

March 5, 2024 Agenda

March Council Meeting

Call To Order

Roll Call

Please stand for the Pledge of Allegiance and remain standing for the Council Prayer.

Copies of the minutes of the previous council meeting have been given to Borough Council members and Mayor Tomko, are there any errors or corrections? If not, they stand approved.

Public Comment

Mayor's Report

1. Many thanks are extended to borough officials, borough employees, borough fire companies and the St. Clair Area School District for acting in unison to provide shelters for our residents during the electric power disruption caused by a snowstorm last month. Thankfully, the power was restored before nightfall, but the fact remains that our borough was ready to contend with a far more dangerous situation; had it occurred, thereby fulfilling our most basic responsibilities to our residents.

A special thank you is extended to Electric Light Department Superintendent Robert Petrozino and his crew for their diligence during the outage and for Bob's near constant communication with P.P.& L. reminding them of our position on the priority list for restoration of electricity.

2. I recommend that letters of thanks should be sent to the St. Clair Area School District, the West End Fire Company and the Phoenix Fire Company for providing potential shelters for our residents during the electric power outage.
3. This month marks the beginning of the third year of the illegal Russian war against Ukraine. Let us keep Ukraine and her people in our prayers as they sacrifice more than we can imagine to battle against the forces of authoritarian and totalitarian tyranny.

4. On behalf of myself, the Borough Council and the Borough Officials and employees, I take this opportunity to wish our residents a very Happy and Blessed Easter Season.

Historical Note

In 1829, the Mill Creek Railroad was built from Port Carbon to the southern limits of the Borough of St. Clair. In 1845, the Philadelphia and Reading Railroad extended their tracks through St. Clair.

It was evident in those early years that St. Clair was destined to become a great coal center for the Southern Anthracite Field of Pennsylvania.

In 1913, therefore, the largest classified coal yards in the world were built in the area of St. Clair on the site of a large swamp, the present-day St. Clair Industrial Complex on our southern border in East Norwegian Township. The St. Clair Coal Yards had a capacity in 1934 of 2,010 railroad cars and a track mileage of 46.26 miles. The coal yards contained 35 tracks for coal trains, 28 tracks for car repair work and 4 main line tracks.

St. Clair was also afforded service by the Pennsylvania Railroad starting in 1887.

Solicitor's Report

- Update on conservatorships.
- Request an executive session for proposed ordinances and pending litigation.

Engineer's Report

- Consider Potential Grant Opportunities

Departmental Reports

Street Department Report

Electric Light Department

Treasurer's Report

Police Department

Zoning Officer's Report

Fire Chief's Report

Code Official Report

COMMUNICATIONS

A letter was received by the Civil Service Commission reviewing its Biennial Organization meeting held on February 5, 2024. In summary:

6/10/22-Borough requests extension of eligibility list of 2/19/21.

7/1/22-Commission agrees.

10/5/22-Begin process to create new patrolman eligibility list.

1/30/23-Process completed.

5/3/23-Begin process to create new patrolman eligibility list.

8/1/23-Process completed.

Receipts:

4 Applications @\$75.00....\$300.00

Expenses:

Police Officer 2022

3 tests/Study Guide/Administration Guide \$ 81.50

Publication \$ 764.24

Postage \$ 27.90

Police Officer 2023

1 test/Administrative Guide \$ 32.50

Publication \$1,380.64

Postage \$ 9.65

Sergeant Exam 2023

1 Test/Study Guide/Administrative Guide/Shipping \$ 142.00

Publication \$ 90.04

Postage \$ 8.56

TOTAL \$ 2,537.03

February 10, 2024

Dear Mr. Price:

I would ask that the following letter be shared with the Borough Council during the next regular session.

On morning of 2/7/2024, the Saint Clair Department of Streets closed down Ann Street to repair potholes for approximately a two-hour window of time. During this period of time, traffic was prohibited from entering Ann Street from Route 61 or from the Fairlane

Village Mall, which completely blocked off access to my business. My employees were prevented from getting to work on time and customers were prevented from accessing my business. The entire street was also closed off from the Fairlane Village Mall Entrance and the Route 61 entrance when Auto Zone was under construction.

I was notified in advance that this work was being done, despite that fact that it was apparently planned, in advance. It is very challenging keep a retail business afloat with the pressures of the “big box” stores and online shopping and it disheartening that the Saint Clair Department of Streets fails to realize the impact their actions.

On the morning of 2/7/24, six borough employees were onsite performing this work. In the future, I respectfully request that Borough of Streets keep one lane open while performing work on Ann Street. If there are six employees on a crew and police support, there is absolutely no reason why two employees can't be posted at either entrance with stop signs to allow for single lane traffic. You would not have closed down the road leading in to Walmart. I ask that you give the same level of respect for my business that you would for a large corporation.

Sincerely,
Donna Boyd
Owner
Peace Frog Natural Foods
49 Ann Street
Pottsville, PA 17901

Dear Friends:

On Saturday, March, 30, 2024 the St. Clair Fish and Game will sponsor its 43rd Annual Easter Egg Hunt at 1:00 p.m.

Each year the major goal of our club is to make this event as exciting as possible for our children. To make this Saturday afternoon special, it takes manpower and monetary donations.

Since the origin of the egg hunt, in 1979, many businesses and organizations have joined our efforts to make this a fun-filled day for the youth of our community.

We would like to extend a special “thank you” to those who have donated in past years and ask that you join as again this year. If you haven't donated before, we ask that you consider becoming part of our team. Your donation will be a great help to us and the children of our area.

Kindly send your donation by March 16th to:

St. Clair Fish and Game
Easter Egg Hunt Committee
PO Box 125
St. Clair, PA 17970

Thank you for your participation and continued support.

Sincerely,

Richard M. Garland, Bill Johnson, James Tohill, Barb Conville, Gary Arner, Brittany Prutzman, Ray Gipe and Tony Petrozino

3/2/2024

Eleanor Jamosky submitted a letter for council's review. It is made part of the packet by reference.

March 1, 2024

I would like to take this opportunity to commend and thank the department of streets on getting the fallen trees cleared so quickly after the last snow storm. The trees had fallen on Ann Street were cleared by early morning.

I also appreciate how quickly the St. Clair Light Company had power restored to the town after the same storm. Power was restored to the borough almost a full 24 hours before most other municipalities.

Please extend my sincere appreciation to Mr. Kevin Dempsey and his crew as well as the crew of the Saint Clair Light Company.

I believe it is just as important to provide praise for a job well done as it is to criticize.

Sincerely,

Shannon Brennan

Owner

Trio Spa & Salon, LLC

49 Ann Street, Unit 2

Pottsville, PA 17901

Old Business

Accept a motion to authorize the purchase of a new envelope inserting machine from Postage Pros Plus for \$8,872.50.

Review business/heavy user garbage rates.

The Council's Committee Listing was updated. William Dempsey replaced Thomas Adamchick on Committee Listing.

Discuss garbage dumpster at Everything Bagel.

New Business

Accept a motion to authorize Sharon Stednitz to attend a Benecon conference on April 4 – April 5 in Lancaster. The cost would be for travel and lodging.

Accept a motion to authorize a donation to the St. Clair Fish and Game Association for their 43rd annual Easter Egg Hunt.

Accept a motion to authorize the Borough Secretary to write letters of thanks to the St. Clair Area School District, the West End Fire Company and the Phoenix Fire Company for providing potential shelters for our residents during the electric power outage.

Discuss cutting tree down on the property of 113 East Hancock Street.

****NOTE – The next Work Session will be Tuesday, March 26 due to the Easter holiday.**

Executive Session.

Accept a motion to pay all Bills and Claims properly approved by council.

Accept a motion to adjourn.

Mayor's Report

March 2024

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St. Clair was also afforded service by the Pennsylvania Railroad starting in 1887.



Alfred Benesch & Company
400 One Norwegian Plaza
Pottsville, PA 17901
www.benesch.com
P 570-622-4055

March 5, 2024

Mr. T. Dempsey
Council President
16 S Third Street
St. Clair, PA 17970

**RE: Consulting Engineer's Report (CER)
Benesch Project No. 32089.02**

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

ENGINEERING CONSULTATIONS & CONSTRUCTION PROJECTS

Grant Assistance (32089.02, Task 5)

PCCD Police Grant

We have been working with the Police Department and the Borough regarding the purchasing and grant reporting requirements. Quarterly reporting is required for the life of the grant term (until March 31, 2025), which we have been providing on behalf of the Borough, including the latest report submitted on January 17, 2024. The next quarterly report will be due by April 20, 2024, for the reporting period ending March 31, 2024.

LSA Garbage Truck

The Borough submitted the purchase order to TransEdge (Mack dealer) on February 14, 2024. The Mack chassis should be complete sometime in May, and it will then be sent to Mid-Atlantic for installation of the compactor. The delivery of the new garbage truck to the Borough should be sometime in July 2024.

2023 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program: John Siney Park

On October 25, 2023, the Borough was informed that they were awarded a grant of **\$77,500** for the John Siney Park Improvements. On January 2, 2024, the Borough received from DCNR official start-up correspondence, and on January 24, 2024, the Borough received the fully executed grant agreement. The initial conference call with DCNR was held on February 27, 2024. So, now design and grant activities can begin. The design and DCNR review process will last at least several months, with construction anticipated in 2025. The grant expires on December 31, 2027.

2024 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program Grant Application

This year's C2P2 grant round is open with **applications due on April 3, 2024** – a day after your next Council Meeting. If Council wishes to apply for funding during this round, Council should identify a project at tonight's meeting and consider authorizing Benesch to begin the grant application process as there are numerous items required for the application including plans, estimate, narratives, support letters, and resolution.

St. Clair Little League Project (31226.20)

This project will be rebid with a modified scope to bring the project within budget. We have been coordinating this effort with DCNR and require DCNR's approval to readvertise the project. The updated bid documents were uploaded to DCNR's grant portal for their review and approval, and DCNR's approval to readvertise the project was received on February 22, 2024. However, this was not in time to meet the public advertising requirements to receive bids at the March meeting. We have advertised to receive bids at the April Council Meeting with construction anticipated to be complete by mid-October 2024.

Floodplain Ordinance Assistance (32089.03, Task 2)

Our office is assisting the Borough's Floodplain Administrator as requested in determining floodplain ordinance requirements for properties located within the Special Flood Hazard Area (100yr floodplain) and those in the 500yr floodplain.

Demolition Assistance (32089.70, Task 2)

Our office is assisting the Borough with adding several properties to the County's demolition program by providing demolition cost estimates.

SUBDIVISIONS & LAND DEVELOPMENTS

Taco Bell LD (30567.32, Task 2)

The last major outstanding item of work to be performed by the Developer is the paving of the pathway along Mill Street to Taco Bell. This path might become a part of the Schuylkill River Trail. Nevertheless, Taco Bell has been in operation since late 2015. We have reached out to Coal Creek Commerce Center (CCCC) for a status update several times, but they have not provided any updates.

Coal Creek Commerce Center – Phase III LD (30839.32, Task 2)

As of early 2019, work in the area of the medical office building is essentially complete, although a majority of the remainder of Phase III – including stormwater features – has not yet been started. There are three (3) more buildings and associated infrastructure yet to be completed. We have reached out to CCCC for a status update several times, but they have not provided any updates. However, on November 21, 2023, the County Conservation District issued a PAG-02 NPDES General Permit Renewal Approval to CCCC with a new expiration date of December 7, 2024.

STS LD (31137.31, Task 1)

All sitework is complete. However, we are awaiting the submission of record plans before closing out this project. On February 7, 2024, and again on March 1, 2024, we did request an update on the status of the record plans – including installed electrical infrastructure – but we have not yet received an update.

Hale SD (31433.30, Task 1)

At your January 2, 2024, Council Meeting, Council granted Conditional Final Plan Approval with the one remaining condition being that the Applicant address any comments that might be received from the County Planning Commission. We have not yet received County comments. All conditions are to be satisfied within one (1) calendar year of the granting of the conditional final plan approval.

POTENTIAL FUNDING/GRANT SOURCES (31433.02, Task 5)

RECREATION

2024 DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

- **Current Status:** OPEN (as of Jan 16, 2024)
- **Application Deadline:** April 3, 2024, 4:00 PM
- **Uses:** Grant funds must be used for rehabilitation and/or new development of basic outdoor recreation and park facilities that provide a high level of recreational value, such as playgrounds and pavilions with ADA accessibility.
- **Funding:**
 - **Grant funding ranges from \$60,000 – \$100,000:**
 - \$10,000 is earmarked for Professional Services only and requires no match.
 - \$20,000 is earmarked for Materials and/or Equipment only and requires no match.
 - Grant funds over \$30,000 may be used for Materials, Equipment, and/or Labor and require a \$1 for \$1 match.



- **Total project costs range from \$90,000 – \$170,000**

DCNR Grant	Match Requirement	Total Project Costs
\$60,000	\$30,000	\$90,000
\$70,000	\$40,000	\$110,000
\$80,000	\$50,000	\$130,000
\$90,000	\$60,000	\$150,000
\$100,000	\$70,000	\$170,000

- **Timeline:**
 - Anticipated award notifications: Fall 2024
 - Grant agreements begin: Jan 2025
 - Earliest Project Start: Summer/Fall 2025
 - Earliest Project Completion: Fall 2025/Spring 2026
 - Grant Expiration: Dec 2028
- **Potential Projects:** John Siney Park pavilion replacement, Third Street Basketball Court lighting, other playground improvements.

2024 Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

- **Current Status:** **OPEN** (as of Feb 1, 2024)
- **Application Deadline:** **May 31, 2024**
- **Uses:** Can fund planning grants, as well as construction/repair/rehab grants, for a wide variety of community recreation facilities, like baseball and soccer fields, basketball courts, playgrounds, pools, etc. Can fund indoor or outdoor facilities.
- **Funding:**
 - Grants shall not exceed **\$250,000** for any project.
 - **15% local match required.** Can be land value and other state grant funds. In-kind match **NOT** accepted.
- **Timeline:**
 - Anticipated award notifications: Fall 2024
 - Grant agreements begin: Jan 2025
 - Earliest Project Start: Summer/Fall 2025
- **Potential Projects:** John Siney Park pavilion replacement, Third Street Basketball Court lighting, other playground improvements.

COMMUNITY FACILITIES AND VEHICLES

PA DEP: Driving PA Forward, Onroad Rebate Program – Trucks and Buses

- **Current Status:** **OPEN** (as of Nov 24, 2023) – **FINAL ROUND**
- **Application Deadline:** **The application period will remain open until all funds are exhausted.** As of February 1, 2024, there are still approximately \$2.2 million in uncommitted funds available to award.
- **Background:** \$6.1 million is available to fund rebates for projects that replace or repower fleets of 5 or fewer class 4-8 trucks, port drayage trucks, school buses, shuttle buses, and/or transit buses.
- **Uses:** Class 4-8 trucks with Model Years 1992-2009 **with at least 3 years of remaining useful life** are eligible for rebates for repower or replacement with new diesel, electric or alternative fuel. **Vehicles must be scrapped.**
- **Funding:** **Max 70% up to the following Maximums per Vehicle:**

Truck Class	Diesel	Alt Fuel
4-5	\$56,000	\$70,000
6-7	\$70,000	\$105,000
8	\$122,500	\$157,500

This is a rebate voucher program that reimburses for costs incurred.



USDA Rural Development: Community Facilities Direct Loan & Grant Program

- Current Status: **OPEN**
- Application Deadline: Applications accepted continuously throughout the year.
- Uses: Funds can be used to purchase, construct, and/or improve essential community facilities (including police & fire stations), purchase equipment (including vehicles), and pay related expenses.
- Funding: Low interest direct loans and/or grants (max 75%). Most funding via low-interest loans.

TRANSPORTATION/INFRASTRUCTURE

USDOT: FY 2025 RAISE Discretionary Grants

- Current Status: Closed (expected to open Summer 2024)
- Application Deadline: Jan 13, 2025
 - **Application is lengthy and requires significant engineering effort; very competitive.**
- Uses: Highway, bridge, road projects, public transportation, intermodal, and more.
- Funding:
 - Planning Grants: **No minimum, \$25M maximum**
 - Projects: **\$1 minimum/\$25M maximum; typically requires 20% match but may be waived for rural areas**
- Anticipated Award Announcement: Spring 2025
- Potential Project(s): Thwing Street Bridge Replacement, Carroll Street Bridge Replacement, streetscapes.

USDOT: FY 2024 Bridge Investment Program (BIP)

- Current Status: **OPEN** (as of Dec 20, 2023) with rolling application acceptance
- Application Deadline:
 - Planning Grants: FY 2024 Feb 19, 2024; FY 2025 Oct 1, 2024
 - Bridge Projects: FY 2024 Mar 19, 2024; FY 2025 Nov 1, 2024
 - **Application is lengthy and requires significant engineering effort, very competitive.**
- Uses: Authorized under the Bipartisan Infrastructure Law (BIL), projects that replace, rehabilitate, preserve, or safeguard NBIS bridges, and for culvert replacement/rehabilitation on the NBIS to enhance flood control and aquatic habitat connectivity.
- Funding:
 - Planning Grants: **No minimum nor maximum; requires 20% match**
 - Bridge Projects: **\$2.5M minimum; requires 20% match (\$500,000 minimum)**
- Anticipated Award Announcement: Spring/Summer 2024
- Potential Project(s): Thwing Street Bridge or Carroll Street Bridge replacement planning/design

PENDING/AWARDED GRANT APPLICATIONS

2022 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Garbage Truck
Total Project Estimate	\$301,609
<i>Borough Portion</i>	<i>\$0 (0%)</i>
Date Submitted	Mar 15 2022
Award Notification	Mar 16 2023
Application Status	AWARDED \$301,609
Grant Period Ends	Jun 30 2026
Project Status	Truck ordered Feb 14, 2024 (\$306,523.87). Expected delivery July 2024.



2022 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	Northward Playground Basketball Courts
Total Project Estimate	\$70,000
<i>Borough Portion</i>	\$20,000 (29%)
Date Submitted	Apr 6 2022
Award Notification	Sep 6 2022
Application Status	AWARDED \$50,000
Grant Period Ends	Dec 31 2026
Project Status	Bid documents being prepared for construction late 2024.

PA Commission on Crime and Delinquency (PCCD): Local Law Enforcement Support (LLES) Grant Program

Project	Equipment and Technological Upgrades
Total Project Estimate	\$177,018
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	Oct 31 2022
Award Notification	Mar 8 2023 (Second Rnd)
Application Status	AWARDED \$87,660
Grant Period Ends	Mar 31 2025
Project Status	Equipment ordered. Once received, Borough can submit for reimbursement.

2023 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	John Siney Park
Total Project Estimate	\$125,000
<i>Borough Portion</i>	\$47,500 (38%)
Date Submitted	Apr 5 2023
Award Notification	Oct 5 2023
Application Status	AWARDED \$77,500
Grant Period Ends	Dec 31 2027
Project Status	Initial DCNR conference call held Feb 27, 2024. Design can now proceed. Construction anticipated 2025.

2023 PA DCED Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

Project	Thwing St Bridge Replacement
Total Project Estimate	\$2,264,000
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	July 30 2023
Anticipated Award Notification	Mar 26 2024
Application Status	Under Review

2023 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Electric Bucket Truck
Total Project Estimate	\$285,000
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	Nov 30 2023
Anticipated Award Notification	Mar 26 2024
Application Status	Under Review

2023 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Firehouse Addition
Total Project Estimate	\$651,360
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	Nov 30 2023
Anticipated Award Notification	Mar 26 2024 or later
Application Status	Under Review



ST. CLAIR POTENTIAL ACTION ITEMS

1. **Potential Grant Opportunities** – two recreational grant opportunities are open: DCNR and CFA. If Council wishes to pursue a recreational grant – particularly a DCNR grant – we suggest Council identify potential projects and consider authorizing Benesch to begin the application process so that conceptual cost estimates can be developed and a Resolution passed at your April Council Meeting. The DCNR application deadline is April 3, 2024.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read "BW Baldwin".

Brian W. Baldwin, PE
Project Manager

Cc: Atty. Edward M. Brennan, Solicitor

Street Dept.

Picked Up garbage and ashes for the month.

Cleaned and inspected playgrounds daily.

Installed 9 tons of cold patch and sealed holes throughout the borough.

Prepared for several snowstorms.

Cleaned all corners and snow piles after the storm.

Cleaned up down trees and debris for two days throughout the borough.

Cleaned and cut all down and dead trees in the west word playground.

Started to clear all the down trees in borough cemetery .

Met with the bridge inspector, received a maintenance list, but overall bridges are in good shape.

All welding, maintenance and fabrication on bridges will be completed **in house**.

Picked up large items for the month.

Repaired and secured the fence at the police station.

Gutters and drains also cleaned at police station.

All inlets are cleaned weekly.

Maintenance

Rebuilt and installed compact cylinder on the back of G2 garbage truck.

Changed oil and maintenance 150-A police Tahoe.

Changed oil and maintenance Dodge Charger.

Changed oil and maintenance Chevy police car.

Rebuilt snowplow pump on S-7 pickup.

Installed new throttle activator on S-10 spreader.

Prepared the following vehicles for inspection: S-10; S-11; S-5; S-6; ISO – All were inspected!

Installed new wiring and alternator on S-9 dump truck.

Maintenance fuel system on G-2 garbage truck.

Tree Chipped was repaired and maintenance.

Installed new throttle activator on S-10 truck.

Installed Limited switch on G-1 garbage truck.

Rebuilt plow cylinder on S-6 dump truck.

Electric Light Department Report February 2024

Placed call to Com Center to verify that Borough Electric Crew contact list is up to date.

January Energy cost / usage - \$163,166.90 / 1,881,977 KWH

Called to have Dumpsters removed from southward, used for debris from Electrical MR work for Com Cast.

Took down all Christmas Decorations in Boone Park.

Terminated electric service to 3 Customers for non-payment, faxed notification to Police Dept.

Reviewed delinquent book, printed and posted 48 – 48 hour disconnect notices.

Replaced meter that stopped working at 121 South Nicholas Street.

Spoke with Several Customers who received 48 hour notice.

Ford Bucket truck and Line Truck for State Inspection.

Restored service to 2 customers accounts paid in full and reconnect fees.

Final tally sheet of all Borough costs submitted to Com Cast for re-imburement Tuesday 2/6/24.

Call out Tuesday 2/6/24 at 8:10 pm wires down West Hancock also trouble call to 119 North Third Street.

New 200 amp service hookup 10 South Price Street.

Customer 410 South Mill requested Electric meter accuracy test, done on 2/8/24 meter tested accurate.

Resumed prepping and painting steel poles on Second Street.

Pulled meter and cut down secondary drop to 26 South Front Street, scheduled for demolition.

Dean Padfield installed Hydronic heating system for Borough office pavement.

Borough wide outage 2/13 approximately 8:12 am, stayed in contact hourly with PPL, attended 2:00pm Emergency plan meeting at Police Station, walked out feed lines through mountain looking for trouble areas, stayed until power was restored, checked that all of Borough service area was good and all traffic signals were functioning on utility power.

Spoke with Verizon's current regional construction manager Re: transferring their lines to new poles and removing pole stubs hanging throughout Borough service area from Com Cast Project.

Performed numerous other jobs, responded to multiple PA ONE calls, answered and returned numerous phone calls and emails throughout month.

Reviewed delinquent book, printed and posted 72 – 48 hour/Final notices

Respectfully Submitted;

Robert Petrozino

Superintendent

Saint Clair Borough Electric Light Dept.

03-05-2024

Borough of St Clair
Treasurer's Report - General Fund
January 2024

	TOTAL
Ordinary Income/Expense	
Income	
301.20 · Real Estate Tax, Prior Year	11,878.18
301.30 · Real Estate Tax, Delinquent	366.45
310.02 · Per Capita Tax, Prior Year	676.50
310.03 · Per Capita Tax, Delinquent	71.85
310.10 · Real Estate Transfer Tax	2,114.35
310.20 · Earned Income Tax	11,883.23
310.30 · Business Privilege Tax	3,438.32
310.42 · Occupation Tax, Prior Year	203.28
310.43 · Occupation Tax, Delinquent	32.34
310.50 · Local Service Tax	1,615.66
331.12 · Police Fines	1,487.97
342.20 · Rental Income - Boro Property	500.00
359 · Intergovernmental Revenue	10,263.77
361.33 · Variance/Zoning Permits	1,430.00
362.20 · Special Fire Protection Service	7,166.66
364.30 · Solid Waste Collection Fees	36,916.67
387.00 · Con. & Don. from Pri. Sources	2,200.00
389.10 · Refunds	27.89
392.18 · Transfers from Electric Light	200,000.00
Total Income	292,273.12
Expense	
Administration Department	37,591.21
Health & Sanitation Department	6,865.96
Miscellaneous Department	1,375.55
Planning & Zoning Department	-3,000.00
Police Protection Department	29,416.56
403.00 · Tax Collection Department	573.51
409.00 · Borough Buildings Department	8,987.06
411.00 · Fire Department	5,356.52
419.00 · Educational Services	3,922.55

**Borough of St Clair
Treasurer's Report - General Fund
January 2024**

	<u>TOTAL</u>
430.00 · Streets & Bridges Department	39,266.91
452.00 · Recreation Department	1,200.00
481.00 · Payroll Tax Expense	3,515.17
487.00 · Employer Benefits & W/H	<u>189,592.78</u>
Total Expense	<u>324,663.78</u>
Net Ordinary Income	-32,390.66
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	<u>3,037.47</u>
Total Other Income	3,037.47
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	25,000.00
492.305 · Transfer to Gen Fund Cap ...	<u>3,000.00</u>
Total 492.00 · Transfers Department	<u>28,000.00</u>

ENDING BALANCE: \$131,936.51

Borough of St Clair
Treasurer's Report - Electric Light Fund
January 2024

	TOTAL
Ordinary Income/Expense	
Income	
7372.40 · Electric Energy Sales	304,576.89
7372.50 · Sales Tax Discounts	25.00
7372.55 · Processing Fees	1,000.00
7372.57 · Service Fees	200.00
	305,801.89
Total Income	305,801.89
Expense	
7401.00 · Electric Light	
7401120 · Superintendent	5,420.60
7409300 · Rental Expense	118.74
7442141 · Office Manager	4,009.20
7442142 · Administrative Assistant	2,186.16
7442143 · Lineman	4,810.04
7442144 · Assistant Lineman	4,254.04
7442210 · Office Supplies	3,349.37
7442220 · Electrical Materials & Supplies	1,519.60
7442231 · Gasoline & Oil	311.78
7442321 · Telephone	256.09
7442361 · AMP - Ohio	130,514.10
7442370 · Maintenance & Repairs	4,230.12
7442372 · Technology/Computer Expenses	1,125.00
7442450 · Refunds - Electric	39.21
7442740 · Major Equipment	6,790.00
	168,934.05
Total 7401.00 · Electric Light	168,934.05
Total Expense	168,934.05
Net Ordinary Income	136,867.84
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	3,248.49
Total Other Income	3,248.49
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	11,500.00
492.80 · Transfer to General Fund	200,000.00
	211,500.00
Total 492.00 · Transfers Department	211,500.00

ENDING BALANCE: \$452,138.00

Borough of St Clair
Balance Sheet
As of January 31, 2024

Jan 31, 24

ASSETS

Current Assets

Checking/Savings

100.10 · Elec. Lgt. Sales Tax- Mid Penn	15,484.62
100.12 · PLGIT - Elec Light Deposit Acct	1,739.35
100.121 · PLGIT PRIME - Elec. Light Dep.	22,616.21
100.13 · PLGIT - Elect Lgt Capital Rsrv	15,166.09
100.131 · PLGIT PRIME-Elec.Light Cap Res	274,837.87
100.14 · PLGIT - Electric Light Fund	417,013.99
100.15 · PLGIT - FIRE INS ESCROW ACCT	36,811.21
100.16 · PLGIT - General Fund	110,653.10
100.17 · PLGIT - General Fund Cap Reserv	15,166.09
100.171 · PLGIT PRIME-Gen. Fund Cap. ...	271,181.18
100.18 · PLGIT - HD Land Devel Escrow	18,715.58
100.19 · PLGIT - Highway Aid Fund	94.83
100.191 · PLGIT PRIME - Highway Aid Fu...	17,922.63
100.20 · Elec. Light Chk. (Mid Penn)	35,124.01
100.21 · PLGIT - Home Program	824.18
100.22 · PLGIT - Recreation Grant Fund	41,369.34
100.221 · PLGIT PRIME - Recreation Grant	178.30
100.23 · PLGIT - Sinking Fund	73,861.79
100.231 · PLGIT PRIME - Sinking Fund	101,394.70
100.24 · PLGIT - Street Opening Permit	27,764.87
100.241 · PLGIT PRIME - Street Opening	47,224.97
100.30 · Gen. Fund Chk. (Mid Penn)	21,083.41
100.40 · PLGIT-Bridge Construction Fund	10.03
100.401 · PLGIT PRIME - Bridge Cons. Fu...	121,876.91
100.50 · PLGIT - Demolition Fund	15,114.89
100.501 · PLGIT PRIME - Demolition Fund	235,133.70
100.80 · PLGIT - Ann St Maintenance Fund	32,311.35
100.90 · PLGIT - Building Permit Fund	68,117.86
105.10 · PLGIT - Payroll Fund	372.86
105.20 · PLGIT - Withholding Account	6,201.84
110 · Petty Cash	500.00
110.10 · Petty Cash - General Fund	200.00
110.20 · Petty Cash - Swimming Pool - GF	300.00

Total Checking/Savings	2,046,367.76
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SAINT CLAIR POLICE DEPARTMENT
24 NORTH SECOND STREET
SAINT CLAIR, PA 17970
DISPATCH: 570-429-2240 FAX: 570-429-3050

POLICE REPORT: 02/01/24 - 03/01/24

TOTAL CALLS FOR POLICE SERVICE	331
TOTAL TRAFFIC STOPS	42
TOTAL TRAFFIC CITATIONS	20
TOTAL PARKING TICKETS	6

The members of the police department will play in a charity basketball game at the Saint Clair School District gymnasium on Friday, March 22, 2024.

Respectfully submitted,

William M. Dempsey
Chief of Police

Borough of St. Clair
Zoning Officer's Report

February 2024

Application	Application Date	Description	Status	Special Notes
Zoning	2/26/2024	No Activities	-	-

Greg Stednitz

Zoning Officer

3-4-2024

Saint Clair Fire Department
Fire Alarm Report
February 2024

February-02 GENERAL ALARM 17:30 hours (**BOX 33**) 400 Terry Rich Blvd. for an automatic fire alarm (Philly Pretzel). All companies and chiefs responded. Members arrived to find a false alarm and placed all units available. (**AFA62**) In service 20 minutes

February-03 STILL ALARM 18:31 hours 500 South Nicholas St. for a carbon monoxide alarm. Alert/Columbia, all chiefs, SCPD, and Schuylkill EMS responded. Members arrived and went in service with the air monitor and found it to be a faulty detector. (**CO62**) In service 15 minutes.

February-04 STILL ALARM 14:26 hours West Russell St. & South Second St. for a vehicle accident no injury fluids on the roadway. Alert/Columbia, Rescue, all chiefs, and SCPD responded. Members controlled traffic and fluids and cleared the roadway of debris. (**MVA62**) In service 30 minutes.

February-06 CHIEF CALL 20:01 hours West Hancock St. and North Second St. for wires down no arcing. All chiefs, SCPD, and Electric Light Dept. Crew secured the wires to prevent any of the borough wires from being damaged. (**WD62**) In service 1 hour.

February-10 STILL ALARM 14:17 hours 417 Dock St. Schuylkill Haven for a fire stand by. Alert/Columbia, Chief Uhrin and Skrobak responded with an engine and tower ladder. Members were on standby for 2 hours. (**FSB63**) In service 2 hours.

February-13 Storm Related Incidents (See Attached Report included)

February-14 CHIEF CALL 10:06 hours 200 Arnot St. for a low hanging wire, Chief Uhrin and Johns responding and were cancelled. SCPD handled the incident. (**CHF62**) In service 10 minutes.

February-14 GENERAL ALARM 17:05 hours (**BOX 33**) 13 North Second St. for smoke in a house. All companies and chief responded. Members found it to be an oil burner malfunction. Members shut down the unit and ventilated the entire house, then did air monitoring to be sure of no reading of CO was present. (**OBM62**) In service 45 minutes.

February-15 STILL ALARM 21:55 hours 326 East Bacon St. Palo-Alto for a reported house fire. Alert/Columbia, Chief Uhrin and Skrobak responded with the tower ladder. Members were placed available before arriving on scene. (**RSF57**) In service 20 minutes.

February-23 GENERAL ALARM 10:35 hours (**BOX 33**) 500 Terry Rich Blvd. (*Wal-Mart*) for an automatic fire alarm. All companies dispatched, Deputy Skrobak arrived to find the alarm company testing the system and no fire was needed. (**AFA62**) In service 15 minutes.

February-24 STILL ALARM 06:27 hours Wade Rd. and Birch St. New Castle Township for a wire down. Alert/Columbia, Rescue, West End, Chief Uhrin and SCPD responded. The Chief arrived and held it to a chief call; wire was tied up and taped to the pole. (WD17) In service 10 minutes.

February-24 CHIEF CALL 18:04 hours 48 North Third St. for an unknown type of fire. Chief Uhrin responded. While enroute SCCC advised that it was rubbish on a porch next to a propane tank. The chief added an engine. (CHF62) In service 40 minutes.

February-24 STILL ALARM 18:09 hours 48 North Third St. for a rubbish fire on a porch next to a propane tank. Alert/Columbia, Asst. Johns, Skrobak, and SCPD responded. Members used a can and checked with the thermal camera. (RF62) In service 40 minutes.

February-26 STILL ALARM 01:54 hours 25 North Second St. for a Carbon Monoxide activation. Alert/Columbia, Deputy Skrobak, and SCPD responded. Members found high levels on the first and second floor. Members shut the unit off and took the fire out, then ventilated the building. Advised the tenant to contact her landlord to have it serviced. (CO62) In service 95 minutes.

February-27 GENERAL ALARM 09:52 hours (BOX 33) 400 Terry Rich Blvd. (*Vitos Coal Fired Pizza*) for a commercial fire. All companies and chiefs dispatched, Fire Chief arrived and found no fire with the employees had self-ventilated the smoke. The chief resigned all units to the call on South Second St. (CSF62) In service 15 minutes.

February-27 GENERAL ALARM 09:57 hours (BOX 33) 130 South Second St. for a reported house fire. All second alarm companies were dispatched and placed available by the Fire Chief as in town companies were clear from Vitos. All companies and chiefs responded. Chiefs held the call to one engine and one ladder. Members shut down the heating unit and ventilated the house. The homeowner was going to contact their service man. (RSF62) In service 1 hour.

February-27 CHIEF CALL 15:16 hours 408 East Hancock St. for wires down. All chiefs and SCPD responded, finding wires hanging low over the roadway. The wires were tied back. (WD62) In service 35 minutes.

February-28 STILL ALARM 10:43 hours 51 St. Peter St. for a fire stand-by at Schuylkill Hose. Alert/Columbia, and Chief Uhrin responded. Members were on stand-by with the tower ladder for Schuylkill Haven Area. (FSB63) In service 135 minutes.

February-28 STILL ALARM 20:02 hours 918 St. Clair / Frackville Grade Blythe Township for a tree blocking the roadway. Alert/Columbia, West End, Deputy Skrobak, and Johns responded. Members cleared the roadway. (TD02) In service 30 minutes.

Comments:

The following alarm boxes were tested 33,26,45, 15.

On February 6th 2024 members of the Saint Clair Fire Department attended a meeting in Frackville Borough Hall with representatives from J.D.Eckman Construction on the phases of the Frackville Grade Project.

On February 13th the members staffed their stations due to the power being out in the borough. The members handled calls from wires and trees down to road closures, in all the members were in service over 16 hours due to the weather.

General Alarms	5
Still Alarms	9
False Alarms	0
Chief Calls / Public Service	4
Storm Calls 2/13/2024	20
Total Calls	38

Respectfully submitted,



Frank Uhrin Fire Chief

Storm Related Incidents

Feb 13 2024

- 1.404 Thwing st. tree down.Sta.1&2 due. Time out: 4:46
- 2.634 Port Carbon/S.C. highway-wires down sta.1 Time out: 5:55
- 3.244 Mill Creek Ave.Tree down Sta.1&4 Time out:6:13
- 4.408 RT209 Hwy dist 8. Tree down. Sta.1 time out:6:21
- 5.697 Port Carbon/SC Hwy. Tree down,Sta.1 Time out:6:31
- 6.New Street Dist.17,multiple trees down.Sta.5 Time out:6:42
7. 16 Caroline Av.Wires down. Sta.1 Time out:7:19
8. E.Franklin/N.Mill, wires down, sta.1 Time out:7:32
9. 340 Arnot St. Tree down on vehicle, sta.1 Time out:7:52
10. 244 Mill Creek Av. Tree on wires, Sta.1 Time out:8:07
11. 144 Industrial Park Rd. Tree down. Sta.2&5 Time out:8:13
- 12.406 RT.209 Dist.8, Tree on wires,Sta.1 Time out:8:31
- 13.Fire Police Needed,Traffic Control,Sta.5 Time out:8:53
14. 100 W.Russell St. Wires down,députy 62, Time out:8:53

- 15.436 RT209 Dist.8, Wires down, Sta.1 Time out:9:07
- 16.Sunshine/Spruce st. Dist.8,Wires down, Sta.1 Time out:9:34
- 17.250 Mill Creek Av. Dist.8, Tree on wires,sta.1 Time out:10:33
- 18.Mill Creek Av/Industrial Park Rd. Traffic control,Sta.1&5 Time out:10:43
- 19.725 Port Carbon/SC Highway Dist.8,Wires down,Time Out:11:18
- 20. 408 RT209 Dist.8,Tree on wires,Sta.1, Time out:19:19

Members also staffed Their stations due to power being out in the town. Station 1 provided a generator and lights to the school for a temporary warming shelter and also went to Nuemans apartments to see if their assistance was needed to help Police and STS with removing residents from the building. Station 5 (fire police) assisted at the school.

All Emergency incidents were received and kept in order by Deputy 62 via radio and pagers from S.C.C.C. and relayed to available companies. Asst. 62 was also on scene of incidents in our first due and immediate coverage area. All incidents had a Fire Chief or Company Officer present.

Saint Clair Fire Dept. Members had over 16 hours of in service time due to the storm. Members were in service from 04:00 to after 20:00 hours.

**BOROUGH OF ST. CLAIR - CODE ENFORCEMENT – PROPERTY
MAINTENANCE**

16 South Third Street
St Clair, PA 17970

PHONE: 570-429-0640
Fax: 570-429-2829

March 4, 2024

TOTAL COMPLAINTS – 21

RENTAL INSPECTIONS – 4

Respectfully,

Michelle D. Brestowski

Code Enforcement Officer

Borough of St. Clair
Civil Service Commission
2/6/24

Roland Price
Borough Secretary

Dear Roland,

The Civil Service Commission of the Borough of St. Clair held its Biennial Organization meeting on Monday, February 5, 2024.

The following work was completed by the Commission between February 2, 2022 and the present:

6/10/22-Borough requests extension of eligibility list of 2/19/21.
7/1/22-Commission agrees.

10/5/22-Begin process to create new patrolperson eligibility list.
1/30/23- Process completed.

5/3/23-Begin process to create new patrolperson eligibility list.
8/1/4/23-Progress completed.

7/12/23-Begin process for Sergeant's exam.
10/25/23-Process completed.

The following is an account of receipts and expenditures, as per section 2.12.

Exam Receipts:

4 Applications @\$75.00... \$300.00

See attachment for expenditures.

Respectfully,



Paul S. Shandor, Secretary

Police Civil Service Commission

Exam Expenses

Police Officer 2022

3 tests/Study Guide/Administration Guide			\$ 81.50
Publication			\$ 764.24
Postage			\$ 27.90

Police Officer 2023

1 test/Administrative Guide			\$ 32.50
Publication			\$1,380.64
Postage			\$ 9.65

Sergeant Exam 2023

1 Test/Study Guide/Administrative Guide/Shipping			\$ 142.00
Publication			\$ 90.04
Postage			\$ 8.56

TOTAL **\$ 2,537.03**

Peace Frog Natural Foods ~ 49 Ann Street ~ Pottsville, PA 17901

February 10, 2024

Saint Clair Borough Council
C/O Roland Price
Department of Streets
Saint Clair Borough
16 South Second Street
Saint Clair, PA 17970

Dear Mr. Price:

I would ask that the following letter be shared with the Borough Council during the next regular session.

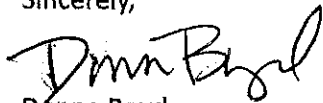
On morning of 2/7/2024, the Saint Clair Department of Streets closed down Ann Street to repair potholes for approximately a two-hour window of time. During this period of time, traffic was prohibited from entering Ann Street from Route 61 or from the Fairlane Village Mall, which completely blocked off access to my business. My employees were prevented from getting to work on time and customers were prevented from accessing my business. The entire street was also closed off from the Fairlane Village Mall Entrance and the Route 61 entrance when Auto Zone was under construction.

I was not notified in advance that this work was being done, despite that fact that it was apparently planned, in advance. It is very challenging keep a retail business afloat with the pressures of the "big box" stores and online shopping and it disheartening that the Saint Clair Department of Streets fails to realize the impact their actions.

On the morning of 2/7/24, six borough employees were onsite performing this work. **In the future, I respectfully request that Borough of Streets keep one lane open while performing work on Ann Street.**

If there are six employees on a crew and police support, there is absolutely no reason why two employees can't be posted at either entrance with stop signs to allow for single lane traffic. You would not have closed down the road leading in to Walmart. I ask that you give the same level of respect for my business that you would for a large corporation.

Sincerely,



Donna Boyd
Owner
570-429-0757

cc. Kevin Dempsey

cc. Mayor Tomko

P.O. Box 125, St. Clair PA 17970

St. Clair Fish and Game Association

Phone: 570-429-1207

Dear Friends:

On Saturday, March, 30, 2024 the St. Clair Fish and Game will sponsor its 43rd Annual Easter Egg Hunt at 1:00 p.m.

Each year the major goal of our club is to make this event as exciting as possible for our children. To make this Saturday afternoon special, it takes manpower and monetary donations.

Since the origin of the egg hunt, in 1979, many businesses and organizations have joined our efforts to make this a fun-filled day for the youth of our community.

We would like to extend a special "thank you" to those who have donated in past years and ask that you join us again this year. If you haven't donated before, we ask that you consider becoming part of our team. Your donation will be a great help to us and the children of our area.

Kindly send your donation by **March 16th** to:

**St. Clair Fish and Game
Easter Egg Hunt Committee
PO Box 125
St. Clair PA 17970**

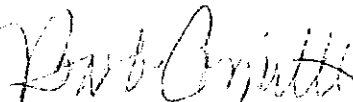
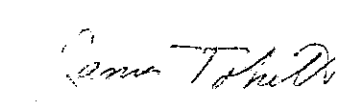
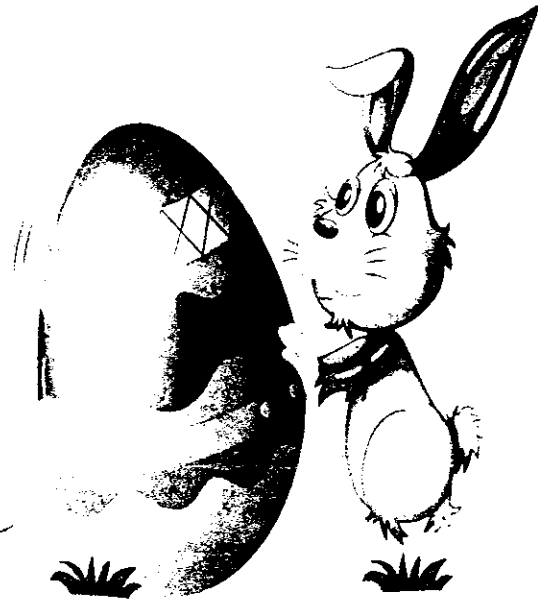
Thank you for your participation and continued support.

Sincerely,



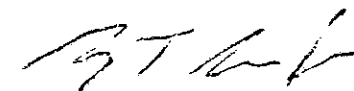
Richard M. Garland

Bill Johnson

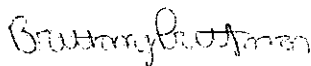


James Tohill

Barb Conville



Gary Arner



Brittany Prutzman



Ray Gipe



Tony Petrozino

3/2/24

Letter received from Eleanor Jamosky (258 Cherry Street)

How many times have I been down Boro Hall complaining about anything?

Neighbors - Cory Renninger & Tom Peterson are saying I am always down Boro complaining about everything. Cory Renninger says my sister & I from Shaft Hill are the complainers. I do not have an sisters living up there – one lives in Pottsville & one in Minersville. Renninger says he has sources telling him this.

How come the police went to Renningers Peterson & another neighbor saying I am complaining about weed on their properties I never said that – I complained about Panchari across the street - his weeds property – Renninger said he has sources-hmmm.

Is everyone afraid of Pancharis? George Zaharis owned the garages across the street from me – never had a problem – never pushed snow across the road to my side – Panchari say he has no room to put the snow – he has a whole lot. I thought it was against the law to push snow on other property. Keith went and pushed his piles a couple times down the road. The last snow we had one of the boro guys told him about it, Panchari laughed & pushed more over – George Zaharis never did that after 20 years – God rest his soul.

Pauline Zaharis had given me 3 urns from the property & asked Panchari if it was alright with him before him taking the property over he said – sure – not after incident about the snow – he said he wants the vases back - so if any of them are gone – we know who stole them. I know he owns a lot of property but not mine.

Renninger works up the prison [REDACTED] Tom Peterson – [REDACTED]

I complained about his black trailer parking on my sidewalk he says nobody can see when they want to make a right hand turn – that is why he puts it on my sidewalk – also his 4 cars are on my sidewalk – not my fault sidewalk that big – it has been that big since my mom & dad bought the property in 1944? 1945? 1946?

This house used to be the AMVETS before they built their own building. This house used to be a grocery store Panchin? Spelling unknown. Used to have small weddings in this house (basement) There is a bar downstairs – everybody wanted (for free) No way. Enough history.

Hope nobody loses this. I went to Roland Price & complained about the shotty work done on my house. Schannour Contractor – every thing this contractor did was a waste of money.

Eleanor Jamosky

Trio Spa & Salon, LLC ~ 49 Ann Street ~ Unit2 ~ Pottsville, PA 17901

March 1, 2024

Mr. Roland Price
Saint Clair Borough
16 South Second Street
Saint Clair, PA 17970

Dear Mr. Price:

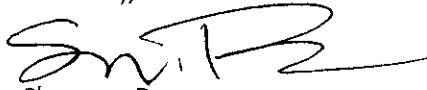
I would like to take this opportunity to commend and thank the department of streets on getting the fallen trees cleared so quickly after the last snow storm. The trees that had fallen on Ann Street were cleared by early morning.

I also appreciate how quickly the St. Clair Light Company how power restored to the town after the same storm. Power was restored to the borough almost a full 24 hours before most other municipalities.

Please extend my sincere appreciation to Mr. Kevin Dempsey and his crew as well as to the crew of the Saint Clair Light Company.

I believe it is just as important to provide praise for a job well done as it is to criticize.

Sincerely,



Shannon Brennan
Owner
570-429-2008

cc. Mayor Tomko
cc. Roland Price
cc. St. Clair Borough Council

COMMITTEE LISTINGS

(Updated 2/28/2024)

<u>Committee</u>	<u>Chairman</u>	<u>Committee Members</u>
ADMINISTRATION	Bill Dempsey	T. Dempsey, Joann Brennan
BUILDING	Joann Brennan	Norm Diehl, C. Dempsey
ELECTRIC LIGHT	C. Dempsey	Tony Klazas, Judy Stednitz-Julian
EMERGENCY MANAGEMENT	Judy Stednitz-Julian	Tony Klazas, Joann Brennan
FEDERAL & STATE RELATIONS	C. Dempsey	Judy Stednitz-Julian, Norm Diehl
FINANCIAL	Joann Brennan	Judy Stednitz-Julian, Norm Diehl
FIRE	Tony Klazas	Norm Diehl, Judy Stednitz-Julian
HEALTH & SANITATION	Judy Stednitz-Julian	Tony Klazas, T. Dempsey
PLANNING & ZONING	Joann Brennan	Bill Dempsey, Norm Diehl
POLICE	Tony Klazas	T. Dempsey, Bill Dempsey
RECREATION	T. Dempsey	Bill Dempsey, C. Dempsey
STREET	Bill Dempsey	T. Dempsey, C. Dempsey

Roland Price

From: Roland <rolp@ptd.net>
Sent: Friday, February 23, 2024 11:31 AM
To: Roland Price
Subject: 113 part 1

