

ISSUES, REVIEW & FINANCE WORK SESSION

March 2, 2023

A special meeting of the St. Clair Borough Council was held to review issues and finance on Thursday, March 2, 2023 beginning at 6:30 p.m.

In attendance were council members: Joann Brennan, Cheryl Dempsey, Thomas Dempsey, Judy Stednitz-Julian, President William Dempsey and Mayor Tomko. Absent were Thomas Adamchick and Tony Klazas.

Others in attendance included Borough Secretary Roland Price, Barbara Artz, and Police Chief William Dempsey.

Public Comment – No Public Comment

Secretary Price presented the Secretary's Notes.

President Dempsey opened the floor for discussion.

T. Dempsey mentioned Solicitor Brennan is looking into the Ordinance that covers dog feces as well as the requirement of leashes.

President Dempsey questioned when will the 3% raise for the Teamsters be made to the union membership. The Borough Secretary responded, once the contract is approved by Council, which will be at the next council meeting, the increase will be paid.

The police wage increases were discussed. The Police arbitration hearing is scheduled for June 5. President Dempsey would prefer the increase be given now, rather than wait for a lump sum payment in the future. Hopefully they can settle before June.

Police Chief Dempsey asked council to consider hiring William Kattner as a part-time officer to train the department. Mr. Kattner is a certified firearms instructor and defense tactics instructor. He will assist in training the department as needed if hired.

Officer Wiest was recently trained as a Taser instructor and Chief Dempsey and Officer Brennan were certified as First Aid/CPR/AED instructors.

Famous Reading Outdoors requested to have a town ATV ride on Saturday, May 13th.

Chief Dempsey requested permission for the following trainings:

Shaun Wiest to enroll in a Certified Field Training Officer class at a cost of \$499.00.

Chief Dempsey be reimbursed \$1289.00 for Penn State's POLOX Training, and approval for Chief Dempsey to attend the Strategic Criminal Intelligence training in the amount of \$527.25.

A request to purchase parts to repair the light bar for approximately \$125 for the Chevrolet police cruiser.

Chief Dempsey provided a brief update on the Patterson Street truck situation. He also asked for authorization for our local police force to participate in roving DUI checkpoints, with up to five hours a week of salary being reimbursed through a program. He provided a document to be signed by the Borough Secretary and returned.

Mayor Tomko mentioned that Rick McShaw will be at the council meeting on Tuesday looking for answers. The situation has been deferred to Atty. Brennan.

And Mayor Tomko questioned the zoning for the three apartments on 200 S. Second Street. He was concerned the apartments would become flop houses. Code Officer Brestowski inspected the apartments and there was no problem.

Borough Secretary Roland Price briefed Council on the properties at 26 S. Front Street and 146 N. Nichols Street both being considered for demolition. Depending on structural integrity at 146 N. Nichols Street. Engineer Baldwin will inspect the property. to determine the building stability. If it is found to be in imminent collapse, the borough will need to use our own demolition funds to demolish the structure on an emergency basis. If not, then an application will be submitted to the county's demolition department for consideration.

The counties Demolition Department agreed to demolish 26 S. Front Street using CDBG funding. The borough is responsible for 25% of the demolition cost if CDBG funding is used.

Schuylkill Transportation System (STS) is having a grand opening, RSVP is required.

Council discussed hiring a full-time police officer at the Tuesday meeting from the Eligibility List.

The council meeting adjourned at 7:16 p.m.

Roland Price
Borough Secretary

MARCH COUNCIL MEETING**MARCH 7, 2023**

The March Council Meeting of the St. Clair Borough Council was held on Tuesday, March 7, 2023, in Council Chambers, St. Clair Borough Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 6:30 p.m.

Answering the roll call were council persons: Joann Brennan, Cheryl Dempsey, Thomas Dempsey, Judy Stednitz-Julian, Tony Klazas, Council President William Dempsey and Mayor Richard Tomko. Thomas Adamchick was absent.

Also present included Solicitor Edward Brennan, Engineer Brian Baldwin, Borough Secretary Roland Price, Treasurer Carol Sutzko, Barbara Artz, Fire Chief Frank Uhrin, Electric Light Superintendent Bob Petrozino, Street Department Superintendent Kevin Dempsey, Code Officer Michelle Brestowski, Police Chief William Dempsey, Jamie Van Boskirk, Rick McShaw, Norm Barron, Jen Frees, Keith Aldridge, Andrew McNulty, Doc Dress and Jessica Knapp from the Pottsville Republican newspaper.

Pledge of Allegiance

Councilperson Joann Brennan read the council prayer.

President Dempsey called to order the March 2023 monthly council meeting.

Copies of the minutes of the previous council meeting have been given to Mayor Tomko and borough council members, are there any errors or corrections? If not, they stand approved.

PUBLIC COMMENT –

Rick McShaw and Jamie Van Boskirk appeared as a follow up to February's council meeting. Their complaint is the noise and trespassing of animals from their neighbor. They have been in correspondence with the Borough Secretary and Code officer Michelle Brestowski. An audio clip of the loud animal noises was played. Most recently Canadian geese joined the flock of other animals. Attorney Ed Brennan added that the property is zoned residential, it is no longer zoned agricultural, as it had been in the past. Solicitor Brennan recommended an alternate zoning officer be appointed to investigate the situation.

Comcast-

Attorney Ed Brennan updated Council on the Comcast situation. The Pole Attachment Agreement needs to be addressed. Electric Light Superintendent Bob Petrozino and Norm Barron of Utility Engineers surveyed the poles on Second Street. At least fourteen metal poles need to be replaced. Council reaffirmed only metal poles will be used. Keith Aldridge concerns were in acquiring the steel poles. Placing more wire at the top of the poles will put more stress on them. The work on Second Street may be deferred until a solution is

found. Make Ready work needs to be done prior to the project commencement. Discussion on who will do the "Make Ready" work ensued. Council considered assessing a \$200 fee per pole as part of the application fee.

Atty. Brennan, in his opinion, the project must go out on bid since the infrastructure is owned by the public. The matter will be researched. Jen Frees would like to work with Attorney Brennan so that a Pole Agreement will be on the agenda for the April Council Meeting.

Ashley Long of 20 W. Patterson Street has a concern of how the truck traffic by Miller's was handled. She feels that by correcting the problem, a new problem was created for her and her neighborhood. Chief Dempsey reassured her that the curbs painted yellow are legal now according to the vehicle code. They actually corrected an illegal situation. Chief Dempsey will work with Ashley to address the situation.

Famous Reading Outdoors representative, Andrew McNulty, requested Borough Council approve an ATV event scheduled for Saturday, May 13, 2023. He explained the event will be broken into segments so as to not overwhelm any one business.

MAYOR'S REPORT

On a motion made by T. Dempsey, seconded by C. Dempsey, to accept the mayor's report; approved.

Mayor's Report

1. We are now in the midst of income tax season. Residents should be aware of phone scams aimed at obtaining personal financial information. Likewise, the Pennsylvania Department of Revenue has warned residents of Pennsylvania about phony letters sent to taxpayers through the mail entitled "Final Demand for Payment." These letters threaten wage garnishment and seizure of property and assets unless the recipient of the letter calls a certain phone # to satisfy a lien. If you are a victim of tax fraud or tax related identity theft – call 717-772-9297 – the Revenue Department's Bureau of Fraud Detection and Analysis.
2. One year has passed since Russia's brutal invasion of Ukraine. The people and military of Ukraine have displayed exceptional courage and fortitude in the face of this "war crime" filled invasion. I ask that we all keep the Ukrainian people in our thoughts and prayers. *Anyone interested in contributing to the Humanitarian Crisis in Ukraine may do so at the following place:*

Ukrainian Archeparchy of Philadelphia
810 North Franklin Street

Philadelphia, PA 19123

Please write "*Humanitarian Crisis in Ukraine*" on the memo of your checks.

3. Covid 19 vaccine is available to those who are eligible to receive it. The disease has not gone away.
4. On behalf of Borough Council, Borough Officials and employees, I wish all of our residents a Blessed and Happy Easter!

Historical Note

The first telegraph office in St. Clair was established in 1860 within the building of the post office.

Mayor Tomko also asked Council to allow the Borough Secretary to write two letters, one to Representative Tim Twardzik and one to Pennsylvania Senator Argall supporting the bill allowing local police to use radar within the Borough to make the streets safer.

SOLICITOR'S REPORT

On a motion made by T. Dempsey, seconded by Klazas, to accept the report, approved.

Attorney Brennan updated council on the conservatorships project. The structure at 146 N. Nichols Street is a dangerous structure and the solicitor requested the engineer's opinion of its imminent collapse. Engineer Baldwin felt the structure would remain standing until a CDBG grant could be secured through the county.

Brian Griffiths is interested in the property at 21 Pike Street. He intends to demolish the structure.

The structure located at 307 E. Railroad Street is considered an abandoned and blighted property. The owner is in a nursing home, but he cannot be located at this time.

The former Ritz Theater located on Second Street (Panko's property) is under litigation at this time for outstanding liens and judgments. Once the litigation is settled, the property will be sold to Norm Diehl.

The property at 26 S. Front Street is now under conservership. The Borough Secretary is completing an application to the county to use CDBG funds.

Solicitor Brennan asked Council to approve the Teamsters Union #429 Bargaining Unit contract.

Attorney Brennan also requested an executive session to discuss personnel issues and pending litigation.

ENGINEER'S REPORT

On a motion made by T. Dempsey, seconded by Stednitz-Julian, to accept the report and to make it part of the minutes by reference; approved.

Potential grant opportunities were discussed.

DEPARTMENTAL REPORTS

STREET DEPARTMENT REPORT

On a motion made by Stednitz-Julian, seconded by T. Dempsey, the report was unanimously approved and it was made part of the minutes by reference.

ELECTRIC LIGHT DEPARTMENT REPORT

On a motion made by T. Dempsey, seconded by Klazas, the report was unanimously approved and it was made part of the minutes by reference.

TREASURER'S REPORT

On a motion made by T. Dempsey, seconded by C. Dempsey, the report was unanimously approved and it was made part of the minutes by reference.

TAX REPORT – No report.

POLICE REPORT –

Chief William Dempsey recommended council to consider adopting a "False Alarm Ordinance." Tractor Supply had 13 false alarms so far this year and a total of almost 100 false alarms last year. It takes 30 minutes to respond, write the report and contact the alarm company every time a false alarm happens. Attorney Brennan will prepare a draft ordinance for the April meeting. On a motion made by C. Dempsey, seconded by Klazas, to accept the report, approved.

ZONING REPORT – No report.

FIRE DEPARTMENT REPORT

On a motion made by T. Dempsey, seconded by Brennan the report was unanimously approved and it was made part of the minutes by reference. Permission was also granted for Truck inspections, fixing an air hose, for Alert and Rescue Hook and Ladder fire companies by Fire Apparatus.

CODE DEPARTMENT REPORT - No report.

COMMUNICATIONS

The West End Fire Company requested a pool pass for the upcoming pool swim season as a prize for their Basket Auction. Council approved one season pass for a family of four.

On a motion made by T. Dempsey, seconded by C. Dempsey, Council approved Famous Reading Outdoors request to hold their ATV Bingo Event in the Borough on May 13, 2023 beginning at 10 a.m., pending they provide a Certificate of Insurance listing the Borough as additional insured, approved.

OLD BUSINESS

No Old Business

NEW BUSINESS

On a motion made by T. Dempsey, seconded by Klazas to hire Shaun Wiest as a full-time police officer. A ROLL CALL VOTE WAS TAKEN WITH THE FOLLOWING RESULTS: BRENNAN-YES, C. DEMPSEY –YES, T. DEMPSEY– YES, JULIAN-YES, KLAZAS-YES, PRESIDENT WILLIAM DEMPSEY-YES, approved.

Judy Stednitz-Julian acknowledged the need for a pool manager for the upcoming swim season. Deborah Piccioni has expressed interest. On a motion made by T. Dempsey, seconded by C. Dempsey to hire Deb Piccioni as the Pool Manager for the 2023 swim season at the same 2022 salary rate, approved.

A motion was made by T. Dempsey, seconded by C. Dempsey to allow the Borough Secretary to correspond with two letters, one to Senator Argall and a second letter to Representative Twardzik to support a bill allowing the local police force the use of radar within the Borough, approved.

A motion was made by T. Dempsey, seconded by C. Dempsey to allow Office Manager Sharon Stednitz to attend the annual Benicon conference concerning health insurance sponsored by Benison, approved.

A motion was made by T. Dempsey, seconded by Klazas, to hire William Kattner as a part-time police officer for the borough, approved.

On a motion made by T. Dempsey, seconded by Klazas, to allow Police Officer Shaun Weist to attend a Certified Field Training Officer class through Penn State University for \$499.00, approved.

On a motion made by T. Dempsey, seconded by Stednitz-Julian, to approve the training class in Strategic Criminal Intelligence from the American Military University for Chief William Dempsey in the amount of \$527.00, approved.

On a motion made by Klazas, seconded by T. Dempsey, to approve a reimbursement to Chief William Dempsey for a Penn State POLOX training from May 8 – May 23 in the amount of \$1,289.00, approved.

On a motion made by Klazas, seconded by T. Dempsey, to approve the purchase of parts for the repairs to the light bar for the police car in the amount of \$125.00, approved.

On a motion made by T. Dempsey, seconded by Brennan to set the pole application fee at \$200.00, approved.

On a motion made by T. Dempsey, seconded by Stednitz-Julian to accept the Teamsters Local Bargaining Unit #429 contract, approved.

Council President Dempsey called an executive session at 7:15 p.m. to discuss personnel issues and litigation matters.

The executive session adjourned.

On a motion made by C. Dempsey, seconded by Klazas to hire Mr. Ralph Hummel of Lehigh Engineers on a per diem basis for zoning matters, approved.

On a motion made by T. Dempsey, seconded by Stednitz-Julian to direct Attorney Brennan to prepare and advertise a False Alarm Ordinance covering police and fire companies, approved.

On a motion was made by Stednitz-Julian, seconded by Klazas to pay all bills and claims properly approved by council, approved.

On a motion made by T. Dempsey, seconded by Klazas to adjourn the meeting at 8:00 p.m., approved.

Roland Price
Borough Secretary

Mayor's Report

March 2023

1. We are now in the midst of income tax season. Residents should be aware of phone scams aimed at obtaining personal financial information. Likewise, the Pennsylvania Department of Revenue has warned residents of Pennsylvania about phony letters sent to taxpayers through the mail entitled "Final Demand for Payment." These letters threaten wage garnishment and seizure of property and assets unless the recipient of the letter calls a certain phone # to satisfy a lien. If you are a victim of tax fraud or tax related identity theft – call 717-772-9297 – the Revenue department's Bureau of Fraud Detection and Analysis.
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Historical Note

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Alfred Benesch & Company
400 One Norwegian Plaza
Pottsville, PA 17901
www.benesch.com
P 570-622-4055
F 570-622-1232

March 7, 2023

Mr. William Dempsey
Council President
St. Clair Borough Council
16 S Third Street
St. Clair, PA 17970

**RE: Consulting Engineer's Report (CER)
Benesch Project No. 31433.02**

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

ENGINEERING CONSULTATIONS & CONSTRUCTION PROJECTS

Famous Reading Outdoors (31433.02, Task 3)

On January 26, 2023, our office participated in a second teleconference with representatives from Famous Reading Outdoors (FRO, Andrew McNulty), Lehigh Engineering (LE, James Moore), PennDOT, and DPCR to discuss FRO's desire for their ATV traffic to cross Route 61 at Terry Rich Blvd. This is a unique situation, and PennDOT remains uncertain exactly how it should be handled. PennDOT is going to continue with further research, and FRO will develop some conceptual plans. Another teleconference has been scheduled for March 14, 2023.

Property Demolitions (31311.70)

We are working with the Borough Secretary, Code Enforcement Officer, and Solicitor to consider multiple properties for demolition using both County and Borough funds. We anticipate several properties to be advertised for demolition within the next month or two.

Little League Field Development (31226.20)

After the final plans are approved by DCNR, we will be able to advertise the project with the hope of receiving bids in April. Construction will take place at a time that is preferable to the Little League.

Northward Court Improvements

The Borough was awarded a DCNR grant to resurface the Northward basketball courts and improve drainage on the court. The Initial Conference Call with DCNR was held on February 8, 2023. As such, the Borough can proceed with design and begin incurring costs towards the project. The Borough is also entitled to request the initial grant payment toward startup costs. It is possible that the courts could be resurfaced late in the 2023 paving season, providing DCNR approvals are timely.

SUBDIVISIONS & LAND DEVELOPMENTS

STS LD (31137.31, Task 1)

Although STS has occupied the facility, some site work will not be 100% complete before Spring 2023 due to weather restrictions. We will continue to monitor their progress before closing out the project.

AutoZone LD (31137.31, Task 3)

At your March 1, 2022, Council Meeting, Conditional Final Plan Approval was granted by Council with the major conditions being the PennDOT Driveway HOP, the PennDOT Stormwater HOP, and the Development Agreement. With the conditional approval about to expire, the Applicant submitted a time extension request with the new expiration date being June 13, 2023. The request was granted by Council at your February 7, 2023, Council Meeting. Since then, our office has received additional information, and the County has received a resubmission. We will let the Borough know when the final plans are ready for signature. No further action is required by the Borough at this time.

POTENTIAL FUNDING/GRANT SOURCES (31433.02, Task 5)

RECREATION

DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

- Current Status: **OPEN** (as of Jan 17, 2023)
- Application Deadline: **4:00 PM, April 5, 2023**
- Uses: Grant funds must be used for rehabilitation and/or new development of basic outdoor recreation and park facilities that provide a high level of recreational value, such as playgrounds and pavilions with ADA accessibility. John Siney Playground is eligible.
- Funding:
 - **Grant funding ranges from \$60,000 - \$100,000:**
 - \$10,000 is earmarked for Professional Services only and requires no match
 - \$20,000 is earmarked for Materials and/or Equipment only and requires no match
 - Grant funds over \$30,000 may be used for Materials, Equipment, and/or Labor and require a \$1 for \$1 match
 - **Total project costs range from \$90,000 - \$170,000**
- Timeline:
 - A Resolution is required: April 4 2023
 - Anticipated award notifications: Fall 2023
 - Grant agreements begin: Jan 2024
 - Earliest Project Start: Spring/Summer 2024

Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

- Current Status: **OPEN** (as of Feb 1, 2023)
- Application Deadline: **May 31, 2023**
- Uses: Can fund planning grants, as well as construction/repair/rehab grants, for a wide variety of community recreation facilities, like baseball and soccer fields, basketball courts, playgrounds, pools, etc. Can fund indoor or outdoor facilities.
- Funding:
 - Grants shall not exceed **\$250,000** for any project.
 - **15% local match required**. Can be land value and other state grant funds. In-kind match not accepted.
- Timeline:
 - Anticipated award notifications: Fall 2023
 - Grant agreements begin: Jan 2024
 - Earliest Project Start: Spring/Summer 2024

COMMUNITY FACILITIES AND VEHICLES

DEP: Driving PA Forward, Onroad Rebate Program – Truck and Bus

- Current Status: **CLOSED**
- Anticipated reopening: Early 2023
- Background: Approximately \$30 million is being allocated over a 5-year period to fund rebates for projects that replace or repower fleets of 5 or fewer class 4-8 trucks, port drayage trucks, school buses, shuttle buses, and/or transit buses.
- Uses: Class 4-8 trucks with Model Years 1992-2009 are eligible for rebates for repower or replacement with new diesel, electric or alternative fuel. **Vehicles must be scrapped.**
- Funding: **Max 70% up to the following Maximums per Vehicle:**

Truck Class	Diesel	Alt Fuel
6-7	\$70,000	\$105,000
8	\$122,500	\$157,500

USDA Rural Development: Community Facilities Direct Loan & Grant Program

- Current Status: **OPEN**
- Application Deadline: Applications accepted continuously throughout the year.
- Uses: Funds can be used to purchase, construct, and/or improve essential community facilities (including police & fire stations), purchase equipment (including vehicles), and pay related expenses.
- Funding: Low interest direct loans and/or grants (max 75%). Most funding via low-interest loans.

TRANSPORTATION/INFRASTRUCTURE

Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

- Current Status: **OPEN** (as of Mar 1, 2023)
- Application Deadline: **July 31, 2023**
- Uses: Funds may be used for the development, rehabilitation and enhancement of transportation assets to existing communities, streetscape, lighting, sidewalk enhancement, pedestrian safety, roadway drainage, connectivity of transportation assets, and transit-oriented development. Bridge replacements and rehabilitations are eligible.
- Funding:
 - Grants are available for projects with a total cost of **\$100,000 or more**.
 - Grants **shall not exceed \$3M** for any project.
 - Typically requires 30% local match.

PENDING GRANT APPLICATIONS

2022 Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Garbage Truck
Total Project Estimate	\$290,000
<i>Borough Portion</i>	<i>\$0 (0%)</i>
Date Submitted	Mar 15 2022
Anticipated Award Notification	Mar 16 2023
Application Status	Under Review

2022 Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Electric Utility (Bucket) Truck
Total Project Estimate	\$270,000
<i>Borough Portion</i>	<i>\$0 (0%)</i>
Date Submitted	Mar 15 2022
Anticipated Award Notification	Mar 16 2023
Application Status	Under Review

2022 DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	Northward Playground Basketball Courts
Total Project Estimate	\$70,000
<i>Borough Portion</i>	\$20,000 (29%)
Date Submitted	Apr 6 2022
Award Notification	Sep 6 2022
Application Status	AWARDED

DCNR Community Conservation Partnerships Program (C2P2) Special Fall Round

Project	John Siney Park
Total Project Estimate	\$125,000
<i>Borough Portion</i>	\$25,000 (20%)
Date Submitted	Oct 27 2022
Anticipated Award Notification	Jan 2023
Application Status	NOT AWARDED

PA Commission on Crime and Delinquency (PCCD): Local Law Enforcement Support (LLES) Grant Program

Project	Equipment and Technological Upgrades
Total Project Estimate	\$177,018
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	Oct 31 2022
Anticipated Award Notification	Dec 14 2022 (1st Rnd) / Mar 8 2023 (2nd Rnd)
Application Status	Under Review

2022 Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

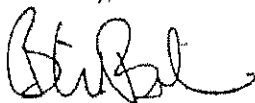
Project	Thwing St Bridge Replacement
Total Project Estimate	\$2,182,700
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	July 31 2022
Anticipated Award Notification	Mar 16 2023
Application Status	Under Review

ST. CLAIR ACTION ITEMS

1. **Potential Grant Opportunities** – Council may wish to consider any of the open grant opportunities.
 - a. **Recreation, DCNR** – Deadline is April 5, 2023, and a Resolution is required. If Council wishes to apply for this funding, the Borough should authorize our office to begin preparing the grant documents so that the Resolution can be adopted at your April Meeting.
 - b. **Recreation, CFA** – Deadline is May 31, 2023.
 - c. **Transportation/Infrastructure** – Deadline is July 31, 2023.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,



Brian W. Baldwin, PE
Project Manager

cc: Atty. Edward M. Brennan, Solicitor

Street Dept.

Collected garbage, ashes, recycles and large items for the month of February.

Fixed pavement at 9 North Second Street, abandoned property, due to coal bin collapsing.

Cut tree on North Front Street.

Removed No Parking signs and poles on Apple & Pair Street

Mounted charging station in Police station

Repaired and sealed holes on the cinder block walls of the outside of the garage.

Boarded up 320 East Railroad Street.

Cleaned, cut trees and removed all garbage on Ann Street.

Installed two ton of cold patch throughout the borough.

Playgrounds are cleaned and inspected every day.

Inlet tops are cleaned after every storm.

Walmart shopping carts picked up are returned.

Installed four new stop signs and poles, two no parking signs on Third & Patterson Street.

Painted "Stop" on the road at all new stop signs and painted all no parking and corners yellow.

Inlet was also repaired on Third and Patterson Street

All garbage cans in cemetery's were emptied.

Assisted electric crew posting notices.

Crew dealt with winter storm.

We are doing very well with out salt supply at this point.

Maintenance Dept.

Change the oil and maintenance both Chevy Tahoe police vehicles.

ISO B installed brakes and rotors, front, and rear.

ISO A installed new negative wiring harness and two new batteries.

Cleared codes and inspected emissions on chevy police car.

Cleaned & Maintenance cooling system, welded plow on, rewired plow light on S-5 red pick-up.

Replaced hydraulic line and welded plow on S-7.

Maintenance S-3 black dump.

Rebuilt entire spreader on S-7 black pick up.

installed new shifter and column in S-11 pickup.

Replaced wiring harness from batteries to starter and starts on S-5yellow dump.

Electric Light Dept. Work Log February 2023

Week ending 02-03-2023

Took down 4 more Hero Banners and contacted Families to pick up.

Posted 15 Final notices to pay Electric Service scheduled for disconnect.

At Historical Society trouble shooting ceiling lights that stopped working. Got working need re-wire.

George off all week. Weekly generator check / exercise. Time cards/sheet to front office. Finished taking down lights in Boone Park. Returned calls to several Customers in regards to payment arrangements. Responded to another PA ONE call for fuel tank removal at Mobile Station. Replaced photo cell in street light corner of North Third and Hancock. Trouble call from Police Chief wire pulled down 6 East Lawton, on scene re- attached TV cable to house. Reviewed calculations for P.U.C. EIA-861s report to be submitted. Trouble call to CNG Facility amperage imbalance on A phase when pump motor starts, trouble seems to be on their soft start equipment. Returned call to Customer on South Nicholas Street in regards to complaint on high usage, Resolved. Re-connected service drop and restored power to 124 Cherry Street, paid in full and re-connect fee, going up for sale. Posted 2 48 hour disconnect notices at apartment building 48 south Nicholas. Rudy off Personal Day. Received call from Electrical Contractor to de-energize CNG transformer, re-energized 3 hours later. As per request from Fire Chief, updated list of drivers for all Fire Companies.

Week ending 02-10-2023

Cut Electric service to 9 Customers for non-payment.

Responded to Fire 10 North Morris Street, pulled electric meter installed blank for safety of Fire Fighters.

Received several after hour calls in regards to service being cut at 48 South Nicholas, turned into a nightmare the next day. Received calls from tenant, then Penn legal services then property managers!

Received after hour call from Shauer Electric in regards to an outage for C.N.G Facility.

George off all week, used sick and vacation time. Weekly generator check/exercise. Time cards/sheet to front office. Responded to 3 PA ONE calls replace 2 anchors and 1 pole work being done for PPL in the area of BOW String Bridge Project. Installed new wiring and 2 LED light fixtures in welding room at Street Department truck garage. Responded to PA ONE call Water Company at 118 North Third Street. Restored power to 232 south Morris, paid in full plus fee. Responded to PA ONE call Water Company 118 North Third Street. Restored power to 219 south Morris paid in full plus fee. Responded to PA ONE call for 3 signs being installed around STs Facility. Re-attached cable to Resident's home on Pearl Street. Emailed solar ordinance to Solicitor and Engineer as instructed. Ford Bucket taken for state inspection on Wednesday. International line truck taken for state inspection on Thursday. De-Energized C.N.G facility again so punch list items can be installed. Restored 27 south Third Paid in full. Took Electric Bills to Pottsville Post Office. Rudy took small cash deposit to Bank. Call from Resident 309 East Railroad Street concerned about wires alongside his house, Direct TV.

Week ending 02-17-2023

Received many calls on Sunday in regards to loss of cable/internet service due to truck accident Frackville area which brought down 5 poles causing the loss of service.

Received another call on Sunday from Resident 10 north Morris where fire was, wanted power restored. Called Fire Chief and discussed how we should handle restoration both agreed needs to be inspected by Comprehensive Inspection Agency. Chief and myself called Resident back and explained.

January Energy cost - \$137,923.64 / 1,768,114 KWH

Took 5 bags of retired Flags ones from Post Office and our drop off to Schuylkill Memorial Cemetery for proper disposal ceremony.

Changed out our PPE, old PPE sent for 6-month safety inspection.

George, Roland and Sharon off all week. Generator check and exercise. Time cards to front office. Still no internet called was told would be up sometime today. Restored power to 10 North Morris Street. Received after hour call no power at 127 north Second Street, main breaker to unit tripped. Emailed requested information to Police Chief. Spoke with Utility Engineer several times in regards to Com Cast Project and CNG Facility. Returned call to Resident on Chestnut Street in regards to increased usage. Replaced bulbs at Historical Society with LED energy saving bulbs. Responded to house fire 19 Cinder Alley. Received call from Senior Services in regards to Senior Citizens being disconnected. Took down another Hero Banner and contacted family to pick up.

Week ending 02-24-2023

Borough wide power Blip approximately 2:55 pm Tuesday, PPL side very high wind gusts.

Started to install boxes and conduit along ceiling for new LED lighting at Street Dept. garage.

Reviewed delinquent accounts, printed 108 - 48 hour disconnect notices to post on Friday.

Took down 3 more Hero Banners contacted Families to pick up.

Friday, posted 93 - 48 hour disconnect notices.

George, Sharon off all week. Weekly generator check/exercise. Time cards to front office. Respond to PA ONE call PPL pole replace on Ann Street. Working at Street department garage, checking voltage, available space in service panel also in contactor and game plan for layout of boxes, conduit run for new LED lighting. Placed call to property manager of 48 South Nicholas Street in regards to outstanding electric balance on 2 units. Posted a notice of termination at 48 North Second Street, property sold new owners did not sign up for account. Re-attached weather head customer at 150 south Third Street. Repaired desk lamp for front office. Received call from out-of-town property owner in regards to getting service restored to multiple properties that have balances and liens on them. Spoke to several Customers in regards to payment arrangements

Respectfully Submitted;

Robert Petrozino
Superintendent Electric Dept.

03-07-2023

Borough of St. Clair
Treasurer's Report - General Fund
 January 2023

	TOTAL
Ordinary Income/Expense	
Income	
301.20 · Real Estate Tax, Prior Year	7,688.29
301.30 · Real Estate Tax, Delinquent	168.65
310.02 · Per Capita Tax, Prior Year	828.30
310.03 · Per Capita Tax, Delinquent	139.17
310.10 · Real Estate Transfer Tax	3,109.05
310.20 · Earned Income Tax	9,179.14
310.30 · Business Privilege Tax	15.00
310.43 · Occupation Tax, Delinquent	57.75
310.50 · Local Service Tax	348.02
321.81 · Cable Television Franchise Fee	15,276.01
331.12 · Police Fines	721.39
357.01 · County Grants - GG	15,314.50
359 · Intergovernmental Revenue	5,166.63
361.33 · Variance/Zoning Permits	70.00
362.10 · Police Protection Services	7,083.33
364.30 · Solid Waste Collection Fees	33,740.18
392.18 · Transfers from Electric Light	200,000.00
395.500 · Workers Com Reimburseme...	1,532.59
Total Income	300,438.00
Expense	
Administration Department	36,905.21
Health & Sanitation Department	17,567.43
Miscellaneous Department	400.00
Planning & Zoning Department	11,698.38
Police Protection Department	35,387.59
403.00 · Tax Collection Department	748.08
409.00 · Borough Buildings Department	25,434.24
411.00 · Fire Department	3,039.78
419.00 · Educational Services	5,052.30
430.00 · Streets & Bridges Department	19,785.72

Borough of St. Clair
Treasurer's Report - General Fund
January 2023

	<u>TOTAL</u>
452.00 · Recreation Department	165.00
481.00 · Payroll Tax Expense	2,975.34
487.00 · Employer Benefits & W/H	<u>50,084.92</u>
Total Expense	<u>209,243.99</u>
Net Ordinary Income	91,194.01
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	<u>1,939.72</u>
Total Other Income	1,939.72
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	25,000.00
492.305 · Transfer to Gen Fund Cap ...	<u>3,000.00</u>
Total 492.00 · Transfers Department	<u>28,000.00</u>

ENDING BALANCE: \$91,493.97

Borough of St. Clair
Treasurer's Report - Electric Light Fund
January 2023

	TOTAL
Ordinary Income/Expense	
Income	
7372.40 · Electric Energy Sales	402,545.92
7372.50 · Sales Tax Discounts	25.00
7372.55 · Processing Fees	1,000.00
7372.56 · Miscellaneous Receipts	31.00
7372.57 · Service Fees	300.00
	403,901.92
Total Income	403,901.92
Expense	
7401.00 · Electric Light	
7401120 · Superintendent	3,614.46
7402114 · Treasurer	893.46
7405300 · Secretary	1,546.59
7409300 · Rental Expense	158.10
7442141 · Office Manager	2,243.02
7442142 · Administrative Assistant	1,170.77
7442143 · Lineman	6,689.28
7442210 · Office Supplies	1,272.85
7442220 · Electrical Materials & Supplies	3,263.28
7442231 · Gasoline & Oil	518.14
7442321 · Telephone	247.92
7442361 · AMP - Ohio	142,626.74
7442370 · Maintenance & Repairs	-440.00
7442372 · Technology/Computer Expenses	2,667.91
	166,472.52
Total 7401.00 · Electric Light	166,472.52
Total Expense	166,472.52
Net Ordinary Income	237,429.40
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	1,826.33
	1,826.33
Total Other Income	1,826.33
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	11,500.00
492.80 · Transfer to General Fund	200,000.00
	211,500.00
Total 492.00 · Transfers Department	211,500.00

ENDING BALANCE: \$336,875.82

Borough of St. Clair
Balance Sheet
As of January 31, 2023

Jan 31, 23

ASSETS

Current Assets

Checking/Savings

100.10 · Elec. Lgt. Sales Tax- Mid Penn	14,613.98
100.12 · PLGIT - Elec Light Deposit Acct	17,429.15
100.121 · PLGIT PRIME - Elec. Light Dep.	40,990.14
100.13 · PLGIT - Elect Lgt Capital Rsrv	4,513.76
100.131 · PLGIT PRIME-Elec.Light Cap Res	234,640.71
100.14 · PLGIT - Electric Light Fund	309,399.75
100.15 · PLGIT - FIRE INS ESCROW ACCT	34,919.68
100.16 · PLGIT - General Fund	75,435.13
100.17 · PLGIT - General Fund Cap Reserv	4,513.78
100.171 · PLGIT PRIME-Gen. Fund Cap. ...	275,430.48
100.18 · PLGIT - HD Land Devel Escrow	18,361.31
100.19 · PLGIT - Highway Aid Fund	37.30
100.191 · PLGIT PRIME - Highway Aid Fu...	22,734.01
100.20 · Elec. Light Chk. (Mid Penn)	27,476.07
100.21 · PLGIT - Home Program	834.17
100.22 · PLGIT - Recreation Grant Fund	14,661.16
100.221 · PLGIT PRIME - Recreation Grant	168.52
100.23 · PLGIT - Sinking Fund	36,536.84
100.231 · PLGIT PRIME - Sinking Fund	38,345.32
100.24 · PLGIT - Street Opening Permit	18,699.46
100.241 · PLGIT PRIME - Street Opening	44,634.09
100.30 · Gen. Fund Chk. (Mid Penn)	16,058.84
100.40 · PLGIT-Bridge Construction Fund	10,004.59
100.401 · PLGIT PRIME - Bridge Cons. Fu...	95,512.91
100.50 · PLGIT - Demolition Fund	9,646.14
100.501 · PLGIT PRIME - Demolition Fund	195,318.05
100.90 · PLGIT - Building Permit Fund	64,195.48
105.10 · PLGIT - Payroll Fund	213.34
105.20 · PLGIT - Withholding Account	88.89
110 · Petty Cash	500.00
110.10 · Petty Cash - General Fund	200.00
110.20 · Petty Cash - Swimming Pool - GF	100.00

Total Checking/Savings 1,626,213.05

SAINT CLAIR POLICE DEPARTMENT
24 North Second Street
Saint Clair, PA 17970 (570)
429-2240

Police Report: 03/07/2023

TOTAL POLICE CALLS FOR SERVICE: 312

TOTAL PARKING TICKETS: 0

TOTAL TRAFFIC CITATIONS: 17

TOTAL NON-TRAFFIC CITATIONS: 4

TOTAL CRIMINAL ARRESTS: 12

William M. Dempsey
Chief of Police

Saint Clair Fire Department
Fire Alarm Report
February 2023

February-02 CHIEF CALL 10:52 hours 300 Wade Road (STS. Transportation) for an odor investigation. All chiefs responded, Members found a pressure relief valve releasing gas and requested companies to be dispatched. (CHF62) In service 1 hour.

February-02 STILL ALARM 11:00 hours 300 Wade Road (STS. Transportation) for an odor of gas in the area. Alert/Columbia,UGI, and all chiefs responded. Members did air monitoring in the area while the gas company checked the gas system. All systems were working properly. (ODO62) In service 50 minutes.

February-03 STILL ALARM 00:06 hours 1061 Burma Road Blythe Township for a vehicle fire. Alert/Columbia,West End, State Police,Chief Uhrin and Skrobak responded. Members extinguished an engine compartment fire as a result of the car hitting a deer. (VF02) In service 45 minutes.

February-04 CHIEF CALL 00:32 hours 49 Ann St. for a tree down on a building. Chief Uhrin ,Skrobak, and SCPD responded. Members checked around the building and inside with no evident damage, the propane tanks showed no signs of damage either. (CHF62) In service 35 minutes.

February-04 STILL ALARM 21:24 hours 223 West Columbia St. Schuylkill Haven for a fire standby. Alert/Columbia,Chief Uhrin and Skrobak responded, members responded to an automatic fire alarm in the Wayne Township. (FSB63) In service 2 hours.

February-04 STILL ALARM 22:30 hours 491 Wynonah Drive Wayne Township for an automatic fire alarm. Engine 62-11 responded with Berks Fire units that were covering other companies. Members found it to be false activation. (AFA34) In service 40 minutes.

February-06 STILL ALARM 17:59 hours Peach Mountain Rd. and New Wade Road Norwegian Township for a brush fire. Pottsville,Llewellyn,West End,and Deputy Skrobak responded. Members assisted with extinguishing a large area of brush. (BF20) In service 90 minutes.

February-07 GENERAL ALARM 13:39 hours (BOX 33) 10 North Morris St. for a house fire. All St. Clair Companies ,Chiefs and Pottsville RIT responded, Members assisted the occupant and a pet to safety and EMS transported the occupant to a local hospital, while other members used one hand line to extinguish the fire in the rear wall of the kitchen. Members checked for extension and used fans to remove the smoke while the St. Clair Light Department secured the power. (STR62) In service 90 minutes.

February-10 STILL ALARM 20:26 hours 12 Ann St. for a brush fire. Phoenix, West End, Asst. Skrobak and 3 Pottsville companies responded. Members found an area of brush burning and extinguished the fire. (BF20) In service 1 hour.

February-11 STILL ALARM 04:18 hours 250 East Darkwater Rd. for a tree down blocking the road. Alert/Columbia, West End, and Deputy Skrobak responded. The Deputy arrived first and removed the tree and placed all companies available. (TD17) In service 15 minutes.

February-12 STILL ALARM 14:33 hours 298 East Sherman St. for a landing zone. Alert/Columbia, Frackville ambulance, and Deputy Skrobak responded. Members assisted with securing the landing zone for 2 helicopters and helped with loading the patients into the helicopters. (LZ62) In service 1 hour.

February-13 STILL ALARM 13:57 hours Tucker Hill / New Philadelphia Road Blythe Township for a brush fire. West End responded and assisted several other brush units along with DCNR. The fire burned approx. 19 acres and the members operated for 2-1/2 hours. (BF02) In service 150 minutes.

February-15 GENERAL ALARM 12:46 hours (BOX 33) 15 Cinder Alley for a reported house fire. All companies, Chief Uhrin, Skrobak, and SCPD responded. Members found it to be an oil burner malfunction and scaled back the call to the first engine and truck. Members used fans to ventilate the home and checked all floors with the air monitor finding no hazards present. Explained to the landlord that the oil burner will need to be serviced by an oil burner mechanic before it can be turned back on. (RSF62) In service 45 minutes.

February-22 STILL ALARM 12:35 hours 36 Pike St. Port Carbon for a reported house fire. Alert/Columbia requested for the tower. Chief Welsh on scene with nothing showing and held units in station, and then shortly placed units available. (RSF59) In service 15 minutes.

February-22 STILL ALARM 16:49 hours 1550 Burma Road Blythe Township for a vehicle accident w/injuries. Alert/Columbia, Rescue, Chief Uhrin, Skrobak, State Police, and Schuylkill EMS responded. Members provided patient care, controlled fluids and traffic. (MVA02) In service 1 hour.

February-23 STILL ALARM 09:05 hours 32 Wood St. Port Carbon for a reported house fire. Alert/Columbia, Chief Johns and Skrobak requested for the tower. Port Carbon chief on scene holding the incident to Port Carbon and Palo Alto units. (RSF59) In service 15 minutes.

February-23 CHIEF CALL 18:43 hours 117 South Morris St. for a utilities investigation. The street light to the rear of the address was reported to be on fire. Chief Uhrin and Skrobak responded. Members found the light to be working properly. (UTL62) In service 20 minutes.

February-23 STILL ALARM 21:23 hours 408 Rt209 Highway East Norwegian Township for a vehicle accident unknown injury. Cumbola,Port Carbon,Alert/Columbia,Rescue,Chief Uhrin and Skrobak responded. No injury, Port Carbon chief placed SCFD available. (MVA08) In service 25 minutes.

February-24 STILL ALARM 11:22 hours 1500 SR. 61 Highway North New Castle Township for a tree down blocking the roadway. Alert/Columbia,West End, and Chief Uhrin responded. Chief arrived to find that traffic had cleared the tree from the roadway and placed all units available. (TD17) In service 20 minutes.

February-26 CHIEF CALL 07:52 hours 300 East Russell St. for a smoke investigation. Chief Uhrin responded. Chief found it to be a left over camp fire, and called for companies to extinguish the fire. (CHF62) In service 30 minutes.

February-26 STILL ALARM 08:00 hours 300 East Russell St for a brush fire. Alert/Columbia,Phoenix,Chief Uhrin ,Skrobak, and SCPD responded. Members extinguished a small fire in the area of the South Ward Playground. (BF62) In service 20 minutes.

Comments:

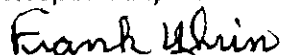
The following alarm boxes were tested; 33,12,24,35

The Saint Clair Elementary School held a fire drill on February 15th. All fire alarm systems in the school and the master box working properly.

The Saint Clair Fire Department held a department meeting on Wednesday February 22nd at Columbia Hose Co. #2 with all companies present.

General Alarms	2
Still Alarms	15
False Alarms	0
Chief Calls/ Public Service	4
Total Calls	21

Respectfully submitted,


Frank Uhrin Fire Chief

WEST END FIRE COMPANY NO. #1 STATION #5

323 Broad Street, St. Clair, PA., 17970 (570) 429-0420

February 9, 2023

Dear Friend of the Fire Department,

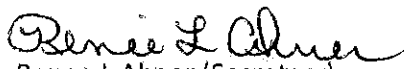
The West End Fire Department will be hosting its 4th annual Bingo Event for March 26, 2023. We are looking for donations, whether large or small, to help us make this event enjoyable for our community and surrounding areas that we have been serving for many years. We would graciously accept any monetary donation, gift card, or item that we can use in our raffle to make it a success.

For more information, contact:

Renee Ahner at 484-629-4212 or David Long, Jr. at 570-516-7162

EIN#831980356

Sincerely,


Renee L Ahner (Secretary)

Hoping for
Foot Passes
as a donation.

GS The Law Office of
Gretchen Coles Sterns LLC

PO Box 345
Pottsville, PA 17901
(570) 624-7040
(570) 624-7190 fax

March 1, 2023

Edward M. Brennan, Esquire
306 Mahantongo Street
Pottsville, PA 17901

Roland Price, Borough Secretary
St. Clair Borough
300 Cherry Street
St. Clair, PA 17970

RE: FAMOUS READING OUTDOORS, LLC - Saint Clair ATV Bingo Event

Dear Ed and Roland:

As you are aware, I represent Famous Reading Outdoors, LLC ("FRO"). FRO is looking to hold an event that would allow ATVs from FRO to come into town to participate in an off-road bingo to promote Borough businesses. FRO representatives have been in discussions with the Chief of Police regarding this event, which would occur on May 13, 2023, beginning at 10:00 a.m.

Participants for the event would be parking south of Coal Creek Commerce Center between the Sherman Street bridge and Med-Express. They would then take a pre-determined route through town on Borough streets. Participants would be broken into separate groups, which each starting a different location, and at each location there will be numbers drawn to match their bingo card. They will be allotted a certain amount of time to spend at each business location within the Borough, before ultimately returning to the parking area. The event will end at the former Mag Motors garage, which is now occupied by FRO, where a band will play from 6-8p.m. St. Clair Police will be assisting along with FRO staff and there will be a 50/50 drawing to benefit the St. Clair Police.

As this event takes shape between FRO and the St. Clair Police, we are looking for the assistance of Borough Council to allow the off-road vehicle riding on Borough streets in the designated route, as shown on the attached map, only for the day on May 13, 2023. We believe this event will assist in promoting St. Clair businesses to FRO members, as well as assist the St. Clair Police in raising awareness and funds for the force.

We look forward to working with the Borough on this matter.

Sincerely,

LAW OFFICE OF GRETCHEN COLES STERNS, LLC

By: 
Gretchen Sterns, Esquire

GS/ks

cc: Reading Anthracite Company (via electronic mail)



Event Map
May 13, 2023