

ISSUES, REVIEW & FINANCE WORK SESSION November 2, 2023

A special meeting of the St. Clair Borough Council was held to review issues and finances on Thursday, November 2, 2023, beginning at 6:30 p.m.

In attendance included council members: Joann Brennan, Cheryl Dempsey, Thomas Dempsey, Judy Stednitz-Julian, President William Dempsey and Mayor Richard Tomko. Absent were Thomas Adamchick and Tony Klazas

Others in attendance included Borough Secretary Roland Price, Treasurer Carol Sutzko, Barbara Artz and Electric Light Department Superintendent Bob Petrozino.

No public comment.

Electric Light Department Superintendent Robert Petrozino reviewed the updates to the Comcast project broken down as follows. There are four sections to the project: 1. Arnot's area, 2. Northward, 3. Middle ward, and 4. South ward.

After meeting with Norm Baron of Utility Engineers along with Roland and Zoning Officer Greg Stednitz, Ordinance #446 needs to be amended and the new Solar Ordinance needs to be adopted. A resolution concerning the Borough's technical requirements will also be attached to the Solar Ordinance. A virtual meeting will be held with an AMP representative on Monday to review the past year's usage and the upcoming year's estimated power usage. A resolution for the EPPG Power Pool Participant must be adopted.

During the development of the Woodland Terrace Development providing sufficient Street Lighting was not addressed. To correct this issue, a small increase can be achieved by the installation of four incandescent lights on the existing poles at a cost of \$2,500.

Work that is being done underground in the right of way by the subcontractors of Comcast will be repaired. All disturbed property will be restored.

The company installing the conduit will also provide, free of charge, a conduit to run one for fire alarm wiring for one or two fire alarm boxes to Woodland Terrace Development.

The Electric Light Superintendent reviewed the increasing costs for 2024 as well as the areas in which costs were saved.

The 2019 LED street light project saved \$15,200 per year. \$60,800 was saved in non-metered energy costs. Since late payment penalties were added to electric light bills, the Borough now generates an average \$46,500 per year in revenue, \$372,000 to date. These penalties decreased the amount of delinquent bills. The delinquent sanitation is down \$10,000 from an excess of \$36,000. Customers were introduced to state and federal run programs by the office staff.

The Electric Light office workload has increased, and the office staff decreased. With the addition of solar generation within the borough, the paperwork workload

will also increase. In 2008 the department consisted of two full-time office employees, one Superintendent/Lineman, 2 full-time linemen, and one part-time lineman. The Superintendent now does office work that was previously done in the office.

Mayor Tomko discussed the 175th Anniversary of the Methodist Church. He stressed the importance of DCED grants for the electric truck and a centralized building for the Borough fire stations.

The Borough Secretary Notes were reviewed.

The next council meeting will be Thursday, November 9th.

Budget hearings will be conducted on Monday and Tuesday, November 13 and 14 at 6:00 p.m. in Council Chambers. The 2024 Budget Hearing Schedule is included in the council packets. A special meeting to tentatively adopt the 2024 Budget, and if necessary, to authorize the advertisement of the tax ordinance will be held Wednesday, November 15th at 6:30 p.m.

- Council will need to discuss in executive session the 500 Fairview Street decision.

- A grant award of \$77,500 from DCNR was awarded for the development of John Siney Park. The Borough match would be \$47,500. Borough Secretary Price held the initial phone call with DCNR to begin the process. The next step would be to sign the contract. No work can commence until after January 1, 2024.

- Code Officer Brestowski and Secretary Price testified at the two conservatorship hearings for:

307 E. Railroad Street on October 9, 2023
212 Cherry Street on October 26, 2023.

- Joseph Leskin is retired as of October 10, 2023. His leave wages and longevity payments were used to buy back one year of military service. The remaining funds, due to him, were paid.

- The Handicap Barrier project is completed and inspected.

- The Municipal Audit is underway by our new auditors, Snyder & Clemente Accountants, for year-end 2022. A follow-up meeting to review the completed audit has not been scheduled.

- Lowes – Ann Street – The Borough will be receiving a check in the amount of \$30,000 from Lowes for maintenance of Ann Street. An automatic annual payment of \$2,000 has been put in place by Lowes, starting January 2024 to be received by the Borough for maintenance of Ann Street.

- Councilman Klazas will update council on the Police Civil Service Commission Sergeant's testing.

•The St. Clair Planning Commission will meet on November 27, 2023, at 7:30 p.m. to hear a subdivision request concerning the Hale property.

Treasurer Carol Sutzko reviewed the Third Quarter report. She advised the council to continue to take advantage of the high interest rate that recently resulted in a large interest deposit in both the general and electric light accounts. She also stated the audit performed by Snyder & Clemente went well and will soon be finished.

Council President Dempsey called an executive session at 6:59 p.m.

The executive Session adjourned at 7:05 p.m.

The meeting was adjourned at 7:05 p.m.

NOVEMBER COUNCIL MEETING

November 9, 2023

The November Meeting of the St. Clair Borough Council was held on Thursday, November 9, 2023, in Council Chambers, St. Clair Borough Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 6:30 p.m.

Council President Dempsey called to order the November 2023 monthly council meeting.

Answering the roll call were council persons: Joann Brennan, Cheryl Dempsey, Thomas Dempsey, Judy Stednitz-Julian, Tony Klazas, Council President William Dempsey, and Mayor Richard Tomko. Absent was Councilman Thomas Adamchick.

Also, present included Solicitor Edward Brennan, Engineer Brian Baldwin, Borough Secretary Roland Price, Treasurer Carol Sutzko, Electric Light Superintendent Bob Petrozino, Police Chief William Dempsey, Fire Chief Frank Uhrin, Charles Altschuler, Addyn Koehler and Erin Rockel.

Pledge of Allegiance

Council member Joann Brennan read the council prayer.

Copies of the minutes of the previous council meetings have been given to Mayor Tomko and borough council members, are there any errors or corrections? If not, they stand approved.

PUBLIC COMMENT

No public comment.

MAYOR'S REPORT

1. Residents are urged to be aware of telephone scams over the upcoming holiday season. Do not give any personal financial information over the telephone when called. Recent reports of calls pertaining to unpaid Amazon Prime bills are numerous. When called with such propositions – hang up!
2. With the Holiday Season upon us, drivers are reminded to use designated drivers if they plan to celebrate with alcoholic drinks.
3. Congratulations are extended to Jude Dempsey, son of Chief of Police William Dempsey, on the completion of his Eagle Scout Project. Jude created a Rock Garden and Veteran's memorial behind the Third Street playground in the Borough of St. Clair. The projects' primary goal was to

honor and show appreciation for our local veterans by establishing a serene and meaningful space that incorporated flags representing all branches of the military, the American Flag, and Prisoner of War Flag. The projects centerpiece features the arrangement of rocks in the shape of the letter "S" and "C" symbolizing St. Clair. The Rock Garden and Veterans Memorial provides a place for community members to reflect and pay their respects.

Historical Note

The first monument to veterans in St. Clair was proposed by the St. Clair Monument Association after the conclusion of the Civil War. The monument was procured at a cost of \$2,600. It was erected in the Odd Fellows Cemetery and dedicated on Thanksgiving Day in 1874.

During the Civil War, Pennsylvania furnished the greatest quota of soldiers in all of the United States of America. Schuylkill County provided the largest per capita number of soldiers in Pennsylvania; and St. Clair responded with the highest percentage of soldiers in Schuylkill County.

On a motion made by T. Dempsey, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

SOLICITOR'S REPORT

Solicitor Brennan requested an executive session to discuss personnel issues, potential litigation matters, and the police negotiations.

A revision to the Dumpster Ordinance was prepared, advertised and is ready for adoption.

The proposed Customer Owned Generation ordinances are in draft mode.

Council must discuss in executive session the purchase of The property at 115 East Hancock Street.

Attorney Brennan reviewed the conservatorships list.
307 E. Railroad Street –The court approved the final plan. We are able to accept requests for proposals to rehab the structure.

212 Cherry Street – The court approved its demolition; it is beyond repair.

Concerning the Hinchey property and 28 N. Nichols Street, a petition was filed for demolition.

148 N. Nicholas Street is still under appeal.

21 Pike Street –Settlement is being scheduled for this property.

214 South Third – A title search is currently being done.

Concerning 500 Fairview Street, the Zoning Hearing Board resolved the situation. The Zoning Ordinance should be revisited. Mayor Tomko asked if that decision only pertains to this property. Brennan’s response was yes.

On a motion made by Klazas, seconded by Brennan, to accept the report and to make it part of the minutes by reference; approved.

ENGINEER’S REPORT

On a motion made by T. Dempsey, seconded by Julian, the report was unanimously approved, and it was made part of the minutes by reference.

DEPARTMENTAL REPORTS

STREET DEPARTMENT REPORT - No report.

ELECTRIC LIGHT DEPARTMENT REPORT

Superintendent Bob Petrozino asked for an executive session to discuss a personnel issue.

C. Dempsey questioned an invoice for 100 S. Nicholas Street for \$7700 from Wright. Petrozino stated we didn’t have the capabilities at that time to perform the job. We had the equipment but not the manpower or expertise.

On a motion made by Klazas, seconded by T. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

TREASURER’S REPORT

On a motion made by C. Dempsey, seconded by T. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

Treasurer Carol Sutzko reviewed the third quarter financial report.

TAX REPORT

On a motion made by T. Dempsey, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

POLICE REPORT – No Report.

Councilman Klazas was impressed with Acting Sergeant Brad Blanner, as a candidate for the Sergeant's position. President Dempsey complimented the Civil Service Commission for the wonderful job they do.

ZONING REPORT – On a motion made by T. Dempsey, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

FIRE DEPARTMENT REPORT

On a motion made by T. Dempsey, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

Electric Light Superintendent added that Comcast is reimbursing the Borough for any expenses incurred in the project. Concerning the \$7700 invoice, he wishes that we could have a crew to do the work. Wright has four fully trained linemen to do that job daily. We don't have the capability.

CODE DEPARTMENT REPORT

On a motion made by Klazas, seconded by T. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

COMMUNICATIONS

The Department of Conservation and Natural Resources notified the Borough of a grant award for the Jon Siney Park in the amount of \$77,500.

The Saint Clair Community and Historical Society is planning a Tour of Churches on December 28, 2023, from 6 p.m. to 8 p.m. They are requesting fire police or Borough Policemen on the corner of Mill and Hancock Street during the hours of the tour.

The St. Clair Women's Club and the Rescue Hook & Ladder Fire Co. is requesting the use of Boone Park, the area around the Municipal Bldg., and a portion of 3rd St. for the Annual Christmas Festival and Tree Lighting Ceremony scheduled for Saturday, December 2, 2023, from 4:00 to 8:00 p.m. Food trucks, stands, trolley rides, and vendors will be in and around the gazebo.

The DaLinda Dancers will perform in the Gazebo @ 5:00

Santa Claus will arrive @ 5:30

The Trolley will drive through the town and make stops @ the Kelsey Theater and St. Clare of Assisi Church to view the Living Nativity.

The Women's Club appreciates all the help and support the borough has shown to us throughout the years and we thank you for it.

Mrs. Michele Price,
St. Clair Women's Club

Dear Borough Council,
We, the Civil Service Commission, have completed testing the applicant for promotion to Sergeant.
The applicant, Brad Blanner, successfully passed the written examination for first line supervisors and an oral examination.

This completes the Civil Service Commission's duties in this matter. We thank you for the opportunity to serve St. Clair Borough.

Respectfully,
Paul Shandor
Secretary
Civil Service Commission

William Sutzko
Chairperson

Anthony Klazas
Vice President

OLD BUSINESS

On a motion by T. Dempsey, seconded by Klazas to pay \$22,312.50, for 875 gals at \$25.50 per gallon, for the crack sealing project to Asphalt Maintenance Solutions, LLC., approved.

On a motion by T. Dempsey, seconded by Stednitz-Julian to adopt the amended Dumpster Ordinance. A Roll Call Vote was taken with the following results, Brennan – YES, C. Dempsey – YES, T. Dempsey – YES, Julian – YES, Klazas – YES, President Dempsey – YES. Approved.

On a motion by T. Dempsey, seconded by Stednitz-Julian to purchase 115 E. Hancock Street for \$25,000. Roll Call – Brennan – YES, C. Dempsey – YES, T. Dempsey – YES, Julian – YES, Klazas – YES, President Dempsey – YES.; approved.

On a motion by Klazas, seconded by T. Dempsey, to adopt a resolution authorizing the application for a LSA grant for a electric bucket truck, approved.

On a motion by T. Dempsey, seconded by Brennan, to adopt a resolution authorizing an application for an LSA grant on behalf of the St. Clair Fire Department to construct an addition to the Alert firehouse, approved.

On a motion by Stednitz-Julian, seconded by C. Dempsey to promote Acting Sergeant Brad Blanner to Sergeant of the St. Clair Borough Police Department, approved.

President Dempsey commended the Mayor, the Chief of Police, and the Civil Service Commission on putting together a hell of a police department.

On a motion by Klazas, seconded by T. Dempsey, to authorize the Borough Solicitor to amend Ordinance # 446 concerning customer owned generation, approved.

On a motion by T. Dempsey, seconded by Klazas to authorize the Borough Solicitor to prepare an ordinance concerning the technical aspects of the Customer Owned Generation Ordinance, approved.

NEW BUSINESS

On a motion made by T. Dempsey, seconded by C. Dempsey, to approve the rate change of Street Department employee Nicholas Vazquez to \$21.26, approved.

On a motion made by Klazas, seconded by C. Dempsey to accept the resignation of Street Department employee Mario Vazquez on November 2, 2023, approved.

On a motion made by T. Dempsey, seconded by Klazas, to hire Derek Kreider as a part time employee of the Street Department as of October 10, 2023, at a rate of \$18.07, approved.

On a motion made by T. Dempsey, seconded by Stednitz-Julian, to hire Nicholas Bell as a part time employee of the Street Department effective November 5, 2023, at a rate of \$18.07, approved.

On a motion made by T. Dempsey, seconded by C. Dempsey to approve the use of Boone Park, the area around the Municipal Building and a portion of Third Street for the Annual Christmas Festival by the St. Clair Women's Club and the Rescue Hook & Ladder Fire Company on Saturday, December 2 from 4 p.m. – 8 p.m., approved.

On a motion made by T. Dempsey, seconded by Klazas to approve the use of fire police and/or policemen on the corner of Mill and Hancock Streets on December 28 from 6 p.m. – 8 p.m. for the Tour of the Churches held by the Saint Clair Community and Historical Society, approved.

On a motion made by T. Dempsey, seconded by Klazas, to adopt the EPPG Resolution, approved.

On a motion made by T. Dempsey, seconded by Klazas, to donate \$500 to the St. Clair Women's Club for 2023 for the Christmas Festival, approved.

Council President William Dempsey called an executive session at 7:12 p.m. to discuss personnel matters, police negotiations, and other litigation matters.

The executive session adjourned at 7:31 p.m.

On a motion by T. Dempsey, seconded by Stednitz-Julain, to approve the Police contract. Roll Call – Brennan – YES, C. Dempsey – YES, T. Dempsey – YES, Julian – YES, Klazas – YES, President Dempsey – YES, approved.

On a motion by T. Dempsey, seconded by Klazas to approve the contract for the Chief of Police. Roll Call – Brennan – YES, C. Dempsey – YES, T. Dempsey – YES, Julian – YES, Klazas – YES, President Dempsey – abstained, approved.

On a motion made by T. Dempsey, seconded by Stednitz-Julian to pay all bills and claims properly approved by council; approved.

On a motion made by T. Dempsey, seconded by Stednitz-Julian, to adjourn the meeting at 7:32 p.m.; approved.

**Roland Price
Borough Secretary**

Mayor's Report

November 2023

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November 9, 2023

Mr. William Dempsey
Council President
St. Clair Borough Council
16 S Third Street
St. Clair, PA 17970

RE: Consulting Engineer's Report (CER) Benesch Project No. 31433.02

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

ENGINEERING CONSULTATIONS & CONSTRUCTION PROJECTS

Property Maintenance Activities (31311.70; 31433.02 Task 6)

We are working with the Borough Secretary, Code Enforcement Officer, and Solicitor to address multiple properties intended for demolition using both County and Borough funds. We have been working with Mr. Charles Altshuler, owner of adjoining properties of 113 E Hancock St, in preparation for its demolition. Initially, 113 and 115 were one house. Over the decades, the home was converted into two residences in various forms, complicating the demolition.

Schuylkill County HBR Project

Construction was completed on October 19, 2023, with a final inspection performed on October 20, 2023. Punchlist items were addressed since then, and all warranty information has been provided to the Borough. The County is currently finalizing the paperwork to close out the project.

Grant Assistance (31433.02, Task 5)

PCCD Police Grant

We have been working with the Police Department and the Borough regarding the purchasing and grant reporting requirements. Quarterly reporting is required for the life of the grant term (until April 20, 2025), which we have been providing on behalf of the Borough. Once any of the equipment is received, the Borough can submit for reimbursement.

LSA Garbage Truck

The grant received (effective March 16, 2023) was in the amount of **\$301,609.00** and expires on June 30, 2026. We have received updated price quotes from PA-COSTARS vendors for the chassis (Mack Granite 84BR) and compactor (Heil DuraPack 5000 32 CY) meeting the Borough requirements. The latest price quote has a total price of **\$305,376.02** (\$3,767.02 higher than grant). The Borough will be responsible for any amounts above the grant amount. Payment to the chassis manufacturer is due prior to delivery to upfitter, which is expected to take at least 12 months. Once purchased and delivered, the Borough can submit to DCED for reimbursement of the grant funds. There have been some refinements of the chassis specifications that were provided by Mack. Once the Borough Superintendent approves the revisions, the Borough can order the truck.

CER.SC.2023.1109.docx

LSA Electric Bucket Truck

The CFA has opened the Statewide LSA grant with an application deadline of November 30, 2023. This is the same funding source of the garbage truck grant. We have been working with the Electric Light Department to receive updated price quotes for a high-reach bucket truck. The current price for this vehicle (DLT2-60DU) is **\$285,000**. A Resolution has been prepared for your consideration at tonight's meeting.

LSA Firehouse Addition

At last month's Council Meeting, there was a suggestion to apply for a Statewide LSA grant to construct an addition to the firehouse. We have been working with the Fire Chief and Assistant Fire Chief to develop a cost estimate. The conceptual cost estimate provided is **\$651,360** (attached). A Resolution has been prepared for your consideration at tonight's meeting.

2023 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program John Siney Park

On October 25, 2023, the Borough was informed that they were awarded a grant of **\$77,500** for the John Siney Park Improvements. The initial teleconference was already held; however, the Borough will have to await the grant contract documents from DCNR before proceeding, likely after the New Year.

Schuylkill County Hazard Mitigation Plan (31433.03, Task 1)

Our office has been assisting the Borough with completing the several tasks that the County has requested to facilitate their update to the Hazard Mitigation Plan (HMP). Projects identified in the HMP can help meet FEMA eligibility criteria for many grant programs.

2023 Crack Sealing (31433.02, Task 7)

As requested, our office prepared the bid specifications and solicited price proposals to place 750 gals of asphalt crack sealing on various Borough streets. Price proposals were received on October 3, 2023, and Council awarded the project to Asphalt Maintenance Solutions LLC (AMS) in the amount of \$19,125.00. Our office issued the Notice of Award to AMS on October 4, 2023, and then the Notice to Proceed on October 17, 2023. The contractor began work on October 24, 2024, and completed work the following day. The contractor did place an additional 125 gallons as requested and authorized by the Borough. As such, the contractor submitted his first and final application for payment in the amount of **\$22,312.50** (875 gals at \$25.50 per gallon). We recommend payment in full.

St. Clair Little League Project (31226.20)

As requested, our office prepared the bid specifications and solicited price proposals to perform the Little League field improvements which include infield drainage and reconstruction and ADA walkway improvements. Also included as an alternate was the backstop replacement. Bids were received on October 3, 2023, but all were over budget with the lowest base bid being \$87,603.57. Council chose to reject all bids with the intent to rebid the project.

We spoke with Rick Bogart from DCNR, and he noted that the Borough can request additional grant funding up to 25% of initial grant amount, however, this funding requires a \$1-for-\$1 match. The initial grant amount is \$50,000 with a local match of \$20,000 (\$10,000 of which is to be provided by the St. Clair Little League

Association). The Borough can request an additional \$12,500 in funding but requires the same amount in match. Council should decide if additional match dollars will be requested before the project is rebid.

St. Clair Zoning Ordinance & Map Revisions (31433.02, Task 3)

During the recent Zoning Hearing Board meetings, it was discovered that the Borough did not have a copy of the Zoning Ordinance and Map that incorporated all amendments since its adoption in 2005. We updated the original versions by incorporating the amendments into the text and map and provided current versions to the Borough, Solicitor, and County Planning for their reference.

SUBDIVISIONS & LAND DEVELOPMENTS

Taco Bell LD (30567.32, Task 2)

The last major outstanding item of work to be performed by the Developer is the paving of the pathway along Mill Street to Taco Bell. This path might become a part of the Schuylkill River Trail. Nevertheless, Taco Bell has been in operation since late 2015. We have reached out to CCCC for a status update several times, but they have not provided any updates.

Coal Creek Commerce Center – Phase III LD (30839.32, Task 2)

As of early 2019, work in the area of the medical office building is essentially complete, although a majority of the remainder of Phase III – including stormwater features – has not yet been started. There are three (3) more buildings and associated infrastructure yet to be completed. We have reached out to CCCC for a status update several times, but they have not provided any updates. However, in discussions with the Count Conservation District, we were told that CCCC has submitted an NPDES permit time extension request, which has been approved to December 2024.

STS LD (31137.31, Task 1)

All sitework appears to be complete. We are awaiting the submission of record plans before closing out this project.

AutoZone LD (31137.31, Task 3)

The sitework is nearly complete. We will continue to monitor the project as construction progresses.

Hale SD (31433.30, Task 1)

The Borough received a subdivision submission for Hale property along West Carroll Street. A meeting of the St. Clair Planning Commission is tentatively scheduled for Monday, November 27, 2023. Our office will review the submission and provide a comment letter in preparation for that meeting.

POTENTIAL FUNDING/GRANT SOURCES (31433.02, Task 5)

RECREATION COMMUNITY FACILITIES AND VEHICLES

PA DEP: Driving PA Forward, Onroad Rebate Program – Trucks and Buses

- Current Status: **CLOSED**
- Anticipated Opening: **Opening on November 24, 2023 – FINAL ROUND. The application period will remain open until all funds are exhausted.**

- Background: Approximately \$5 million is available to fund rebates for projects that replace or repower fleets of 5 or fewer class 4-8 trucks, port drayage trucks, school buses, shuttle buses, and/or transit buses.
- Uses: Class 4-8 trucks with Model Years 1992-2009 with at least 3 years of remaining useful life are eligible for rebates for repower or replacement with new diesel, electric or alternative fuel. **Vehicles must be scrapped.**
- Funding: **Max 70% up to the following Maximums per Vehicle:**

Truck Class	Diesel	Alt Fuel
6-7	\$70,000	\$105,000
8	\$122,500	\$157,500

This is a rebate voucher program that reimburses for costs incurred.

USDA Rural Development: Community Facilities Direct Loan & Grant Program

- Current Status: **OPEN**
- Application Deadline: Applications accepted continuously throughout the year.
- Uses: Funds can be used to purchase, construct, and/or improve essential community facilities (including police & fire stations), purchase equipment (including vehicles), and pay related expenses.
- Funding: Low interest direct loans and/or grants (max 75%). Most funding via low-interest loans.

TRANSPORTATION/INFRASTRUCTURE

USDOT: FY 2023 Bridge Investment Program (BIP)

- Current Status: **CLOSED** – Opening TBD • Application Deadline:
 - Planning Grants: 45 days after publication (~Nov 2023)
 - Bridge Projects: 90 days after publication (~Dec 2023)
- Uses: Authorized under the Bipartisan Infrastructure Law (BIL), projects that replace, rehabilitate, preserve, or safeguard NBIS bridges, and for culvert replacement/rehabilitation on the NBIS to enhance flood control and aquatic habitat connectivity.
- Funding:
 - Planning Grants: **No minimum nor maximum; requires 20% match**
 - Bridge Projects: **\$2.5 minimum; requires 20% match (\$500,000 minimum)**
- Anticipated Award Announcement: Spring/Summer 2024
- Potential Project(s): Thwing Street Bridge Replacement, Carroll Street Bridge Replacement

USDOT: FY 2024 RAISE Discretionary Grants

- Current Status: **CLOSED** – Opening Nov 2023
- Application Deadline: anticipated Feb 2024
- Uses: Highway, bridge, and other road projects, public transportation, passenger and freight rail, port infrastructure investments, surface transportation components of eligible airport projects, intermodal, and more.
- Funding:
 - Planning Grants: **No minimum nor maximum**
 - Projects: **\$1 minimum/\$25M maximum; typically requires 20% match but may be waived for rural areas**
- Anticipated Award Announcement: Summer 2024
- Potential Project(s): Thwing Street Bridge Replacement, Carroll Street Bridge Replacement

MULTI-PURPOSE/USE

2023 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

- Current Status: **OPEN** (as of Sep 01, 2023)
- Application Deadline: **Nov 30, 2023**
- Uses: Projects in the public interest. Projects that improve the quality of life of citizens in the community. Eligible projects must be owned and maintained by an eligible applicant or a nonprofit organization. Eligible uses include acquisition; construction; demolition; infrastructure; purchase of vehicles, machinery and/or equipment; and project design and administrative costs.
- Funding:
 - Grants are available for projects with a total cost of **\$25,000 or more**.
 - Grants **shall not exceed \$1M** for any project.
 - NO Match is required.
 - Applicants may submit multiple applications.
- Anticipated Award Announcement: September 2024
- Potential Project(s): Electric Bucket Truck, Firehouse Addition

PENDING/AWARDED GRANT APPLICATIONS

2022 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Garbage Truck
Total Project Estimate	\$301,609
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	Mar 15 2022
Award Notification	Mar 16 2023
Application Status	AWARDED \$301,609

2022 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	Northward Playground Basketball Courts
Total Project Estimate	\$70,000
<i>Borough Portion</i>	\$20,000 (29%)
Date Submitted	Apr 6 2022
Award Notification	Sep 6 2022
Application Status	AWARDED \$50,000

PA Commission on Crime and Delinquency (PCCD): Local Law Enforcement Support (LLES) Grant Program

Project	Equipment and Technological Upgrades
Total Project Estimate	\$177,018
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	Oct 31 2022
Award Notification	Mar 8 2023 (Second Rnd)
Application Status	AWARDED \$87,660

2023 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	John Siney Park
Total Project Estimate	\$125,000
<i>Borough Portion</i>	\$47,500 (38%)
Date Submitted	Apr 5 2023
Award Notification	Fall 2023
Application Status	AWARDED \$77,500

2023 PA DCED Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

Project	John Siney Park
Total Project Estimate	\$150,000
<i>Borough Portion</i>	\$22,500 (15%)
Date Submitted	May 31 2023

Award Notification **Nov 2023/Jan 2024**
Application Status **Under Review**

2023 PA DCED Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

Project **Thwing St Bridge Replacement**
Total Project Estimate \$2,264,000
 Borough Portion *\$0 (0%)*
Date Submitted **July 30 2023**
Award Notification **Nov 2023/Jan 2024**
Application Status **Under Review**

ST. CLAIR ACTION ITEMS

1. **2023 Crack Sealing** – We recommend Council approve the contractor’s First and Final Application for Payment in the amount of **\$22,312.50** (875 gals at \$25.50 per gallon).

2. **St. Clair Little League Project** – Council may wish to consider appropriating additional matching grant funds (dollar-for-dollar) to the Little League project before the rebid.
3. **Potential Grant Opportunities**
 - a. Council should consider adopting a resolution to apply for LSA funding to purchase an electric bucket truck.
 - b. Council should consider adopting a resolution to apply for LSA funding on behalf of the St. Clair Fire Department to construct an addition to the firehouse.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,



Brian W. Baldwin, PE
Project Manager

Attachments: 2023 Crack Sealing – First and Final Application for Payment from AMS
Resolution – CFA LSA Statewide grant application for a new Electric Bucket Truck
Resolution – CFA LSA Statewide grant application for a Firehouse Addition

Cc: Atty. Edward M. Brennan, Solicitor (w/ attachments)

Contractor's Application for Payment No. 1 - Final

	Application Date: <u>11-1-23</u> (enter date)	
Application Period: <u>10-25-23</u> (enter date range)	Via (Engineer): <u>Alfred Benesch & Company</u>	
From (Contractor): <u>ASPHALT MAINTENANCE SOLUTIONS LLC</u>	<u>400 One Norwegian Plaza</u>	
Contract:	<u>benesch</u>	<u>Pottsville, PA 17901</u>
Project: <u>2023 St. Clair Crack Sealing</u>	Engineer's Project No.:	<u>31433.02</u>
Owner's Contract No.:		

Application for Payment Change Order Summary

Approved Change Orders	Number	Additions	Deductions
	1	\$ 3187.50	
	2		
	3		
	4		
	5		
TOTALS		\$ 3187.50	
NET CHANGE BY			
CHANGE ORDERS			

1. ORIGINAL CONTRACT PRICE..... \$ 19,125.00
2. Net change by Change Orders..... \$ 3187.50
3. Current Contract Price (Line 1 ± 2)..... \$ 22,312.50
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)..... \$ 22,312.50
5. RETAINAGE:

a. S% <input checked="" type="checkbox"/>	Work Completed.....	\$ <u>0</u>
b. 5% <input checked="" type="checkbox"/>	Stored Material.....	\$ <u>0</u>
c. Total Retainage (Line 5a + Line 5b).....		\$ <u>0</u>
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ 22,312.50
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 0
8. AMOUNT DUE THIS APPLICATION..... \$ 22,312.50
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)..... \$ 0

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: [Signature] Date: 11-1-23

Payment of: \$ 22,312.50
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____ (Engineer) _____ (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____ Funding Agency (if applicable) _____ (Date)



Asphalt Maintenance Solutions, LLC.

Center Valley, PA 18034

Invoice

Date	Invoice #
11/1/2023	7269

Bill To
Borough of St. Clair 16 S. Third Street St. Clair, PA 17970

P.O. No.	Terms	Project
	Net 30	Borough of St. Clair C...

Quantity	Description	Rate	Amount
875	Re: 2023 St. Clair Crack Sealing Engineer's Project #31433.02 Gallons of Asphalt Joint and Crack Sealing for Asphalt Surfaces applied complete in-place on 10/24 & 10/25/23	25.50	22,312.50

Please note we only accept payment in the form of a check.
 Please Remit Payment to:
 Asphalt Maintenance Solutions, LLC.
 P.O. Box 387
 Center Valley, PA 18034

Payment Due 30 days from date of invoice. Late payments subject to a late charge of 1.5% per month.	Total	\$22,312.50
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Phone #	610-797-2645
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Appendix I – Authorized Official Resolution

Be it RESOLVED, that the _____ (Name of Applicant) of _____ (Name of County) hereby request a Statewide Local Share Assessment grant of \$_____ from the Commonwealth Financing Authority to be used for _____.

Be it FURTHER RESOLVED, that the Applicant does hereby designate _____ (Name and Title) and _____ (Name and Title) as the official(s) to execute all documents and agreements between the _____ (Name of Applicant) and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, _____, duly qualified Secretary of the _____ (Name of Applicant), _____ (Name of County) _____, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the _____ (Governing Body) at a regular meeting held _____ (Date) and said Resolution has been recorded in the Minutes of the _____ (Applicant) and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the _____ (Applicant), this ____ day of _____, 20__.

Name of Applicant

County

Secretary

2024 Price Estimate

11-06-2023

Mobile Lifts
104 G P Clement Drive
College Ville Pa 19426
610-489-1900

Bob Petrozino
Borough of Saint Clair
16 S 3rd St
Saint Clair Pa 17970

Estimated delivery time – 550 working days

2024 FORD F-750 4 x 2

- 26,000 LBS GVW PKG
- V-8 GASOLINE ENGINE
- AUTOM. TRANSM. W/PTO OPTION
- REAR TRACTION TIRES
- SUSPENSION UPGRADE AM/FM RADIO
- BENCH SEAT 40-20-40 VINYL FLOOR MAT
- CAB STEPS
- PAINTED OXFORD WHITE
- LIMITED SLIP REAR AXLE
- REAR VIEW CAMERA KIT
- POWER WINDOWS AND LOCKS

\$72,000

SPECIFICATIONS FOR INSULATED TRUCK MOUNTED AERIAL WORK PLATFORM INS- INSIDE CARGO AREA BEHIND CAB

- DUR A LIFT DLT2-60DU CAT C TRUCK MOUNTED AERIAL LIFT
- MOUNTED ON A MINIMUM 25,999 LB TRUCK
- 62 MAXIMUM PLATFORM HEIGHT
- 67' MAXIMUM WORKING HEIGHT
- 39'2" MAXIMUM SIDE REACH
- 24" X 42" X 42" BUCKET
- 400 LB BUCKET CAPACITY
- BASKET ELEVATOR, 24"
- POWERED BY TRANSMISSION MOUNTED PTO

- ENGINE START/STOP AT BASKET
- HYDRAULIC LEVEL BASKET WITH 180 DEGREE ROTATING BASKET
- EMERGENCY 12 VDC MOTOR
- MID-MOUNT A-FRAME TYPE OUTRIGGERS
- REAR MOUNT H-FRAME OIUTRIGGERS
- OUTRIGGER CONTROLS MOUNTED AT REAR PORCH
- FIBERGLASS EXTENSION BOOM
- INSULATION GAPS ON ARTICULATING ARMS AND MAIN BOOM TIP
- FULL PROPORTIONAL HYDRAULIC SINGLE HAND JOYSTICK CONTROLS
- FOR MAIN BOOM-UP-DOWN-OUT-IN FUNCTION, BOOM ROTATION, AND BOOM
- ARTICULATION
- BASKET LEVELING LOWER CONTROLSONE YEAR WARRANTY

BUDGET PRICE \$165,000

Specifications for Service Body SERVICE BODY

- BRAND FX BODY MODEL BFXB 102T LINE BODY
- STREET SIDE FRONT 2 ADJUSTABLE SHELVES
- STREET SIDE #2 2 ADJUSTABLE SHELVES
- STREET SIDE #3 3 ADJUSTABLE SHELVES
- STREET SIDE HORIZONTAL 1 ADJUSTABLE SHELVE
- FREXGLO COMPARTMENT LIGHTS
- STREET SIDE REAR 2 ADJUSTABLE SHELVES
- CURB SIDE FRONT 2 ADJUSTABLE SHELVES
- CURB SIDE #2 2 ADJUSTABLE SHELVES
- STREET SIDE #3 STEP ACCESS
- CURB SIDE HORIZONTAL 1 ADJUSTABLE SHELVE
- CURB SIDE REAR LOCKING SWIVEL HOOKS
- 30" X 94" WALKUP TAILSHELF
- CABLE STEP, GRAB HANDLE, AND MUD FLAPS

BUDGETPRICE FOR SERVICE BODY AND TAILSHELF

\$40,000

MISCELLANEOUS OPTIONS:

- ALUMINUM HEADACHE RACK
- PAIR STROBE LIGHTS MOUNTED ATOP HEADACHE RACK
- PAIR 18" X 18" PLASTIC OUTRIGGER PADS
- OUTRIGGER PAD HOLDERS (FOR TWO SETS)

- BACKUP ALARM, INSTALLED
- TOWING PACKAGE WITH TRAILER HOOK-UPS
- GROUNDING LUG C-SHAPED
- BASKET COVER
- FIRST AID KIT INSTALLED IN STREETSIDE REAR COMPARTMENT
- 500T 5 LBS. FIRE EXTINGUISHER INSTALLED IN STREETSIDE REAR
- COMPARTMENT
- LED DIRECTIONAL ARROW BAR
- REMOTE CONTROL GO LIGHT MOUNTED TO HEADACHE RACK
- HYDRAULIC TOOL CIRCUIT, REMOTE LOCATION

\$8,000

TOTAL BUDGET PRICE \$285,000

ACCEPTED BY

DATE:

Mobile Lifts LLC reserves the right to re-evaluate pricing on all orders that exceed 3 months from order to manufacturing build date.

Acceptance of the price increases will be at the customer's discretion.

Appendix I – Authorized Official Resolution

Be it RESOLVED, that the _____ (Name of Applicant) of _____ (Name of County) hereby request a Statewide Local Share Assessment grant of \$ _____ from the Commonwealth Financing Authority to be used for _____.

Be it FURTHER RESOLVED, that the Applicant does hereby designate _____ (Name and Title) and _____ (Name and Title) as the official(s) to execute all documents and agreements between the _____ (Name of Applicant) and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.


I, _____, duly qualified Secretary of the _____ (Name of Applicant), _____ (Name of County) _____, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the _____ (Governing Body) at a regular meeting held _____ (Date) and said Resolution has been recorded in the Minutes of the _____ (Applicant) and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the _____ (Applicant), this ____ day of _____, 20__.

Name of Applicant

County

Secretary



November 9, 2023

Mr. Frank Uhrin, Fire Chief
Alert Fire Company No. 1
30-34 South Second Street
Saint Clair, PA 17970

Re: Conceptual Budget for apparatus garage addition to existing fire station

Dear Tom

We have reviewed the plans prepared by Yourshaw Engineering dated 7-31-19, and the desc you have provided. Our brief scope is as follows:

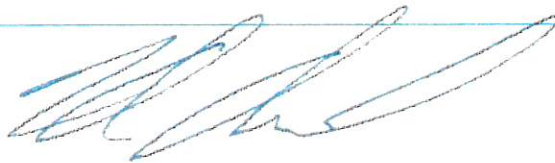
Based on 2803 gross sq ft addition
General conditions
Supervision of construction
Selective demolition
Concrete foundations and piers
8" Concrete floor slab, new curb, and sidewalk
Masonry including foundation walls, standard faced block, and brick
Structural steel building structure, bar joist, and roof deck
Steel for generator stand
Framing for roof structure
Membrane and shingled roofing
Vinyl siding
Hollow metal entry doors
3 windows
Overhead coiling door with operator
Painting of interior and exterior, including exposed ceiling structure
ADA signage
Fire extinguisher
Plumbing including trench drains and oil separator
Electric power and lighting from new panel

Conceptual Budget for apparatus garage addition = \$ 651,360

The budget does not include new utility services to the building, access control, security system, HVAC, building drawings, rock excavation, unsuitable soils, hazardous materials removal, and third party review and inspection fees.

Thank you for the opportunity to submit this conceptual budget, we look forward to working with you on this project.

Sincerely



Keith L. Ebersole
Co-President
Speedwell Construction, Inc.

Electric Department Worklog

October 2023

Energy cost for September \$ 133,659.22 / 1,662,289 KWH.

Had 2 dumpsters brought to old Southward Playground for MR debris.

3 of us worked with Electrical Contractors replacing pole 300 block South Nicholas Street.

Hung and wired in 3 loud speakers around Boone Park for Christmas Festival.

Hung and worked on all Christmas Decorations on Second Street.

Borough wide power blip Saturday 10-7-23 at 10:48 am PPL device activated.

Hung and removed Temporary electrical service for Halloween parade.

Terminated 5 for non-payment.

Enclosed drop box inside lobby – drywalled, spackle, wood surround and painted.

Call out 9:59 am Saturday 10/14/23 West Carroll Street.

Electric Department crew attended safety training held here by AMP.

Electric Bills taken to Pottsville Post Office 10/16/23.

Complete and Submitted 56.231 monthly PUC report for last 5 months.

Installed new LED light fixture front Lobby Bulletin Board area.

Attended a Virtual meeting with Roland in regards to EPPG Pool agreement.

Borough wide Power Blip 3:14 pm Saturday 10/21/2023.

Responded to P.U.C complaint filed against me by a delinquent customer.

Supplied power for smoke trailer during fire prevention day for School Students.

Took down tree in Grant Alley.

Performed numerous other jobs, responded to multiple PA ONE calls, answered and returned numerous phone calls and emails throughout month.

Respectfully Submitted;

Robert Petrozino

Superintendent

Saint Clair Borough Electric Light Dept.

11-09-2023

Borough of St. Clair
Treasurer's Report - General Fund
September 2023

	TOTAL
Ordinary Income/Expense	
Income	
301.10 · Real Estate Tax, Current	1,834.89
301.30 · Real Estate Tax, Delinquent	1,708.42
310.01 · Per Capita Tax, Current	110.00
310.03 · Per Capita Tax, Delinquent	137.50
310.10 · Real Estate Transfer Tax	1,811.63
310.20 · Earned Income Tax	16,615.30
310.41 · Occupation Tax, Current	30.02
310.43 · Occupation Tax, Delinquent	53.13
310.50 · Local Service Tax	48.80
331.12 · Police Fines	2,525.19
342.20 · Rental Income - Boro Property	500.00
355.05 · Gen Mun Pension Sys State Aid	145,697.20
355.07 · Foreign Fire Insurance Premi...	12,730.35
361.33 · Variance/Zoning Permits	145.00
362.10 · Police Protection Services	8,687.81
364.30 · Solid Waste Collection Fees	32,741.80
391.10 · Sale of General Fixed Assets	10.00
392.18 · Transfers from Electric Light	100,000.00
Total Income	325,387.04
Expense	
Administration Department	19,547.43
Health & Sanitation Department	12,290.52
Miscellaneous Department	30,090.86
Planning & Zoning Department	4,119.81
Police Protection Department	56,678.63
403.00 · Tax Collection Department	1,278.34
409.00 · Borough Buildings Department	8,165.44
411.00 · Fire Department	2,074.40
419.00 · Educational Services	7,939.39
430.00 · Streets & Bridges Department	30,052.39

Borough of St. Clair
Treasurer's Report - General Fund
September 2023

	<u>TOTAL</u>
452.00 · Recreation Department	2,717.58
481.00 · Payroll Tax Expense	5,444.66
487.00 · Employer Benefits & W/H	<u>45,388.15</u>
Total Expense	<u>225,787.60</u>
Net Ordinary Income	99,599.44
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	<u>4,474.19</u>
Total Other Income	4,474.19
<hr/>	
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	25,000.00
492.305 · Transfer to Gen Fund Cap ...	<u>3,000.00</u>
Total 492.00 · Transfers Department	<u>28,000.00</u>

ENDING BALANCE: \$249,156.56

Borough of St. Clair
Treasurer's Report - Electric Light Fund
September 2023

	TOTAL
Ordinary Income/Expense	
Income	
7372.40 · Electric Energy Sales	390,657.08
7372.50 · Sales Tax Discounts	25.00
7372.55 · Processing Fees	300.00
7372.57 · Service Fees	100.00
Total Income	391,082.08
Expense	
7401.00 · Electric Light	
7401120 · Superintendent	6,515.05
7402114 · Treasurer	1,610.45
7405300 · Secretary	2,787.75
7409300 · Rental Expense	106.86
7442141 · Office Manager	4,866.01
7442142 · Administrative Assistant	2,763.52
7442143 · Lineman	5,553.38
7442210 · Office Supplies	1,212.05
7442220 · Electrical Materials & Supplies	353.41
7442231 · Gasoline & Oil	135.58
7442260 · Minor Equipment	217.90
7442321 · Telephone	217.21
7442361 · AMP - Ohio	167,309.85
7442372 · Technology/Computer Expenses	1,125.00
7442450 · Refunds - Electric	20.46
Total 7401.00 · Electric Light	194,794.48
Total Expense	194,794.48
Net Ordinary Income	196,287.60
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	3,655.54
Total Other Income	3,655.54
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	11,500.00
492.80 · Transfer to General Fund	100,000.00
Total 492.00 · Transfers Department	111,500.00
Total Other Expense	111,500.00

ENDING BALANCE: \$716,315.69

Borough of St. Clair
Balance Sheet
As of September 30, 2023

Sep 30, 23

ASSETS

Current Assets

Checking/Savings

100.10 · Elec. Lgt. Sales Tax- Mid Penn	16,543.35
100.12 · PLGIT - Elec Light Deposit Acct	3,418.28
100.121 · PLGIT PRIME - Elec. Light Dep.	22,199.65
100.13 · PLGIT - Elect Lgt Capital Rsrv	3,006.78
100.131 · PLGIT PRIME-Elec.Light Cap Res	269,775.71
100.14 · PLGIT - Electric Light Fund	693,822.55
100.15 · PLGIT - FIRE INS ESCROW ACCT	36,176.86
100.16 · PLGIT - General Fund	223,479.15
100.17 · PLGIT - General Fund Cap Reserv	3,006.78
100.171 · PLGIT PRIME-Gen. Fund Cap. ...	266,186.38
100.18 · PLGIT - HD Land Devel Escrow	18,629.76
100.191 · PLGIT PRIME - Highway Aid Fu...	99,995.60
100.20 · Elec. Light Chk. (Mid Penn)	22,493.14
100.21 · PLGIT - Home Program	795.25
100.22 · PLGIT - Recreation Grant Fund	40,656.46
100.221 · PLGIT PRIME - Recreation Grant	175.02
100.23 · PLGIT - Sinking Fund	36,742.11
100.231 · PLGIT PRIME - Sinking Fund	296,466.45
100.24 · PLGIT - Street Opening Permit	23,131.66
100.241 · PLGIT PRIME - Street Opening	46,355.16
100.30 · Gen. Fund Chk. (Mid Penn)	25,677.41
100.40 · PLGIT-Bridge Construction Fund	9.87
100.401 · PLGIT PRIME - Bridge Cons. Fu...	119,632.10
100.50 · PLGIT - Demolition Fund	6,070.69
100.501 · PLGIT PRIME - Demolition Fund	238,174.71
100.90 · PLGIT - Building Permit Fund	66,636.46
105.10 · PLGIT - Payroll Fund	311.77
105.20 · PLGIT - Withholding Account	26.59
110 · Petty Cash	500.00
110.10 · Petty Cash - General Fund	200.00
110.20 · Petty Cash - Swimming Pool - GF	300.00

Total Checking/Savings	2,580,595.70
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Tax Collector's Remittance to Taxing Districts
WILLIAM UMBENHAUR - 2023 - SAINT CLAIR BOROUGH
For 09/01/2023 thru 09/30/2023
Date Created 10/02/2023
SAINT CLAIR BOROUGH Taxing District

		Municipality	Borough Per Capita	Borough Occupation	Other
A. Collections					
1.	Balance Collectable - Beginning of Month	30203.07	3605.00	1514.10	
2A.	Additions: During the Month (*)				
2B.	Deductions: Credits During the Month - (from line 17)				
3.	Total Collectable	30203.07	3605.00	1514.10	
4.	Less: Face Collections for the Month	509.81	35.00	8.40	
5.	Less: Deletions/Exemptions from the List (*)			6.30	
6.	Less: Exonerations (*)				
7.	Less: Liens/Non-Lienable/Installments (*)				
8.	Balance collectable - End of Month	29693.26	3570.00	1499.40	
B. Reconciliation of Cash Collected					
9.	Face Amount of Collections - (must agree with line 4+7)	509.81	35.00	8.40	
10.	Plus: Penalties	51.01	3.50	0.84	
11.	Less: Discounts				
12.	Total Cash Collected per Column	560.82	38.50	9.24	
13.	Total Cash Collected - (12A + 12B + 12C + 12D)				608.56

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes

14. Amount Remitted During the Month (*)

Date	Transaction #	Amount	TOTAL ALL TAXES
Total			0.00

15. Amount Paid with this Report Applicable to this Reporting Month Transaction # 608.56

16. Total Remitted This Month 608.56

17. List, Other Credit Adjustments (*)

Parcel / PerCapita #	Name	Amount
Total		0.00

18. Interest Earnings (if applicable) \$ _____

<p>TAXING DISTRICT USE (OPTIONAL)</p> <p>Carryover from Previous Month \$ _____</p> <p>Amount Collected This Month \$ _____</p> <p>Less Amount Paid this Month \$ _____</p> <p>Ending Balance \$ _____</p>	<p style="text-align: center;"><u>William Zimmerman</u> Tax Collector</p> <p>I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.</p> <p>Received by (taxing district): _____ Title: _____ Date: _____</p> <p>I acknowledge the receipt of this report.</p>	<p style="text-align: right;"><u>10-2-2023</u> Date</p>
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Borough of St. Clair
Zoning Officer's Report

October 2023

Application	Application Date	Description	Status	Special Notes
Zoning Violations	10/2023	Progress? Owner looking for funding	Ongoing	149 N. 2nd
Zoning Permit	10/17/2023	Exxon & Mini Mart	Pending Legal Advisement	417 E. Hancock
Zoning Permit	10/18/2023	Monument Engraver in R1	Requires Variance	441 S. Nicholas
Zoning Permit	10/23/2023	Subdivision	Planning Commission	147 E. Franklin
Zoning Class	10/25/2023	Solar Ordinances	Complete	-----
Zoning Permit	10/27/2023	Garage	Pending	315 S. Mill St.
Zoning Permit	10/28/2023	Storage Sheds in R2	Requires Variance	100 S. Nicholas

Greg Stednitz
Zoning Officer
11-8-2023

Saint Clair Fire Department
Fire Alarm Report
October 2023

October-04 CHIEF CALL 21:09 hours 109 Broad St. for a dryer fire that was reported out. Chief Uhrin and Skrobak responded, arrived to find the fire out with the occupants in the process of removing the dryer. Assisted with removing the dryer and contents of the dryer to the outside. Checked for any obvious signs of how the fire started, and who discovered the fire. Talked with occupants of the home and then installed 2 working smoke alarms. (FRO17) In service 1 hour.

October-05 STILL ALARM 18:26 hours 27 Ups Road East Norwegian Township for an odor investigation in the office. Alert/Columbia, Chief Uhrin and Skrobak responded. Members found the odor coming from the air conditioning vent, after further investigation it was found to be the motor on the air handling unit. Members checked with the thermal camera and disconnected the power to the unit. (ODO08) In service 40 minutes.

October-08 STILL ALARM 10:48 hours 600 Burma Rd. for a tree down. Alert/Columbia were dispatched and cancelled before responding. (TD62) In service 5 minutes.

October-12 GENERAL ALARM 20:12 hours (BOX 33) 417 South Second St. for a reported chimney fire. All companies, SCPD, Schuylkill EMS, Chief Uhrin and Skrobak responded. Members checked the chimney, interior walls, and the heating unit and found it not to be working properly. Members shut the unit off and advised the occupant to contact a technician. (CF62) In service 40 minutes.

October-13 GENERAL ALARM 12:10 hours (BOX 33) 226 Louisa Avenue East Norwegian Township for an automatic fire alarm. Alert/Columbia, Phoenix, and Deputy Skrobak responded. Members arrived to find smoke from food on the stove set off the alarm. (AFA08) In service 30 minutes.

October-15 CHIEF CALL 14:15 hours 396 Pottsville St. Clair Highway (*Empire Beauty Group*) East Norwegian Township for an unknown type of alarm. All chiefs responded, checked the entire building with no hazards found. (CHF08) In service 45 minutes.

October-16 STILL ALARM 05:36 hours 1472 Burma Rd. Blythe Township for a vehicle accident unknown injury. Alert/Columbia, Rescue, West End, Chief Uhrin and Skrobak responded. EMS treated one patient at the scene and released them to seek any additional treatment on their own. Members provided traffic control until State Police arrived. (MVA02) In service 40 minutes.

October-17 STILL ALARM 19:58 hours 1061 Burma Rd. Blythe Township for a vehicle fire. Alert/Columbia, West End, all chiefs responded. Members used two handlines to extinguish the pick-up truck. (VF02) In service 1 hour.

October-18 CHIEF CALL 18:18 hours 129 South Mill St. for a wire down. Deputy Skrobak responded; it was a cable wire. The deputy wrapped the wire up. (WD62) In service 15 minutes.

October-23 STILL ALARM 10:31 hours 254 East Darkwater Rd. for a pole and wires down on a truck. Alert/Columbia, Rescue, West End, Asst. Johns and Skrobak responded. Members controlled traffic and waited for PPI to remove the pole and wires from the truck. (MVA17) In service 1 hour.

October-25 STILL ALARM 13:05 hours 1061 Burma Rd. Blythe Township for a vehicle accident TT rollover with unknown injury. Alert/Columbia, West End, Asst. Johns and Skrobak responded. Members controlled fluids and traffic. (MVA02) In service 2 hours.

October-27 CHIEF CALL 22:57 hours 108 South Morris St. for an unknown type of alarm. Chief Uhrin, Skrobak, and SCPD responded. It was found to be a faulty smoke alarm on the first floor, no one lived in the residence. (CHF62) In service 20 minutes.

Comments.

The following alarm boxes were tested, 33,13,24,35

On October 24th 2023 the Saint Clair Fire Department held its annual Fire Prevention Program for the Saint Clair Elementary School. In all 18 members attended.

General Alarms	2
Still Alarms	6
False Alarms	0
Chief Calls/ Public Service	4
Total calls	12


Frank Uhrin Fire Chief

**BOROUGH OF ST. CLAIR - CODE ENFORCEMENT – PROPERTY
MAINTENANCE**

16 South Third Street
St Clair, PA 17970

PHONE: 570-429-0640

Fax: 570-429-2829

November 8, 2023

TOTAL COMPLAINTS – 21

RENTAL INSPECTIONS – 4

Respectfully,

Michelle D. Brestowski

Code Enforcement Officer



pennsylvania

DEPARTMENT OF CONSERVATION
AND NATURAL RESOURCES

October 05, 2023

Mr. William Dempsey
Council President
Borough of St. Clair
16 South Third Street
St. Clair, PA 17970

RE: Saint Clair Borough (Schuylkill)
John Siney Park- Development

Dear Mr. Dempsey:

On behalf of Governor Josh Shapiro, I am writing to congratulate you on a grant award in the amount of \$77,500 from the Community Conservation Partnerships Program administered by the Department of Conservation and Natural Resources (DCNR). Funding for projects comes from a variety of sources including the state Keystone Recreation, Park and Conservation Fund, Environmental Stewardship Fund, ATV and Snowmobile Management Restricted Accounts, and Pennsylvania Heritage Area Program; and the federal Land and Water Conservation Fund and Recreational Trails Program.

The Department is committed to building community conservation partnerships with local governments and nonprofit organizations to protect critical natural areas and open space, develop greenways and trails, provide quality park, recreation and conservation opportunities, and to improve the quality of life in Pennsylvania's communities.

Your DCNR grant award is a recognition of outstanding recreation and conservation work that should be shared with your community. DCNR staff will be in contact with your project coordinator to finalize the grant agreement and to provide additional information on our grant procedures.

I wish you much success in implementing this project, which will contribute to the quality of life for many Commonwealth citizens. If you have any questions, please contact DCNR's Bureau of Recreation and Conservation at 717-783-2658, or via email at DCNR-Grants@pa.gov for assistance.

Sincerely,

SAINT CLAIR COMMUNITY *AND* HISTORICAL SOCIETY

October 7, 2023

St. Clair Borough Council
% William Dempsey, President
16 South Third Street
Saint Clair, PA 17970

Dear Mr. Dempsey,

The Saint Clair Community and Historical Society is planning a Tour of the Churches on December 28, 2023 from 6 p.m. to 8 p.m. Hopefully we will have all of the Churches in the community participate. Due to the high volume of traffic on Hancock Street, we are requesting a Fire Policeman or a Borough Policeman be on the corner of Mill and Hancock Street during the hours of the Tour.

The historical society will have refreshments and are planning a commemorative book for this event. The book will be able to be purchased at the historical society building.

Thank you for your cooperation,

Bonnie Baker

Bonnie Baker
President



24 North Nichols Street
P.O. Box 187
Saint Clair, PA 17970

E-MAIL stclairhistory@yahoo.com
570-272-6603
501 (c)(3) Organization

St. Clair Women's Club
And
Rescue Hook & Ladder Fire Department

Mayor Richard Tomko
Council President William Dempsey
Borough Council Members

Dear Mayor and Borough Council Members

The St. Clair Women's Club and the Rescue Hook & Ladder Fire Co. Is requesting the use of Boone Park, the area around the Municipal Bldg., and a portion of 3rd St. for the Annual Christmas Festival and Tree Lighting Ceremony on Saturday, December 2, 2023 from 4:00 to 8:00 p.m. There will be food trucks and stands, trolley rides, and vendors in and around the gazebo on 3rd St.

The DaLinda Dancers will perform in the Gazebo @ 5:00

Santa Claus will arrive @ 5:30

The Trolley will drive through the town and make stops @ the Kelsey Theater and St. Clare of Assisi Church to view the Living Nativity.

The Women's Club appreciates all the help and support the borough has shown to us throughout the years and we thank you for it.

Respectfully

Mrs. Michele Price
St. Clair Women's Club

Civil Service Commission
Borough Hall
16 South Third Street
St. Clair, PA 17970
October 24, 2023

Dear Borough Council:

We, the Civil Service Commission, have completed testing the applicant for promotion to Sergeant.

The applicant, Brad Blanner, successfully passed the written examination for first line supervisors and an oral examination.

This completes the Civil Service Commission's duties in this matter. We thank you for the opportunity to serve St. Clair Borough.

Respectfully,



Paul S Shandor, Secretary

Chairperson: William Sutzko

Vice President: Anthony Klazas