

**MAY COUNCIL MEETING****May 3, 2022**

The May Council Meeting of the St. Clair Borough Council was held on Tuesday, May 3, 2022, in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 6:30 pm.

Answering the roll call were council persons: Thomas Adamchick, Joann Brennan, Cheryl Dempsey, Judy Stednitz-Julian, Anthony Klazas, William Dempsey and Mayor Richard Tomko. Council Person Thomas Dempsey was absent.

Also present included Brian Baldwin, P.E, Carol Sutzko, Treasurer, Roland Price Jr, Borough Secretary, Barbara Artz, Attorney Edward Brennan, Solicitor, Police Chief William Dempsey, Kevin Dempsey, Parker Benfer, Gerry Kuperavage, Joe Ferhat and Pottsville Republican-Jessica Knapp.

Pledge of Allegiance

Councilperson Joann Brennan read the council prayer.

Council President W. Dempsey called to order the May 2022 monthly council meeting.

Copies of the minutes of the previous council meetings have been given to borough council members, are there any errors or corrections? If not, they stand approved.

**Public Comment**

Parker Benfer, the Deacon from the Seventh Day Adventist Church in Pottsville had concerns about the sewage pump/line. Apparently, the Sewer Authority is aware of the problem. Kevin Dempsey suggested that he speak to Brandon Reed because this is not a Borough problem. Mr. Benfer will go to the next Sewer Authority meeting on May 11<sup>th</sup>.

**Mayor's Report**

- 1.) As warmer weather approaches, residents are urged not to place foodstuffs outside their homes to feed stray cats. Doing so attracts rats, skunks etc. and causes a quality-of-life issue in these neighborhoods.
- 2.) I ask that on Memorial Day we all take time to remember and give thanks for those men and women, who over the course of our nation's existence, have made the supreme sacrifice so that we and many others on this Earth could live in freedom.

- 3.) Please continue to pray for and support the Ukrainian people, military, and leadership during these horrific times for that nation.
- 4.) Senior citizens are urged to consider obtaining the second covid 19 vaccine booster shot.

### **Historical Note – May 2022**

Saint Clair; prior to April 6, 1850, was known as St. Clairsville, a village in Norwegian Township. The name St. Clair can be attributed to St. Clair Nichols, an early landowner, and/or General Arthur St. Clair, Revolutionary War general, President of the Congress under the Articles of Confederation, and first governor of the Northwest Territory. The surname St. Clair is derived from the name of a village in Normandy.

On a motion made by Adamchick, seconded by, C. Dempsey to accept the mayor's report; approved.

### **SOLICITOR'S REPORT**

Attorney Brennan reviewed the conservatorships list. Mr. Halsey, owner of the property on South Front Street is eluding service. "Service by Publication" will be used to put Mr. Halsey on notice of the pending court proceedings...

Solicitor Brennan requested an executive session of Borough Council to discuss personnel issues.

A dollar amount of \$300.00 was established to place liens or judgments against properties due to delinquent electric or garbage accounts.

An Equity Action lawsuit will be filed against Mrs. Hinchey concerning the cat situation on South Front Street.

Solicitor Brennan recommended to council that the borough's ordinances Should be codified.

On a motion made by Klazas, seconded by Adamchick, to accept the report; approved.

### **POLICE REPORT**

Chief Dempsey provided an oral report.

The fire police are reorganizing. Ten people were sworn in. Background checks and on-line training were completed.

A structure on North Third Street was investigated in conjunction with the Code Officer. The structure was determined to be uninhabitable and was condemned. The situation will be monitored. The adjacent property is also in poor condition and the code enforcement officer will also follow up. On a motion made by C. Dempsey, seconded by Adamchick, to accept the report; approved.

Council President William Dempsey called an executive session at 6:40 p.m. to discuss personnel issues.

Executive session adjourned at 6:51 p.m.

#### ENGINEER'S REPORT

On a motion made by C. Dempsey, seconded by Brennan, to accept the report; approved.

### **DEPARTMENTAL REPORTS**

#### STREET DEPARTMENT REPORT

Kevin Dempsey stated that the ATV route through town for Saturday's event was set up.

On a motion made by Julian, seconded by Brennan, the report was approved and it was made part of the minutes by reference.

#### ELECTRIC LIGHT DEPARTMENT REPORT

On a motion made by Adamchick, seconded by Klazas, the report was approved and it was made part of the minutes by reference.

#### TREASURER'S REPORT

A motion made by Klazas, seconded by Adamchick, the report was approved and it was made part of the minutes by reference.

#### TAX COLLECTOR'S REPORT

On a motion made by Klazas, seconded by Brennan, the report was approved and it was made part of the minutes by reference.

#### ZONING DEPARTMENT

On a motion made by Klazas, seconded by Adamchick, the report was approved and it was made part of the minutes by reference.

#### FIRE DEPARTMENT REPORT

On a motion made by Adamchick, seconded by C. Dempsey, the report was approved and it was made part of the minutes by reference.

#### CODE DEPARTMENT REPORT

On a motion made by Julian, seconded by Adamchick, the report was approved and it was made part of the minutes by reference.

### COMMUNICATIONS

Mr. and Mrs. Bob Keip submitted an offer of \$5,000 to purchase the vacant lot owned by the borough on South Nichols Street. The lot will be used for personal use, to put a removable shed for storage. Payment will be made in the form of a certified check. Attorney Brennan recommended an appraisal be done on the piece of property first and in order to be fair to the community, bids must be accepted. On a motion made by Klazas, seconded by Adamchick, the motion was approved and accepted.

### OLD BUSINESS

#### NEW BUSINESS

A motion was made by Klazas, seconded by C. Dempsey to approve the Planning Commission's recommendation to grant the Conditional Final Plan approval for the South Nichols Plaza LLC. subdivision request; approved.

Council passed the following resolution.

Be it RESOLVED, that the Borough of St. Clair of Schuylkill County hereby request Greenways, Trails and Recreation Program grant of \$131,000 from the Commonwealth Financing Authority to be used for Stadium Track Resurfacing.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Roland Price, Jr., Borough Secretary and Carol Sutzko, Borough Treasurer as the officials to execute all documents and agreements between the Borough of St. Clair and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Roland Price, Jr., duly qualified Secretary of the Borough of St. Clair, Schuylkill County, PA hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the St. Clair Borough Council at a regular meeting held May 3, 2022 and said Resolution has been recorded in the Minutes of the St. Clair Borough Council and remains in effect as of this date.

Council requested the Borough Engineer prepare cost estimates for the replacement of the Carroll Street and Thwing Street bridges.

Council requested the Borough Engineer to prepare a cost estimate for a vehicle charging station.

Council authorized the Borough Engineer to reapply for the FY 2022 COPS Hiring Program.

A motion was made by Adamchick, seconded by Julian to authorize borough officials to prepare two policies for the renewal of the public officials' liability policy;

1.) To comply with the implementation of policy and procedures in place for promotion and demotion, and

2.) perform prior employers and credential checks; approved.

Pool operations were discussed. The council decided to keep the admission rates the same as last year and to possibly advertise in the Skook News or the newspaper.

Code requirements for businesses was discussed. New businesses opening up must have the correct permits. If anyone notices a violation, it must be reported. A permanent zoning officer was discussed. The officer must know all the ordinances.

A motion was made by Klazas, seconded by C. Dempsey to pay all the bills and claims properly approved by council; approved.

Council President asked for a motion to adjourn, a motion made by Klazas, seconded by Adamchick.

During the process of adjournment, Council President asked for a motion to renovate the façade of the Municipal Building, the motion was made by Klazas, seconded by Adamchick. A discussion was held at the head table with the Borough Engineer, Solicitor and the Street Superintendent. The estimated cost of the project was \$27,000, which is over the bidding threshold. The motion was approved.

The motion to adjourn the meeting was approved at 7:37 p.m.

Roland Price  
Borough Secretary



Alfred Benesch & Company  
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May 3, 2022

Mr. William Dempsey  
Council President  
St. Clair Borough Council  
16 S Third Street  
St. Clair, PA 17970

**RE: Consulting Engineer's Report (CER)  
Benesch Project No. 31311.02**

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

#### **ENGINEERING CONSULTATIONS**

##### **FY 2022 COPS Hiring Program (31311.02, Task 5)**

The COPS Hiring Program (CHP) is a competitive grant program from the US Department of Justice designed to provide funding directly to law enforcement agencies to hire and/or rehire additional career law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts. Below are some highlights:

- It is a 2-step application – first application to Grants.gov; second to JustGrants
- **First deadline is June 9, 2022**
- **Second deadline is June 16, 2022**
- Funding is to hire or rehire additional officers **to increase force size – not to fill a vacancy**
- Funding is for **first 3 years** within a five-year period of performance to accommodate time needed for recruitment and hiring
- **MINIMUM LOCAL MATCH: 25% each year of entry-level salary and fringe benefits**
- **MAXIMUM FEDERAL SHARE** per position: **\$125,000** over 3-year period
- Agency must retain position for 12 months after the 3-year period
- CHP award announcements are anticipated by Sep 30, 2021.

Please note that the application is extensive and will require information/input from the St. Clair Police Department. If the Council wishes to apply for funding, a motion should be formally made to authorize the application.

#### **CONSTRUCTION PROJECTS**

##### **Lawton Street Bridge Replacement (30839.21)**

We will continue to work with the Borough Secretary to finalize all contract paperwork required by PEMA for reimbursement. The current PEMA deadline is May 31, 2022.

##### **113 East Hancock Street Demolition (31311.70, Task 2)**

Our office has begun preparing the demolition specifications for this property. Before we advertise the project, we would like to discuss the project with the adjacent property owner (Charles Altshuler) to discuss the final

condition, particularly regarding the shared porch and shared roof dormer. We will work with the Borough Secretary to setup a meeting or teleconference with the property owner.

## **SUBDIVISIONS & LAND DEVELOPMENTS**

### **Taco Bell LD (30567.32, Task 2)**

The last major outstanding item of work to be performed by the Developer is the paving of the pathway along Mill Street to Taco Bell. This path might become a part of the Schuylkill River Trail. Nevertheless, Taco Bell has been in operation since late 2015. We have reached out to CCCC for a status update several times, but they have not provided any updates.

### **Coal Creek Commerce Center – Phase III LD (30839.32, Task 2)**

As of early 2019, work in the area of the medical office building is essentially complete, although a majority of the remainder of Phase III – including stormwater features – has not yet been started. The NPDES Permit associated with Phase III expires on June 28, 2023. There are three (3) more buildings and associated infrastructure yet to be completed. We have reached out to CCCC for a status update several times, but they have not provided any updates.

### **STS LD (31137.31, Task 1)**

On April 18, 2022, the Borough received notice from the County Conservation District that they are beginning their technical review of the NPDES permit modifications proposed by STS.

### **AutoZone LD (31137.31, Task 3)**

At your March 1, 2022, Council Meeting, Conditional Final Plan Approval was granted by Council with the major conditions being the PennDOT Driveway HOP, the PennDOT Stormwater HOP, and the Development Agreement. We are awaiting the Applicant to prepare a draft of the Development Agreement for our review.

### **South Nicholas Plaza (31311.31, Task 1)**

On March 10, 2022, the Borough received the South Nicholas Plaza subdivision submission. Our office reviewed this submission and provided a comment letter on March 30, 2022. The submission and comment letter were discussed with the Applicant at the April 12, 2022, St. Clair Planning Commission Meeting. At the conclusion of the meeting, the Planning Commission formally recommended Council grant **Conditional Final Plan Approval** with the following conditions:

1. A variance is granted by the St. Clair Zoning Hearing Board for setback relief.
2. Comments from the Schuylkill County Planning Commission are adequately addressed once received.
3. Comments from the St. Clair Zoning Officer are adequately addressed.
4. The Applicant installs or provides confirmation that separate water service connections will be provided to each lot.
5. All conditions and comments discussed within the March 30, 2022, review letter and at the April 12, 2022, St. Clair Planning Commission Meeting are adequately satisfied in the opinion of the Borough Engineer and/or Borough Solicitor prior to placement of any Borough signatures on the Final Plan.
6. Any conditional approvals require the Applicant to adequately address all conditions within one (1) calendar year of such approval unless a written extension is requested by the Applicant and approved by the St. Clair Borough Council. Failure to satisfy all conditions within the time specified will result in disapproval of the submission.

## **POTENTIAL FUNDING/GRANT SOURCES (31311.02, Task 5)**

### **RECREATION**

*Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)*

- Current Status: **OPEN** (as of Feb 1, 2022)
- Application Deadline: **May 31, 2021**
- Uses: Can fund planning grants, as well as construction/repair/rehab grants, for a wide variety of community recreation facilities, like baseball and soccer fields, basketball courts, playgrounds, pools, etc. Can fund indoor or outdoor facilities.
- Funding:
  - Grants shall not exceed **\$250,000** for any project.
  - **15% local match required**. Can be land value and other state grant funds. In-kind match not accepted.
- Timeline:
  - Anticipated award notifications: Fall 2022
  - Grant agreements begin: Jan 2023
  - Earliest Project Start: Spring/Summer 2023
- Council might wish to reapply for the track surfacing project on behalf of the SCASD.

### **COMMUNITY FACILITIES AND VEHICLES**

*DEP: Act 101, Section 902, Recycling Program Development and Implementation Grants*

- Current Status: **CLOSED**. Anticipated reopening: Spring 2022
- Uses: The grants reimburse municipalities 90% of eligible recycling program development and implementation expenses. **Recycling trucks are eligible**.
- Funding: **Max 90%**

*DEP: Driving PA Forward, Onroad Rebate Program – Trucks and Buses*





- Current Status: **CLOSED**. Anticipated reopening: Summer 2022
- Background: Approximately \$30 million is being allocated over a 5-year period to fund rebates for projects that replace or repower fleets of 5 or fewer class 4-8 trucks, port drayage trucks, school buses, shuttle buses, and/or transit buses.
- Uses: Class 4-8 trucks with Model Years 1992-2009 are eligible for rebates for repower or replacement with new diesel, electric or alternative fuel. **Vehicles must be scrapped**.
- Funding: **Max 70% up to the following Maximums per Vehicle:**

Truck Class	Diesel	Alt Fuel
6-7	\$70,000	\$105,000
8	\$122,500	\$157,500

*DEP: Driving PA Forward, Level 2 EV Charging Rebate Program*

- Current Status: **OPEN**
- Application Deadline: Applications accepted continuously throughout the year on a first-come, first-served basis.
- Uses: Approximately \$9.2 million is being allocated over a 5-year period to fund a rebate program for the installation of Level 2 electric vehicle (EV) charging equipment.
- Funding: **Rebate of Max \$4000 per plug or Max 80% of Total Project Cost (whichever is less)**. Project site must have minimum 2 plugs and maximum of 12 plugs.



	Level 1 	Level 2 	DC Fast Charge 
Supply Rating	110v or 120v	208v or 240v	208v or 480v
Avg. Charge Capacity	1.4kW	7.2kW	50kW-350kW
Avg. Distance/Charge Time	4 miles per hour	25 miles per hour	50-250 miles per 20 minute charge
Connector Types	SAEJ1772; Tesla	SAEJ1772; Tesla	CHAdeMO; CCS; Tesla

Charging rates in table above are estimated averages for light-duty passenger vehicles. Actual charging rates vary based on vehicle and charging equipment technologies.

From DEP Driving PA Forward website

**USDA Rural Development: Community Facilities Direct Loan & Grant Program**

- Current Status: **OPEN**
- Application Deadline: Applications accepted continuously throughout the year.
- Uses: Funds can be used to purchase, construct, and/or improve essential community facilities (including police and fire stations), purchase equipment (including vehicles), and pay related project expenses.
- Funding: Low interest direct loans and/or grants (max 75%). Most funding via low-interest loans.

**TRANSPORTATION/INFRASTRUCTURE**

**Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)**

- Current Status: **OPEN** (as of Mar 1, 2022)
- Application Deadline: **July 31, 2022**
- Uses: Funds may be used for the development, rehabilitation and enhancement of transportation assets to existing communities, streetscape, lighting, sidewalk enhancement, pedestrian safety, roadway drainage, connectivity of transportation assets, and transit-oriented development. Bridge replacements and rehabilitations are eligible.
- Funding:
  - Grants are available for projects with a total cost of **\$100,000 or more**.
  - Grants **shall not exceed \$3M** for any project.
  - Typically requires 30% local match. However, **No local match is required** this round for municipalities. This will likely be the final year where the local match requirement is waived.

**PENDING GRANT APPLICATIONS**

**2022 Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide**

Project	<b>Garbage Truck</b>
Total Project Estimate	\$290,000
Borough Portion	\$0 (0%)
Date Submitted	<b>Mar 15 2022</b>
Anticipated Award Notification	<b>Unknown, likely Fall 2022</b>
Application Status	<b>Under Review</b>

*2022 Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide*

Project	<b>Electric Utility (Bucket) Truck</b>
Total Project Estimate	\$270,000
<i>Borough Portion</i>	\$0 (0%)
<b>Date Submitted</b>	<b>Mar 15 2022</b>
Anticipated Award Notification	<b>Unknown, likely Fall 2022</b>
Application Status	<b>Under Review</b>

*2022 DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program*

Project	<b>Northward Playground Basketball Courts</b>
Total Project Estimate	\$70,000
<i>Borough Portion</i>	\$20,000 (29%)
<b>Date Submitted</b>	<b>Apr 6 2022</b>
Anticipated Award Notification	<b>Fall 2022</b>
Application Status	<b>Under Review</b>

**ST. CLAIR ACTION ITEMS**

1. **South Nicholas Plaza SD** – Council should consider the Planning Commission's recommendation to grant Conditional Final Plan Approval.
2. **Potential Grant Application(s)** – Council may wish to consider applying for various grants for various purposes:
  - a. **Recreation, CFA GTRP** – This application is due May 31, 2022. Paving the stadium track was part of a previous application.
    - i. Council should consider authorizing Benesch to prepare the application.
    - ii. A resolution authorizing the application's scope and cost is required – a draft is attached for your consideration. **Council must pass a resolution** authorizing the application.
    - iii. Council should also consider authorizing the Council President to sign a financial commitment letter for the local match requirements.
  - b. **Infrastructure, CFA MTF** – This application is due July 31, 2022. It too requires a resolution authorizing the application's scope and cost. These programs can fund large projects up to \$3M. This will likely be the final year where the municipal 30% local match is waived. This program funded the Lawton St Bridge Replacement.
  - c. **Infrastructure, Level 2 EV Charging Station** – This is a rebate program provided by PA DEP Driving PA Forward program. Applications are accepted on first-come, first-served basis until all grant funds have been allocated.
  - d. **Police Officer, COPS** – The FY 2022 COPS Hiring Program is now open. If Council wishes to reapply, Council should consider authorizing the application at tonight's meeting to allow time to prepare and submit the first part of the application by the June 9, 2022, deadline.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,



Brian W. Baldwin, PE  
Project Manager

Attachments: 2022 CFA GTRP Grant Application – SCASD Conceptual Cost Estimate and Draft Resolution  
cc: Atty. Edward M. Brennan, Solicitor (w/ attachments)



Comp. by: BWB

Date: 05/03/22 Sheet

1 of 1

Job No.

31311.21-1

Project: SCASD Recreational Improvements

Element: Conceptual Project Cost Estimate

Item #	Work Item	Qty	Unit	Unit Cost	Item Cost	85%		15%		Notes
						CFA Portion	Local Portion			
<b>Site 1</b>	<b>STADIUM TRACK SURFACING</b>									
<b>1</b>	<b>Construction Activities</b>									
1a	Mobilization / Demobilization	1	LS	\$ 15,000	\$ 15,000	\$ 12,750	\$ 2,250			
1b	Earthwork / Excavation	1	LS	\$ 12,000	\$ 12,000	\$ 10,200	\$ 1,800			
1c	No. 2A Subbase, 4" Depth	820	TON	\$ 25	\$ 20,500	\$ 17,425	\$ 3,075			
1d	Asphalt Wearing Course, 2" Depth	450	TON	\$ 120	\$ 54,000	\$ 45,900	\$ 8,100			4 lanes, 8 sprint lanes
1e	Line Striping	9000	LF	\$ 1.00	\$ 9,000	\$ 7,650	\$ 1,350			
1z	Construction Contingencies (5% max)	1	LS	\$ 5,000	\$ 5,000	\$ 4,250	\$ 750			5% of actual Constr Costs
	<b>Subtotals</b>				<b>\$ 115,500</b>	<b>\$ 98,175</b>	<b>\$ 17,325</b>			
<b>2</b>	<b>Design &amp; Inspection (10% max)</b>	<b>9.9%</b>								max 10% of grant award
2a	Design	1	LS	\$ 9,500	\$ 9,500	\$ 8,075	\$ 1,425			
2b	Contract Administration	1	LS	\$ 1,500	\$ 1,500	\$ 1,275	\$ 225			
2c	Inspection	1	T&M	\$ 2,000	\$ 2,000	\$ 1,700	\$ 300			
	<b>Subtotals</b>				<b>\$ 13,000</b>	<b>\$ 11,050</b>	<b>\$ 1,950</b>			
<b>3</b>	<b>Administrative Costs (2% max)</b>	<b>1.9%</b>								max 2% of grant award
3a	Advertising Fees	2	EA	\$ 1,100	\$ 2,200	\$ 1,870	\$ 330			
3b	Legal Fees	1	LS	\$ 300	\$ 300	\$ 255	\$ 45			
	<b>Subtotals</b>				<b>\$ 2,500</b>	<b>\$ 2,125</b>	<b>\$ 375</b>			
<b>TOTALS</b>					<b>\$ 131,000</b>	<b>\$ 111,350</b>	<b>\$ 19,650</b>			

Prepared by: Brian W. Baldwin, PE

## Appendix II – Authorized Official Resolution

Be it RESOLVED, that the Borough of St. Clair (Name of Applicant) of  
Schuylkill County (Name of County) hereby request an Greenways, Trails and Recreation Program  
(GTRP) grant of \$ \$131,000 from the Commonwealth Financing Authority to be used for  
Stadium Track Surfacing.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Roland Price, Jr, Borough Secretary  
and Title) and Carol Sutzko, Borough Treasurer as the official(s) to execute all documents  
and agreements between the Borough of St. Clair and the Commonwealth  
Financing Authority to facilitate and assist in obtaining the requested grant.

I, Roland Price, Jr, duly qualified Secretary of the Borough of St. Clair  
Schuylkill County, PA, hereby certify that the forgoing is a true and correct copy of a  
Resolution duly adopted by a majority vote of the St. Clair Borough Council at a  
regular meeting held \_\_\_\_\_ (Date) and said Resolution has been recorded in the Minutes of the  
St. Clair Borough Council ) and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of St. Clair

this \_\_\_\_ day of \_\_\_\_, 20\_\_.

**Borough of St. Clair**

\_\_\_\_\_  
Name of Applicant

**Schuylkill County**

\_\_\_\_\_  
County

\_\_\_\_\_  
Secretary

**Roland Price, Jr.**

### Street Dept.

Picked up Ashes and recycling for the month of March.

Fixed drainage problem in front of 436 South Second Street, installed 15 ft of pipe and poured 2 yards of concrete. Also installed new inlet.

Installed "Do Not enter Signs" on North Fourth Street

No Outlet sign on West Carroll Street, & Patterson & Second Street, Signs due to accident

Cleaned and inspected all inlet tops after every rainstorm

Little Saints playground was vandalized. We fabricated all new railing and steps, poured concrete supports to stabilize playground equipment.

Filled in sinkhole on Second Street

Remove two large trees from creek

Replaced inlet on Wade Road

Cut all parks & properties throughout the borough

Cleaned up & maintenance parks benches, tables, and surrounding area for opening day at the little league field.

Installed two ton of cold patch down through the borough.

Posted Nicholas Street for oversized load and helped direct traffic for the move.

Participated in flagger safety class.

Collected all large items

Removed chlorine house and had to demolish all old concrete to pour new pad to set new building

Due to swales from the cemetery to the pool to correct drainage problem for the pool.

### Maintenance

Fabricated and welded back of the garbage truck

Serviced all riding lawn mowers, push mowers, weed whackers and blowers for summer.

Cleaners and maintenance all spreaders before putting them away for winter.

Police charger – Changed oil and fixed the front brakes.

Check and maintenance boom truck for inspection

Check and maintenance S-1 for inspection.

Fabricated new plow frame for S-5 pickup, entire plow needed to be rebuilt.

Completed tune up on S-3 Black Dump which included plugs, wires, cap, rotor, fuel filter, oil change, and new brake lines.

Changed oil in 150A Tahoe

Changed oil in 150B Tahoe

Made racks for storage of spreaders



## Electric Light Department Work Log for April 2022

### Week ending 04-01-2022

**Met with Chris from Quandel in regards to their mobile cement plant and support vehicles moving through Borough.**

**Call from Fire Chief in regards to scheduling inspection of 217 South Morris, could not schedule due to property owner's phone numbers we have on file are out of service.**

**Call from Electrical Contractor in regards to electrical service for construction trailer being setup for Bridge relocation, our assistance will be needed on a weekend after Aspen and Med Express hours; I will bill company accordingly for our time and equipment.**

**Spoke with Fire Chief: putting together a game plan on running alarm wire, adding fire call box and tying into auto alarm system at new STS Facility.**

Weekly generator check and exercise. Time cards and sheet to front office. Received call at 7:15 am on my cell phone? Customer making online payment today as per 48 hour notice. On site at Fish and Game Club for fire call. Went to Instakey business on North Second spoke with owner in regards to his Electric account. Spoke to several customers in regards to payment arrangements. Joe from S.A.M. here installing desk top cameras. GMC bucket truck taken for State Inspection. Responded to PA ONE call for new water line install at 327 Chestnut Street. Flagger safety and certification course held Wednesday. Received call from electrician in regards to new service at 331 south Second. Pulled meter at garage corner of Carroll and Price, contractor changing main breaker. Wednesday noon test done on fire box #16. Removed 6 eco nets from street lights and replaced with photo cells, firmware upgrade needed on eco nets. 2006 Ford Bucket Truck take down to Boosted Diesel replaced all pipes related to turbo. Responded to 2 PA ONE calls Water Company. Worked with NEX GRID Tech, firmware upgrade on 9 eco nets. George off Thursday and Friday. Sharon off half day Thursday and Friday, vacation.

### Week ending 04-08-2022

**Wednesday, assisted with Quandel's mobile cement plant and support vehicles move through Borough.**

**Terminated electric service to 3 for non-payment.**

**Made payment arrangements with Resident on their delinquent garbage account.**

**After hours Friday - Restored power to one that was terminated, paid in full, re-connect fee and overtime paid by customer.**

Weekly generator check and exercise. Monthly readings of voltage regulators at switchyard taken. Time cards and sheet to Michelle. Sharon of Mon. Tues. vacation days. Removed 4 eco nets and replaced them with ones that have firmware updates. Located, marked underground electric at Coal Creek, Flower Tent. Replaced photo Cell Street light Memorial /Wade. Marked underground electric and responded to PA ONE call for flower tent at Coal Creek. Located, field marked and responded to PA ONE call excavation at S.T.S. site. Firmware update done on 4 more eco nets. Rudy took small deposit to Bank. Replaced meter at 39 north Price and one at 202 East Thwing communication issues. Unloaded 2 drums weed killer 1 for Street and 1 for Electric. Changed bulb light fixture on front of Police Station. Pulled meter and cut service drop street side at 306 south Nicholas Street for service upgrade.

**Week ending 04-15-2022**

Searched surveillance video for vandals of Toddler Play set, removed Graffiti from Gazebo, replaced broken receptacle covers in gazebo (vandalism) and replaced 6 broken concrete parking blocks in Borough Hall lot. Weekly generator check and exercise. Time cards to front office. Replaced meters at Aspen Dental and Taco Bell, old one not pushing KWH readings. Changed flag at Immaculate Conception hall. Hung a Banner on the front of Saint Michael's Church. Took and gave to Carol deposit from Mr. Madara for transformer. Placed order with NEX GRID for 8 – KV2c electric meters needed for stock 8-10 months lead time!! Placed order for 50 new 3 X 5 Flags for Main Street, both orders approved by Administration. Installed eco net in street light at corner of McCord Ave. and East Caroline. Took Electric Bills to Pottsville Post Office. Time cards and sheet given to Sharon on Wednesday due to Holiday weekend.

**Week ending 04-22-2022**

**March Energy Cost = \$150,194.01 for 1,595,265 KWH – 3/2022 > 3/2021 by \$39,900.56 / less 1,841 KWH**  
Weekly generator check and exercise. Drilled and pinned down 6 new and 4 existing cement parking blocks in Borough Parking lot. Received 50 new 3X5 U.S. flags for Second Street. Up to pool to put together material list for upgrading electric service in baby pool pump house. Installed 4 eco nets in street lights. Started to put new flags on flag poles. Received call from electrical contractor in regards to alternative idea to supply Construction trailer electric service. Up pull hand dug to find underground electric for baby pool pump house, disconnected power and removed conduit going inside. Went to 34 North Third Street check on meter pushing outage alerts. Trimmed a few trees on East Lawton Street.

**Week ending 04-29-2022**

**Call out Sunday 7:46 am outage 15 homes Pine and Broad streets, Squirrel related!**

**Posted 93 – 48 hour Disconnect notices for non-payment.**

**Met with Electrical Contractor at STS site in regards to needed meter base and CT's before energizing 1000 KVA pad mount transformer.**

**Wednesday noon test done on Fire call box # 62**

**Spent most of Friday searching surveillance camera footage for 3 ongoing Police cases.**

**Meeting with several Engineers on the sizing and availability, needed transformer for C.N.G. station at S.T.S.**  
Weekly generator check and exercise. Time cards and sheet to Sharon. Trimmed tree on Wade Road near Borough line. Printed out 48 hour disconnect notices. Spoke with Electrical Contractor, RE: energizing STS transformer Thursday. Changed photo eyes on 2 street lights. Received 2 meters ordered from NEX GRID. Took down 4 Hero Banners by request and placed calls to have them picked up. Went to Fromm Electric pick up materials needed for electric service to new shed at Baby pool. Took down 2 more Hero Banners and notified Family.

Respectfully Submitted;

Robert Petrozino

Superintendent

Saint Clair Borough Electric Light Dept.

05-03-2022



**Borough of St. Clair  
Treasurer's Report - General Fund  
March 2022**

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	<b>TOTAL</b>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>301.10 · Real Estate Tax, Current</b>	27,381.81
<b>301.20 · Real Estate Tax, Prior Year</b>	574.14
<b>310.01 · Per Capita Tax, Current</b>	1,533.70
<b>310.03 · Per Capita Tax, Delinquent</b>	144.56
<b>310.10 · Real Estate Transfer Tax</b>	1,170.07
<b>310.20 · Earned Income Tax</b>	18,214.27
<b>310.30 · Business Privilege Tax</b>	339.41
<b>310.41 · Occupation Tax, Current</b>	362.56
<b>310.43 · Occupation Tax, Delinquent</b>	55.07
<b>310.50 · Local Service Tax</b>	3,037.40
<b>331.21 · Police Fines</b>	1,171.29
<b>342.20 · Rental Income - Boro Property</b>	500.00
<b>355.04 · Beverage License Fees</b>	1,200.00
<b>361.33 · Variance/Zoning Permits</b>	1,087.00
<b>362.10 · Police Protection Services</b>	6,250.00
<b>364.30 · Solid Waste Collection Fees</b>	32,192.32
<b>389.20 · Workers Com Reimbursements</b>	4,821.22
<b>392.18 · Transfers from Electric Light</b>	150,000.00
	250,034.82
<b>Total Income</b>	
<b>Expense</b>	
<b>Administration Department</b>	17,631.67
<b>Health &amp; Sanitation Department</b>	40,916.30
<b>Miscellaneous Department</b>	15,430.81
<b>Planning &amp; Zoning Department</b>	4,353.66
<b>Police Protection Department</b>	44,476.79
<b>403.00 · Tax Collection Department</b>	3,085.11
<b>409.00 · Borough Buildings Department</b>	8,159.04
<b>411.00 · Fire Department</b>	5,616.60

**Borough of St. Clair  
Treasurer's Report - General Fund  
March 2022**

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	<u>TOTAL</u>
<b>419.00 - Educational Services</b>	
<b>419.30 - Salaries</b>	7,940.90
<b>Total 419.00 - Educational Services</b>	7,940.90
<b>430.00 - Streets &amp; Bridges Department</b>	23,236.22
<b>452.00 - Recreation Department</b>	498.00
<b>487.00 - Employer Benefits &amp; W/H</b>	50,517.27
<b>66000 - Payroll Tax Expense</b>	4,135.70
<b>Total Expense</b>	<u>225,998.07</u>
<b>Net Ordinary Income</b>	24,036.75
<b>Other Income/Expense</b>	
<b>Other Income</b>	
<b>341.000 - Interest, Dividend Income</b>	1,287.29
<b>Total Other Income</b>	1,287.29
<b>Other Expense</b>	
<b>492.00 - Transfers Department</b>	
<b>492.130 - Transfer to Sinking Fund</b>	25,000.00
<b>492.305 - Transfer to Gen Fund Cap ...</b>	1,500.00
<b>Total 492.00 - Transfers Department</b>	<u>26,500.00</u>

ENDING BALANCE: \$164,467.36

Borough of St. Clair  
Treasurer's Report - Electric Light Fund  
March 2022

	<b>TOTAL</b>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
7372.40 · Electric Energy Sales	350,900.68
7372.50 · Sales Tax Discounts	25.00
7372.56 · Miscellaneous Receipts	531.00
7372.57 · Service Fees	1,700.00
<b>Total Income</b>	<b>353,156.68</b>
<b>Expense</b>	
7401.00 · Electric Light	
7401120 · Superintendent	5,060.24
7402114 · Treasurer	1,250.84
7405300 · Secretary	2,165.24
7409300 · Rental Expense	181.04
7442141 · Office Manager	3,779.20
7442142 · Administrative Assistant	1,792.08
7442143 · Lineman	7,987.20
7442144 · Assistant Lineman	3,632.00
7442210 · Office Supplies	2,781.00
7442220 · Electrical Materials & Supplies	713.63
7442231 · Gasoline & Oil	1,209.99
7442260 · Minor Equipment	188.24
7442321 · Telephone	243.32
7442361 · AMP - Ohio	162,343.23
7442370 · Maintenance & Repairs	12,369.61
7442372 · Technology/Computer Expen...	1,125.00
7442374 · Vehicle Maintenance & Repairs	2,833.96
<b>Total 7401.00 · Electric Light</b>	<b>209,655.82</b>
<b>Total Expense</b>	<b>209,655.82</b>
<b>Net Ordinary Income</b>	<b>143,500.86</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
341.000 · Interest, Dividend Income	9.20
<b>Total Other Income</b>	<b>9.20</b>
<b>Other Expense</b>	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	11,500.00
492.60 · Transfer to Electric Light Capi	1,500.00
492.80 · Transfer to General Fund	150,000.00
<b>Total 492.00 · Transfers Department</b>	<b>163,000.00</b>
<b>Total Other Expense</b>	<b>163,000.00</b>

ENDING BALANCE: \$311,703.83

Borough of St. Clair  
Balance Sheet  
As of March 31, 2022

Mar 31, 22

**ASSETS**

**Current Assets**

**Checking/Savings**

100.10 · Elec. Lgt. Sales Tax- Mid Penn	14,463.45
100.11 · PLGIT - Educational Ser Agency	9,987.75
100.12 · PLGIT - Elec Light Deposit Acct	26,773.37
100.121 · PLGIT PRIME - Elec. Light Dep.	40,302.76
100.13 · PLGIT - Elect Lgt Capital Rsrv	52,506.37
100.131 · PLGIT PRIME-Elec.Light Cap Res	166,303.82
100.14 · PLGIT - Electric Light Fund	286,061.76
100.15 · PLGIT - FIRE INS ESCROW ACCT	34,424.60
100.16 · PLGIT - General Fund	233,157.07
100.17 · PLGIT - General Fund Cap Reserv	252,520.57
100.171 · PLGIT PRIME-Gen. Fund Cap. ...	6,509.87
100.18 · PLGIT - HD Land Devel Escrow	21,324.87
100.19 · PLGIT - Highway Aid Fund	0.15
100.191 · PLGIT PRIME - Highway Aid Fu...	96,675.77
100.20 · Elec. Light Chk. (Mid Penn)	25,642.07
100.21 · PLGIT - Home Program	535.92
100.22 · PLGIT - Recreation Grant Fund	14,453.42
100.221 · PLGIT PRIME - Recreation Grant	165.69
100.23 · PLGIT - Sinking Fund	139,377.77
100.231 · PLGIT PRIME - Sinking Fund	4.66
100.24 · PLGIT - Street Opening Permit	10,643.01
100.241 · PLGIT PRIME - Street Opening	43,885.63
100.30 · Gen. Fund Chk. (Mid Penn)	11,258.49
100.40 · PLGIT-Bridge Construction Fund	10,000.69
100.401 · PLGIT PRIME - Bridge Cons. Fu...	83,916.29
100.50 · PLGIT - Demolition Fund	56,236.14
100.501 · PLGIT PRIME - Demolition Fund	90,150.25
100.801 · PLGIT PRIME - Ann St. Main. Fun	-0.01
100.90 · PLGIT - Building Permit Fund	58,698.27
105.10 · PLGIT - Payroll Fund	164.50
105.20 · PLGIT - Withholding Account	0.25
105.30 · PLGIT - American Rescue Plan	7.20
110 · Petty Cash	500.00
110.10 · Petty Cash - General Fund	200.00
110.20 · Petty Cash - Swimming Pool - GF	100.00

<b>Total Checking/Savings</b>	<b>1,786,952.42</b>
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**Tax Collector's Remittance to Taxing Districts**  
**WILLIAM UMBENHAUR - 2022 - SAINT CLAIR BOROUGH**  
**For 04/01/2022 thru 04/15/2022**  
**Date Created 04/19/2022**  
**SAINT CLAIR BOROUGH Taxing District**

		Municipality	Borough Per Capita	Borough Occupation	Other
<b>A. Collections</b>					
1.	Balance Collectable - Beginning of Month	146333.41	6775.00	2845.50	
2A.	Additions: During the Month (*)		5.00	2.10	
2B.	Deductions: Credits During the Month - (from line 17)				
3.	Total Collectable	146333.41	6780.00	2847.60	
4.	Less: Face Collections for the Month	45306.48	585.00	142.80	
5.	Less: Deletions/Exemptions from the List (*)			102.90	
6.	Less: Exonerations (*)				
7.	Less: Liens/Non-Lienable/Installments (*)				
8.	Balance collectable - End of Month	101026.93	6195.00	2601.90	
<b>B. Reconciliation of Cash Collected</b>					
9.	Face Amount of Collections - (must agree with line 4+7)	45306.48	585.00	142.80	
10.	Plus: Penalties				
11.	Less: Discounts	906.13	11.70	2.72	
12.	Total Cash Collected per Column	44400.35	573.30	140.08	
13.	Total Cash Collected - (12A + 12B + 12C + 12D)				45113.73

(\*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes

14. Amount Remitted During the Month (\*)

Date	Transaction #	Amount	TOTAL ALL TAXES

Total 0.00

15. Amount Paid with this Report Applicable to this Reporting Month Transaction # 45113.73

16. Total Remitted This Month 45113.73

17. List, Other Credit Adjustments (\*)

Parcel / PerCapita #	Name	Amount
Total		0.00

18. Interest Earnings (if applicable) \$ \_\_\_\_\_

<p>TAXING DISTRICT USE (OPTIONAL)</p> <p>Carryover from Previous Month \$ _____</p> <p>Amount Collected This Month \$ _____</p> <p>Less Amount Paid this Month \$ _____</p> <p>Ending Balance \$ _____</p>	<p style="text-align: center;"><i>William Umbach</i> Tax Collector</p> <p>I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.</p> <p>Received by (taxing district): _____</p> <p>Title: _____</p> <p style="text-align: right;">Date: _____</p> <p>I acknowledge the receipt of this report.</p>	<p style="text-align: right;"><i>4-19-22</i> Date</p>
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**SAINT CLAIR POLICE DEPARTMENT**  
**24 North Second Street**  
**Saint Clair, PA 17970 (570)**  
**429-2240**

**Police Report: 05/03/2022**

TOTAL POLICE CALLS FOR SERVICE: 284

TOTAL PARKING TICKETS: 2

TOTAL TRAFFIC CITATIONS: 11

TOTAL NON-TRAFFIC CITATIONS: 14

TOTAL CRIMINAL ARRESTS: 17

William M. Dempsey  
Chief of Police

**Borough of St Clair**  
**Zoning Officer's Report**  
April 2022

Zoning Permit Applications & Zoning Officer Activities

Applicant	Owner of Record	Property Address	TMP	Appl Date	District	Description	Appl Fee	Site Visit(s)	Appl Returned	Permit Status	Notes
Office Duties				04/06/22		answer questions review emails and reports church followups					
Office Duties		12 elmwood		04/07/22		answer questions review emails and reports Elmwood plans					
Office Duties		12 elmwood		04/13/22		answer questions review emails and reports approval					
Office Duties				04/15/22		answer questions review emails and reports					
Office Duties				04/19/22		answer questions review emails and reports					
Office Duties				04/20/22		answer questions review emails and reports birds					
Office Duties				04/26/22		answer questions review emails and reports M&S shop					
Office Duties				04/27/22		answer questions review emails and reports M&S shop					

Respectfully submitted,

*Christopher Madara*

Christopher Madara  
St Clair Borough  
Zoning Officer



Borough of St Clair  
Zoning Officer's Report  
March 2022

Zoning Permit Applications & Zoning Officer Activities

Applicant	Owner of Record	Property Address	TMP	Appl Date	District	Description	Appl Fee	Site Visit(s)	Appl Returned	Permit Status	Notes
Office Duties				03/01/22		answer questions review emails and reports church boundary lines					
Office Duties				03/02/22		answer questions review emails and reports church boundary lines					
Office Duties				03/07/22		answer questions review emails and reports flower tent review					
Office Duties				03/09/22		answer questions review emails and reports flower tent approval					
Office Duties				03/10/22		answer questions review emails and reports					
Office Duties	12	Elmwood		03/16/22		answer questions review emails and reports application zoning					
Office Duties				03/17/22		answer questions review emails and reports Auto zone					
Office Duties				03/23/22		answer questions review emails and reports church boundary lines					
Office Duties				03/25/22		answer questions review emails and reports church boundary lines					
Office Duties				03/28/22		answer questions review emails and reports church boundary lines					
Office Duties				03/29/22		answer questions review emails and reports TNT app					
Office Duties				03/30/22		answer questions review emails and reports TNT approval					

Respectfully submitted,

*Christopher Madara*

Christopher Madara  
St Clair Borough  
Zoning Officer

Borough of St Clair  
**Zoning Officer's Report**  
 February 2022

Zoning Permit Applications & Zoning Officer Activities

Applicant	Owner of Record	Property Address	TMP	Appl Date	District	Description	Appl Fee	Site Visit(s)	Appl Returned	Permit Status	Notes
Office Duties		506 E Lawton		02/01/22		answer questions review emails and reports					
Office Duties		14 Elmwood		02/07/22		answer questions review emails and reports Zoning Application					
Office Duties		14 Elmwood		02/21/22		answer questions review emails and reports					
Office Duties				02/22/22		answer questions review emails and reports Zoning Application					
Office Duties				02/23/22		answer questions review emails and reports Autozone					
Office Duties				02/28/22		answer questions review emails and reports church boundary lines					

Respectfully submitted,

*Christopher Madara*

Christopher Madara  
 St Clair Borough  
 Zoning Officer

## Borough of St Clair Zoning Officer's Report January 2022

### Zoning Permit Applications & Zoning Officer Activities

Applicant	Owner of Record	Property Address	TMP	Appl Date	District	Description	Appl Fee	Site Visit(s)	Appl Returned	Permit Status	Notes
Office Duties				01/05/22		answer questions review emails and reports - Site visit					
Office Duties				01/06/22		answer questions review emails and reports					
Office Duties		111 S Nichols		01/12/22		answer questions review emails and reports 111 S Nichols St					
Office Duties				01/20/22		answer questions review emails and reports plans for building					
Office Duties				01/27/22		answer questions review emails and reports					

Respectfully submitted,  
*Christopher Madara*  
 Christopher Madara  
 St Clair Borough  
 Zoning Officer

**Saint Clair Fire Department**  
**Fire Alarm Report**  
**April 2022**

**April-06 STILL ALARM** 22:29 hours 217 Green St. West Mahanoy Township for a move up assignment to cover with an engine. Alert/Columbia, Chief Uhrin and Skrobak responded. Members covered the township while crews fought a house fire. Members were on stand-by for 90 minutes. (FSB36) In service 90 minutes.

**April-12 STILL ALARM** 20:02 hours SR. 61 Highway and Darkwater Rd. New Castle Township for a reported brush fire. West End, Phoenix, Chief Uhrin and Skrobak responded. Members checked North and South on the Frackville grade and Darkwater nothing was found. (BF17) In service 20 minutes.

**April-15 STILL ALARM** 16:23 hours 421 East Hancock St. for a brush fire. Phoenix, West End, Asst. Johns and Skrobak responded. Members extinguished an area of brush burning in the area of the old Burma Rd. (BF62) In service 90 minutes.

**April-15 STILL ALARM** 20:50 hours 101 Weston Place West Mahanoy Township for a brush fire. Phoenix, Asst. Johns, and The Forestry crew responded. Members were cancelled enroute. (BF36) In service 30 minutes.

**April-16 STILL ALARM** 00:36 hours Black Creek Township Luzerne County in the area of Eagle Rock Resorts to assist with a large brush fire that involved several structures. Phoenix, Forestry Crew, and Asst. Johns responded. Members worked a large area of heavy brush. (BF19) In service 6 hours.

**April-19 STILL ALARM** 20:23 hours 101 New Wade Rd. for Fire Police to close Peach Mt. Rd. at the New Wade Rd. for State Police. West End responded. (FP17) In service 1 hour.

**April-19 GENERAL ALARM** 20:28 hours (BOX 33) 116 East for an electrical fire inside. All companies and Chiefs responded. Members arrived to find dust from a base board heater was the cause of the smoke. Placed units available. (ELE62) In service 35 minutes.

**April-22 STILL ALARM** 13:15 hours 1090 Eagle Hill Rd. East Norwegian Township for a brush fire. Phoenix, West End, Asst. Johns, Skrobak and Forestry responded. Members accessed the area from the Burma Rd. Members extinguished a large area of low brush. (BF08) In service 2 hours.

**April-26 STILL ALARM** 00:31 hours 1244 SR. 61 Highway New Castle Township for a tree down on the roadway. Alert/Columbia, and West End fire companies were dispatched and were cancelled minutes later. The tree was on the south side. (TD17) In service 5 minutes.

**April-26 CHIEF CALL** 18:15 hours Oak St. and Ann St. for a smoke condition. Asst. Johns responded, Found a fire behind Ann St. with no one around the fire was burning wire. Chief Uhrin contacted SCPD who said they would investigate. (CHF62) In service 25 minutes.

**April-27 CHIEF CALL** 19:01 hours 151 North Nicholas St. for a utilities investigation. Chief Uhrin responded. The occupant had a loose hanging wire in the basement, secured the wire. (UTL62) In service 25 minutes.

**April-28 STILL ALARM** 18:33 hours East Darkwater Rd. and Peach Mtn. Rd. New Castle Township for a tree down. Alert/Columbia, West End, and Asst. Johns responded. No tree was found. (TD17) In service 20 minutes.

**April-30 STILL ALARM** 09:56 hours Ann St. and Oak St. for a brush fire. Phoenix, West End, Asst. Johns and Skrobak along with DCNR. Members found squatters on the property with a camp fire that sparked the brush fire. Members had to cut the gate to access the fire. SCPD is investigating. (BF62) In service 90 minutes.

Comments:

The following alarm boxes were tested; 33,52,62,

On Monday April 25, 2022 met with Speedwell Construction on the Pottsville / St. Clair Highway in East Norwegian Township to give them the information for the Knox boxes.

General Alarms	1
Still Alarms	10
False Alarms	0
Chief Calls/ Public Service	2
Total Calls	13

Respectfully submitted,



Frank Uhrin Fire Chief

**BOROUGH OF ST. CLAIR - CODE ENFORCEMENT – PROPERTY  
MAINTENANCE**

16 South Third Street  
St Clair, PA 17970

PHONE: 570-429-0640  
Fax: 570-429-2829

---

May 3, 2022

TOTAL COMPLAINTS – 27

RENTAL INSPECTIONS – 5

Respectfully,

Michelle D. Brestowski

Code Enforcement Officer

To whom this may concern;

April 19,2022

**We are interested in purchasing lot # 62-05-0279.000 on South Nicholas Street  
In Saint Clair.We are residents at 424 South Nicholas Street for the past 18 years.The lot will be used  
for personal use,not built on,just to put a removable shed on the for personal property to be stored.  
We are willing to offer \$5000 for the lot and payment will be made in the form of a certified check,if it  
is approved .**

**Thank you ,  
Mr and Mrs Robert Keip**

# WEST END FIRE COMPANY NO. #1 STATION #5

323 Broad Street, St. Clair, PA., 17970 (570) 429-0420

March 2022

To Whom It May Concern,

I am writing on behalf of West End Fire Co. to request a donation for our event we are holding on May 15<sup>th</sup>. At the event, we will be playing bingo for gift cards and baskets. The event's proceeds will help in truck maintenance, building maintenance, and gear for our volunteers.

We would greatly appreciate any donation of \$25 or more that you would be willing to make. Should you be able to give a large donation, your business will be recognized throughout the event. We will also provide a receipt letter with our thanks as well.

If you have any questions, you can call:

Renee Ahner at 484-629-4212 or Dave Long at 570-516-7162

EIN # 831980356

Sincerely,



Renee Ahner (Trustee)