

MARCH COUNCIL MEETING**March 1, 2022**

The March Council Meeting of the St. Clair Borough Council was held on Tuesday, March 1, 2022, in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 6:30 pm.

Answering the roll call were council persons: Thomas Adamchick, Joann Brennan, Cheryl Dempsey, Thomas Dempsey, Judy Stednitz-Julian, Anthony Klazas, William Dempsey and Mayor Richard Tomko.

Also present included Brian Baldwin, P.E, Treasurer Carol Sutzko, Borough Secretary Roland Price, Barbara Artz, Solicitor Edward Brennan, Street Superintendent Kevin Dempsey, Electric Light Department Superintendent Bob Petrozino, Shain Bütz, Kim Zinda, Skyler Zalskey, and reporter Pottsville Republican-Jessica Knapp.

Pledge of Allegiance

Councilwoman Joann Brennan read the council prayer.

Council President W. Dempsey called to order the March 2022 monthly council meeting.

Copies of the minutes of the previous council meeting have been given to borough council members and Mayor Tomko, are there any errors or corrections? If not, they stand approved.

Public Comment – No Public Comment

Mayor's Report

Residents are urged to patronize the local churches in their food sales and catered dinners. The proceeds from such endeavors go towards supporting the spiritual health of our community.

Since the beginning of our existence as a community, St. Clair has been home to immigrants and their descendants from many countries around the world. Today's edition (March 1, 2022) of the Pottsville Republican reported that St. Clair and other communities in Schuylkill County have some of the highest percentages of residents of Ukrainian descent in our entire country.

I urge all residents of St. Clair and Schuylkill County to keep the people of Ukraine in their thoughts and prayers during these horrific times for the nation and people of Ukraine.

It is difficult to comprehend that in the 21st century we would see a war waged against individual liberty, representative government, and Western Civilization, in the heart of Europe, by an autocratic tyrant who disregards international law and sovereign boundaries; using irrational and intentional falsehoods as justification for his actions thereby conducting horrendous war crimes against a peaceful population.

President Zelensky, the military and the citizens of the Ukraine have earned the admiration and respect of the entire free world by the heroic defense of their nation as well as defending the ideal of freedom against the forces of evil.

Anyone interested in contributing to the War Victims Relief or the Humanitarian Crisis in Ukraine may do so at the following places:

Ukrainian Archeparchy of Philadelphia
810 North Franklin Street
Philadelphia, PA 19123

United Ukrainian American Relief Committee, Inc.
1206 Cottman Ave.
Philadelphia, PA 19111

Please write "War Victims" or "Humanitarian Crisis in Ukraine" on the memo of your checks.

On a motion made by T. Dempsey, seconded by C. Dempsey, to accept the mayor's report; approved.

SOLICITOR'S REPORT

Solicitor Brennan provided an update on the conservatorships list. A 90-day time extension was granted for the 21 Pike Street property.

John Holden conducted appraisals on several conservership properties. A hearing will be held for 438-440 South Front Street in March.

In regard to the AutoZone Land Development, he recommends that Council should accept the Planning Commission recommendation to grant conditional plan approval to AutoZone subject to the conditions contained in the Engineer's letter of February 17, 2022. He also recommended a waiver of the sidewalk requirements under the ordinance.

Solicitor Brennan requested an executive session to discuss a number of personnel items and real estate appraisals.

On a motion made by T. Dempsey, seconded by Adamchick, to accept the report; approved.

ENGINEER'S REPORT

On a motion made by T. Dempsey, seconded by Adamchick, to accept the report; approved.

DEPARTMENTAL REPORTS

STREET DEPARTMENT REPORT

On a motion made by Brennan, seconded by Julian, to accept the report; approved.

ELECTRIC LIGHT DEPARTMENT REPORT

Bob Petrozino stated that they lost the two bucket trucks due to mechanical issues. A bucket truck was leased for a period of one month. On a motion made by T. Dempsey, seconded by Klazas, to approve the report and it was made part of the minutes by reference.

TREASURER'S REPORT

Carol Sutzko reviewed the finance statements. A motion made by Klazas, seconded by Julian, to approve the report and it was made part of the minutes by reference.

TAX COLLECTOR'S REPORT – No report

POLICE DEPARTMENT – No Report

ZONING DEPARTMENT – No Report

FIRE DEPARTMENT REPORT

On a motion made by T. Dempsey, seconded by Adamchick, the report was approved and it was made part of the minutes by reference.

CODE DEPARTMENT REPORT

On a motion made by T. Dempsey, seconded by Klazas, the report was approved and it was made part of the minutes by reference.

COMMUNICATIONS

The Community of Caring Christians requested permission to hold a block party on September 10th from noon until about 4:00pm. They would like permission to block off North Mill Street from Hancock Street north for one block to Franklin Street. No Parking signs are also requested for that block. Lastly, a request to have police drive by occasionally during the event. On a motion made by T. Dempsey, seconded by C. Dempsey, to grant the request; approved.

The St. Clair Police Civil Service Commission presented its annual report for 2021.

OLD BUSINESS

On a motion made by T. Dempsey, seconded by Adamchick to adopt the following resolution, approved.

RESOLUTION No. 2022-1

**RESOLUTION OF THE BOROUGH OF SAINT CLAIR APPROVING
SUBMISSION OF DEMOLITION REQUEST TO THE COUNTY OF
SCHUYLKILL.**

The St. Clair Borough Council, having met this 1st day of March, 2022, in public session, has approved a demolition request to the County of Schuylkill in the amount of \$40,000.00 for the demolition of: 501 Wade Road, Saint Clair.

The Municipality acknowledges that it will be responsible for payment of 25% of the cost of demolition.

NEW BUSINESS

On a motion made by T. Dempsey, seconded by Adamchick, to approve the following resolution; approved.

Be it RESOLVED, that the Borough of Saint Clair of Schuylkill County hereby request a Statewide Local Share Assessment grant of \$290,000 from the Commonwealth Financing Authority to be used for a garbage truck.

Be it FURTHER RESOLVED, that the applicant does hereby designate Roland Price, Borough Secretary, and Carol Sutzko, Borough Treasurer, as the official(s) to execute all documents and agreements between the Borough of St. Clair and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

On a motion made by Klazas, seconded by Adamchick, to adopt the following resolution; approved.

Be it RESOLVED, that the Borough of Saint Clair of Schuylkill County hereby request a Statewide Local Share Assessment grant of \$270,000 from the Commonwealth Financing Authority to be used for an Electric Utility Truck.

Be it FURTHER RESOLVED, that the applicant does hereby designate Roland Price, Borough Secretary, and Carol Sutzko, Borough Treasurer, as the official(s) to execute all documents and agreements between the Borough of St. Clair and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

On a motion made by T. Dempsey, seconded by C. Dempsey, to consider passing a Resolution to apply for grant funds to construct recreational improvements at the Northward section of town; approved.

On a motion made by Klazas, seconded by C. Dempsey, to follow the recommendation of the St. Clair Planning Commission to grant conditional final plan approval subject to the conditions contained in the Engineer's letter of February 17, 2022 for the Auto Zone Land Development, ad to waive sidewalk requirements; approved.

On a motion made by T. Dempsey, seconded by C. Dempsey, to authorize the Council President to sign the PennDOT authorization form allowing the developer to apply for a Highway Occupancy Permit for stormwater work on behalf of the Borough; approved.

Council President William Dempsey called an executive session at at 7:14 p.m. to discuss personnel issues and pending litigation.

The executive session adjourned.

On a motion made by Julian, seconded by Brennan, to appoint Samuel G. Stednitz to fill the position on the Vacancy Board, approved.

On a motion made by T. Dempsey, seconded by Adamchick, to appoint Porcupine Pat McKinney to fill a position on the Recreation Commission; approved.

Judy Stednitz-Julian was appointed by Council President William Dempsey to fill the vacancy left by Mike Homa on the Building Code Appeal's Board with the condition that the Borough Solicitor research the issue to determine if a council member can be on the board.

On a motion made by T. Dempsey, seconded by C. Dempsey, to adjust the budgeted payroll of the salaried employees to 53 weeks instead of 52 weeks in the 2021 fiscal budget; approved.

A motion was made by T. Dempsey, seconded by C. Dempsey to pay all bills and claims properly approved by Borough Council; approved.

On a motion made by Klazas, seconded by Adamchick, to adjourn the meeting at 7:41; approved.

Roland Price
Borough Secretary



Alfred Benesch & Company
400 One Norwegian Plaza
Pottsville, PA 17901
www.benesch.com
P 570-622-4055
F 570-622-1232

March 1, 2022

Mr. William Dempsey
Council President
St. Clair Borough Council
16 S Third Street
St. Clair, PA 17970

**RE: Consulting Engineer's Report (CER)
Benesch Project No. 31311.02**

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

ENGINEERING CONSULTATIONS

NBIS Reports (31311.02, Task 4)

On February 17, 2022, the Borough received electronic copies of the bridge inspection reports for inspections that were performed in July 2021 for the Franklin St, Carroll St, Railroad St, and Thwing St bridges. There are no Priority Code 0 or 1 items listed for these bridges. We will assist the Borough Street Department with addressing any other items that have been identified.

CONSTRUCTION PROJECTS

Lawton Street Bridge Replacement (30839.21)

We will continue to work with the Borough Secretary to finalize all contract paperwork required by PEMA for reimbursement. We will also provide Mackin Engineering with bridge design information to assist them with their future inspections.

SUBDIVISIONS & LAND DEVELOPMENTS

Taco Bell LD (30567.32, Task 2)

The last major outstanding item of work to be performed by the Developer is the paving of the pathway along Mill Street to Taco Bell. This path might become a part of the Schuylkill River Trail. Nevertheless, Taco Bell has been in operation since late 2015. We have reached out to CCCC for a status update several times, but they have not provided any updates.

Coal Creek Commerce Center – Phase III LD (30839.32, Task 2)

As of early 2019, work in the area of the medical office building is essentially complete, although a majority of the remainder of Phase III – including stormwater features – have not yet been started. The NPDES Permit associated with Phase III expires on June 28, 2023. There are three (3) more buildings and associated infrastructure yet to be completed. We have reached out to CCCC for a status update several times, but they have not provided any updates.

STS LD (31137.31, Task 1)

Our office will resume periodic site visits relating to site improvements closer to project completion.

AutoZone LD (31137.31, Task 3)

Our office performed a review of the Applicant's resubmission and provided a comment letter to the St. Clair Planning Commission and Applicant for discussion at the February 17, 2022, Planning Commission Meeting. The Applicant formally requested two waivers:

1. **§302.A.3 & §302.C.1** – requesting to provide a combined Preliminary/Final Land Development submission – **GRANTED** by the St. Clair Planning Commission on Nov 22, 2021.
2. **§1105.G.1** – requesting a waiver of the 300' minimum distance requirement between the Ann St driveway and Route 61 (arterial). Existing distance is 154.2'; proposed is 186.5'. The request indicates that the 300' distance is not feasible given the existing property frontage limit along Ann Street. – **GRANTED** by the St. Clair Planning Commission on Feb 17, 2022.

After some discussion during the meeting, the Planning Commission formally recommended that the **St. Clair Borough Council grant Conditional Final Plan Approval with the following conditions:**

1. PennDOT issues the access HOP with no changes to the land development plan within Borough limits.
2. If required by PennDOT; the Applicant prepares and submits an HOP application on behalf of the Borough for the proposed drainage work within PennDOT Legal Right-of-Way.
3. If required by PennDOT, the Applicant prepares and submits a revised Traffic Signal Permit Plan for the Borough's review and signature.
4. A Development Agreement is prepared and accepted by the Borough.
5. All conditions and comments discussed within this review letter and at the Planning Commission Meeting are adequately satisfied in the opinion of the Borough Engineer and/or Borough Solicitor prior to placement of any Borough signatures on the Final Plan.
6. Any conditional approvals require the Applicant to adequately address all conditions within one (1) calendar year of such approval unless a written extension is requested by the Applicant and approved by the St. Clair Borough Council. Failure to satisfy all conditions within the time specified will result in disapproval of the submission.

In order to satisfy Condition #2 (HOP for stormwater), the Applicant requests the Borough sign the PennDOT authorization form (PennDOT form M-950AA, attached) allowing the developer to apply for a Highway Occupancy Permit for stormwater work on behalf of the Borough. **We recommend Council authorize the Council President to sign this form.**

Finally, the SALDO reserves decision regarding sidewalk requirements to the Borough Council. Since there is no connectivity to existing sidewalks farther west on Ann St, the **Planning Commission formally recommends Council waive sidewalk requirements for this development.**

POTENTIAL FUNDING/GRANT SOURCES (31311.02, Task 5)

RECREATION

DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

- Current Status: **OPEN** (as of Jan 18, 2022)
- Application Deadline: **4:00 PM, April 6, 2022**
- Uses: Grant funds must be used for rehabilitation and/or new development of basic outdoor recreation and park facilities that provide a high level of recreational value, such as playgrounds and pavilions with ADA accessibility. John Siney Playground and Northward Playground are eligible.
- Funding:
 - **Grant funding ranges from \$50,000 - \$70,000:**
 - \$10,000 is earmarked for Professional Services only and requires no match
 - \$20,000 is earmarked for Materials and/or Equipment only and requires no match

- Grant funds over \$30,000 may be used for Materials, Equipment, and/or Labor and require a \$1 for \$1 match
- **Total project costs range from \$70,000 - \$110,000.**
- **Timeline:**
 - Anticipated award notifications: Fall 2022
 - Grant agreements begin: Jan 2023
 - Earliest Project Start: Spring/Summer 2023

Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

- **Current Status: OPEN** (as of Feb 1, 2022)
- **Application Deadline: May 31, 2021**
- **Uses:** Can fund planning grants, as well as construction/repair/rehab grants, for a wide variety of community recreation facilities, like baseball and soccer fields, basketball courts, playgrounds, pools, etc. Can fund indoor or outdoor facilities.
- **Funding:**
 - Grants shall not exceed **\$250,000** for any project.
 - **15% local match required:** Can be land value and other state grant funds. In-kind match not accepted.
- **Timeline:**
 - Anticipated award notifications: Fall 2022
 - Grant agreements begin: Jan 2023
 - Earliest Project Start: Spring/Summer 2023

COMMUNITY FACILITIES AND VEHICLES

DEP: Act 101, Section 902, Recycling Program Development and Implementation Grants

- **Current Status: CLOSED.** Anticipated reopening: Spring 2022
- **Uses:** The grants reimburse municipalities 90% of eligible recycling program development and implementation expenses. **Recycling trucks are eligible.**
- **Funding: Max 90%**

DEP: Driving PA Forward, Onroad Rebate Program – Trucks and Buses

- **Current Status: CLOSED.** Anticipated reopening: Late Spring/Early Summer 2022
- **Background:** Approximately \$30 million is being allocated over a 5-year period to fund rebates for projects that replace or repower fleets of 5 or fewer class 4-8 trucks, port drayage trucks, school buses, shuttle buses, and/or transit buses.
- **Uses:** Class 4-8 trucks with Model Years 1992-2009 are eligible for rebates for repower or replacement with new diesel, electric or alternative fuel. **Vehicles must be scrapped.**
- **Funding: Max 70% up to the following Maximums per Vehicle:**

Truck Class	Diesel	Alt Fuel
6-7	\$70,000	\$105,000
8	\$122,500	\$157,500

USDA Rural Development: Community Facilities Direct Loan & Grant Program

- **Current Status: OPEN**
- **Application Deadline:** Applications accepted continuously throughout the year.
- **Uses:** Funds can be used to purchase, construct, and/or improve essential community facilities (including police and fire stations), purchase equipment (including vehicles), and pay related project expenses.
- **Funding:** Low interest direct loans and/or grants (max 75%). Most funding via low-interest loans.

TRANSPORTATION/INFRASTRUCTURE

Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

- Current Status: **OPEN** (as of Mar 1, 2022)
- Application Deadline: **July 31, 2022**
- Uses: Funds may be used for the development, rehabilitation and enhancement of transportation assets to existing communities, streetscape, lighting, sidewalk enhancement, pedestrian safety, roadway drainage, connectivity of transportation assets, and transit-oriented development. Bridge replacements and rehabilitations are eligible.
- Funding:
 - Grants are available for projects with a total cost of **\$100,000 or more**.
 - Grants **shall not exceed \$3M** for any project.
 - Typically requires 30% local match. However, **No local match is required** this round for municipalities. This will likely be the final year where the local match requirement is waived.

MULTI-PURPOSE/USE

Commonwealth Financing Authority (CFA): Local Share Account (LSA) - Statewide

- Current Status: **OPEN** (as of Jan 26, 2022)
- Application Deadline: **March 15, 2022**
- Uses: Projects in the public interest. Projects that improve the quality of life of citizens in the community. Eligible projects must be owned and maintained by an eligible applicant or a nonprofit organization. Eligible uses include acquisition; construction; demolition; infrastructure; purchase of vehicles, machinery and/or equipment; and project design and administrative costs.
- Funding:
 - Grants are available for projects with a total cost of **\$25,000 or more**.
 - Grants **shall not exceed \$1M** for any project.
 - **NO Match** is required.
- Applicants may submit multiple applications.

PENDING GRANT APPLICATIONS

None currently.

ST. CLAIR ACTION ITEMS

1. **AutoZone LD**
 - a. **Sidewalks** – Council should consider formally waiving sidewalk requirements as recommended by the St. Clair Planning Commission.
 - b. **Conditional Final Plan Approval** – Council should consider formally granting Conditional Final Plan Approval with the conditions identified by the Planning Commission and any other conditions established by Council.
 - c. **Stormwater HOP** – Council should consider authorizing the Council President to sign the PennDOT authorization form (PennDOT form M-950AA, attached) allowing the developer to apply for a Highway Occupancy Permit for stormwater work on behalf of the Borough.
2. **Potential Grant Application(s)** – Council may wish to consider applying for various grants for various purposes:
 - a. **Recreation, DCNR C2P2** – This application is due April 6, 2022. A resolution authorizing the application's scope and cost is required. Although such resolution can be formally passed at



your April 5, 2022, we strongly encourage Council to identify the project at tonight's meeting and authorize Benesch to begin preparation of the construction cost estimate. This program has been the primary source of almost all Borough recreation grants.

- b. **Recreation, CFA GTRP** – This application is due May 31, 2022. It too requires a resolution authorizing the application's scope and cost. Paving the football field track was part of a previous application.
- c. **Infrastructure, CFA MTF** – This application is due July 31, 2022. It too requires a resolution authorizing the application's scope and cost. These programs can fund large projects up to \$3M. This will likely be the final year where the municipal 30% local match is waived. This program funded the Lawton St Bridge Replacement.
- d. **Multi-Purpose/Use, CFA LSA** – The CFA LSA grant applications are due March 15, 2022. If Council wishes to apply for funding this round, Council must identify the project and cost and pass the attached draft resolution at tonight's meeting. Multiple applications are permitted. There is no local match requirement.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian W. Baldwin".

Brian W. Baldwin, PE
Project Manager

Attachments: PennDOT Form M-950AA
Resolution – 2022 CFA LSA-Statewide Grant Application

cc: Atty. Edward M. Brennan, Solicitor (w/ attachments)



APPLICANT'S AUTHORIZATION FOR AGENT TO APPLY FOR HIGHWAY OCCUPANCY PERMIT

If granting BLANKET Authorization to submit applications on Applicant's behalf, check this box:

If BLANKET Authorization, mark N/A.	PERMIT APPLICATION NO.	260102
	COUNTY	Schuylkill County
	CITY-BORO-TWP.	Saint Clair Borough
	S.R.-SEG.-OFF.	0061-0403-1671
APPLICANT	Name: St. Clair Borough Address: 16 South Third Street St. Clair, PA 17970	
AGENT	Name: David E. Wooster & Associates, Inc. Address: 2 East Crafton Avenue Pittsburgh, PA 15205	

THIS AUTHORIZATION, made this 1 day of February, 2022, by
St. Clair Borough

APPLICANT for a highway occupancy permit under 67 Pa. Code Chapter 441 or 459.

WHEREAS, the APPLICANT is required to obtain a highway occupancy permit from the Commonwealth of Pennsylvania, Department of Transportation, called the Department, in order to occupy the State highway; and

WHEREAS, the APPLICANT wishes to authorize the agent listed above (AGENT) to apply for the permit and any associated supplements on behalf of the APPLICANT; and

WHEREAS, the APPLICANT has agreed to grant a release to the Department to allow the AGENT to apply for the permit and any associated supplements on behalf of the APPLICANT; and

WHEREAS, as a condition of this authorization, APPLICANT agrees that AGENT will be required to provide APPLICANT with copies of all correspondence and other documents issued, mailed, emailed or otherwise directed or provided to APPLICANT or AGENT by the Department; and

WHEREAS, the APPLICANT may elect to be provided contemporaneous email updates on the review status of the permit application and any associated supplements.

NOW, THEREFORE:

1. The APPLICANT does hereby authorize AGENT to act as APPLICANT's agent with respect to the permit application and associated supplements and to do all things necessary to obtain the permit and/or associated supplements on behalf of the APPLICANT.
2. The APPLICANT does hereby remise, release, quitclaim and forever discharge the Department, its agents, employees and representatives of and from all suits, damages, claims and demands of any type whatsoever arising against it as a result of granting the permit and its supplements to APPLICANT.
3. The APPLICANT has has not (check one) elected to be provided contemporaneous updates on the status of the permit application. If the APPLICANT elects to be provided contemporaneous updates on the status of the permit application, provide contact information here (email): rprice@ptd.net
4. The APPLICANT understands that this AUTHORIZATION is effective until revoked in writing by the APPLICANT or AGENT, with contemporaneous written notice thereof to the Department.

IN WITNESS WHEREOF, the APPLICANT has executed or caused to be executed these presents, intending to be legally bound thereby.

by APPLICANT:


(authorized representative signature)

Name: _____

Title (if other than individual applicant): _____

Date: _____

by AGENT:



(authorized representative signature)

Name: Jerrod C. Crosby, P.E.

Title (if other than individual agent): Vice President

Date: 11/19/21

Appendix I – Authorized Official Resolution

Be it RESOLVED, that the Borough of St. Clair of
Schuylkill County hereby request a Statewide Local Share Assessment grant of
\$270,000 from the Commonwealth Financing Authority to be used for a Electric Utility Truck

Be it FURTHER RESOLVED, that the Applicant does hereby designate Roland Price, Jr, Borough Secretary
and Title) and Carol Sutzko, Borough Treasurer as the official(s) to execute all documents
and agreements between the Borough of St. Clair and the Commonwealth
Financing Authority to facilitate and assist in obtaining the requested grant.

I, Roland Price, Jr., duly qualified Secretary of the Borough of St. Clair
Schuylkill County, PA, hereby certify that the foregoing is a true and correct copy of a
Resolution duly adopted by a majority vote of the St. Clair Borough Council at a
regular meeting held March 1, 2022 and said Resolution has been recorded in the Minutes of the
Borough of St. Clair and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of St. Clair
this 1st day of April, 2022.

Borough of St. Clair

Name of Applicant

Schuylkill County

County

Roland Price, Jr.

Secretary

Appendix I – Authorized Official Resolution

Be it RESOLVED, that the Borough of St. Clair of
Schuylkill County hereby request a Statewide Local Share Assessment grant of
\$ _____ from the Commonwealth Financing Authority to be used for _____.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Roland Price, Jr, Borough Secretary
and Title) and Carol Sutzko, Borough Treasurer as the official(s) to execute all documents
and agreements between the Borough of St. Clair and the Commonwealth
Financing Authority to facilitate and assist in obtaining the requested grant.

I, Roland Price, Jr., duly qualified Secretary of the Borough of St. Clair
Schuylkill County, PA, hereby certify that the foregoing is a true and correct copy of a
Resolution duly adopted by a majority vote of the St. Clair Borough Council at a
regular meeting held _____ and said Resolution has been recorded in the Minutes of the
Borough of St. Clair and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of St. Clair
this 1st day of April, 2022.

Borough of St. Clair

Name of Applicant

Schuylkill County

County

Roland Price, Jr.

Secretary

Street Dept.

Collected garbage, ashes, and recycling for the entire month of February.

Completed new work room and installed new garage door.

During snow, ice, and rainstorms, made sure all inlets were opened for proper drainage.

Installed 3 ton of cold patch throughout the borough filling potholes.

Handled several snow and ice storms during the month.

Installed new choke and rectifier on S-6 dump truck.

S-9 dump truck is completed with new lift pump, transfer switch, fuel lines and serviced.

S-3 Black dump diagnosed with a short, which was found in the dash and fixed. Installed new light, switch in & fuel switch.

All trucks were prepared for the storms and kept up with all maintenance on equipment.

Installed new block heater in backhoe, greased & maintenance machine.

Chevy police car – Changed oil, brakes, blower mower and resister.

Installed 4 new tires on police Tahoe.

The following work was completed to the old garbage truck.

Truck for inspection – Welded new patches inside the hopper.

Installed new floor inside the hopper

In the process of changing new floor runners on the undercarriage.

Received an estimate of \$5,300

We did inhouse for \$800.00

Electric Light Department Work Log for February 2022

Week ending 02-04-2022

Attended on site meeting Wednesday in Mount Carbon and Coal Creek Commerce in regards to Historic Bow string Truss Bridge relocation, being moved from Mount Carbon to Saint Clair above Terry Rich Blvd.

Pulled meter and took down service drop to 146 North Nicholas Street, condemned.

Posted 68 – 48 hour disconnect notices for non-payment.

Sharon calculated and completed year end 1307e P.U.C. report, I reviewed signed had notarized and sent.

Weekly generator check and exercise. Time cards and sheet to Sharon. Monthly report for Council meeting to Roland. Responded to PA one call 143 north Mill Street Water Company. Returned call to several customers. Spoke with Terri in New Philly about taking down their decorations, everyone from committee is on vacation.

Sent 2 guys to New Philly to unplug their decorations will take down for them at later date when committee members return from vacation. Called and met with Steve from Budget roofing in regards to gutters on north side of Borough hall Building not draining properly. As per request from Police Chief, ordered new fuel cards for both Tahoe's. Responded to PA ONE call 143 North Mill Street Water Company. Guys took boxes of files to attic for storage.

Week ending 02-11-2022

Called Out 10:36 am Sunday outage homes on Broad- Pine Streets 33 customers affected new poly cutout and transformer leads installed, power restored approximately 2.25 hours from time call received.

Terminated service to 2 for non-payment.

2006 Ford Bucket truck to Penn Equipment oil seal leaking on piston for upper boom and replacing Turbo.

2008 GMC bucket truck, squirt boom broke taken to Mobile lift for repairs. On the way to Mobile Lift broke down in Pottsville towed to Boosted Diesel in Haven for repairs to fuel system. Leased a truck from Mobile Lift until we get both ours back.

Thursday Mrs. Troutman next door called very upset, crack across her concrete Patio and she's blaming us. DOES NOT WANT ANYONE ON HER PROPERTY AGAIN!! It is my opinion that crack was not caused by us.

Weekly generator check and exercise. Time cards and sheet to Sharon. Readings taken at switchyard and voltage regulators re-set. Pulled meter and took down service drop to 372 north Mill Street Reading Anthracite going to demolish. Placed order with Wesco for 250' roll 4/0 triplex. Placed order for 2 new Vulcan Stream lights to replace the 2 approximately 14 year old ones that no longer held a charge 1 for each bucket truck. Went around town and cut down all Verizon wires that were rolled up and hanging on poles. Placed call to NEX GRID to order C1200 fm 12s 240v meters. Call to Padfield's urinal in rear bathroom not flushing. Worked with Electrician at 119 Broad Street, new 200 amp service hookup removed old triplex service drop and installed new triplex across street. Posted 5 final notices for payment scheduled to cut Monday 2/14/22. All equipment removed from GMC bucket truck. Cut service drop street side 30 Thompson Street needs service upgrade. Responded to PA ONE call 228 North Mill Street, Water Company. Electric Bills taken to Pottsville Post Office on Thursday. Padfield Tech here to repair toilet rear office. Responded to Pa ONE call 228 North Mill Street Water Company. Responded to PA ONE call UGI shutting off old line to Quirin's Foundry.

Week ending 02-18-2022

January's Energy cost/usage - \$162,343.23/1,862,589 KWH - 01/2022 > 01/2021 - \$34,253.82/+63,458 KWH

**Office closed few hours on Tuesday, Sharon on vacation, Tina not in and Michelle at courthouse with Roland
Call from Officer Bennett 4:59 pm Wed. green signal module not working east bound 61 / Wade-Hancock.**

Weekly generator check and exercise. Time cards and sheet to Sharon. Rudy and Rick sent to Collegeville to pick up leased bucket truck. George took small deposit to Bank. Sharon off 4 days' vacation this week. Drain water from Bull horn air tank/compressor. Rudy off Tuesday. Loaded some materials and tools on leased bucket truck. 2006 ford bucket taken back to Penn Equipment noise from engine area. Had guys clean off work bench in rear garage, made a charging area for all cordless tools and stream lights. Went o Frackville to get kerosene. Went to speak with new owners of 30 north Nicholas Street in regards to service upgrade. Changed green traffic signal module east bound lane 61/Hancock intersection. Placed order for 12" solid green and couple of each color turn arrows for signals on Bypass. Pulled meter and cut service at 30 north Nicholas Street new owner doing upgrade. Brought ford Bucket back from Penn Equipment. Received 911 page and call from Fire Chief aluminum extension ladder that resident left standing on porch roof; wind blew over landing on secondary electrical wires. Put equipment and supplies back on Ford Bucket truck. Called back out Friday 3:07 pm lights flickering at 234 south Third Street, repaired service drop connection.

Week ending 02-25-2022

Notified Mon. no heat at Police Station over weekend found 3 phase disconnect switch burned up, replaced.

Spoke with Fire Chief in regards to needed inspections by all before power is restored at 217 South Morris.

Received call from Engineer at Traffic Planning and design, RE: upcoming temporary and permanent work that's going to be done at Wal-Mart intersection also Dark Water intersection all related to Bow String Bridge relocation and new Frackville Corridor Project.

As per request of Council President got quotes for new bucket truck and sent to Brian Baldwin.

Posted 80 – 48 hour disconnect notice.

Sharon off Monday and Tuesday vacation days, Michelle covering. Weekly generator check and exercise. Returned calls to several customers in regards to usage/billing. Worked with NEX GRID to restore communications with meter at Sophy's Jeweler. Tech from Signal Services passing through delivered LED traffic signal modules that I ordered last week. Rehung NO TRESPASS sign and repaired ground wire at Switchyard. Call from Resident at 500 Fairview parts of home no power, found problem to be bad main breaker. Responded to PA ONE 228 North Mill, Water Company. Responded to PA ONE 400 Terry Rich Blvd. drilling for installation of Bridge and water line relocation. George off sick Wednesday. Started to replace pole fire wraps on poles with fire call boxes. Removed Service drop to mobile home at 8 south Front Street. Rudy took \$2.00 cash deposit to Bank. Cleared and treated sidewalk and parking lot around Borough Hall. Information from accident in March 2021 given to Carol to match up with reimbursement check we received from insurance company. Picked up GMC bucket truck from Boosted Diesel fuel problem repaired now has to go to Mobile Lift for boom repairs.

Respectfully Submitted;

Robert Petrozino

Superintendent

Electric Light Dept.

03-01-2022

Borough of St. Clair
Treasurer's Report - General Fund
January 2022

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
301.20 · Real Estate Tax, Prior Year	7,401.74
301.30 · Real Estate Tax, Delinquent	731.50
310.02 · Per Capita Tax, Prior Year	166.32
310.03 · Per Capita Tax, Delinquent	170.64
310.10 · Real Estate Transfer Tax	2,525.46
310.20 · Earned Income Tax	7,757.66
310.30 · Business Privilege Tax	19.00
310.42 · Occupation Tax, Prior Year	484.00
310.43 · Occupation Tax, Delinquent	71.61
310.50 · Local Service Tax	127.37
331.21 · Police Fines	658.13
342.20 · Rental Income - Boro Property	500.00
350 · Intergovernmental Revenue	4,579.58
361.33 · Variance/Zoning Permits	35.00
362.10 · Police Protection Services	6,250.00
364.30 · Solid Waste Collection Fees	29,601.41
389.20 · Workers Com Reimbursements	1,452.74
391.20 · Insurance Proceeds	7,270.73
392.18 · Transfers from Electric Light	200,060.09
Total Income	<u>269,862.98</u>
Expense	
Administration Department	15,030.05
Health & Sanitation Department	7,359.61
Miscellaneous Department	2,099.00
Planning & Zoning Department	1,460.00
Police Protection Department	43,865.39
403.00 · Tax Collection Department	341.67
409.00 · Borough Buildings Department	9,947.27
411.00 · Fire Department	3,659.57
419.00 · Educational Services	
419.30 · Salaries	<u>5,295.84</u>

**Borough of St. Clair
Treasurer's Report - General Fund
January 2022**

	<u>TOTAL</u>
Total 419.00 · Educational Services	5,295.84
430.00 · Streets & Bridges Department	37,436.91
452.00 · Recreation Department	23.87
487.00 · Employer Benefits & W/H	50,910.10
491.00 · Prior Year Expenditure	-338.04
66000 · Payroll Tax Expense	4,324.70
Total Expense	<u>181,415.94</u>
Net Ordinary Income	88,447.04
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	1.17
Total Other Income	1.17
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	25,000.00
492.190 · Transfers to Payroll Acct	84,377.44
492.305 · Transfer to Gen Fund Cap ...	1,500.00
Total 492.00 · Transfers Department	<u>110,877.44</u>
Total Other Expense	<u>110,877.44</u>

ENDING BALANCE: \$82,309.28

Borough of St. Clair
Treasurer's Report - Electric Light Fund
January 2022

	TOTAL
Ordinary Income/Expense	
Income	
7372.40 · Electric Energy Sales	273,595.84
7372.50 · Sales Tax Discounts	25.00
7372.57 · Service Fees	400.00
	400.00
Total Income	274,020.84
Expense	
66000 · Payroll Tax Expense	1,910.30
7401.00 · Electric Light	
7401120 · Superintendent	5,060.24
7402114 · Treasurer	1,250.84
7405300 · Secretary	2,165.24
7409300 · Rental Expense	195.16
7442141 · Office Manager	3,751.20
7442142 · Administrative Assistant	1,696.74
7442143 · Lineman	7,947.20
7442144 · Assistant Lineman	3,612.00
7442210 · Office Supplies	2,180.71
7442220 · Electrical Materials & Supplies	109.21
7442231 · Gasoline & Oil	351.95
7442260 · Minor Equipment	1,096.37
7442321 · Telephone	243.32
7442361 · AMP - Ohio	124,284.33
7442372 · Technology/Computer Expenses	1,125.00
	1,125.00
Total 7401.00 · Electric Light	155,069.51
	155,069.51
Total Expense	156,979.81
	156,979.81
Net Ordinary Income	117,041.03
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	3.29
	3.29
Total Other Income	3.29
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	11,500.00
492.190 · Transfers to Payroll Acct	26,262.40
492.60 · Transfer to Electric Light Capi	1,500.00
492.80 · Transfer to General Fund	200,060.09
	200,060.09
Total 492.00 · Transfers Department	239,322.49
	239,322.49
Total Other Expense	239,322.49
	239,322.49

ENDING BALANCE: \$324,782.95

Borough of St. Clair
Balance Sheet
As of January 31, 2022

Jan 31, 22

ASSETS

Current Assets

Checking/Savings

100.10 · Elec. Lgt. Sales Tax- Riverview	13,140.48
100.11 · PLGIT - Educational Ser Agency	7,267.03
100.12 · PLGIT - Elec Light Deposit Acct	31,771.97
100.121 · PLGIT PRIME - Elec. Light Dep.	40,292.88
100.13 · PLGIT - Elect Lgt Capital Rsrv	49,503.91
100.131 · PLGIT PRIME-Elec.Light Cap Res	166,263.05
100.14 · PLGIT - Electric Light Fund	302,261.63
100.15 · PLGIT - FIRE INS ESCROW ACCT	34,422.94
100.16 · PLGIT - General Fund	68,667.12
100.17 · PLGIT - General Fund Cap Reserv	249,508.46
100.171 · PLGIT PRIME-Gen. Fund Cap. R...	6,508.27
100.18 · PLGIT - HD Land Devel Escrow	20,587.06
100.19 · PLGIT - Highway Aid Fund	0.09
100.191 · PLGIT PRIME - Highway Aid Fund	24,716.69
100.20 · Elec. Light Chk. (Riverview)	22,521.32
100.21 · PLGIT - Home Program	-22,951.95
100.22 · PLGIT - Recreation Grant Fund	14,452.73
100.221 · PLGIT PRIME - Recreation Grant	165.64
100.23 · PLGIT - Sinking Fund	80,040.26
100.231 · PLGIT PRIME - Sinking Fund	4.66
100.24 · PLGIT - Street Opening Permit	10,052.51
100.241 · PLGIT PRIME - Street Opening	43,874.88
100.30 · Gen. Fund Chk. (Riverview)	13,390.45
100.40 · PLGIT-Bridge Construction Fund	10,000.21
100.401 · PLGIT PRIME - Bridge Cons. Fund	83,895.72
100.50 · PLGIT - Demolition Fund	49,609.07
100.501 · PLGIT PRIME - Demolition Fund	90,131.30
100.60 · PLGIT - Act 137	18.62
100.70 · PLGIT - Admiral Boone Park Fund	6,899.23
100.801 · PLGIT PRIME - Ann St. Main. Fun	20,548.03
100.90 · PLGIT - Building Permit Fund	59,313.12
105.10 · PLGIT - Payroll Fund	164.37
105.30 · PLGIT - American Rescue Plan	148,109.09
110 · Petty Cash	500.00
110.10 · Petty Cash - General Fund	200.00
110.20 · Petty Cash - Swimming Pool - GF	100.00

Total Checking/Savings

1,645,950.84

Saint Clair Fire Department
Fire Alarm Report
February 2022

February-01 STILL ALARM 08:32 hours 500 Terry Rich Blvd. (*Wal-Mart*) for an odor of gas outside. Alert/Columbia, West End, Asst. Chief Johns responded. Members for a gas leak on the East Side of the building, manager contacting gas company for repair. Members secured the area. (ODO62) In service 45 minutes.

February-01 STILL ALARM 15:26 hours 406 South Second St. for a vehicle accident reported vehicle into a porch. Alert/Columbia, all chiefs, members from West End and Rescue responded. Members provided traffic control and cleared area of debris. (MVA62) In service 40 minutes.

February-04 STILL ALARM 17:16 hours 1552 Burma Rd. Blythe Township for a vehicle accident unknown injury. Alert/Columbia, Rescue, West End, Schuylkill EMS, and All chiefs responded. Members arrived to find the driver out of the vehicle. EMS continued in for an evaluation. Members provided traffic control. (MVA02) In service 105 minutes.

February-06 STILL ALARM 03:27 hours 1364 Peach Mtn. Road New Castle Township for a vehicle fire. Alert/Columbia, Chief Uhrin and Skrobak responded. Members used one handline to extinguish the fire. (VF17) In service 45 minutes.

February-08 CHIEF CALL 16:59 hours 1061 Burma Road Blythe Township for a smoke investigation. Chief Uhrin responded. Smoke was from a rubbish fire at the shooting range, fire was extinguished and no fire was needed. (CHF02) In service 30 minutes.

February-12 CHIEF CALL 08:54 hours 222 Oak St. East Norwegian Township for fuel tank leaking in a basement. Chief Uhrin responded, arrived to find a large amount of home heating oil in a coal bin in the basement. Requested companies 1&2 be dispatched. (CHF08) In service 90 minutes.

February-12 STILL ALARM 09:02 hours 222 Oak St. East Norwegian Township for a fuel tank leaking in a basement. Alert/Columbia, Asst. Johns and Skrobak responded. Members contained the leak and stopped it from getting into any drains. The oil company arrived and had a clean-up team on the way. All fire was placed available. (HAZMAT08) In service 90 minutes.

February-12 GENERAL ALARM 15:39 hours (BOX 33) 404 South Front St. for a chimney fire. All companies, Chief Uhrin and Skrobak responded. Members shut off the oil burner and checked the chimney and ventilated the basement. The owner was contacting an oil burner mechanic. (OBM62) In service 35 minutes.

February-14 GENERAL ALARM 16:04 hours (BOX 461) 227 South Mill St. (St. Clair School) for an automatic fire alarm. All companies dispatched, chief Uhrin and Skrobak confirmed it to be a fogger from employees cleaning the school. No fire was needed. Members reset the panel and the master box. (AFA62) In service 30 minutes.

February-15 CHIEF CALL 19:07 hours 591 Wade Rd. for a combination alarm beeping. Chief Uhrin responded. Checked the detector, changed batteries and still beeping, did a walk thru the entire home with the gas meter to find no readings of any hazards. Placed in service a new smoke/CO alarm. (CHF62) In service 1 hour.

February-16 CHIEF CALL 01:55 hours 25 North Nicholas St. (Neumann Apartments) for an unknown type alarm. Chief Uhrin, Skrobak, and SCPD responded. Members found that the occupant accidentally set off her room alarm. (CHF62) In service 30 minutes.

February-16 STILL ALARM 10:02 hours SR. 61 Highway and East Darkwater Rd. New Castle Township for a vehicle accident w/injuries. Alert/Columbia, Rescue, West End, and Deputy Skrobak responded. Members assisted with patient care and provided traffic control. (MVA17) In service 45 minutes.

February-17 CHIEF CALL 15:41 hours 1250 Burma Rd. Blythe Township for a smoke investigation. Chief Uhrin and Johns responded. Members arrived to find persons standing around a controlled fire. (*Two brothers are disagreeing with each other and F. Sylvester called the fire into the communication center.*) (CHF02) In service 30 minutes.

February-17 GENERAL ALARM 16:12 hours (BOX 33) 125 North Second St. for a reported house fire. All companies dispatched, Chief Uhrin and Johns arrived to find a kitchen fire out with little smoke and held it to the Rescue. Members used a fan to remove smoke. (RSF62) In service 20 minutes.

February-18 CHIEF CALL 07:07 hours 20 South Front St. for an aluminum ladder against a power line. Chief Johns and Skrobak responded. Members contacted Light Department to remove the ladder. (CHF62) In service 20 minutes.

February-21 CHIEF CALL 12:11 hours 433 Pottsville / St. Clair Highway East Norwegian Township for a burning complaint. Chief Johns cancelled by police. (CHF08) In service 15 minutes.

February-22 STILL ALARM 16:27 hours 435 Pottsville / St. Clair Highway East Norwegian Township for fire police at an accident at Ann St. and Joseph H Long Blvd. Chief Uhrin and members from West End and Rescue assisted with traffic control. (FP08) In service 40 minutes.

February-23 STILL ALARM 10:48 hours 1061 Burma Rd. Blythe Township for a tree down. Phoenix, West End, Asst. Johns and Skrobak requested. Chiefs arrived to find the tree had been removed and placed the units available. (TD02) In service 20 minutes.

February-25 STILL ALARM 13:46 hours 529 Terry Reilly Way Pottsville for smoke in a commercial building. Alert/Columbia, Chief Uhrin and Skrobak responded with the tower ladder along with other second alarm units. Members assisted with ventilation. (CSF68) In service 45 minutes.

Comments:

The following alarm boxes were tested; 33,12,28,15

There are currently 5 new members of the Saint Clair Fire Department enrolled in the Essentials of Firefighting and 4 waiting for another class to begin.

General Alarms	3
Still Alarms	9
False Alarms	0
Chief Calls/Public Service	7
Total calls	19

Respectfully submitted,


Frank Uhrin Fire Chief

**BOROUGH OF ST. CLAIR - CODE ENFORCEMENT – PROPERTY
MAINTENANCE**

16 South Third Street
St Clair, PA 17970

PHONE: 570-429-0640
Fax: 570-429-2829

March 1, 2022

TOTAL COMPLAINTS – 21

RENTAL INSPECTIONS – 5

Respectfully,

Michelle D. Brestowski

Code Enforcement Officer
Health Officer

Borough of St. Clair

Police Civil Service Commission

Roland Price

Borough Secretary

Dear Roland,

The Civil Service Commission of the Borough of St. Clair held it's Biennial Organization Meeting as per Section 2.3 on Wednesday, February 2, 2022.

The Commission met numerous times for the following reasons:

1. To accept applicants for a full-time Police Patrol Persons eligibility list.
2. To prepare and administer fitness tests, written tests, and oral interviews.
3. To send a report of the results of this process to borough council.

*The Commission began the process on 12/16/2020 and reported their results to borough council on 3/3/2021. The Commission spent the borough monies as follows:

NPOST Testing Service:	Tests:	\$98.00
Receipts: \$75.00 Per applicant x 4...		\$300.00
To Borough.....		\$202.00

Respectfully,



Paul S. Shandor, Secretary

TO THE MEMBERS OF SAINT CLAIR COUNCIL:

My name is John Culbert, Pastor of the Saint Clair First Primitive Methodist Church. I am representing the Community Of Caring Christians in town, which is made up of Churches. I am here to ask the council for permission to hold a block party on September 10th. We would also like permission to block off North Mill Street from Hancock Street north for one block to Franklin Street. If permission is granted there would be no gambling of any sort for profit. We would also provide the certificate of insurance as we did last year. The block party would only be held for one day from noon until about 4:00 P.M. We would also make sure that everything is cleaned up within the one block area. We would also need to have No Parking signs put up for that block. The one final request would be if the police could just drive by every once in a while although we do not anticipate any problems. There definitely would not be alcohol of any sort at the block party! The block party last year in Sept. was a success and there weren't any problems. The Six Churches that are involved are The First Primitive Methodist Church, The Presbyterian Church, The Community Mission Church, the Baptist Church, the United Church Of Christ, and the Episcopal Church. If it is possible to do this, it would be greatly appreciated. Thank you for your consideration in this matter. May God bless all of you, and know that the council is in our prayers.

Rev. Robert Schaeffer; Presbyterian Church;

Pastor John Culbert; First Primitive Methodist Church;

Pastors Joe & Mickey McDemus Baptist Church;

Pastor Robert Alonge Community Mission Church

Pastor Jennie Strauc United Church of Christ

Bonnie Baker; Episcopal Church;