

JANUARY COUNCIL MEETING**JANUARY 3, 2023**

The January Council Meeting of the St. Clair Borough Council was held on Tuesday, January 3, 2023, in Council Chambers, St. Clair Borough Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 6:30 p.m.

Answering the roll call were council persons: Cheryl Dempsey, Thomas Dempsey, Judy Stednitz-Julian, Tony Klazas, President William Dempsey and Mayor Richard Tomko. Thomas Adamchick and Joann Brennan were absent.

Also present included Solicitor Edward Brennan, Engineer Brian Baldwin, Borough Secretary Roland Price, Treasurer Carol Sutzko, Barbara Artz, Fire Chief Frank Uhrin, and Jessica Knapp from the Pottsville Republican Newspaper.

Pledge of Allegiance

Councilperson Tony Klazas read the council prayer.

Council President W. Dempsey called to order the January 2023 monthly council meeting.

Copies of the minutes of the previous council meeting have been given to Mayor Tomko and borough council members, are there any errors or corrections? If not, they stand approved.

PUBLIC COMMENT – No public comment

MAYOR'S REPORT

On a motion made by T. Dempsey, seconded by Stednitz-Julian, to accept the mayor's report; approved.

1. Vaccines for covid and the flu are available. Residents are urged to consult with their doctors as to the feasibility of obtaining the vaccine.
2. Beware of phone scams aimed at senior citizens.
3. If residents see suspicious activity around vacant properties – notify the police at 570-429-2240 or 570-429-3050.

Historical Note

In the early years of what is now St. Clair, the iron industry located in the southwestern portion of the village formed an integral part of the area's industrial life. The furnace was started in 1842 by Burt S. Patterson but work was suspended in 1844 and was reopened 20 years later by James Langdon. This industry did not last long due to the lack of iron ore in the area.

SOLICITOR'S REPORT

On a motion made by T. Dempsey, seconded by C. Dempsey, to accept the report, approved.

Solicitor Brennan requested an executive session to discuss personnel issues, litigation matters, franchise agreements and police negotiations.

Solicitor Brennan updated council on the conservatorships. Settlement for 212 N. Second St. and 500 E. Hancock St. have been held. The Ritz property is tied up in the courts with the Panko estate and Mr. Diehl is abreast of the situation. Solicitor Brennan will be petitioning to dissolve the conservatorships for 212 N. Second St. and the 134 N. Morris Street properties.

ENGINEER'S REPORT

On a motion made by T. Dempsey, seconded by Klazas, to accept the report and to make it part of the minutes by reference.; approved.

Famous Reading Outdoors and PennDOT have a unique situation with crossing Route 61 at Terry Rich Blvd., there will be a teleconference held on January 26. STS is almost finished; the work will be completed in the Spring. A new Subdivision and Land Development fee schedule was drafted and presented and will need to be adopted through a Resolution. The last fee schedule was updated in 2007. Pending grants will soon be announced. The police equipment grant was not received in the first round but hopeful for the second round which should be announced on March 8.

DEPARTMENTAL REPORTS

STREET DEPARTMENT – On a motion made by T. Dempsey, seconded by Stednitz-Julian, the report was unanimously approved and it was made part of the minutes by reference.

ELECTRIC LIGHT DEPARTMENT REPORT

On a motion made by T. Dempsey, seconded by Klazas, the report was unanimously approved and it was made part of the minutes by reference.

TREASURER'S REPORT

On a motion made by Klazas, seconded by C. Dempsey, the report was unanimously approved and it was made part of the minutes by reference.

TAX COLLECTOR'S REPORT

On a motion made by T. Dempsey, seconded by C. Dempsey, the report was unanimously approved and it was made part of the minutes by reference.

POLICE REPORT – No report.

ZONING REPORT – No report.

FIRE DEPARTMENT REPORT

On a motion made by T. Dempsey, seconded by Stednitz-Julian, the report was unanimously approved and it was made part of the minutes by reference. President Dempsey thanked Fire Chief and all the fire departments on a job well done and they cannot be thanked enough.

CODE DEPARTMENT REPORT

On a motion made by Klazas, seconded by Stednitz-Julian, the report was unanimously approved and it was made part of the minutes by reference.

COMMUNICATIONS

None.

OLD BUSINESS

An increase of sanitation fees for commercial businesses of the Borough was discussed. The new fees will begin on the next billing cycle in January.

NEW BUSINESS

In regard to the motion made by C. Dempsey, to appoint Todd Geiger as a Street Foreman, the position must be included in the union contract. Once the new bargaining unit contract is signed, he can then be appointed to the position.

On a motion made by T. Dempsey, seconded by Klazas to reappoint Terry Sadusky to the Zoning Hearing Board, approved.

On a motion made by T. Dempsey, seconded by Klazas to reappoint Judy Stednitz-Julian to the Planning Commission, approved.

On a motion made by T. Dempsey, seconded by Stednitz-Julian to reappoint William Dempsey to the Recreation Board, approved.

On a motion made by Klazas, seconded by T. Dempsey to reappoint Paul Shandor to the Police Civil Service Commission, approved.

On a motion made by T. Dempsey, seconded by C. Dempsey to reappoint Michelle Brestowski to the School Crossing Guard Agency, approved.

On a motion made by T. Dempsey, seconded by Klazas to reappoint Samuel G. Stednitz to the Vacancy Board, approved.

Council President Dempsey asked for nominations to fill the vacancy on the St. Clair Sewer Authority. Gregory Stednitz was nominated by Judy Stednitz-Julian. JR Albon was nominated by T. Dempsey. A roll call was taken. ADAMCHICK-ABSENT, BRENNAN-ABSENT, C. DEMPSEY-ALBON, T. DEMPSEY-ALBON,

STEDNITZ-JULIAN-STEDNITZ, KLAZAS-ALBON, PRESIDENT DEMPSEY-ALBON. JR Albion was appointed to the St. Clair Sewer Authority.

On a motion made by Klazas, seconded by C. Dempsey to authorize Council President William Dempsey to sign the Alfred Benesch Agreement extending their services for year2023, approved.

St. Clair Borough Council will hold the scheduled advertised work sessions beginning for the February meetings.

Council President called an executive session which began at 6:54 p.m. to discuss personnel issues and litigation matters.

The executive session adjourned at 7:11 pm.

On a motion made by T. Dempsey, seconded by C. Dempsey, to reject the terms as proposed from Comcast and direct Solicitor Brennan to continue to negotiate with them for a franchise Agreement as well as a new agreement with Service Electric; approved.

On a motion made by T. Dempsey, seconded by Klazas to accept the new Subdivision and Land Development fee schedule presented by Alfred Benesch, approved.

Attorney Brennan added that the Borough received a check in the amount of \$15,000 for the sale of 500 E. Hancock St., in which 75% of that goes back to the County of Schuylkill and the remaining 25% goes to the Borough of St. Clair.

A motion was made by C. Dempsey, seconded by Klazas to pay all bills and claims properly approved by council, approved.

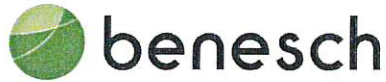
A motion was made by T. Dempsey, seconded by Klazas to adjourn the meeting at 7:15 p.m., approved.

Roland Price
Borough Secretary

1. Vaccines for covid and the flu are available. Residents are urged to consult with their doctors as to the feasibility of obtaining the vaccine.
2. Beware of phone scams aimed at senior citizens.
3. If residents see suspicious activity around vacant properties – notify the police at 570-429-2240 or 570-429-3050.

Historical Note

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Alfred Benesch & Company
400 One Norwegian Plaza
Pottsville, PA 17901
www.benesch.com
P 570-622-4055
F 570-622-1232

January 3, 2023

Mr. William Dempsey
Council President
St. Clair Borough Council
16 S Third Street
St. Clair, PA 17970

**RE: Consulting Engineer's Report (CER)
Benesch Project No. 31311.02**

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

ENGINEERING CONSULTATIONS & CONSTRUCTION PROJECTS

Famous Reading Outdoors (31311.02, Task 3)

On December 13, 2022, our office participated in a teleconference with representatives from Famous Reading Outdoors (FRO, Andrew McNulty), Lehigh Engineering (LE, James Moore), the Borough (Secretary Price), and PennDOT to discuss FRO's desire for their ATV traffic to cross Route 61 at Terry Rich Blvd. This is a unique situation, and PennDOT was uncertain exactly how it should be handled. PennDOT is going to research any similar circumstances within the Commonwealth as well as in other states. Another teleconference has been scheduled for January 26, 2022.

Property Demolitions (31311.70)

Although demolition over the winter months might not be preferred as there are tenants living in the adjoining house at 115 E Hancock Street, the landlord is agreeable to the timeline. We anticipate advertising to receive bids at the February Council Meeting.

Little League Field Development (31226.20)

After the final plans are approved by DCNR, we will be able to advertise the project with the hope of receiving bids in March. Construction will take place at a time that is preferable to the Little League.

Northward Court Improvements

Although the Borough was awarded a DCNR grant to resurface the Northward basketball courts and improve drainage, the Borough cannot begin work on design until the official notice to proceed is received from DCNR. It is possible that the courts could be resurfaced late in the 2023 paving season.

SUBDIVISIONS & LAND DEVELOPMENTS

STS LD (31137.31, Task 1)

Representatives of STS met with the Borough's Code Official on November 21, 2022, to discuss any outstanding items necessary to receive their Occupancy Permit. During site work, the contractor uncovered some contaminated soils that caused some delay and required some environmental modification. It is likely their site work will not be 100% complete before Spring 2023 due to weather restrictions. Although most of the site work is complete, the developer has not yet requested any release of their development agreement financial security. As such, we believe the remaining site work should not delay issuance of the occupancy permit.

AutoZone LD (31137.31, Task 3)

At your March 1, 2022, Council Meeting, Conditional Final Plan Approval was granted by Council with the major conditions being the PennDOT Driveway HOP, the PennDOT Stormwater HOP, and the Development Agreement. We are awaiting the Applicant to prepare a draft of the Development Agreement for our review. All conditions are to be satisfied within one calendar year of the conditional approval.

SALDO Application Review Fee Schedule (31311.02, Task 3)

The current Subdivision and Land Development Application Review Fee Schedule was last updated by Council in December 2007. We recommend the Borough consider increasing the review fees to account for current costs incurred by the Borough. Attached is the current review schedule with recommendations based on an average inflation rate of 2% over that time period. The fee schedule can be modified by Council via resolution.

POTENTIAL FUNDING/GRANT SOURCES (31311.02, Task 5)

COMMUNITY FACILITIES AND VEHICLES

DEP: Driving PA Forward, Onroad Rebate Program – Truck and Bus

- Current Status: **CLOSED**
- Anticipated reopening: Early 2023
- Background: Approximately \$30 million is being allocated over a 5-year period to fund rebates for projects that replace or repower fleets of 5 or fewer class 4-8 trucks, port drayage trucks, school buses, shuttle buses, and/or transit buses.
- Uses: Class 4-8 trucks with Model Years 1992-2009 are eligible for rebates for repower or replacement with new diesel, electric or alternative fuel. **Vehicles must be scrapped.**
- Funding: **Max 70% up to the following Maximums per Vehicle:**

Truck Class	Diesel	Alt Fuel
6-7	\$70,000	\$105,000
8	\$122,500	\$157,500

USDA Rural Development: Community Facilities Direct Loan & Grant Program

- Current Status: **OPEN**
- Application Deadline: Applications accepted continuously throughout the year.
- Uses: Funds can be used to purchase, construct, and/or improve essential community facilities (including police & fire stations), purchase equipment (including vehicles), and pay related expenses.
- Funding: Low interest direct loans and/or grants (max 75%). Most funding via low-interest loans.

PENDING GRANT APPLICATIONS

2022 Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Garbage Truck
Total Project Estimate	\$290,000
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	Mar 15 2022
Anticipated Award Notification	Jan 12 2023
Application Status	Under Review

2022 Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Electric Utility (Bucket) Truck
Total Project Estimate	\$270,000
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	Mar 15 2022
Anticipated Award Notification	Jan 12 2023
Application Status	Under Review



2022 DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	Northward Playground Basketball Courts
Total Project Estimate	\$70,000
<i>Borough Portion</i>	\$20,000 (29%)
Date Submitted	Apr 6 2022
Award Notification	Sep 6 2022
Application Status	AWARDED

DCNR Community Conservation Partnerships Program (C2P2) Special Fall Round

Project	John Siney Park
Total Project Estimate	\$125,000
<i>Borough Portion</i>	\$25,000 (20%)
Date Submitted	Oct 27 2022
Anticipated Award Notification	Jan 2023
Application Status	Under Review

PA Commission on Crime and Delinquency (PCCD): Local Law Enforcement Support (LLES) Grant Program

Project	Equipment and Technological Upgrades
Total Project Estimate	\$177,018
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	Oct 31 2022
Anticipated Award Notification	Dec 14 2022 (1st Rnd) / Mar 8 2023 (2nd Rnd)
Application Status	Under Review

2022 Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

Project	Thwing St Bridge Replacement
Total Project Estimate	\$2,182,700
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	July 31 2022
Anticipated Award Notification	Jan 12 2023
Application Status	Under Review

ST. CLAIR ACTION ITEMS

1. **SALDO Application Review Fee Schedule** – Council may wish to consider revising the current fee schedule (last revised Dec 2007).
2. **Potential Grant Opportunities** – Council may wish to consider any of the open grant opportunities.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,

Brian W. Baldwin, PE
Project Manager

Attachments: SALDO Review Fee Schedule

cc: Atty. Edward M. Brennan, Solicitor (w/ attachments)

BOROUGH OF ST. CLAIR
FEE SCHEDULE FOR SUBDIVISION AND LAND DEVELOPMENT REVIEWS

The following fees will be charged by the St. Clair Planning Commission for subdivision and land development reviews as authorized by the Pennsylvania Municipalities Planning Code, Act 247, as amended. These fees are effective ~~December 5, 2007~~ . Plans will not be accepted for review by the Planning Commission without the appropriate fee and the required number of plans.

Schedule I Subdivision – All Land Uses
*** Land Development – Residential**

Number of Lots / Units	Administrative Fees				Professional Fees (Escrow)			
	Sketch	Preliminary / Final	Resubmission	Revision to Record Plan	Review (per submission)		Inspection* (LD Only)	
1 – 2	\$100 \$150	\$200 \$300	50% of original submission unless number of lots/ units changed	\$100 \$150	\$500 \$750	\$750 \$1,250		
3 – 5	\$150 \$250	\$300 \$450		\$200 \$225	\$750 \$1,250	\$1,000 \$1,500		
6 – 25	\$250 \$350	\$500 \$700		\$300 \$350	\$1,000 \$1,500	\$1,500 \$2,500		
26 – 49	\$350 \$500	\$700 \$950		\$400 \$475	\$1,500 \$2,500	\$2,000 \$3,000		
50 – 99	\$450 \$650	\$900 \$1,250		\$500 \$625	\$2,000 \$3,000	\$2,500 \$3,500		
100 – 199	\$550 \$750	\$1,100 \$1,500		\$600 \$750	\$2,500 \$3,500	\$3,500 \$5,000		
200+	\$700 \$950	\$1,400 \$1,900		\$700 \$950	\$3,000 \$4,500	\$4,000 \$5,500		

Schedule II Land Development – All Others

Development Acreage	Administrative Fees				Professional Fees (Escrow)			
	Sketch	Preliminary / Final	Resubmission	Revision to Record Plan	Review (per submission)		Inspection	
0 - 2	\$200 \$300	\$400 \$550	50% of original submission unless site area has changed	\$200 \$275	\$1,250 \$1,750	\$2,000 \$2,750		
>2 - 7	\$300 \$450	\$600 \$850		\$300 \$425	\$2,000 \$3,000	\$3,000 \$4,500		
>7 - 15	\$500 \$700	\$1,000 \$1,350		\$500 \$675	\$3,000 \$4,500	\$4,500 \$6,500		
>15 - 30	\$700 \$950	\$1,400 \$1,900		\$700 \$950	\$4,500 \$6,500	\$7,000 \$9,500		
>30 - 50	\$800 \$1,100	\$1,600 \$2,200		\$800 \$1,100	\$5,000 \$7,000	\$7,500 \$10,500		
>50 - 100	\$1,000 \$1,350	\$2,000 \$2,700		\$1,000 \$1,350	\$6,000 \$8,500	\$9,000 \$12,500		
>100	\$1,300 \$1,750	\$2,600 \$3,500		\$1,300 \$1,750	\$8,000 \$11,000	\$12,000 \$16,500		

The term "lots" includes conveyances, tracts, or parcels of land for the purpose, whether immediate or future, of lease, transfer of ownership, or building or development, as well as residue parcels, annexations, or correction of lot lines.

For subdivisions that transcend the boundary limits of the Borough, only those lots which are located entirely or partially within the limits of the Borough of St. Clair shall be considered when determining appropriate review fees. The entire development area within a lot shall be considered when determining appropriate Schedule II Review Fees whether or not the development area lies entirely within Borough limits.

All required County Plan Review Fees shall be paid at the time of plan submission to the Borough.

Improvement Inspections – Any inspection requested by the Borough of the improvements of any approved land development will be conducted on an hourly rate basis in accordance with the current established rate schedule. Reimbursement for such inspections will be drawn down from that portion of the escrow account designated for inspections.

Money in escrow is for reimbursement at the Borough of St. Clair's discretion for any and all engineering or legal or other expenses incurred by the Borough, exclusive of work performed by full-time Borough staff members, in processing the Sketch, Preliminary, and Final Plans and for performing inspections during construction. As soon as

the escrow account decreases by fifty percent (50%) whether during the review or construction phases, the Applicant shall make payment in an amount necessary to fully fund the account. Upon the recording of the Subdivision or Land Development Plan, as applicable, with the Recorder of Deeds and the payment of all Borough engineering, legal, and other expenses incurred by the Borough, exclusive of work performed by full-time Borough staff members, the Applicant may submit a written request to the Borough Treasurer for a refund of the unused portion of the escrow account related to reviews. For land developments, upon the issuance of an Occupancy Permit by the Borough and the payment of all Borough engineering, legal, and other expenses incurred by the Borough, exclusive of work performed by full-time Borough staff members, related to inspections, the Applicant may submit a written request to the Borough Treasurer for a refund of the unused portion of the escrow account. Any monies held in escrow will not be returned until all invoices from the Borough Engineer and Solicitor have been received by the Borough and paid by the Applicant. The Solicitor's and Engineer's invoices are submitted to the Borough every thirty (30) days.

If the Applicant requests a special meeting in order to expedite the review process and the Borough agrees to such a request, the Applicant shall pay for all advertising and administrative costs for requested meeting.

SCHEDULE I FEES are based on the number of lots or units. All land uses are included: residential, commercial, industrial, public, quasi-public, and other. Therefore, an industrial park subdivision prior to development of individual lots is subject to Schedule I. The same would be true of a commercial lot subdivision or selling of land for a church or school. Schedule I fees also cover residential land development such as an apartment complex, condominiums, rental townhouses, and mobile home parks. Where there is a mix of lots and rental units the totals are added together to determine the fee.

SCHEDULE II FEES are based on the amount of land to be disturbed for development including buildings, access drives, streets, stormwater management, grading, public sewer and water service, erosion and sediment control, landscaping, and any other activity that disturbs the ground on the site. The total disturbed area of a project is most accurately calculated by CAD software or planimeter following all outlines of disturbed areas and is subject to review by the Engineer.

Where combinations of subdivision and non-residential land development are proposed on a plan, the fees must be determined separately and added together.

All fees shall be paid in the form of a check or money order made payable to: **Borough of St. Clair**. Cash will NOT be accepted.

Street Dept.

Picked up garbage and recycling for the month.

Installed new stop sign on Union Street and painted all four corners as requested by council.

Installed 3 ton of cold patch throughout the borough.

Installed 4 ton of hot patch and sealed patch throughout the borough,

Delt with 2 winter storms.

Met with Brian Baldwin about the Fairview Street project.

Started picking up Christmas trees.

Checked and cleared all inlets in borough.

Maintenance two police cars.

Installed headlights in both Tahoe's

Installed new axle under tar buggy to new hitch

Rebuilt spreader on S-6 dump truck

Fixed spreader on S-10 pickup

Mounted hinges for electrical cords to plug diesel trucks

Fabricated propane holding tanks for tar buggy

Changed oil and maintenance E2 electric truck

Electric Light Department Work Log for December 2022

Week ending 12-02-2022

Wednesday 11:00 am attended Virtual meeting for Com Cast project.

Borough wide power Blip 10:17 pm Wednesday, High winds.

11:22 pm Wednesday call from Police traffic signal malfunction Second and Hancock intersection.

Bob off Monday Personal Day. Weekly generator exercise and check. Took down 2 Hero Banners and placed call to Families for pickup. Respond to PA ONE call 600 Terry Rich Blvd. Received call from Brookside Homes Re: electric service to new home Elmwood Court. Call from Reading Anthracite requested LED Street light behind FRO garage on North Second Street. Call from new owner of mobile home 8 south Front Street Re: electric service. Heavy Rain throughout Wednesday. George off sick day. On site meeting with project manager in regards to electric service to new home in Elmwood Court. Added 2 new receptacle circuits in rear garage to accommodate power needs for Christmas Festival. Repaired Hero Banner on East Lawton Street. Printed and poste NO PARKING signs for Christmas Festival/Tree Lighting on Saturday. George off Friday sick day. Plugged in Christmas pole Decorations for Port Carbon on Friday. Reconnected service drop street side at 25 south Third Street and placed call to electrician to inform.

Week ending 12-09-2022

Borough wide outage Saturday 12/3 approximately 7:07 am restored within 3 hours.

Posted 72 - 48 hour disconnect notices

Weekly generator check/exercise. Time cards to office. George off Monday and Tuesday sick days. Cleaned up rear garages from Christmas Festival/Tree lighting. Took down NO PARKING signs from Christmas Festival. Located and marked underground feed for signal at Wal Mart. Located and Marked underground for new home Woodland Terrace. Replaced photo cell street light corner of Fourth and Carroll. Received call from Electrician in regards to new 600 amp Electric service at Sunoco. Responded to 3 PA ONE calls. Reviewed delinquent book and printed out 48 hour disconnect notices. Posted Final notice at 14 ½ ANN Street terminate service Monday if not paid. Called to have Porta Pottie removed. Bob off Wed, Thurs, Fri, personal days... Replaced photo eye street light 100 block North Front. Replaced old quad street light fixture with new LED fixture behind garage at 253 North Second Street. Responded PA ONE call PPL pole replacement on ANN Street.

Week ending 12-16-2022

Electric Bills taken to Pottsville Post office on Monday.

November Energy cost- \$142,626.74 / 1,577,677 KWH- 11/2022 > 11/2021 by \$18,352.41 / + 49,481 KWH

Complete and Submitted P.U.C. Cold Weather Report for 2022

Time sheet/cards to Sharon. Weekly generator check/exercise. Spoke to many Customers in regards to payment arrangements. Spoke with Electrician and our Engineer Norm in regards to service upgrade at Sunoco Station on Second Street. Call from 2 Electrical contractors in regards to sizing of CT's and Fusing for CNG station at S.T.S. Facility. On site meeting at 8 south Front Street with new owner of mobile home in regards to installation of electrical equipment and service. New 200 amp service hookup / account at 115 South Nicholas

Street. Put Christmas lights on tree for Saint Michael's Church. Spent 4 hours at lot 12 Bracey new home in Woodland Terrace with excavator trying to find buried empty conduit to run feeders in for electric service. Responded to PA ONE call for work being done front of Dunkin. George off Friday sick day. Took 2 meters and meter base wiring schematics up to CNG facility and S.T.S. small maintenance garage.

Week ending 12-23-2022

Attended NEX GRID PSSA Q4 webinar on Tuesday.

Meter installed and 750 kva pad mount transformer for CNG Facility energized on Wednesday.

AMP here Wednesday held meter safety course.

Power Blip PPL side approximately 2:15 am Friday.

Rudy off Mon. /Tues. Personal Days. Time cards/sheet to front office. Weekly generator check/exercise. At lot # 12 Elmwood Court installing underground conduit into transformer vault. Call from Electrical Contractor in regards to wiring 9s meter base and fusing for CNG facility at S.T.S. location. Responded to PA ONE call for Water Company working at 204 East Lawton Street. Returned call to new owner of 115 south Nicholas Street in regards to new service install. Worked with Electrical contractor wiring up CT's and 9s meter base for CNG facility. George off Wed. / Thur. sick and personal day used. Changed photo cells in 3 street lights. Responded to PA ONE for fence install 217 North Front. Responded to PA ONE Water Co. at 204 East Lawton Street again. Checked connections on Ubiquiti radio on top of office building.

Week ending 12-30-2022

Call out 1:54 Christmas Eve outage 200 block south Morris. Restored in 2 hours 16 minutes from call.

Placed call to our PPL Key account manager in regards to tree hanging over their primaries west of Russell.

Closed Monday Christmas Holiday. Replaced bulbs and ballast in light fixtures in Police Station Locker room. New 100 amp service hookup at 27 south Third Street. Bob off Tues.-Wed. vacation days. Trouble call to 426 south Second Lights flickering, installed all new crimps found service equipment in very poor condition home owner notified by letter. Checked all street lights to see if any bad photo cell controls were missed. Responded to PA ONE call for the widening of road at entrance to S.T.S. George off Thurs. – Fri. sick days used. Met with Electrician at 12-14 east Lawton in regards to location of double gang 200 amp service. Responded to PA ONE call for Sewer Line replacement for 585 Fernwood Ave.

Respectfully Submitted;

Robert Petrozino
Superintendent
Borough Electric Light Dept.

01-03-2023

Borough of St. Clair
Treasurer's Report - General Fund
November 2022

	TOTAL
Ordinary Income/Expense	
Income	
301.10 · Real Estate Tax, Current	1,556.74
301.30 · Real Estate Tax, Delinquent	13,211.94
310.01 · Per Capita Tax, Current	159.50
310.03 · Per Capita Tax, Delinquent	83.16
310.10 · Real Estate Transfer Tax	2,393.65
310.20 · Earned Income Tax	35,664.64
310.30 · Business Privilege Tax	474.01
310.41 · Occupation Tax, Current	41.58
310.43 · Occupation Tax, Delinquent	201.27
310.50 · Local Service Tax	10,566.79
331.12 · Police Fines	868.52
342.20 · Rental Income - Boro Property	12,500.00
342.46 · Pole Rental	5,640.00
359 · Intergovernmental Revenue	4,625.54
359.10 · Payment in Lieu of Taxes	223.58
361.33 · Variance/Zoning Permits	100.00
362.10 · Police Protection Services	225.00
364.30 · Solid Waste Collection Fees	31,186.58
391.10 · Sale of General Fixed Assets	5.00
395.500 · Workers Com Reimburseme	3,065.18
Total Income	122,792.68
Expense	
Administration Department	24,024.33
Health & Sanitation Department	17,593.05
Miscellaneous Department	2,919.75
Planning & Zoning Department	4,918.75
Police Protection Department	50,372.34
403.00 · Tax Collection Department	524.23
409.00 · Borough Buildings Department	23,800.59
411.00 · Fire Department	8,315.53
419.00 · Educational Services	8,237.00

Borough of St. Clair
Treasurer's Report - General Fund
November 2022

	<u>TOTAL</u>
430.00 · Streets & Bridges Department	32,382.81
452.00 · Recreation Department	513.75
481.00 · Payroll Tax Expense	4,663.07
487.00 · Employer Benefits & W/H	46,259.76
Total Expense	<u>224,524.96</u>
Net Ordinary Income	-101,732.28
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	2,367.80
Total Other Income	2,367.80
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	25,000.00
492.305 · Transfer to Gen Fund Cap ...	1,500.00
Total 492.00 · Transfers Department	<u>26,500.00</u>
Total Other Expense	<u>26,500.00</u>

ENDING BALANCE: \$114,333.80

Borough of St. Clair
Treasurer's Report - Electric Light Fund
November 2022

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
7372.40 · Electric Energy Sales	326,375.58
7372.55 · Processing Fees	1,100.00
7372.57 · Service Fees	<u>531.00</u>
Total Income	328,006.58
Expense	
7401.00 · Electric Light	
7401120 · Superintendent	5,060.24
7402114 · Treasurer	1,250.84
7405300 · Secretary	2,165.24
7409300 · Rental Expense	12,199.65
7442141 · Office Manager	3,779.20
7442142 · Administrative Assistant	1,676.80
7442143 · Lineman	7,987.20
7442210 · Office Supplies	977.49
7442220 · Electrical Materials & Supplies	288.60
7442231 · Gasoline & Oil	415.94
7442260 · Minor Equipment	1,471.14
7442321 · Telephone	245.44
7442361 · AMP - Ohio	142,256.45
7442370 · Maintenance & Repairs	790.00
7442372 · Technology/Computer Expenses	12,963.00
7442374 · Vehicle Maintenance & Repairs	<u>875.00</u>
Total 7401.00 · Electric Light	<u>194,402.23</u>
Total Expense	<u>194,402.23</u>
Net Ordinary Income	133,604.35
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	<u>650.10</u>
Total Other Income	650.10
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	11,500.00
492.60 · Transfer to Electric Light Capi	<u>1,500.00</u>
Total 492.00 · Transfers Department	<u>13,000.00</u>
Total Other Expense	<u>13,000.00</u>

ENDING BALANCE: \$337,120.02

Borough of St. Clair
Balance Sheet
As of November 30, 2022

Nov 30, 22

ASSETS

Current Assets

Checking/Savings

100.10 · Elec. Lgt. Sales Tax- Mid Penn	14,131.89
100.12 · PLGIT - Elec Light Deposit Acct	22,103.79
100.121 · PLGIT PRIME - Elec. Light Dep.	40,840.44
100.13 · PLGIT - Elect Lgt Capital Rsrv	9,064.79
100.131 · PLGIT PRIME-Elec.Light Cap Res	224,731.12
100.14 · PLGIT - Electric Light Fund	296,731.78
100.15 · PLGIT - FIRE INS ESCROW ACCT	34,804.31
100.16 · PLGIT - General Fund	95,945.05
100.17 · PLGIT - General Fund Cap Reserv	9,084.44
100.171 · PLGIT PRIME-Gen. Fund Cap. ...	265,352.30
100.18 · PLGIT - HD Land Devel Escrow	19,491.80
100.191 · PLGIT PRIME - Highway Aid Fu...	97,965.62
100.20 · Elec. Light Chk. (Mid Penn)	40,388.24
100.21 · PLGIT - Home Program	620.75
100.22 · PLGIT - Recreation Grant Fund	14,612.86
100.221 · PLGIT PRIME - Recreation Grant	167.90
100.23 · PLGIT - Sinking Fund	112,210.32
100.231 · PLGIT PRIME - Sinking Fund	264,512.67
100.232 · PLGIT/Res.-Class - Sinking Fund	26.70
100.24 · PLGIT - Street Opening Permit	15,123.49
100.241 · PLGIT PRIME - Street Opening	44,471.08
100.30 · Gen. Fund Chk. (Mid Penn)	18,538.75
100.40 · PLGIT-Bridge Construction Fund	0.97
100.401 · PLGIT PRIME - Bridge Cons. Fu...	95,163.12
100.50 · PLGIT - Demolition Fund	11,868.82
100.501 · PLGIT PRIME - Demolition Fund	177,146.28
100.90 · PLGIT - Building Permit Fund	64,650.30
105.10 · PLGIT - Payroll Fund	201.88
105.20 · PLGIT - Withholding Account	66.07
105.30 · PLGIT - American Rescue Plan	56.74
105.301 · PLGIT/PRIME American Rescue	134.07
110 · Petty Cash	500.00
110.10 · Petty Cash - General Fund	200.00
110.20 · Petty Cash - Swimming Pool - GF	100.00

Total Checking/Savings	1,991,008.34
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Tax Collector's Remittance to Taxing Districts
WILLIAM UMBENHAUR - 2022 - SAINT CLAIR BOROUGH

For 11/01/2022 thru 11/30/2022

Date Created 12/04/2022

SAINT CLAIR BOROUGH Taxing District

		Municipality	Borough Per Capita	Borough Occupation	Other
A. Collections					
1.	Balance Collectable - Beginning of Month	25626.32	3685.00	1547.70	
2A.	Additions: During the Month (*)				
2B.	Deductions: Credits During the Month - (from line 17)				
3.	Total Collectable	25626.32	3685.00	1547.70	
4.	Less: Face Collections for the Month	992.71	50.00	18.90	
5.	Less: Deletions/Exemptions from the List (*)			2.10	
6.	Less: Exonerations (*)				
7.	Less: Liens/Non-Lienable/Installments (*)				
8.	Balance collectable - End of Month	24633.61	3635.00	1526.70	
B. Reconciliation of Cash Collected					
9.	Face Amount of Collections - (must agree with line 4+7)	992.71	50.00	18.90	
10.	Plus: Penalties	99.28	5.00	1.89	
11.	Less: Discounts				
12.	Total Cash Collected per Column	1091.99	55.00	20.79	
13.	Total Cash Collected - (12A + 12B + 12C + 12D)				1167.78

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes

14. Amount Remitted During the Month (*)

Date	Transaction #	Amount	TOTAL ALL TAXES
		Total	0.00

15. Amount Paid with this Report Applicable to this Reporting Month	Transaction #	1167.78
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16. Total Remitted This Month	1167.78
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17. List, Other Credit Adjustments (*)

Parcel / PerCapita #	Name	Amount	TOTAL ALL TAXES
		Total	0.00

18. Interest Earnings (if applicable)	\$	
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<p>TAXING DISTRICT USE (OPTIONAL)</p> <p>Carryover from Previous Month \$ _____</p> <p>Amount Collected This Month \$ _____</p> <p>Less Amount Paid this Month \$ _____</p> <p>Ending Balance \$ _____</p>	<p style="text-align: center;"><i>William W. Kenshaw</i> Tax Collector</p> <p>I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.</p> <p>Received by (taxing district): _____</p> <p>Title: _____</p> <p>Date: _____</p> <p>I acknowledge the receipt of this report.</p>	<p style="text-align: right;"><i>12-4-22</i> Date</p>
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Saint Clair Fire Department
Fire Alarm Report
December 2022

December-06 CHIEF CALL 19:46 hours 523 South Second St. for a chief request, SCPD on location of the St. Clair Laundry for an odor. All chiefs responded, it was determined to be a belt on a washing machine. Maintenance arrived and placed the unit out of service. (CHF62) In service 45 minutes.

December-07 CHIEF CALL 13:27 hours 61 East Washington St. Port Carbon for a vehicle accident. Incident was in East Norwegian Township when PCFD arrived. Deputy Skrobak communicated with Chief 59 who stated they could handle the call. (CHF08) In service 5 minutes.

December-09 STILL ALARM 07:08 hours 1500 Burma Rd. Blythe Township for an off road incident. Alert/Columbia, Rescue, Asst. Johns and Skrobak responded. Members assisted a person out of the woods in the area of the Fire Tower Road to awaiting EMS. (ORR02) In service 90 minutes.

December-11 GENERAL ALARM 16:50 hours (BOX 33) 318 East Railroad St. for a reported house fire. Alert/Columbia, Rescue, Phoenix, and all chiefs responded. Members found a toaster oven with burnt food. Members used fans to clear out the smoke. (RSF62) In service 40 minutes.

December-13 STILL ALARM 20:02 hours 1061 Burma Road Blythe Township for an unknown type fire. Phoenix, West End, and Deputy Skrobak responded. Members arrived to find a large pile of rubbish on fire. Members extinguished the fire and wet down the area around the pile. (RF02) In service 1 hour.

December-14 STILL ALARM 13:19 hours 643 5th St. East Norwegian Township for a reported vehicle accident with unknown injury. Alert/Columbia, Rescue, Asst. Johns and Skrobak responded. EMS arrived and reported no accident and placed all units available. (MVA08) In service 15 minutes.

December-15 STILL ALARM 16:59 hours 689 Port Carbon / St. Clair Highway East Norwegian Township for a pole fire. Alert/Columbia, Asst. Skrobak and Johns responded. Members arrived to find a pole burning above the transformer and below the primary lines. Members provided a pole number to PPL and stated it's a priority that they respond as soon as possible. The fire burned to top of the pole off and the primary T bar fell, leaving the area without power. When PPL arrived they extinguished the burning pole and said they will get power restored as soon as they can. (PF08) In service 4 hours 30 minutes.

December-15 CHIEF CALL 21:28 hours 777 South Second St. for a public assist. Person was locked inside the storage facility when the power went off. Chiefs assisted getting the person out. (CHF62) In service 20 minutes.

December-15 STILL ALARM 22:50 hours 1000 St. Clair / Frackville Grade Blythe Township for a tree blocking the north bound lane. Alert/Columbia, West End, and Chief Uhrin responded. Members cut up the tree and removed from the roadway. (TD02) In service 30 minutes.

December-15 GENERAL ALARM 23:47 hours (BOX 33) 252 Industrial Park (STS) for an automatic fire alarm. Alert/Columbia, Rescue, Phoenix, Chief Uhrin and Skrobak responded. Members checked the entire building, and determined the cause to be from the power being off. (AFA08) In service 40 minutes.

December-16 STILL ALARM 09:59 hours 1000 St. Clair / Frackville Grade Blythe Township for a vehicle accident with unknown injury. Alert/Columbia, West End, and Deputy Skrobak responded. Members cleared roadway of debris and provided traffic control. (MVA02) In service 45 minutes.

December-18 CHIEF CALL 10:20 hours 121 North Third St. for a wire down on top of a car. Chief Uhrin responded, and found it to be a cable wire. Removed the wire from the car and wrapped it around the pole in caution tape. (WD62) In service 15 minutes.

December-19 CHIEF CALL 16:45 hours 100 West Russell St. for a chief request. Chief Uhrin and Johns responded, and were advised that a chimney at 325 South Third St. was belching black smoke. Information at the property was gathered and the owner was contacted and he was having a person enroute to correct the issue. (CHF62) In service 35 minutes.

December-21 STILL ALARM 21:25 hours West Hancock St. and North 4th St. for a vehicle accident unknown injury. Alert/Columbia, Rescue, Deputy Skrobak, and SCPD responded. Members provided traffic control and cleared debris from the roadway. (MVA62) In service 45 minutes.

December-23 STILL ALARM 10:12 hours 633 5th Street East Norwegian Township for a tree and wires down. Alert/Columbia, Asst. Johns and Skrobak responded. Members arrived to find a tree had taken down a pole and pulled the service off of 633 5th St. leaving the resident without power. Members called in the pole # and marked it as a priority stating the roadway was closed and used caution tape to close the roadway where the wires were across. (WD08) In service 25 minutes. (5th and Brown St. 12:24)

December-23 STILL ALARM 10:37 hours 2 East Darkwater Rd. New Castle Township for a tree down. Alert/Columbia, West End, Asst. Johns and Skrobak responded. Members arrived and cut and removed tree from roadway. (TD17) In service 20 minutes.

December-23 STILL ALARM 12:11 hours Joseph H Long Blvd. and Ann St. for a tree down. Alert/Columbia,Phoenix,West End, and Asst. Johns responded. Members cut up tree and removed from roadway. (TD62) In service 20 minutes.

December-23 STILL ALARM 14:53 hours Spruce St. and Sunshine St. East Norwegian Township for a tree down. Alert/Columbia,and Asst. Johns responded. Members cut up and removed tree from roadway. (TD08) In service 25 minutes.

December-23 CHIEF CALL 21:03 hours 400 Terry Rich Blvd. for a chief request to call the center. Asst. Skrobak,Johns and SCPD responded. Members arrived in the area to learn of (2) males that went into a mine shaft and only one came out. Deputy Skrobak began gathering information and contacting resources to respond when the other male exited the shaft. SCPD took the individuals with him. A call was made to RA to better secure the area. (CHF62) In service 60 minutes.

December-24 STILL ALARM 09:02 hours 44 North Morris St. for a medical assist. Alert/Columbia, Deputy Skrobak,SCPD, and Schuylkill EMS responded. Members assisted with patient care, and CPR for EMS. Patient was taken to ball field for an aeromedical flite however the flite was cancelled due to weather. (MA62) In service 1 hour.

December-24 CHIEF CALL 13:46 hours 322 East Railroad St. for a utilities investigation. All chiefs responded. Resident at 322 East Lawton had only half power in their home, after further investigation found a line off the transformer, and contact was made to the Saint Clair Light Department and the power was restored. (UTL62) In service 3 hours.

December-25 CHIEF CALL 21:36 hours 400 East Hancock St. for a chief request. All chiefs responded, home owner had a frozen pipe on (DIV) 2, delta side. The water was secured and advised the owner to contact his plumber. (CHF62) In service 40 minutes.

December-26 STILL ALARM 20:18 hours 217 Green St. West Mahanoy Township for a fire standby. Alert/Columbia,and Deputy Skrobak responded. Members were on standby while units operated at a structure fire in Ashland Borough. (FSB36) In service 150 minutes.

December-28 STILL ALARM 22:25 hours Joseph H Long Blvd. and W. Hancock St. for a vehicle accident no injury fluids down. Alert/Columbia, and Deputy Skrobak responded. Members controlled fluids and traffic. (MVA62) In service 40 minutes.

December-31 CHIEF CALL 12:27 hours 105 South Mill St. for a utilities investigation. All chiefs responded along with SCPD to gain access to property. Members entered to find the first floor wet throughout. Checked the basement to confirm that the water was turned off. (CHF62) In service 30 minutes.

Comments:

The following alarm boxes were tested; 33,12,32,21

On December 23,2022 members from the SCFD mobilized members for the weather that was being forecast for our area.

General Alarms	2
Still Alarms	14
False Alarms	0
Chief Calls / Public Service	9
Total calls	25

Respectfully submitted,


Frank Uhrin Fire Chief

Saint Clair Fire Department
Fire Alarm Report for the year 2022

Carl Skrobak Deputy Chief Frank Uhrin Fire Chief Thomas Johns Asst. Chief

Total number of calls 220

AFA- Automatic Fire Alarm-14	SBY- Standby for another Dept-8
STR- Structure Fire (Residential)-13	BF- Brush/Wildland Fire-11
CHF- Chief Request-32	STR- Structure Fire (commercial)-5
CO- Carbon Monoxide-3	TD- Tree Down-17
LZ- Landing Zone-6	TRF- Trash/Rubbish Fire-6
MA- Medical Assist-5	VF- Vehicle Fire-10
MVA- Motor Vehicle Accident-38	SI- Smoke Investigation-8
MVAE- Entrapment Vehicle Accident-2	FP- Fire Police-4
ODO- Odor Investigation-9	ORR- Off Road Rescue-3
SIS- Smoke in a Structure-3	PD- Pump Detail-3
WD- Wire Down-5	VLF- Vehicle Leaking Fluid-1
OBM- Oil Burner Malfunction-2	ULT- Utilities Investigation-10
RRES- Residential Rescue-1	MCI- Mass Casualties Incident-1

Apparatus Runs

Engine 62/11-83 Towerladder 62/21-47 Engine 62/12-74 Squad 62/61-49 Ladder 62/23-70
Engine 62/14-61 Brush 62/44-37 Engine 62/15-68 Brush 62/65-43

Calls per Month

January-16 February-19 March-20 April-13 May-18 June-18 July-13 August-19
September-19 October-19 November-21 December-25

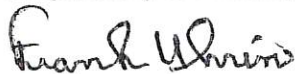
Hours per Month

January-9.83 February-13.91 March-21.16 April-16.16 May-19.41 June-22.25 July-16.16
August-14.91 September-12.91 October-13.16 November-13.41 December-23.41

Run Areas

New Castle Twp.-30 Blythe Twp.-24 East Norwegian Twp.-42 Port Carbon-2 Pottsville-6
West Mahanoy Twp.-5 Palo-Alto-4 Norwegian Twp.-1 Minersville-1 Sch. Haven-4 Foster Twp.-1

Respectfully submitted,



Frank Uhrin Fire Chief

**BOROUGH OF ST. CLAIR - CODE ENFORCEMENT – PROPERTY
MAINTENANCE**

16 South Third Street
St Clair, PA 17970

PHONE: 570-429-0640
Fax: 570-429-2829

December 30, 2022

TOTAL COMPLAINTS – 13

RENTAL INSPECTIONS – 4

Respectfully,

Michelle D. Brestowski

Code Enforcement Officer