

January 2, 2024 Agenda

Reorganization and January Council Meeting

Mayor Richard Tomko will administer the Oath of Office to newly elected council members, after verifying Affidavit of residency has been provided to the Borough Secretary.

Call the Reorganizational Meeting to Order.

Roll Call

Please stand for the Pledge of Allegiance and remain standing for the Council Prayer.

Ask for nominations for the position of President of Borough Council.

Ask for nominations for the position of Vice President of Borough Council.

Vacate the chair as the Council President assumes the position as President of Borough Council.

Accept a motion to name Chairman Pro Tem.

Accept a motion to reappoint Carol Sutzko as Borough Treasurer.

Accept a motion to reappoint Roland Price as Borough Secretary.

Call to order the January 2024 Monthly Council Meeting.

Copies of the minutes of the previous council meeting have been given to borough council members and Mayor Tomko, are there any errors or corrections? If not, they stand approved.

Public Comment

Mayor's Report

1. Vaccines for Covid, Flu and RSV are available. Residents are urged to consult with their doctors as to the feasibility of obtaining the vaccine.
2. If residents see suspicious activity around vacant properties – notify the St. Clair Police Dept. at 570-429-2240 or 570-429-3050.

Historical Note

The first means of transportation in the area of what is now St. Clair was by horseback. The roads were narrow and rough making horseback the only way to travel.

The first improved road was the Sunbury Road or the "King's Highway" which was established in 1770. The road connected Reading and Sunbury. The road we know as the "Peach Mountain Road" was part of this early turnpike. This road allowed wagons to be used. These wagons were covered with canvas and drawn by four horses.

Solicitor's Report

- Update on conservatorships.
- Discuss sale price of 102-104 Cherry Street in Executive Session.
- Request an executive session for personnel issues and pending litigation.

Engineer's Report

ST. CLAIR POTENTIAL ACTION ITEMS

1. **PCCD Grant, equipment purchase** – Council should authorize the signing of the purchase order for the police radio equipment.
2. **LSA Grant, Garbage Truck** – Council should authorize the signing of the purchase order for the garbage truck.
3. **Hale SD** – Council should consider acting on the St. Clair Planning Commission's recommendation for Conditional Final Plan Approval with the final condition being review by the County Planning Commission. Council has until February 25, 2024, to act on the recommendation.
4. **Permit Application Fee Schedules**
 - a. **SALDO Fee Schedule** – Council should consider, by resolution, amending the fee schedule for subdivision and land development reviews and inspections.
 - b. **Zoning Permit Fee Schedule** – Council should consider, by resolution, amending the zoning permit application fee schedule.
5. **New Potential Grant Opportunities**

- a. **USDOT: FY 2024 RAISE Discretionary Grants** – This new opportunity is now available with a deadline of Feb 28, 2024, with a potential for no local match requirement. If Council wishes to pursue this opportunity, Council should consider authorizing our office to begin the application process
- b. **PA DEP: Driving PA Forward, Onroad Rebate Program – Trucks and Buses** – *The Final round is now open and will close once all funds are expended. If Council wishes to pursue this opportunity, Council should consider authorizing our office to begin the application process.*
- c. **2023 PA Office of Budget, Redevelopment Assistance Capital Program (RACP)** – If Council wishes to apply for this funding, Council should identify the project and consider authorizing Benesch to prepare the application (due Jan 12, 2024).

Of the 3 grants, I do recommend Council consider the USDOT RAISE grant.

Departmental Reports

Street Department Report

Electric Light Department

Discuss painting poles beginning in April.

Treasurer's Report

Tax Collector's Report – Taxes collected up to November 30, 2023

Real Estate -	\$1,489.99
Per Capita -	\$88.00
Occupational -	\$23.10
TOTAL -	\$1,601.09

Respectfully submitted by William Umbenhaur, Tax Collector

Police Department

Zoning Officer's Report

Fire Chief's Report

Code Official Report

COMMUNICATIONS

Old Business

Discuss commercial garbage fees.

New Business

Accept a motion to reappoint Attorney Edward Brennan as Borough Solicitor.

Accept a motion to reappoint the firm of Alfred Benesch and Company as the Borough's engineering firm.

Accept a motion to adopt the 2024 Professional Engineering Consulting Agreement submitted by Benesch.

Accept a motion to reappoint Midpenn Bank and Pennsylvania Local Government Investment Trust as the Borough's depositories for Borough funds.

Accept a motion to reappoint the Borough Secretary as primary and Borough Treasurer as an Alternate Delegate to the Schuylkill County Tax Committee.

Accept a motion to contract Wright's Electric for pole replacement at the 200 block of Broad Street in the amount of \$6,790.00, according to Proposal #BOSC23-3062.

Accept a motion to contract Wright's Electric for pole replacement at the 100 block of Broad Street in the amount of \$6,790.00, according to Proposal #BOSC23-3063.

Accept a motion to contract Wright's Electric for pole replacement at Ann Street in the amount of \$6,790.00, according to Proposal #BOSC23-3064.

Accept a motion to authorize Electric Light Assistant Lineman Josh Poda to attend a 140-hour CDL Training for \$2583.00.

Accept a motion to authorize the signing of the purchase order for the police radio equipment.

Accept a motion to authorize the signing of the purchase order for the garbage truck.

Accept a motion to act on the St. Clair Planning Commission's recommendation for Conditional Final Plan Approval with the final

condition being review by the County Planning Commission for the Hale Subdivision.

Accept a motion to amend the SALDO Fee Schedule for subdivision and land development reviews and inspections by resolution.

Accept a motion to amend the zoning permit application fee schedule by resolution.

Accept a motion to authorize Alfred & Benesch to begin the application process for the FY 2024 RAISE Discretionary Grant.

Accept a motion to authorize Alfred & Benesch to begin the application process for the PA DEP: Driving Forward, Onroad Rebate Program – Trucks and Buses Grant.

Accept a motion to identify a project and authorize Alfred & Benesch to begin preparing the application for the 2023 PA Office of Budget, Redevelopment Assistance Capital Program (RACP) Grant.

Council President announces the Committee Listings.

Accept a motion to reappoint Michele Price to the Zoning Hearing Board.

Accept a motion to reappoint Michael McCord to the Planning Commission.

Accept a motion to reappoint Deborah Davis to the Recreation Board.

Accept a motion to reappoint Tony Klazas to the Police Civil Service Commission.

Accept a motion to reappoint Chief William Dempsey to the School Crossing Guard Agency.

Accept a motion to reappoint William Rhoads and John Shandor to the Sewer Authority.

Accept a motion to reappoint Greg Stednitz to the Vacancy Board.

Executive Session.

Accept a motion to pay all Bills and Claims properly approved by council.

Accept a motion to adjourn.