroll Fund	164.26
105.20 · PLGIT - Withholding Account	0.85
105.30 · PLGIT - American Rescue Plan	0.45
110 · Petty Cash	500.00
110.10 · Petty Cash - General Fund	200.00
110.20 · Petty Cash - Swimming Pool - GF	100.00
	2,122,354.47
Total Checking/Savings	

Saint Clair Fire Department
Fire Alarm Report for the year 2021

Thomas Johns Asst. Chief

Frank Uhrin Fire Chief

Carl Skrobak Deputy Chief

Total number of calls 225

AFA- Automatic Fire Alarm-19
STR- Structure Fire (Residential)-11
CHF- Chief Request – 18
CO- Carbon Monoxide – 1
LZ- Landing Zone- 16
MA- Medical assist- 8
MVA- Motor vehicle accident-55
ODO- Odor investigation-9
SIS – Smoke in a structure-2
WD- Wire Down – 6
CF- Chimney Fire- 3
OBM- Oil Burner malfunction-3

SBY- Stand-by for another dept.-8
BF- Brush/Wildland fire-8
STR- Structure fire (commercial)-5
TD- Tree down-14
TRF- Trash/Rubbish fire-8
VF- Vehicle fire-7
SI- Smoke investigation-7
FP- Fire Police-3
ORR- Off road rescue-11
PD- Pump detail-2
VLF- Vehicle leaking fluid-1

Apparatus runs

Engine 62/11-111 Tower Ladder 62/21-35 Engine 62/12 86 Squad 62/61-21 Ladder 62/23-85
Engine 62/14-59 Brush 62/44-14 Engine 62/15-73 Brush62/65-37

Calls per month

January-16 February-15 March-22 April-19 May-13 June-16 July-21 August-29
September-24 October-19 November-16 December-15

Hours per month

January-14.08 February-8.08 March-30.08 April-27.08 May-12.5 June-9.16 July-15.75
August-18.58 September-17.16 October-13.58 November-24.08 December-17.41

Run areas

New Castle Twp.-28 Blythe Twp.-19 East Norwegian Twp.-45 Port Carbon-4 Pottsville-5
West Mahanoy Twp.-1 Hubley Twp.-1 Palo-Alto-1 Rush Twp.-1 Norwegian Twp.-2

Respectfully submitted,



Frank Uhrin Fire Chief

Borough of St Clair
Zoning Officer's Report
October 2021

Zoning Permit Applications & Zoning Officer Activities

Applicant	Owner of Record	Property Address	TMP	Appl Date	District	Description	Appl Fee	Site Visit(s)	Appl Returned	Permit Status	Notes
Office Duties				10/01/21		answer questions review emails and reports					
Office Duties				10/02/21		answer questions review emails and reports					
Office Duties				10/03/21		answer questions review emails and reports Write Zoning ltr					
Office Duties				10/05/21		answer questions review emails and reports Zoning App Plachko					
Office Duties				10/06/21		answer questions review emails and reports Approval Plachko app					
Office Duties				10/13/21		answer questions review emails and reports 2 \$ 3rd St approval					
Office Duties				10/21/21		answer questions review emails and reports					
Office Duties				10/27/21		answer questions review emails and reports follow up on 41 N 2nd St					
Office Duties				10/30/21		answer questions review emails and reports					

Respectfully submitted,
Christopher Madara
 Christopher Madara
 St Clair Borough
 Zoning Officer

Borough of St Clair
Zoning Officer's Report
November 2021

Zoning Permit Applications & Zoning Officer Activities

Applicant	Owner of Record	Property Address	TMP	Appl Date	District	Description	Appl Fee	Site Visit(s)	Appl Returned	Permit Status	Notes
Office Duties				11/01/21		answer questions review emails and reports					
Office Duties				11/03/21		answer questions review emails and reports					
Office Duties				11/08/21		answer questions review emails and reports					
Office Duties				11/12/21		answer questions review emails and reports					
Office Duties				11/15/21		answer questions review emails and reports					
Office Duties				11/17/21		answer questions review emails and reports					
Office Duties				11/23/21		answer questions review emails and reports					
Office Duties				11/25/21		answer questions review emails and reports					

Respectfully submitted,

Christopher Madara

Christopher Madara
St Clair Borough
Zoning Officer

Borough of St Clair
Zoning Officer's Report

December 2021

Zoning Permit Applications & Zoning Officer Activities

Applicant	Owner of Record	Property Address	TMP	App Date	District	Description	App Fee	Site Visit(s)	Appl Returned	Permit Status	Notes
Office Duties				12/01/21		answer questions review emails and reports Problem Issues with dogs					
Office Duties				12/02/21		answer questions review emails and reports					
Office Duties				12/08/21		answer questions review emails and reports 111 S Nichols					
Office Duties				12/09/21		answer questions review emails and reports					
Office Duties				12/10/21		answer questions review emails and reports					
Office Duties				12/13/21		answer questions review emails and reports Site visit 111 S Nichols					
Office Duties				12/15/21		answer questions review emails and reports site visit 215 S Morris					
Office Duties				12/16/21		answer questions review emails and reports Review app 111 S Nichols					
Office Duties				12/20/21		answer questions review emails and reports Denial Itr 111 S Nichols					
Office Duties				12/29/21		answer questions review emails and reports					
Office Duties				12/30/21		answer questions review emails and reports					

Respectfully submitted,

Christopher Madara

Christopher Madara
St Clair Borough
Zoning Officer

Saint Clair Fire Department
Fire Alarm Report
December 2021

December-01 CHIEF CALL 14:07 hours 100 Broad St. New Castle Township for wires down. Chief Uhrin responded, and found multiple cable and services pulled from houses in the 100 block of Broad St. and also 100 Block of Arnot St. neighbors stated seeing a Fed-X truck in the area. Light department secured the wires back to the properties. (WD17) In service 40 minutes.

December-05 STILL ALARM 19:56 hours Ann St. and Pottsville St. Clair Highway East Norwegian Township for a vehicle accident unknown injury. Alert/Columbia,Rescue,Phoenix, and Chief Uhrin responded. Members cleared roadway of debris and secured battery on vehicle. (MVA08) In service 35 minutes.

December-10 STILL ALARM 17:27 hours 298 East Sherman St. for a landing zone. Alert/Columbia,Rescue, and Chief Uhrin responded. Members secured a landing zone and the flight was cancelled due to weather. (LZ62) In service 30 minutes.

December-10 STILL ALARM 21:41 hours 83 Washington St. Port Carbon for smoke in a structure. Alert/Columbia,Chief Uhrin and Skrobak were cancelled before going responding. (SIS59) In service 15 minutes.

December-15 STILL ALARM 23:51 hours 1469 SR. Highway New Castle Township for a vehicle accident w/injuries. Alert/Columbia,Rescue,West End,Chief Uhrin and Skrobak responded. Members arrived to find two cars blocking the roadway. EMS did evaluations on the occupants with all refusing treatment. Members controlled fluids and directed traffic. (MVA17) In service 60 minutes.

December-16 CHIEF CALL 19:37 hours 250 Cherry St. for a smoke investigation outside. All chiefs responded. Chiefs checked in and around the Arnots Addition streets and alleys to find that the source was coming from a smoker to the rear of 230 Cherry St. (SI62) In service 45 minutes.

December-17 GENERAL ALARM 14:33 hours 48 Tunnel Rd. East Norwegian Township for an automatic fire alarm. All companies dispatched ,Asst, Johns and Skrobak held the call to Alert/Columbia,and West End. Alarm was being tested. (AFA08) In service 30 minutes.

December-20 GENERAL ALARM 23:33 hours (BOX 33) 13 North Second St. for a reported house fire. All companies and chiefs responded. Members arrived to find smoke from the basement, upon further investigation the boiler was spraying water from the relief valve. Members shut the boiler off and checked the chimney there was no extension. A separate report will be filed with the borough code officer. (OBM62) In service 1 hour.

December-21 STILL ALARM 12:30 hours 200 Humane Ave for a fire stand-by for another company. Alert/Columbia responded with the towerladder. Members were on stand-by for 2 hours while city companies worked a house fire. (FSB68) In service 2 hours.

December-24 GENERAL ALARM 02:06 hours (BOX 33) 1224 Wade Rd. New Castle Township for a house fire. Alert/Columbia, Rescue, Phoenix, Asst. Johns and Skrobak. Goodwill, Humane, American of Pottsville also responded as part of the rapid intervention team. Members used 5 handlines and a deck gun to control the fire. The cause and origin is being investigated by the Pennsylvania State Police Fire Marshal. (RSF17) In service 4 hours.

December-24 STILL ALARM 09:53 hours 1224 Wade Rd. New Castle Township for a rekindle. Alert/Columbia, West End, Chief Uhrin and Skrobak responded. Members did overhaul on the debris pile of the collapse. All the hot spots were extinguished. (RSF17) 3 hours 30 minutes.

December-26 STILL ALARM 15:15 hours 298 East Sherman St. for a landing zone. Alert/Columbia, Chief Uhrin and Skrobak responded. Members assisted EMS with lifting and loading the patient into the helicopter. (LZ62) In service 45 minutes.

December-27 STILL ALARM 17:40 hours 228 Thwing St. for a report of a vehicle fire. Alert/Columbia, and all chiefs responded. Members arrived to find that the engine blew. Members used floor dry on the leaking motor oil. (VF62) In service 20 minutes.

December-29 STILL ALARM 16:37 hours Joseph H Long and Terry Rich Blvd. for a vehicle accident with injuries. Alert/Columbia, Rescue, West End, Chief Uhrin and Skrobak responded. Members assisted EMS with patient care, controlled fluids, and provided traffic control. (IMVA62) In service 40 minutes.

December-30 STILL ALARM 17:04 hours 408 Rt. 209 Highway East Norwegian Township for a vehicle accident unknown injury. Alert/Columbia, Rescue, Chief Uhrin and Skrobak. Goodwill Port Carbon, Goodwill of Cumbola and EMS responded. Members provided traffic control. (MVA08) In service 45 minutes.

Comments:

On Saturday December 11 at 15:22 hours Fire Chief was notified of a hydrant being struck by a vehicle at Schuylkill Center in East Norwegian Township by Duty Chief Sibbett, he informed me that SCPD will be investigating the hit and run. The Schuylkill Municipal Authority was contacted to inspect the hydrant for damage.

The following alarm boxes were tested; 33,34,41,23,41

Fire Alarm Box 41 was out of service for 2 days and was repaired by fire department and light department personnel.

The new fire hydrant on Tension Way was placed in service on December 21, 2021.

General Alarms	3
Still Alarms	10
False Alarms	0
Chief Calls/Public Service	2
Total calls	15

Respectfully submitted,


Frank Uhrin Fire Chief

**BOROUGH OF ST. CLAIR - CODE ENFORCEMENT – PROPERTY
MAINTENANCE**

16 South Third Street
St Clair, PA 17970

PHONE: 570-429-0640
Fax: 570-429-2829

December 29, 2021

TOTAL COMPLAINTS – 17

RENTAL INSPECTIONS – 4

Respectfully,

Michelle D. Brestowski

Code Enforcement Officer
Health Officer