

ISSUES, REVIEW & FINANCE WORK SESSION

July 27, 2023

A special meeting of the St. Clair Borough Council was held to review issues and finance on Thursday, July 27, 2023, beginning at 6:30 p.m.

In attendance were council members: Thomas Adamchick, Joann Brennan, Cheryl Dempsey, Judy Stednitz-Julian, Tony Klazas , and President William Dempsey. Absent were Mayor Tomko and Thomas Dempsey.

Others in attendance included Borough Secretary Roland Price, Barbara Artz, Electric Light Superintendent Bob Petrozino, and Engineer Brian Baldwin.

Public Comment

No public comment.

In regard to the Comcast project, Electric Light Superintendent Bob Petrozino stated Wrights Electric Construction submitted a proposal that was verbally accepted by Comcast. Peter from Cable Services proposed to not only bore holes for underground conduit for Comcast, but to provide a spare conduit for the fire box at Woodland Terrace.

On another note, to provide electricity to Boone Park, Petrozino would like to get a quote from Cable Services to direct bore holes to run electricity to each of the trees as well as the two lamp posts that haven't yet been erected but purchased for Boone Park in memory of Sean Mettam. The Electric Light Department would then run the wire. Boring holes will prevent the grounds from being ripped up in the park. Secretary Price added that the local Actors Guild is utilizing the park and having light would enhance the atmosphere of the park. Otherwise, a ditch witch would have to be rented to slice the ground in order to install the electric lines. Petrozino added, Comcast asked for traffic control in certain areas while the poles are being maintained. Petrozino agreed to traffic control. Restoration of pole holes and sidewalks are being considered by the Borough at a cost to Comcast.

Engineer Brian Baldwin presented the Engineer's monthly report as it is made part of the minutes by reference.

Borough Secretary's Notes

On September 26, 2023, The Police Civil Service Commission will administer the test to Brad Blanner for the position of sergeant. The test booklet and study guide are on order. In Addition, The Police Civil Service Commission administered a written exam to Christopher Wallace on July 17, 2023. The oral interview will be held on August 9th at 6 p.m.

Michelle Brew of 500 Fairview Street submitted a Right to Know Request for all documentation concerning the issue. The process was quite extensive. The response is completed, and it is awaiting pickup.

The new school year is fast approaching, and we are down three full-time crossing guards.

The accounting firm of Jones and Company notified the Borough that Kelly Zweibel is leaving the firm. Kelly was our auditor. Municipal audits are quite extensive, and Jones & Co. do not have the manpower to continue providing service to us. Right now a request has been made to Cheri Freeh, CPA, CGMA.

President and CEO of Hutchinson, Gillahan & Freeh, P.C. of Quakertown. This firm was recommended to us by Kutztown and Quakertown, who uses the firm.

I did reach out to Baker Tilly, an accounting firm who has an office in Wyomissing. The firm declined to conduct our audit for the year 2022.

This month we assisted with the following major projects:

Comcast

Becoming administrator for the Police equipment grant.

Attended hearing to dissolve conservership for the former Ritz Theater

Assisted and attended the preconstruction hearing for the Handicapped Barrier Removal Project

Council President Dempsey adjourned the meeting.

**Roland Price
Borough Secretary**



Alfred Benesch & Company
400 One Norwegian Plaza
Pottsville, PA 17901
www.benesch.com
P 570-622-4055
F 570-622-1232

July 27, 2023

Mr. William Dempsey
Council President
St. Clair Borough Council
16 S Third Street
St. Clair, PA 17970

**RE: Consulting Engineer's Report (CER)
Benesch Project No. 31433.02**

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

ENGINEERING CONSULTATIONS & CONSTRUCTION PROJECTS

Property Maintenance Activities (31311.70; 31433.02 Task 6)

We are working with the Borough Secretary, Code Enforcement Officer, and Solicitor to address multiple properties intended for demolition using both County and Borough funds. We have been working with Mr. Charles Altshuler, owner of adjoining properties of 113 E Hancock St, in preparation for its demolition. Initially, 113 and 115 were one house. Over the decades, the home was converted into two residences in various forms, complicating the demolition.

Schuylkill County HBR Project

On July 18, 2023, a preconstruction meeting was held with Bognet and County officials. The project is currently in the submittal phase. Construction is expected to occur in late September, and the contractor is required to coordinate all work with the Borough.

Grant Assistance (31433.02, Task 5)

Our office has been working with the Chief of Police and Borough Officials in satisfying PCCD requests for further information associated with the grant the Police Department received. We will continue to work to address those requests and will assist with PCCD's quarterly reporting requirements. We expect authorization to purchase the grant items within the next few weeks.

Additionally, we have been assisting the Borough with receiving updated price quotes associated with the LSA grant to purchase a new garbage truck. We are still awaiting on updated quotes from vendors.

Finally, we have been preparing the CFA MTF grant application for the Thwing Street Bridge replacement project. That application will be submitted electronically before the July 31, 2023, deadline.

Zoning Officer Assistance (31433.02, Task 3)

Our office has been assisting the new Borough Zoning Officer with various zoning reviews, including the issues associated with 500 Fairview St.

SUBDIVISIONS & LAND DEVELOPMENTS

Taco Bell LD (30567.32, Task 2)

The last major outstanding item of work to be performed by the Developer is the paving of the pathway along Mill Street to Taco Bell. This path might become a part of the Schuylkill River Trail. Nevertheless, Taco Bell has been in operation since late 2015. We have reached out to CCCC for a status update several times, but they have not provided any updates.

Coal Creek Commerce Center – Phase III LD (30839.32, Task 2)

As of early 2019, work in the area of the medical office building is essentially complete, although a majority of the remainder of Phase III – including stormwater features – has not yet been started. The NPDES Permit associated with Phase III was set to expire on June 28, 2023. There are three (3) more buildings and associated infrastructure yet to be completed. We have reached out to CCCC for a status update several times, but they have not provided any updates. However, in discussions with the Count Conservation District, we were told that CCCC has submitted a permit time extension request, which would likely be approved to December 2024.

STS LD (31137.31, Task 1)

All sitework appears to be complete. We are awaiting the submission of record plans before closing out this project.

AutoZone LD (31137.31, Task 3)

Site preparation work is progressing. We will continue to monitor the project as construction progresses.

POTENTIAL FUNDING/GRANT SOURCES (31433.02, Task 5)

RECREATION

COMMUNITY FACILITIES AND VEHICLES

DEP: Driving PA Forward, Onroad Rebate Program – Trucks and Buses

- Current Status: **CLOSED**
- Anticipated reopening: **September 2023 – FINAL ROUND**
- Background: Approximately \$5 million is available to fund rebates for projects that replace or repower fleets of 5 or fewer class 4-8 trucks, port drayage trucks, school buses, shuttle buses, and/or transit buses.
- Uses: Class 4-8 trucks with Model Years 1992-2009 are eligible for rebates for repower or replacement with new diesel, electric or alternative fuel. **Vehicles must be scrapped.**
- Funding: **Max 70% up to the following Maximums per Vehicle:**

Truck Class	Diesel	Alt Fuel
6-7	\$70,000	\$105,000
8	\$122,500	\$157,500

USDA Rural Development: Community Facilities Direct Loan & Grant Program

- Current Status: **OPEN**
- Application Deadline: Applications accepted continuously throughout the year.
- Uses: Funds can be used to purchase, construct, and/or improve essential community facilities (including police & fire stations), purchase equipment (including vehicles), and pay related expenses.
- Funding: Low interest direct loans and/or grants (max 75%). Most funding via low-interest loans.



TRANSPORTATION/INFRASTRUCTURE

USDOT: Rural and Tribal Assistance Program

- Current Status: opening Aug 14, 2023
- Application Deadline: **Sep 28, 2023, but first-come, first-served**
- Uses: The Rural and Tribal Assistance Pilot Program is a no-match grant program with the goal of funding early-stage development assistance for rural and tribal infrastructure projects. Depending on the amount of funding requested, the Bureau anticipates that it will award between five and 10 grants. Construction phase activities are not eligible.
- Funding: Maximum award amount is \$320,000.
- Potential Project(s): Thwing Street Bridge Replacement preliminary engineering and environmental permitting.

MULTI-PURPOSE/USE

Commonwealth Financing Authority (CFA): Local Share Account (LSA) - Statewide

- Current Status: opening Sep 01, 2023
- Application Deadline: **Nov 30, 2023**
- Uses: Projects in the public interest. Projects that improve the quality of life of citizens in the community. Eligible projects must be owned and maintained by an eligible applicant or a nonprofit organization. Eligible uses include acquisition; construction; demolition; infrastructure; purchase of vehicles, machinery and/or equipment; and project design and administrative costs.
- Funding:
 - Grants are available for projects with a total cost of **\$25,000 or more**.
 - Grants **shall not exceed \$1M** for any project.
 - NO Match is required.
 - Applicants may submit multiple applications.

PENDING GRANT APPLICATIONS

2022 Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Garbage Truck
Total Project Estimate	\$301,609
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	Mar 15 2022
Anticipated Award Notification	Mar 16 2023
Application Status	AWARDED \$301,609

2022 DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	Northward Playground Basketball Courts
Total Project Estimate	\$70,000
<i>Borough Portion</i>	\$20,000 (29%)
Date Submitted	Apr 6 2022
Award Notification	Sep 6 2022
Application Status	AWARDED \$50,000

PA Commission on Crime and Delinquency (PCCD): Local Law Enforcement Support (LLES) Grant Program

Project	Equipment and Technological Upgrades
Total Project Estimate	\$177,018
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	Oct 31 2022
Anticipated Award Notification	Mar 8 2023 (Second Rnd)
Application Status	AWARDED \$87,660



2023 DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	John Siney Park
Total Project Estimate	\$125,000
<i>Borough Portion</i>	<i>\$47,500 (38%)</i>
Date Submitted	Apr 5 2023
Award Notification	Fall 2023
Application Status	Under Review

2023 Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

Project	John Siney Park
Total Project Estimate	\$150,000
<i>Borough Portion</i>	<i>\$22,500 (15%)</i>
Date Submitted	May 31 2023
Award Notification	Fall 2023
Application Status	Under Review

2023 Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

Project	Thwing St Bridge Replacement
Total Project Estimate	\$2,264,000
<i>Borough Portion</i>	<i>\$0 (0%)</i>
Application Deadline	July 31 2023
Anticipated Award Notification	Late 2023
Application Status	In preparation

ST. CLAIR ACTION ITEMS

1. **Potential Grant Opportunities** – Council may wish to consider any of the open or pending grant opportunities.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,

Brian W. Baldwin, PE
Project Manager

Cc: Atty. Edward M. Brennan, Solicitor

AUGUST COUNCIL MEETING

August 1, 2023

The August Council Meeting of the St. Clair Borough Council was held on Tuesday, August 1, 2023, in Council Chambers, St. Clair Borough Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 6:30 p.m.

Answering the roll call were council persons: Joann Brennan, Cheryl Dempsey, Thomas Dempsey, Judy Stednitz-Julian, Tony Klazas, Council President William Dempsey, and Mayor Richard Tomko. Absent was Thomas Adamchick.

Also, present included Solicitor Edward Brennan, Borough Secretary Roland Price, Treasurer Carol Sutzko, Street Department Superintendent Kevin Dempsey, Police Chief William Dempsey, Code Enforcement Officer Michelle Brestowski, Rick McShaw, Jamie Van Boskirk, Gerald Harris, William, Marissa and Baby Scheeler, Mary Weiser, Eleanor Jamosky, Ashley Brew, Michelle Brew and Jessica Knapp from the Pottsville Republican newspaper.

Pledge of Allegiance

Councilperson Joann Brennan read the council prayer.

President Dempsey called to order the August 2023 monthly council meeting.

Copies of the minutes of the previous council meeting have been given to Mayor Tomko and borough council members, are there any errors or corrections? If not, they stand approved.

PUBLIC COMMENT

A resident from Cherry Street complained about a race car constantly undergoing repairs to the rear of her property on Barn Alley. These repairs are loud and noisy. And the trailer blocks the vision when she exits her driveway. President Dempsey will have someone address the problem.

A resident from the Arnot's section of town, complained about the grass and landscape across from her house at the former Golden Greek property. President Dempsey referred the matter to the Street Department. The grass will be cut and a bill will be sent to the landowner.

Rick McShaw requested an update of the status of the situation at 500 Fairview Street.

William Scheeler heard there have been complaints about his trailers and vehicles. He was on vacation for a week, and no one parked in those

spots. He is working with the neighbors and doesn't want any problems. He moved his trailer when asked. He uses cones for safety purposes. Chief Dempsey discussed with Mr. Scheeler the misinterpretation of the use of orange cones. They were for safety purposes and their use will be discontinued.

Ashley Brew spoke on behalf of her mother and grandfather who reside at 500 Fairview Street. She has raised animals at that location for a decade, who have helped her mother through surviving cancer and her grandfather who is a retired veteran. She is leaving for Iowa for college and wants council to realize that the livestock hasn't been an issue all these years to the surrounding neighbors. The community benefitted through the selling of eggs, a disabled child visiting the animals, 4-H and Girl Scouts. Attorney Brennan interrupted and said the situation is now in the hands of the Code Officer and then the Zoning Hearing Board.

MAYOR'S REPORT

On a motion made by T. Dempsey, seconded by Stednitz-Julian, to accept the mayor's report; approved.

1. School will reopen this month and drivers are reminded to drive with extra care and to follow all vehicle code laws pertaining to areas around school buildings and school bus stops as it is imperative to protect school children on their ways to and from school.
2. Residents are asked to contact the St. Clair Police Department at 570-429-2240 or 570-429-3050 if they see any suspicious activity at or in vacant properties.

Historical Note

The Lattimer Cap factory was established in St. Clair by Mr. Samuel H. Daddow (of squib manufacturing) and a group of associates at the corner of Patterson and Nicholas Street at some time in the latter half of the 19th century. The type of cap that was manufactured were miner's caps. The business was named after a Mr. Lattimer who was the patentee of an attachment on the miner's caps to hold a light in place.

As the company grew, it supplied 9/10 of the miner's caps manufactured in the United States and Mexico for a period during the 19th century.

SOLICITOR'S REPORT

Attorney Brennan updated the council on the conservatorships. The Ritz Theatre conservatorship was dissolved.

A number of properties are being appraised by John Holden and we will be looking to sell them. Once we get the appraisals, an executive session will be requested for discussion.

212 Cherry Street – A mortgage company has a lien on this property. We need to determine what they would like to do with the property.

Attorney Brennan again asked council to consider creating a Redevelopment Authority to providing another tool to take care of blighted properties.

The ordinance for Regulating Solar Energy Systems within the Borough of St. Clair will be adopted later in the meeting.

Attorney Brennan asked council to approve the Pole Attachment and Make Ready Work Agreement.

Mayor Tomko asked questions concerning the Redevelopment Authority. The Authority would be made up of 5 members, not all council members. A resolution must be adopted creating the organization.

An executive session was also requested to discuss personnel issues and pending litigation.

On a motion made by T. Dempsey, seconded by Klazas, to accept the report and to make it part of the minutes by reference; approved.

President Dempsey stated a Redevelopment Authority will be created. Councilmembers were invited to participate.

ENGINEER'S REPORT

In the Engineer's absence, President Dempsey reported on potential grant opportunities.

DEPARTMENTAL REPORTS

STREET DEPARTMENT REPORT

On a motion made by T. Dempsey, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

ELECTRIC LIGHT DEPARTMENT REPORT

On a motion made by T. Dempsey, seconded by Stednitz-Julian, the report was unanimously approved and it was made part of the minutes by reference.

TREASURER'S REPORT

On a motion made by T. Dempsey, seconded by Klazas, the report was unanimously approved and it was made part of the minutes by reference.

TAX COLLECTOR'S REPORT

On a motion made by Stednitz-Julian, seconded by Klazas, the report was unanimously approved and it was made part of the minutes by reference.

POLICE REPORT

On a motion made by T. Dempsey, seconded by C. Dempsey, the report was unanimously approved and it was made part of the minutes by reference.

ZONING REPORT – On a motion made by T. Dempsey, seconded by Klazas, the report was unanimously approved and it was made part of the minutes by reference.

FIRE DEPARTMENT REPORT

On a motion made by Klazas, seconded by T. Dempsey, the report was unanimously approved and it was made part of the minutes by reference.

CODE DEPARTMENT REPORT

On a motion made by T. Dempsey, seconded by Stednitz-Julian, the report was unanimously approved and it was made part of the minutes by reference.

COMMUNICATIONS

Schuylkill Haven Borough will be holding the 2023 Schuylkill County Volunteer Firefighters' Association Convention Parade on August 26, 2023.

We are requesting assistance from your Fire Police for this event. Convention will run from 10:00am to approximately 4:00pm. Any assistance you may provide, between these hours, would be greatly appreciated!

Please contact our Fire Police Captain, Chuck Reed, at (570)-789-4298 if you are available to assist.

I am thanking you in advance for your cooperation as assistance.

Sincerely,

Kaitlyn Tinari

Schuylkill Haven Borough Secretary

President Dempsey and Chief Dempsey spoke with the St. Clair Fire Police. They will assist with this event.

OLD BUSINESS

President Dempsey remarked about sealing the remaining streets this fall. He asked if the Street Superintendent could get a quote on sealing the remaining streets for the next meeting. Chief Dempsey said the Police Station lot is also in need of repairs. It is deteriorating. Price quotes will be

secured for both projects with the assistance of the Borough Engineer.

NEW BUSINESS

A motion was made by Brennan, seconded by T. Dempsey to authorize a posting for the Electric Light position for an employee with an electrical background with qualifications, approved.

A motion was made by Klazas, seconded by T. Dempsey to adopt the Ordinance Regulating Solar Energy Systems within the Borough of St. Clair. Roll call Brennan – YES, C. Dempsey – YES, T. Dempsey – YES, Stednitz-Julian – YES, Klazas – YES, President Dempsey – YES. Approved.

A motion was made by T. Dempsey, seconded by Klazas to purchase one (1) Bushmaster Patrol Rifle for use in one of the new police vehicles. Cost: \$1,500 with tactical sight and sling, approved.

A motion was made by T. Dempsey, seconded by Brennan to authorize the St. Clair Fire Police to attend the 2023 Schuylkill County Volunteer Firefighters' Association Parade on August 26, 2023 from approximately 10 a.m. to 4 p.m., approved.

A motion was made by T. Dempsey, seconded by Klazas, to authorize Alfred Benesch to apply for USDOT Rural and Tribal Assistance funding for Thwing Street Bridge preliminary engineering and environmental permitting – no match requirement, approved.

A motion was made by T. Dempsey, seconded by Brennan to accept Comcast Pole Attachment Agreement, approved.

Council President Dempsey called an executive session at 7:14 p.m. to discuss personnel issues and pending litigation matters.

A motion was made by T. Dempsey, seconded by Stednitz-Julian to pay all bills and claims properly approved by council, approved.

A motion was made by T. Dempsey, seconded by Klazas to adjourn the meeting at 7:15 p.m., approved.

**Roland Price
Borough Secretary**

Mayor's Report

August 2023

1. School will reopen this month and drivers are reminded to drive with extra care and to follow all vehicle code laws pertaining to areas around school buildings and school bus stops as it is imperative to protect school children on their ways to and from school.
2. Residents are asked to contact the St. Clair Police Department at 570-429-2240 or 570-429-3050 if they see any suspicious activity at or in the area of vacant properties.

Historical Note

The Lattimer Cap factory was established in St. Clair by Mr. Samuel H. Dadow (of squib manufacturing) and a group of associates at the corner of Patterson and Nicholas Street at some time in the latter half of the 19th century. The type of cap that was manufactured were miner's caps. The business was named after a Mr. Lattimer who was the patentee of an attachment on the miner's caps to hold a light in place.

As the company grew, it supplied 9/10 of the miner's caps manufactured in the United States and Mexico for a period of time during the 19th century.



Alfred Benesch & Company
400 One Norweglan Plaza
Pottsville, PA 17901
www.benesch.com
P 570-622-4055
F 570-622-1232

July 27, 2023

Mr. William Dempsey
Council President
St. Clair Borough Council
16 S Third Street
St. Clair, PA 17970

**RE: Consulting Engineer's Report (CER)
Benesch Project No. 31433.02**

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

ENGINEERING CONSULTATIONS & CONSTRUCTION PROJECTS

Property Maintenance Activities (31311.70; 31433.02 Task 6)

We are working with the Borough Secretary, Code Enforcement Officer, and Solicitor to address multiple properties intended for demolition using both County and Borough funds. We have been working with Mr. Charles Altshuler, owner of adjoining properties of 113 E Hancock St, in preparation for its demolition. Initially, 113 and 115 were one house. Over the decades, the home was converted into two residences in various forms, complicating the demolition.

Schuylkill County HBR Project

On July 18, 2023, a preconstruction meeting was held with Bognet and County officials. The project is currently in the submittal phase. Construction is expected to occur in late September, and the contractor is required to coordinate all work with the Borough.

Grant Assistance (31433.02, Task 5)

Our office has been working with the Chief of Police and Borough Officials in satisfying PCCD requests for further information associated with the grant the Police Department received. We will continue to work to address those requests and will assist with PCCD's quarterly reporting requirements. We expect authorization to purchase the grant items within the next few weeks.

Additionally, we have been assisting the Borough with receiving updated price quotes associated with the LSA grant to purchase a new garbage truck. We are still awaiting on updated quotes from vendors.

Finally, we have been preparing the CFA MTF grant application for the Thwing Street Bridge replacement project. That application will be submitted electronically before the July 31, 2023, deadline.

Zoning Officer Assistance (31433.02, Task 3)

Our office has been assisting the new Borough Zoning Officer with various zoning reviews, including the issues associated with 500 Fairview St.

SUBDIVISIONS & LAND DEVELOPMENTS

Taco Bell LD (30567.32, Task 2)

The last major outstanding item of work to be performed by the Developer is the paving of the pathway along Mill Street to Taco Bell. This path might become a part of the Schuylkill River Trail. Nevertheless, Taco Bell has been in operation since late 2015. We have reached out to CCCC for a status update several times, but they have not provided any updates.

Coal Creek Commerce Center – Phase III LD (30839.32, Task 2)

As of early 2019, work in the area of the medical office building is essentially complete, although a majority of the remainder of Phase III – including stormwater features – has not yet been started. The NPDES Permit associated with Phase III was set to expire on June 28, 2023. There are three (3) more buildings and associated infrastructure yet to be completed. We have reached out to CCCC for a status update several times, but they have not provided any updates. However, in discussions with the Count Conservation District, we were told that CCCC has submitted a permit time extension request, which would likely be approved to December 2024.

STS LD (31137.31, Task 1)

All sitework appears to be complete. We are awaiting the submission of record plans before closing out this project.

AutoZone LD (31137.31, Task 3)

Site preparation work is progressing. We will continue to monitor the project as construction progresses.

POTENTIAL FUNDING/GRANT SOURCES (31433.02, Task 5)

RECREATION

COMMUNITY FACILITIES AND VEHICLES

DEP: Driving PA Forward, Onroad Rebate Program – Trucks and Buses

- Current Status: **CLOSED**
- Anticipated reopening: **September 2023 – FINAL ROUND**
- Background: Approximately \$5 million is available to fund rebates for projects that replace or repower fleets of 5 or fewer class 4-8 trucks, port drayage trucks, school buses, shuttle buses, and/or transit buses.
- Uses: Class 4-8 trucks with Model Years 1992-2009 are eligible for rebates for repower or replacement with new diesel, electric or alternative fuel. **Vehicles must be scrapped.**
- Funding: **Max 70% up to the following Maximums per Vehicle:**

Truck Class	Diesel	Alt Fuel
6-7	\$70,000	\$105,000
8	\$122,500	\$157,500

USDA Rural Development: Community Facilities Direct Loan & Grant Program

- Current Status: **OPEN**
- Application Deadline: Applications accepted continuously throughout the year.
- Uses: Funds can be used to purchase, construct, and/or improve essential community facilities (including police & fire stations), purchase equipment (including vehicles), and pay related expenses.
- Funding: Low interest direct loans and/or grants (max 75%). Most funding via low-interest loans.



TRANSPORTATION/INFRASTRUCTURE

USDOT: Rural and Tribal Assistance Program

- Current Status: opening Aug 14, 2023
- Application Deadline: **Sep 28, 2023, but first-come, first-served**
- Uses: The Rural and Tribal Assistance Pilot Program is a no-match grant program with the goal of funding early-stage development assistance for rural and tribal infrastructure projects. Depending on the amount of funding requested, the Bureau anticipates that it will award between five and 10 grants. Construction phase activities are not eligible.
- Funding: Maximum award amount is \$320,000.
- Potential Project(s): Thwing Street Bridge Replacement preliminary engineering and environmental permitting.

MULTI-PURPOSE/USE

Commonwealth Financing Authority (CFA): Local Share Account (LSA) - Statewide

- Current Status: opening Sep 01, 2023
- Application Deadline: **Nov 30, 2023**
- Uses: Projects in the public interest. Projects that improve the quality of life of citizens in the community. Eligible projects must be owned and maintained by an eligible applicant or a nonprofit organization. Eligible uses include acquisition; construction; demolition; infrastructure; purchase of vehicles, machinery and/or equipment; and project design and administrative costs.
- Funding:
 - Grants are available for projects with a total cost of **\$25,000 or more**.
 - Grants **shall not exceed \$1M** for any project.
 - NO Match is required.
 - Applicants may submit multiple applications.

PENDING GRANT APPLICATIONS

2022 Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Garbage Truck
Total Project Estimate	\$301,609
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	Mar 15 2022
Anticipated Award Notification	Mar 16 2023
Application Status	AWARDED \$301,609

2022 DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	Northward Playground Basketball Courts
Total Project Estimate	\$70,000
<i>Borough Portion</i>	\$20,000 (29%)
Date Submitted	Apr 6 2022
Award Notification	Sep 6 2022
Application Status	AWARDED \$50,000

PA Commission on Crime and Delinquency (PCCD): Local Law Enforcement Support (LLES) Grant Program

Project	Equipment and Technological Upgrades
Total Project Estimate	\$177,018
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	Oct 31 2022
Anticipated Award Notification	Mar 8 2023 (Second Rnd)
Application Status	AWARDED \$87,660



2023 DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	John Siney Park
Total Project Estimate	\$125,000
<i>Borough Portion</i>	<i>\$47,500 (38%)</i>
Date Submitted	Apr 5 2023
Award Notification	Fall 2023
Application Status	Under Review

2023 Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

Project	John Siney Park
Total Project Estimate	\$150,000
<i>Borough Portion</i>	<i>\$22,500 (15%)</i>
Date Submitted	May 31 2023
Award Notification	Fall 2023
Application Status	Under Review

2023 Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

Project	Thwing St Bridge Replacement
Total Project Estimate	\$2,264,000
<i>Borough Portion</i>	<i>\$0 (0%)</i>
Application Deadline	July 31 2023
Anticipated Award Notification	Late 2023
Application Status	In preparation

ST. CLAIR ACTION ITEMS

1. **Potential Grant Opportunities** – Council may wish to consider any of the open or pending grant opportunities.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Baldwin".

Brian W. Baldwin, PE
Project Manager

Cc: Atty. Edward M. Brennan, Solicitor

Street Dept.

Collected garbage, ashes, and recyclables for the month of July.

Cut cemeteries for Independence Day and cleaned up all trees, garbage, and debris.

Grass Cutting

Maintained poll inside and out, cut all abandoned properties numerous times for the month.

Cut entire creek twice this month.

Cut all corners and painted curbs. Also painted handicap ramps throughout the entire borough.

Cut entire car cruise route, posted signs and put barricades out.

Cut all the tress, grass and debris back on all streets.

Removed garbage and cut trees on Ann Street.

Installed mulch in Little Saints , Third Street and North Ward playgrounds.

Painted all crosswalks throughout the entire Borough for the upcoming school year.

Maintenance

Completed backhoe, maintenance and ready for winter.

Fabricated cooler and grill for backhoe.

Installed brakes on ISO A Police Tahoe.

S-4 Yellow Dump Truck rewired steering column and replaced shifter assembly. Also changed sensor selector on transmission.

General maintenance on all trucks and equipment for the month of july

Electric Light Department Report

July 2023

June Energy Cost \$129,000.95 / 1,584,990 KWH

Call out 11:15 pm July 4th service wire pulled off house 132 south Mill Street.

On site meeting (6hrs.) with Utility Engineers and Electrical Contractor for Com cast Project.

Electric Bills taken to Pottsville Post Office on Wednesday 7/12

3 large bags old Flags from here and Post Office taken to Schuylkill Memorial for proper Retirement.

Terminated Electric Service to 7 for non-payment, Restored service to 3 paid in full and re-connect fees.

Worked at Police Station with Tech trying to trouble shoot a security camera, new camera and wiring needed.

Placed order for a Secure through wall payment drop box for front of Borough office.

No Internet or phones until approx. noon on 7/19 – SECTV Fiber optic line vandalized in Mahanoy City Area.

Had Muncy here all Borough Bldg. locks keyed alike, measured and ordered new man door for rear garage.

Installed arm / Street light fixture Hancock and Fourth Street, complaints Pedestrian crossing area too dark.

Attended meeting for office lobby ADA remodel project.

Attended meeting with Cable Services in regards to direct boring at 2 Locations in Borough for Com Cast.

Call Thursday 5:43 pm green signal not working 61/Ann Street intersection.

Responded to several PA ONE calls.

Performed numerous other jobs, answered and returned many calls and emails throughout month.

I would like to recognize our Borough Office Staff and Administration for their work and dedication. The number of Tasks performed daily in the Borough office is truly amazing. dealing with Customers, phone calls, payroll, generating bills, collection / tracking of revenue, Banking, reports, permits, crossing guards, the list goes on and on!!

I also want to recognize our lineman's work and dedication, taking care of daily routine tasks, emergencies that occur at any given time, new service hookups, posting notices, disconnect and reconnects, decorations, flags, banners, being on call 24/7 this list goes on as well!!!

I personally Thank you all for a Job Well Done!

Respectfully Submitted;

Robert Petrozino
Superintendent
Electric Light Dept.

08-01-2023

Borough of St. Clair
Treasurer's Report - General Fund
June 2023

	TOTAL
Ordinary Income/Expense	
Income	
301.10 · Real Estate Tax, Current	3,222.49
301.30 · Real Estate Tax, Delinquent	2,147.28
310.01 · Per Capita Tax, Current	140.00
310.03 · Per Capita Tax, Delinquent	50.39
310.10 · Real Estate Transfer Tax	2,254.00
310.20 · Earned Income Tax	18,768.15
310.30 · Business Privilege Tax	29,574.45
310.41 · Occupation Tax, Current	39.90
310.43 · Occupation Tax, Delinquent	19.89
310.50 · Local Service Tax	3,076.61
331.12 · Police Fines	1,980.92
331.13 · Police Fines - State Police	458.66
342.20 · Rental Income - Boro Property	500.00
354.01 · State Grants	222,233.00
361.33 · Variance/Zoning Permits	60.00
362.10 · Police Protection Services	7,083.33
364.30 · Solid Waste Collection Fees	34,031.55
367.11 · Swimming Pool Receipts	5,252.70
389.00 · Miscellaneous Income	75.00
392.18 · Transfers from Electric Light	100,000.00
Total Income	430,968.32
Expense	
Administration Department	18,290.70
Health & Sanitation Department	28,627.87
Miscellaneous Department	20,372.84
Planning & Zoning Department	1,276.65
Police Protection Department	201,880.81
403.00 · Tax Collection Department	2,894.03
409.00 · Borough Buildings Department	5,765.52
411.00 · Fire Department	8,793.98
419.00 · Educational Services	2,295.00

Borough of St. Clair
Treasurer's Report - General Fund
June 2023

	<u>TOTAL</u>
430.00 · Streets & Bridges Department	34,856.07
452.00 · Recreation Department	14,949.84
481.00 · Payroll Tax Expense	5,489.58
487.00 · Employer Benefits & W/H	<u>52,433.26</u>
Total Expense	<u>397,926.15</u>
Net Ordinary Income	33,042.17
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	<u>4,339.81</u>
Total Other Income	4,339.81
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	25,000.00
492.305 · Transfer to Gen Fund Cap Res	<u>103,000.00</u>
Total 492.00 · Transfers Department	<u>128,000.00</u>

ENDING BALANCE: \$160,389.61

Borough of St. Clair
Balance Sheet
As of June 30, 2023

Jun 30, 23

ASSETS

Current Assets

Checking/Savings

100.10 · Elec. Lgt. Sales Tax- Mid Penn	14,628.73
100.12 · PLGIT - Elec Light Deposit Acct	4,650.72
100.121 · PLGIT PRIME - Elec. Light Dep.	31,882.12
100.13 · PLGIT - Elect Lgt Capital Rsrv	3,015.41
100.131 · PLGIT PRIME-Elec.Light Cap Res	257,140.08
100.14 · PLGIT - Electric Light Fund	384,597.58
100.15 · PLGIT - FIRE INS ESCROW ACCT	35,718.19
100.16 · PLGIT - General Fund	144,423.06
100.17 · PLGIT - General Fund Cap Reserv	103,120.31
100.171 · PLGIT PRIME-Gen. Fund Cap. ...	153,551.87
100.18 · PLGIT - HD Land Devel Escrow	17,238.43
100.19 · PLGIT - Highway Aid Fund	0.02
100.191 · PLGIT PRIME - Highway Aid Fu...	98,642.60
100.20 · Elec. Light Chk. (Mid Penn)	20,584.68
100.21 · PLGIT - Home Program	8,702.70
100.22 · PLGIT - Recreation Grant Fund	40,140.99
100.221 · PLGIT PRIME - Recreation Grant	172.65
100.23 · PLGIT - Sinking Fund	36,616.02
100.231 · PLGIT PRIME - Sinking Fund	183,344.44
100.24 · PLGIT - Street Opening Permit	20,060.10
100.241 · PLGIT PRIME - Street Opening	45,727.96
100.30 · Gen. Fund Chk. (Mid Penn)	15,447.40
100.40 · PLGIT-Bridge Construction Fund	5.45
100.401 · PLGIT PRIME - Bridge Cons. Fu...	108,083.77
100.50 · PLGIT - Demolition Fund	20,624.83
100.501 · PLGIT PRIME - Demolition Fund	202,446.91
100.90 · PLGIT - Building Permit Fund	64,991.77
105.10 · PLGIT - Payroll Fund	250.57
105.20 · PLGIT - Withholding Account	210.20
110 · Petty Cash	500.00
110.10 · Petty Cash - General Fund	200.00
110.20 · Petty Cash - Swimming Pool - GF	300.00
Total Checking/Savings	2,017,019.56

Borough of St. Clair
Treasurer's Report - Electric Light Fund
June 2023

	TOTAL
Ordinary Income/Expense	
Income	
7372.40 · Electric Energy Sales	330,927.06
7372.50 · Sales Tax Discounts	25.00
7372.55 · Processing Fees	700.00
7372.57 · Service Fees	200.00
	331,852.06
Total Income	331,852.06
Expense	
7401.00 · Electric Light	
7401120 · Superintendent	6,515.05
7402114 · Treasurer	1,610.45
7405300 · Secretary	2,787.75
7409300 · Rental Expense	130.40
7442141 · Office Manager	4,866.00
7442142 · Administrative Assistant	2,612.39
7442143 · Lineman	10,746.84
7442210 · Office Supplies	2,001.00
7442220 · Electrical Materials & Supplies	1,924.61
7442231 · Gasoline & Oil	193.31
7442260 · Minor Equipment	714.35
7442321 · Telephone	216.85
7442361 · AMP - Ohio	117,415.23
7442370 · Maintenance & Repairs	360.00
7442372 · Technology/Computer Expenses	1,125.00
	153,219.23
Total 7401.00 · Electric Light	153,219.23
Total Expense	153,219.23
Net Ordinary Income	178,632.83
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	2,447.90
	2,447.90
Total Other Income	2,447.90
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	11,500.00
492.80 · Transfer to General Fund	100,000.00
	111,500.00
Total 492.00 · Transfers Department	111,500.00

ENDING BALANCE: \$405,182.26

Tax Collector's Remittance to Taxing Districts
WILLIAM UMBENHAUR - 2023 - SAINT CLAIR BOROUGH
For **06/16/2023** thru **06/30/2023**
Date Created **07/10/2023**
SAINT CLAIR BOROUGH Taxing District

		Municipality	Borough Per Capita	Borough Occupation	Other
A. Collections					
1.	Balance Collectable - Beginning of Month	37952.99	4100.00	1722.00	
2A.	Additions: During the Month (*)				
2B.	Deductions: Credits During the Month - (from line 17)				
3.	Total Collectable	37952.99	4100.00	1722.00	
4.	Less: Face Collections for the Month	5227.53	290.00	58.80	
5.	Less: Deletions/Exemptions from the List (*)			63.00	
6.	Less: Exonerations (*)				
7.	Less: Liens/Non-Lienable/Installments (*)				
8.	Balance collectable - End of Month	32725.46	3810.00	1600.20	
B. Reconciliation of Cash Collected					
9.	Face Amount of Collections - (must agree with line 4+7)	5227.53	290.00	58.80	
10.	Plus: Penalties				
11.	Less: Discounts				
12.	Total Cash Collected per Column	5227.53	290.00	58.80	
13.	Total Cash Collected - (12A + 12B + 12C + 12D)				5576.33

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes

14. Amount Remitted During the Month (*)

Date	Transaction #	Amount	TOTAL ALL TAXES
Total			0.00

15. Amount Paid with this Report Applicable to this Reporting Month Transaction # 5576.33

16. Total Remitted This Month 5576.33

17. List, Other Credit Adjustments (*)

Parcel / PerCapita #	Name	Amount
Total		0.00

18. Interest Earnings (if applicable) \$ _____

TAXING DISTRICT USE (OPTIONAL)

Carryover from Previous Month \$ _____

Amount Collected This Month \$ _____

Less Amount Paid this Month \$ _____

Ending Balance \$ _____

William Ambacher Tax Collector 7-10-2023 Date

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

Received by (taxing district): _____

Title: _____ Date: _____

I acknowledge the receipt of this report.



SAINT CLAIR POLICE DEPARTMENT
24 NORTH SECOND STREET
SAINT CLAIR, PA 17970
DISPATCH: 570-429-2240 FAX: 570-429-3050

POLICE REPORT: 07/01/2023-08/01/2023

TOTAL CALLS FOR POLICE SERVICE	319
TOTAL TRAFFIC STOPS	121
TOTAL TRAFFIC CITATIONS	49
TOTAL CRIMINAL ARRESTS	8
TOTAL PARKING TICKETS	2

Traffic Enforcement Grants:

Our agency received \$2,000 in federal funding for traffic enforcement activities. This amount will result in reimbursed police coverage; the grant period will occur between July 5th and August 20th, 2023.

Departmental Training:

The following officers attended training during July 2023:

Shaun Wiest: Vehicle Enforcement Regulations (The Institute for Law Enforcement Education)

Christopher Wallace: Vehicle Enforcement Regulations (The Institute for Law Enforcement Education)

Chief Dempsey: Detective Training: -Money Laundering, Cryptocurrency, Human Trafficking, and Interview and Interrogation (FBI Scranton)

Cara Brennan: Detective Training: -Money Laundering, Cryptocurrency, Human Trafficking, and Interview and Interrogation (FBI Scranton)

Vince Bennett: Tactical Communication (PA State Police)

Department Notes:

-Officer Webber is now certified and in training.

-Officers have started doing foot patrols throughout the community and have received a positive response from citizens.

-Residents are reminded to follow laws related to parking. We have received several complaints about illegal parking and plan to increase enforcement.

Purchase Request:

-One (1) Bushmaster Patrol Rifle for use in one of the new police vehicles. Cost: \$1,500 with tactical sight and sling

Respectfully submitted,


William M. Dempsey

Borough of St. Clair
Zoning Officer's Report

July 2023

Application	Application Date	Description	Status	Special Notes
Zoning Permit	6/29/2023	Fence	Permit Issued	
Zoning Permit	7/5/2023	Deck Repair Investigation	No Permit Required	
Zoning Permit	7/7/2023	Fence	Permit Issued	
Zoning Policy	7/18/2023	Zoning Meeting Games of Skills	Pending Ordinance	
Zoning Permit	7/25/2023	Zoning Noise and Parking Evaluation	Pending	Sound Measurements Parking meets code
Zoning Permit Possible Violation	7/25/2023	Sign Without Permit	Pending	In contact with Reading Anthracite

Saint Clair Fire Department
Fire Alarm Report
July 2023

July-03 STILL ALARM 16:45 hours East Mountain Laffee Road and Peach Mountain Road New Castle Township for a tree down blocking the roadway. Alert/Columbia, West End, Chief Uhrin and Skrobak responded. Members cut up and removed the tree from the roadway. (TD17) In service 20 minutes.

July-04 CHIEF CALL 22:58 hours 139 South Mill St. for a report of a truck that pulled wires down. Chief Uhrin , Skrobak and SCPD responded. The Chief contacted the light department who hooked the wires back to the address. (WD62) In service 1 hour.

July-08 STILL ALARM 15:23 hours 918 St. Clair / Frackville Grade Blythe Township for a vehicle fire. Alert/Columbia, West End, Chief Uhrin and Skrobak responded. Members were placed available shortly after dispatched. (VF02) In service 5 minutes.

July-10 STILL ALARM 16:30 hours in the area of South Second St. and East Railroad St. for a vehicle accident fluid on the roadway, no injury. Alert/Columbia, Chief Uhrin and Skrobak responded. Members controlled fluids and directed traffic. (MVA62) In service 45 minutes.

July-12 STILL ALARM 13:30 hours East Mt.Laffee Rd. and Peach Mt. Road New Castle Township for a vehicle accident w/injuries. Alert/Columbia, Rescue, West End, Chief Uhrin and Skrobak responded. Members provided patient care, controlled fluids, and directed traffic. (MVA17) In service 1 hour.

July-13 CHIEF CALL 16:35 hours 406 South Second St. for a reported low hanging wire. Deputy Skrobak responded. The house is undergoing remodeling and the wire was moved temporarily, wire was secured. (CHF62) In service 15 minutes.

July-13 STILL ALARM 19:41 hours 8 East Lawton St. for a medical assist. Alert/Columbia, Deputy Skrobak and Schuylkill EMS responded. Members arrived and were cleared by EMS. (MA62) In service 10 minutes.

July-16 CHIEF CALL 14:52 hours 119 Caroline Avenue East Norwegian Township for a reported tree on wires. Chief Uhrin responded and found the power out in the area with a large limb across the road and requested companies to be dispatched and requested PPL to the scene. ((TD08) In service 90 minutes.

July-16 STILL ALARM 14:59 hours 119 Caroline Avenue East Norwegian Township for a tree down on the roadway. Alert/Columbia, Chief Uhrin and Skrobak responded. Members cut up and removed the tree from the roadway. (TD08) In service 90 minutes.

July-17 STILL ALARM 03:40 hours 1244 SR. 61 highway New Castle Township for a tree down on the roadway. Alert/Columbia, West End, Chief Uhrin and Skrobak responded. Members arrived and removed the tree from the roadway. (TD17) In service 20 minutes.

July-18 CHIEF CALL 11:01 hours 227 South Mill St. (*Saint Clair Elementary School*) for wires down. Asst. Johns and Skrobak arrived to find the Light Department fixing the wire. (WD62) In service 15 minutes.

July-19 STILL ALARM 18:12 hours Wade Road and Joseph H Long Blvd. for a vehicle accident no injury, fluid on the roadway. Alert/Columbia, Rescue, Deputy Skrobak responded. Deputy arrived on scene and held the call to the Rescue as it was minor in nature. (MVA62) In service 20 minutes.

July-21 STILL ALARM 05:59 hours 295 Rt. 209 Highway East Norwegian Township for a vehicle accident unknown injury. Alert/Columbia, Port Carbon, Cumbola, and Deputy Skrobak responded. Members provided traffic control. (MVA08) In service 70 minutes.

July-23 GENERAL ALARM 18:31 hours BOX 33 115 West (East)Hancock St. for a reported fence on fire next to a house. All companies, Asst. Johns and Skrobak responded. Members use a water can and a booster line to extinguish the fire. (RSF62) In service 45 minutes.

July-25 STILL ALARM 22:39 hours 1061 Burma Rd. Blythe Township for a tree down blocking the roadway. Phoenix, West End, Chief Uhrin and Skrobak responded. Members cut up tree and cleared roadway of debris. (TD02) In service 25 minutes.

July-28 CHIEF CALL 02:18 hours East Railroad St. and South Mill St. for an unknown type of alarm. Chief Uhrin, Skrobak, and SCPD responded. Members found it to be coming from the emergency lighting lights in the parking garage. (CHF62) In service 40 minutes.

July-29 STILL ALARM 16:35 hours 226 Mill Creek Avenue East Norwegian Township for a tree down blocking the roadway. Alert/Columbia, Phoenix, and all chiefs responded, members cut up and removed tree from roadway. A thank you goes out to *Rockland Safety* for supplying the members with water while on scene. (TD08) In service 1 hour.

July-30 STILL ALARM 11:02 hours 780 Burma Rd. East Norwegian Township for a landing zone. Alert/Columbia, West End, all chiefs and SCPD responded. The landing zone was moved per the piolet request to 298 East Sherman St., members secured the area and assisted with loading the patient into the helicopter. (LZ62) In service 50 minutes.

Comments:

The following alarm boxes were tested; 33,72,46,23.

On July 23, 2023, the Fire Department responded to 115 East Hancock St. for a reported fence on fire. The property has rubbish around the house and cats living inside. The Fire Department deemed that property not safe for members to enter. The investigation is ongoing.

The Fire Department assisted the Borough Street Dept. with flushing a pipe on Lawton St. on July 31, 2023

General Alarms	1
Still Alarms	12
False Alarms	0
Chief Calls/ Public Service	5
Total Calls	18

Respectfully submitted,


Frank Uhrin Fire Chief

**BOROUGH OF ST. CLAIR - CODE ENFORCEMENT - PROPERTY
MAINTENANCE**

16 South Third Street
St Clair, PA 17970

PHONE: 570-429-0640

Fax: 570-429-2829

August 1, 2023

TOTAL COMPLAINTS – 32

RENTAL INSPECTIONS – 5

Respectfully,

Michelle D. Brestowski

Code Enforcement Officer



BOROUGH OF

SCHUYLKILL HAVEN

PENNSYLVANIA

333 CENTER AVENUE 17972-1007
(570) 385-2841 (570) 385-1784 Fax

July 18th, 2023

To whom it may concern:

Schuylkill Haven Borough will be holding the 2023 Schuylkill County Volunteer Firefighters' Association Convention Parade on August 26th 2023.

We are requesting assistance from your Fire Police for this event. Convention will run from 10:00am to approximately 4:00pm. Any assistance you may provide, between these hours, would be greatly appreciated!

Please contact our Fire Police Captain, Chuck Reed, at (570)-789-4298 if you are available to assist.

I am thanking you in advance for your cooperation as assistance.

Sincerely,

Kaitlyn Tinari

Borough Secretary