

September 5, 2023 Agenda

September Council Meeting

Call To Order

Roll Call

Please stand for the Pledge of Allegiance and remain standing for the Council Prayer.

Public Comment

Mayor's Report

Solicitor's Report

- Discuss pole attachment agreement.
- Discuss conservatorships.
- Discuss Crossing Guard Policy.
- Discuss revising Dumpster Ordinance.
- Discuss Amusement Device Tax Ordinance.
- Request an executive session for personnel issues and pending litigation.

Engineer's Report

Discuss Potential Grant Opportunities: Council may wish to consider applying for current and future grant opportunities.

Departmental Reports

Street Department Report

Electric Light Department

Treasurer's Report

Tax Collector's Report – Taxes collected up to July 31, 2023

Real Estate -	\$1,043.41
Per Capita -	\$99.00
Occupational -	\$34.65
TOTAL -	\$1,177.06

Submitted by William Umbenhaur, Tax Collector

Police Department

Zoning Officer's Report

Fire Chief's Report

Code Official Report

COMMUNICATIONS

Dear Borough Council:

We, the Police Civil Service Commission, have completed testing the applicant for the position of full-time Police Patrolman in the borough of St. Clair.

The applicant was given a rigorous physical test at St. Clair Elementary School in the presence of the commission. A written examination, the National Police Officer Selection Test was taken by the applicant in the borough hall. An oral interview concluded the testing.

The applicant, Christopher Wallace was successful in all phases. This completes the Police Civil Service Commission's duties in this matter. We thank you for the opportunity to serve St. Clair Borough.

Sincerely,
Police Civil Service Commission
Paul Shandor-Secretary
William Sutzko-Chairman
Anthony Klazas-Vice Chairman

Dear Mr. Mayor and Members of the St. Clair Borough Council,

The 62nd Annual Halloween Parade is being planned to take place on Wednesday, October 18, 2023, (Rain Date – October 19), starting at 7:00 P.M. We are asking permission to hold the event in the borough. In the past you also informed the St. Clair Police of the event so they could plan for extra manpower and for the area fire police to help with crowd and traffic control.

The insurance policy for the parade will be purchased through Holden Insurance, a copy will be sent to the borough office.

There will not be door to door canvassing this year. The parade committee will be holding various fundraising events to help defray parade costs. Registration for individuals, floats, groups and other parade participants will be held on October 11 and 12 from 5-7 at Borough Hall – with your permission.

The parade route: Begin at Industrial Park Road, proceed North on Second Street to Hancock, turn right onto Front Street where it will disband. The judges stand will be on Second Street in front of the Police Department. We have used the

borough sound system and microphone on the stand, we have in the past requested extra lighting in the area if possible.

This parade has been one of the largest in the area, we thank you for your continued support in making this event a success.

If you have any questions or concerns, please contact either Susie Miller (570-622-6056) or Bonnie Baker (570-429-2272). Thank you.

Respectfully yours,

Susan Miller and the Saint Clair Parade Committee

Dear Council Members,

Hello! My name is Lou Anne Bachert and I own a rental property in town at 310 S Front Street. Thank you in advance for taking a few moments to consider my concern.

The neighbors that live next door to the unit have two medium to large dogs. My current tenants had contacted me about the dogs and expressed their safety concerns. When I recently stopped by to inspect my rental, I went to step outside to take a look at the back yard, and was instantly met by barking dogs. There is a 4-foot chain link fence that separates our properties and they were on their side of the fence. However, upon seeing them I immediately stepped back into my rental and decided to not perform the task that I had set out to do. I was scared and was not willing to risk them jumping the fence that adjoins our properties. I at once understood the concern for safety that my tenants had expressed.

I decided to stop into the borough office at that point to see if anyone could help us with this situation. I had a very nice conversation with your code officer (I apologize I do not remember her name). My understanding from the conversation was that there is no ordinance that addresses fences and dogs in St Clair at this time.

This brings me to why I am writing. I am very concerned about the safety of my tenants. They want to use their back yard, but are afraid of the dogs next door. There is currently a 4-foot chain link fence that separates our yards. Due to the size of their dogs and aggressive behavior, it is my fear that this barrier is not adequate to contain them, if for some reason the dogs decide to leave their yard.

It is my firm belief that if folks are going to own pets, it is their responsibility to make sure their dogs are contained in their yard in a safe, adequate and secure way. My tenant and his family, including a baby, should never have to fear entering their own back yard. Residents walking the streets of St

Clair should never have to fear that a dog is going to jump a fence and possibly attack them.

I am hoping there can be an ordinance put in place that all dog owners must install a fence. And not just any fence, but a fence that is private, tall, and secure enough to ensure the safety of neighbors and all residents of St. Clair.

Thank you for your consideration.

Sincerely,
Lou Anne Bachert

Old Business

New Business

Accept a motion to hire Christopher Wallace as a full-time police officer as of September 9, 2023.

Accept a motion to hire Josh Poda as a full-time Electric Light Department Assistant Lineman as of September 25, 2023.

Accept a motion to engage the accounting firm of Snyder & Clemente Accountants and Consultants, at a cost not to exceed \$32,000, to perform our annual audits beginning with the 2022 audit.

Accept a motion to authorize the installation of the necessary plumbing for the heated sidewalks at the Municipal Building.

Accept a motion to revise Ordinance #391 – Dumpster Ordinance.

Accept a motion to authorize the Halloween parade to be held on Wednesday, October 18, (rain date Thursday, October 19) at 7 p.m. with the parade route as listed above. Also, to provide extra manpower from the police department and traffic control from the fire police.

Accept a motion to conditionally hire Alberta Joyce-Bell and Midaphne Alexis as crossing guards, pending they pass their physical exams and all necessary clearances.

Executive Session.

Accept a motion to pay all Bills and Claims properly approved by council.

Accept a motion to adjourn.