

## **ISSUES, REVIEW & FINANCE WORK SESSION**

**May 2, 2024**

A special meeting of the St. Clair Borough Council was held to review issues and finance on Tuesday, May 2, 2024, beginning at 6:30 p.m.

In attendance were council members: Joann Brennan, Cheryl Dempsey, Judy Stednitz-Julian, Norm Diehl, Bill Dempsey, President Thomas Dempsey, and Mayor Tomko. Absent was Councilman Tony Klazas.

Others in attendance included Borough Secretary Roland Price, Police Chief William Dempsey, Barbara Artz, Christine Troxell of CDR Maguire Engineering, Adrian, and Dr. Erin Portland.

### **PUBLIC COMMENT**

Dr. Erin Portland and her husband, Adrian spoke as private citizens, deeply concerned members of the community concerning the ongoing health and safety challenges faced by our residents due to the BRADS Landfill. They explained their ongoing challenge for the past four years particularly with the release of hydrogen sulfide gas being released from the landfill, the relentless traffic of the tri-axle trucks and the transportation of chemical leachate through the borough owned streets. Dr. Portland requested Borough Council to take decisive action with a list of issues she produced and presented to the Borough Secretary. The first issue being the attendance of a public hearing to be held on May 29 at the St. Clair School. A packet of her findings was presented to the mayor and will be distributed to each council member.

Mayor Tomko suggested council write letters to Senator Argall and State Representatives Twardzik concerning the challenges that the Borough is facing and what can be done about it.

Chief Dempsey added that he placed a call to the manager of the Landfill concerning the tri-axels being driven through the borough. These trucks are destroying our streets and over time, damaging our bridges. Much discussion ensued with Engineer Brian Baldwin regarding the streets and the landfill. Through traffic versus local delivery was discussed and it was decided to confer with Solicitor Ed Brennan.

Mayor Tomko requested it be put on the agenda that council opposes the expansion of the landfill and a letter be sent to DEP requesting that all landfill traffic, including all leachate trucks, be prohibited from using Borough-owned streets.

Christine Troxell of CDR Maguire Engineering came to present a new path for the Schuylkill River Trail and answer questions that council had. Councilman Diehl asked if Schuylkill Greenways would be able to help the challenges put forth by the landfill. Ms. Troxell will relay the situation to Julia Hurle to see what can be done. Council and Mayor Tomko offered suggestions to make the trail safe, especially at the intersection of the Terry Rich Boulevard. It was made clear that the maintenance concerning the trail will be done by the Street Department, but the cost will be assumed by the trail regarding signage and paint.

Chief Dempsey explained that the department would like to sell two used police cruisers, a 2005 Impala and 2014 Charger, that would require significant maintenance and purchase a Ford Expedition, garage kept with 75,000 miles. He also asked for authorization to purchase the pistols, ammunition, and holsters directly from the manufacturer, that was taken into consideration in the 2024 Budget. Finally, he asked for approval to block off the 200 block of N. Nichols Street for the day of the June Car Show for additional parking for the event. The chief requested the Memorial Day Parade start at Patterson Street, so traffic would not be rerouted from Russell Street coming from Route 61. Speaking as a member of the Historical Society, he reminded council of the Borough's 175<sup>th</sup> anniversary in 2025. Council will appoint members to a special committee for the event.

Mayor Tomko requested the agenda include letters to be written to Senator Argall, Representative Twardzik, Dane Watro, Joanne Stehr and Jamie Barton concerning Senate Bill 459-Municipal Police the use of radar enforce the maximum speed limits on local roads.

Borough Secretary Roland Price presented the Secretary's Notes.

#### Borough Secretary's May Notes

- Regarding the HOME program, the Environmental Review is completed. We are waiting for a contract from DCED in order to proceed. The anticipated starting date is in June.
- The Borough successfully completed a HOME Monitoring Audit for the past contract with no findings.
- Two proposals were received in response for the Request for Proposals for the Project Manager position from Schuylkill Community Action and Prodesign Plus, LLC. The proposals are under review and a recommendation will be made at the May council meeting with a proposed draft of a contract.
- The PennDOT document, Highway Use Agreement Right of Entry" is NOT required to be adopted by council.
- Council needs to authorize letter of support for Schuylkill River Trail.
- The price quotes for the removal of the tree at 113 E. Hancock Street are as follows:

1	Aerial Attack Tree Service LLC	\$9,000
2	Bixler's Stumps and Trees	\$4,000
3	Gladski Tree Service	\$3,800
4	Klean Kut	No Quote

- The tree removal will commence after the demolition of the structure.
- The Sanitation Department asked OIP recycling material to be collected.
- Lisa Barnes of 528 E. Lawton Street asked if a "No Outlet" sign be erected on the paper road behind her property.
- We received several complaints this past month from residents on Morris and Nichols Street concerning the BIROS trucks carrying sludge from the landfill.
- Council President T. Dempsey, Engineer Brian Baldwin, Little League Officials and myself met to discuss the higher than anticipated project bids.
- A meeting was held with Engineer Brian Baldwin, Zoning Officer Greg Stednitz, Code Enforcement Michelle Brestowski and Joe Chaklos and his contractor to review the proposed requirements to build a structure at 100 S. Nichols Street.
- Request an executive session for pending litigation.

Engineer Brian Baldwin presented numerous grants that the Borough is applying for. He discussed the Little League Grant. The Little League Organization paid \$11,000 towards the grant. He discussed the CFA grant for the Third Street Playground lighting and a small basketball court. Council woman Brennan asked if we could include lighting for Boone Parke. Baldwin will see if that would be covered under that grant.

President Dempsey briefly explained that the Electric Light Department needs a thermal gun at a cost of \$350-\$2,000 to discover where hot spots are on the electrical lines. The alternative would be to have Wright Electric charge do the job for \$2,000.

School Board Members Erin Portland mentioned that Scott Clews will be approaching the Superintendent of the school for a letter concerning 601 Wade Road.

The executive session began at 8:30 p.m. to discuss litigation matters.

The council meeting adjourned at 8:45 p.m.

**Roland Price, Borough Secretary**

**MAY COUNCIL MEETING****May 7, 2024**

The May monthly Council Meeting of the St. Clair Borough Council was held on Tuesday, May 7, 2024, in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 6:30 p.m.

Council President Thomas Dempsey called to order the May 2024 monthly council meeting.

Answering the roll call were council persons: Joann Brennan, Bill Dempsey, Cheryl Dempsey, Norm Diehl, Judy Stednitz-Julian, Tony Klazas, Council President Thomas Dempsey, and Mayor Richard Tomko.

Also, present included Solicitor Edward Brennan, Borough Secretary Roland Price, Electric Light Superintendent Bob Petrozino, Street Superintendent Kevin Dempsey, Police Chief William Dempsey, Fire Chief Frank Uhrin, Barbara Artz, Adrian Portland, Christine Troxell, CDR Maguire Engineering, and Ron Devlin Pottsville Republican Herald Newspaper.

Pledge of Allegiance

Council member Joann Brennan read the council prayer.

Copies of the minutes of the previous council meeting have been given to Mayor Tomko and borough council members, are there any errors or corrections? If not, they stand approved.

**PUBLIC COMMENT**

No public comment.

**MAYOR'S REPORT**

1. As schools end for the summer and the warmer weather returns, drivers are reminded to be extra cautious with their driving as youngsters will be outdoors playing and riding bicycles.
2. I would ask that all residents of the St. Clair take a moment on Memorial Day, the 27<sup>th</sup> of May, to remember the supreme sacrifices that were made by the countless men and women of the armed forces of the United States over the course of our nation's history. We should be eternally grateful for the heroes who sacrificed their lives so that we are able to enjoy the benefits of living in a country which has been founded upon the principles of political, economic, and religious freedom. There were many soldiers, sailors, and airmen from St. Clair who have made the supreme sacrifice over the years of our Borough's existence.
3. The Borough will sponsor a Memorial Day Parade to be held on Sunday, May 19<sup>th</sup>, at 1 p.m. on Second Street.

### **Historical Note**

For a period of time beginning in 1894, St. Clair was served by trolley cars as a means of transportation to several other localities in Schuylkill County including the city of Pottsville. The fare from St. Clair to Pottsville before the First World War was five cents; after the war ten cents. As the years went by, trolley cars were replaced by the railroad and the bus.

Older residents of St. Clair can remember the trolley tracks on Second Street.

On a motion made by Diehl, seconded by Brennan, the report was approved.

### **SOLICITOR'S REPORT**

Attorney Brennan presented council with a draft copy of an ordinance for skilled games of chance.

Solicitor Brenan requested an executive session concerning pending negotiations for conservatorships and personnel matters.

On a motion made by Klazas, seconded by C. Dempsey, the report was approved.

### **ENGINEER'S REPORT**

On a motion made by B. Dempsey, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

## **DEPARTMENTAL REPORTS**

### **STREET DEPARTMENT REPORT**

On a motion made by B. Dempsey, seconded by Stednitz-Julian, the report was unanimously approved.

Councilman Bill Dempsey suggested that we seal the other half of the streets that were not sealed last year in the fall and that we get a quote on line painting for the basketball court.

### **ELECTRIC LIGHT DEPARTMENT REPORT**

On a motion made by B. Dempsey, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

Electric Light Superintendent Bob Petrozino explained the importance for the costly thermal imaging camera compared to a less expensive camera to provide the necessary particulars for maintaining the borough's electric utilities. He presented council with a few camera options. At this point, a third party will be contacted to be put on their list for this fall to perform the necessary maintenance.

**TREASURER'S REPORT**

On a motion made by Stednitz-Julian, seconded by B. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

**TAX REPORT**

On a motion by Klazas, seconded by Diehl, the report was unanimously approved, and it was made part of the minutes by reference.

**POLICE REPORT**

On a motion by Stednitz-Julian, seconded by B. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

**ZONING REPORT**

On a motion by B. Dempsey, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

**FIRE DEPARTMENT REPORT**

On a motion made by Diehl, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

Fire Chief Frank Uhrin added that there was a great turnout at Sands Ford for training of fires in electric vehicles. The Rescue Fire Company needs a purchase order for the Ladder truck.

**CODE DEPARTMENT REPORT**

On a motion made by Stednitz-Julian, seconded by B. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

**COMMUNICATIONS**

The Community of Caring Christians requested permission to hold a block party on Monday, September 23, 2024, with the additional request to block off a portion of North Mill Street.

Council President Thomas Dempsey called an Executive Session of council at 6:44 p.m.

The purpose of the executive session was to discuss the pricing of several conservership properties.

The Executive Session adjourned at 7:07 p.m.

### **OLD BUSINESS**

On a motion by B. Dempsey seconded by Klazas to appoint ProDesign Plus LLC as the Project Manager for the HOME Program and authorize the proper borough officials to sign the proposed contract, approved.

On a motion by Diehl, seconded by Klazas to commit additional funding for the Little League Project and award the project to the lowest responsible bidder, approved.

On a motion by B. Dempsey, seconded by C. Dempsey, to authorize Gladski Tree Service to cut the tree in the rear of 113 East Hancock Street after the demolition of the structure in the amount of \$3,800 pending the receipt of a Certificate of Insurance, approved.

On a motion by B. Dempsey, seconded by Brennan, to authorize the letter of agreement regarding the trail development between the Borough of St Clair and PennDOT concerning the maintenance of the Sharrows and signage, approved.

On a motion by Klazas, seconded by Diehl, to authorize council to sign the Agreement between Schuylkill River Greenway and the Borough of St. Clair to maintain the trail, approved.

Mayor Tomko added that he believes the intersection at Terry Rich Boulevard and Route 61 is still very dangerous.

The purchase of an infrared gun for the Electric Light Dept. to be able to locate hot spots within the borough's electrical system is tabled for further study.

### **NEW BUSINESS**

On a motion by B. Dempsey, seconded by Klazas, to authorize the Community of Caring Christians to hold a block party on Monday, September 23, 2024, from noon until 4 p.m. and

- permission to block off North Mill St. from Hancock St. north for one block to Franklin St.
- No Parking signs for that block to be put up for that block
- The police do a drive by occasionally,

approved.

On a motion by Klazas, seconded by C. Dempsey, to authorize the lifeguards be paid \$12 per hour and the Head Lifeguards be paid \$13.50 per hour since there won't be a pool manager's fee expense of \$3500 this year.

Solicitor Brennan interjected and recommended that the following motion be made relating to the items on the agenda.

On a motion by B. Dempsey, seconded by C. Dempsey, to rescind the agreement with Blythe Township from November 2, 2020, approved. Solicitor Brennan would draw up the document.

On a motion by B. Dempsey, seconded by Diehl, to object to the Construction and Demolition Waste Permit Renewal Application for the BRADS Landfill Permit No. 101679, approved.

On a motion by Diehl, seconded by Stednitz-Julian, to authorize the Council President to send a letter to DEP, the BRADS landfill, PennDOT and Blythe Township requesting that all landfill traffic, including all leachate trucks, be prohibited from using Borough-owned streets, approved.

On a motion by B. Dempsey, seconded by Diehl, to write letters to Senator Argall and Representative Twardzik objecting to the Construction and Demolition Waste Permit Renewal Application for the BRADS Landfill Permit No. 101679, approved.

On a motion by Stednitz-Julian, seconded by C. Dempsey, to sell the police 2005 Impala, and place it on Municibid, with the starting price of \$2900, approved.

On a motion by B. Dempsey, seconded by Diehl, to sell the police 2014 Dodge Charger to the Shenandoah School District for \$10,000, approved.

On a motion by B. Dempsey, seconded by Klazas, to authorize the purchase of a 2013 Ford Expedition from Schuylkill EMS for \$14,500 for the Police Department, approved.

On a motion by B. Dempsey, seconded by Klazas, to purchase the 6 Glock Model 45 9mm firearms, 9 mm ammunition, and 6 holsters for the new firearms from an authorized Glock law enforcement distributor, approved.

On a motion by Diehl, seconded by Brennan, to sell back the firearms through the "Used Buy Back Program" for \$200 a firearm, to be purchased by members of the St. Clair Police Department, approved.

On a motion by B. Dempsey, seconded by Klazas, to authorize blocking off the 200 block of N. Nichols Street from 8 a.m. to 5 p.m. the day of the June 1<sup>st</sup> Car Show for additional parking for the event, approved.

On a motion by B. Dempsey, seconded by C. Dempsey, the following members of council were appointed to a committee for the 175<sup>th</sup> anniversary of the



Borough of St. Clair: Tony Klazas, Tom Dempsey, Cheryl Dempsey, Norm Diehl, and Police Chief William Dempsey, approved.

On a motion by Brennan, seconded by Diehl, to write letters to Senator Argall, Representative Twardzik, Dane Waters, Joanne Stehr and Jamie Barton in support of Senate Bill 459, approved.

On a motion by Stednitz-Julian, seconded by Brennan to set a "Recycling Only Fee" for customer's NOT using St. Clair's sanitation service to \$13.50, approved.

On a motion by B. Dempsey, seconded by Klazas, to rescind all prior motions for 601 Wade Road, approved.

On a motion by Diehl seconded by C. Dempsey, to ask the court to approve the sale of 601 Wade Road to the St. Clair Elementary/Middle School for \$1.00 for public use. A roll call was taken.

Brennan – NO, B. Dempsey – YES, C. Dempsey – YES, Diehl – YES, Julian – YES, Klazas – YES, President T. Dempsey – YES, approved.

Christine Troxell, Engineer of CDR Maguire Engineering, thanked Council for their cooperation in the Schuylkill River Trail Project.

On a motion by B. Dempsey, seconded by Klazas, to pay all bills and claims, properly approved by council; approved.

On a motion by B. Dempsey, seconded by Klazas, to adjourn the meeting, at 7:18 p.m., approved.

**Roland Price**

**Borough Secretary**

## Mayor's Report

May 2024

1. As schools end for the summer and the warmer weather returns, drivers are reminded to be extra cautious with their driving as youngsters will be outdoors playing and riding bicycles.
2. I would ask that all residents of the St. Clair take a moment on Memorial Day, the 27<sup>th</sup> of May, to remember the supreme sacrifices that were made by the countless men and women of the armed forces of the United States over the course of our nation's history. We should be eternally grateful for the heroes who sacrificed their lives so that we are able to enjoy the benefits of living in a country which has been founded upon the principles of political, economic, and religious freedom. There were many soldiers, sailors, and airmen from St. Clair who have made the supreme sacrifice over the years of our Borough's existence.

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P 570-622-4055

May 7, 2024

Mr. T. Dempsey  
Council President  
16 S Third Street  
St. Clair, PA 17970

**RE: Consulting Engineer's Report (CER)  
Benesch Project No. 32089.02**

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

**ENGINEERING CONSULTATIONS & CONSTRUCTION PROJECTS**

**Grant Assistance (32089.02, Task 5)**

*PCCD Police Grant*

We have been working with the Police Department and the Borough regarding the purchasing and grant reporting requirements. Quarterly reporting is required for the life of the grant term (until March 31, 2025), which we have been providing on behalf of the Borough, including the latest report submitted on April 19, 2024. The next quarterly report is due by July 20, 2024, for the reporting period ending June 30, 2024.

*2024 Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)*

This year's CFA GTRP grant round is open with **applications due on May 31, 2024**. At last month's Council Meeting, some potential projects identified were a youth basketball court and/or lighting at the Third Street Playground. Draft resolutions for the youth basketball court, lighting for the double basketball court, and lighting for the entire park are attached for your consideration. A 15% match is required.

*2024 Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)*

This year's CFA MTF grant round is open with **applications due on July 31, 2024**. Typically this program requires a 30% match, but this requirement is once again waived for municipalities. However, projects with committed funds typically receive favorably ratings. For your June meeting, our office will prepare project cost estimates for your consideration that include: Thwing Street Bridge replacement, Ann Street rehabilitation, Second Street streetscape. If there are any other projects you wish to consider, please let our office know.

**St. Clair Little League Project (31226.20)**

Bids were received on Tuesday, April 2, 2024. However, bids were higher than budgeted. At the April Council Meeting, Council chose to table bids. We subsequently informed DCNR of the bids and Council's decision. DCNR indicated additional grant monies (50% match) might be available provided the Borough and/or the Little League provide matching funding. The Borough informed the Little League of this option, and the Little League provided an additional \$1000 to the project, totaling \$11,000. The Borough will have to commit to the remaining matching funding if the Borough wishes to award the project. DCNR will also have to approve their portion of the additional funding before the Borough can officially award the project. DCNR's internal funding meeting is scheduled for May 21. Bids shall remain open for 60 days after Bid Opening (until Friday, May 31). If Council is willing to commit the additional funding, Council should:

1. Authorize the Council President to submit a letter to DCNR committing the additional funding and requesting additional matching funding.
2. Conditionally Award the Project (Base Bid plus Alternate No. 3) to the lowest responsible bidder – **SLC Excavating, LLC** – in the amount of **\$84,121.30**. The primary condition will be DCNR's approval of additional funding.

### **Floodplain Ordinance Assistance (32089.03, Task 2)**

On Wednesday, April 3, 2024, the Borough held an informal meeting with a potential property owner and builder regarding the permitting requirements to construct a new house in the vicinity of the floodplain. Our office subsequently developed and provided to the Borough a *Residential Permitting Requirements* form and information sheet that the Borough can share with those considering residential projects within the Borough.

### **Schuylkill River Trail (32089.02, Task 1)**

Schuylkill River Greenway Association (SRGA) held a public hearing regarding the proposed Schuylkill River Trail (SRT) at Borough Hall on April 15, 2024. Based upon this meeting, SRGA agreed to move the route from Hancock Street to Franklin Street due to the volume of traffic on the relatively narrow Hancock Street. The new proposed route through the Borough is Tunnel Road, Russel Street, Second Street, Franklin Street, Nichols Street, Mill Street, thru Coal Creek Commerce Center via a proposed pedestrian bridge over Mill Creek, crossing Terry Rich Blvd at the Route 61 traffic signal, across the refurbished bowstring truss bridge, and onto the old railroad bed. PennDOT's Frackville Grade project (SR 0061-14M) will be performing work at the Terry Rich Blvd traffic signal that will reconstruct the traffic islands, providing at-grade pedestrian crossings and refuge areas.

In order for the SRT signage and pavement markings to be placed along PennDOT roads, the Borough will need to submit a letter to PennDOT on behalf of the SRGA requesting permission to place these devices. The SRGA provided a draft letter which we modified slightly for Council's consideration (attached).

## **SUBDIVISIONS & LAND DEVELOPMENTS**

### **STS LD (31137.31, Task 1)**

All sitework is complete. However, we are awaiting the submission of record plans before closing out this project. We did request multiple times this year an update on the status of the record plans – including installed electrical infrastructure – but we have not yet received an update.

## **POTENTIAL FUNDING/GRANT SOURCES (31433.02, Task 5)**

### **RECREATION**

*2024 Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)*

- Current Status: **OPEN** (as of Feb 1, 2024)
- Application Deadline: **May 31, 2024**
- Uses: Can fund planning grants, as well as construction/repair/rehab grants, for a wide variety of community recreation facilities, like baseball and soccer fields, basketball courts, playgrounds, pools, etc. Can fund indoor or outdoor facilities and property acquisition for recreational purposes.
- Funding:
  - Grants shall not exceed **\$250,000** for any project.
  - **15% local match required**. Can be land value and other state grant funds. In-kind match **NOT** accepted.
- Timeline:
  - Anticipated award notifications: Fall 2024
  - Grant agreements begin: Jan 2025

- Earliest Project Start: Summer/Fall 2025
- Potential Projects:
  - Youth basketball court
  - Playground Lighting

## COMMUNITY FACILITIES AND VEHICLES

### *PA DEP: Driving PA Forward, Onroad Rebate Program – Trucks and Buses*

- Current Status: **OPEN** (as of Nov 24, 2023) – **FINAL ROUND**
- Application Deadline: **The application period will remain open until all funds are exhausted.** As of February 1, 2024, there are still approximately \$2.2 million in uncommitted funds available to award.
- Background: \$6.1 million is available to fund rebates for projects that replace or repower fleets of 5 or fewer class 4-8 trucks, port drayage trucks, school buses, shuttle buses, and/or transit buses.
- Uses: Class 4-8 trucks with Model Years 1992-2009 **with at least 3 years of remaining useful life** are eligible for rebates for repower or replacement with new diesel, electric or alternative fuel. **Vehicles must be scrapped.**
- Funding: **Max 70% up to the following Maximums per Vehicle:**

Truck Class	Diesel	Alt Fuel
4-5	\$56,000	\$70,000
6-7	\$70,000	\$105,000
8	\$122,500	\$157,500

This is a rebate voucher program that reimburses for costs incurred.

### *USDA Rural Development: Community Facilities Direct Loan & Grant Program*

- Current Status: **OPEN**
- Application Deadline: Applications accepted continuously throughout the year.
- Uses: Funds can be used to purchase, construct, and/or improve essential community facilities (including police & fire stations), purchase equipment (including vehicles), and pay related expenses.
- Funding: Low interest direct loans and/or grants (max 75%). Most funding via low-interest loans.

## TRANSPORTATION/INFRASTRUCTURE

### *2024 PA DCED Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)*

- Current Status: **OPEN** (as of Mar 1, 2024)
- Application Deadline: **July 31, 2024**
- Uses: Funds may be used for the development, rehabilitation and enhancement of transportation assets to existing communities, **streetscape, lighting, sidewalk enhancement, pedestrian safety, roadway drainage, connectivity of transportation assets, and transit-oriented development. Bridge replacements and rehabilitations are eligible.**
- Funding:
  - Grants are available for projects with a total cost of **\$100,000 or more.**
  - Grants **shall not exceed \$3M** for any project.
  - Typically requires 30% local match, although the local match requirement is waived for municipalities for this round. However, projects with committed funding typically receive favorable ratings.
- Anticipated Award Announcement: Spring 2025
- Potential Project(s):
  - Thwing Street Bridge or Carroll Street Bridge replacement
  - Second Street streetscape/sidewalks
  - Ann Street rehabilitation
  - pedestrian and bicycle safety improvements

*USDOT: FY 2024 Bridge Investment Program (BIP)*

- Current Status: **OPEN** (as of Dec 20, 2023) with rolling application acceptance
- Application Deadline:
  - Planning Grants: FY 2025 **Oct 1, 2024**
  - Bridge Projects: FY 2025 **Nov 1, 2024**
  - **Application is lengthy and requires significant engineering effort, very competitive.**
- Uses: Authorized under the Bipartisan Infrastructure Law (BIL), projects that replace, rehabilitate, preserve, or safeguard NBIS bridges, and for culvert replacement/rehabilitation on the NBIS to enhance flood control and aquatic habitat connectivity.
- Funding:
  - Planning Grants: **No minimum nor maximum; requires 20% match**
  - Bridge Projects: **\$2.5M minimum; requires 20% match (\$500,000 minimum)**
- Anticipated Award Announcement: Spring 2025
- Potential Project(s): Thwing Street Bridge or Carroll Street Bridge replacement planning/design

*USDOT: FY 2025 RAISE Discretionary Grants*

- Current Status: Closed (expected to open Summer 2024)
- Application Deadline: **Jan 13, 2025**
  - **Application is lengthy and requires significant engineering effort; very competitive.**
- Uses: Highway, bridge, road projects, public transportation, intermodal, and more.
- Funding:
  - Planning Grants: **No minimum, \$25M maximum**
  - Projects: **\$1 minimum/\$25M maximum; typically requires 20% match but may be waived for rural areas**
- Anticipated Award Announcement: Spring 2025
- Potential Project(s): Thwing Street Bridge, Carroll Street Bridge Replacements, streetscapes.

**PENDING/AWARDED GRANT APPLICATIONS**

*2022 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide*

Project	<b>Garbage Truck</b>
Total Project Estimate	<b>\$301,609</b>
Borough Portion	<b>\$0 (0%)</b>
Date Submitted	<b>Mar 15 2022</b>
Award Notification	<b>Mar 16 2023</b>
Application Status	<b>AWARDED \$301,609</b>
Grant Period Ends	<b>Jun 30 2026</b>
Project Status	Truck ordered Feb 14, 2024 (\$306,523.87). Expected delivery Nov 2024.

*2022 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program*

Project	<b>Northward Playground Basketball Courts</b>
Total Project Estimate	<b>\$70,000</b>
Borough Portion	<b>\$20,000 (29%)</b>
Date Submitted	<b>Apr 6 2022</b>
Award Notification	<b>Sep 6 2022</b>
Application Status	<b>AWARDED \$50,000</b>
Grant Period Ends	<b>Dec 31 2026</b>
Project Status	Bid documents being prepared for construction late 2024.

*PA Commission on Crime and Delinquency (PCCD): Local Law Enforcement Support (LLES) Grant Program*

Project	<b>Equipment and Technological Upgrades</b>
Total Project Estimate	\$177,018
Borough Portion	\$0 (0%)
Date Submitted	<b>Oct 31 2022</b>
Award Notification	<b>Mar 8 2023 (Second Rnd)</b>
Application Status	<b>AWARDED \$87,660</b>
Grant Period Ends	<b>Mar 31 2025</b>
Project Status	Equipment ordered. Once received, Borough can submit for reimbursement.

*2023 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program*

Project	<b>John Siney Park</b>
Total Project Estimate	\$125,000
Borough Portion	\$47,500 (38%)
Date Submitted	<b>Apr 5 2023</b>
Award Notification	<b>Oct 5 2023</b>
Application Status	<b>AWARDED \$77,500</b>
Grant Period Ends	<b>Dec 31 2027</b>
Project Status	Bid documents being prepared for construction in 2025.

*2023 PA DCED Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)*

Project	<b>Thwing St Bridge Replacement</b>
Total Project Estimate	\$2,264,000
Borough Portion	\$0 (0%)
Date Submitted	<b>July 30 2023</b>
Award Notification	<b>Mar 26 2024</b>
Application Status	<b>NOT AWARDED</b>

*2023 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide*

Project	<b>Electric Bucket Truck</b>
Total Project Estimate	\$285,000
Borough Portion	\$0 (0%)
Date Submitted	<b>Nov 30 2023</b>
Anticipated Award Notification	<b>May 21 2024</b>
Application Status	<b>Under Review</b>

*2023 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide*

Project	<b>Firehouse Addition</b>
Total Project Estimate	\$651,360
Borough Portion	\$0 (0%)
Date Submitted	<b>Nov 30 2023</b>
Anticipated Award Notification	<b>May 21 2024</b>
Application Status	<b>Under Review</b>

## ST. CLAIR POTENTIAL ACTION ITEMS

### 1. Potential Grant Opportunities:

- a. **Recreation, CFA GTRP** – If Council wishes to pursue a recreational grant through the CFA GTRP, Council must adopt a resolution at tonight's meeting and authorize Benesch to prepare and submit the grant application on behalf of the Borough by the May 31, 2024. deadline. Two resolutions have been provided for your consideration: Youth Basketball Court, and Third Street Playground Lighting. If Council chooses to apply for both projects, Council should choose which one is the priority.
- b. **Transportation, CFA MTF** – If Council wishes to pursue a transportation grant through the CFA MTF, we suggest Council identify potential projects and consider authorizing Benesch to begin preparing conceptual cost estimates for Council's consideration at your June meeting. The CFA MTF application deadline is July 31, 2024.

### 2. **St. Clair Little League Project Bids** – If Council is willing to commit the additional funding to this project in order to complete the project, Council should:

- a. Authorize the Council President to submit a letter to DCNR committing the additional funding and requesting additional matching funding.
- b. Conditionally Award the Project (Base Bid plus Alternate No. 3) to the lowest responsible bidder – **SLC Excavating, LLC** – in the amount of **\$84,121.30**. The primary condition will be DCNR's approval of additional funding.

### 3. **Schuylkill River Trail (SRT)** – In order for the SRT signage and pavement markings to be placed along PennDOT roads, the Borough will need to submit letter to PennDOT on behalf of the SRGA requesting permission to place these devices. Council should consider authorizing the Council President to submit this letter.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,



Brian W. Baldwin, PE  
Project Manager

Attachments: CFA-GTRP Resolution – Youth Basketball Court  
CFA-GTRP Resolution – Basketball Court Lighting  
CFA-GTRP Resolution – Third Street Playground Lighting  
Schuylkill River Trail – draft letter to PennDOT

Cc: Atty. Edward M. Brennan, Solicitor (w/ attachments)

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## Appendix II – Authorized Official Resolution

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Be it RESOLVED, that the Borough of St. Clair of  
Schuylkill County hereby request an Greenways, Trails and Recreation Program  
(GTRP) grant of \$ 75,500 from the Commonwealth Financing Authority to be used for  
Youth Basketball Court.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Roland Price, Jr., Secretary  
and Carol Sutzko, Borough Treasurer as the official(s) to execute all documents  
and agreements between the Borough of St. Clair and the Commonwealth  
Financing Authority to facilitate and assist in obtaining the requested grant.

I, Roland Price, Jr., duly qualified Secretary of the Borough of St. Clair  
Schuylkill County, PA, hereby certify that the forgoing is a true and correct copy of a  
Resolution duly adopted by a majority vote of the St. Clair Borough Council at a  
regular meeting held May 7, 2024, and said Resolution has been recorded in the Minutes of the  
St. Clair Borough Council and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of St. Clair,  
this \_\_\_\_ day of May, 2024.

Borough of St. Clair

Name of Applicant

Schuylkill County

County

---

Roland Price, Jr.,  
Borough Secretary

## Appendix II – Authorized Official Resolution

---

Be it RESOLVED, that the Borough of St. Clair of  
Schuylkill County hereby request an Greenways, Trails and Recreation Program  
(GTRP) grant of \$ 93,100 from the Commonwealth Financing Authority to be used for  
Basketball Court Lighting

Be it FURTHER RESOLVED, that the Applicant does hereby designate Roland Price, Jr., Secretary  
and Carol Sutzko, Borough Treasurer as the official(s) to execute all documents  
and agreements between the Borough of St. Clair and the Commonwealth  
Financing Authority to facilitate and assist in obtaining the requested grant.

I, Roland Price, Jr., duly qualified Secretary of the Borough of St. Clair  
Schuylkill County, PA, hereby certify that the forgoing is a true and correct copy of a  
Resolution duly adopted by a majority vote of the St. Clair Borough Council at a  
regular meeting held May 7, 2024, and said Resolution has been recorded in the Minutes of the  
St. Clair Borough Council and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of St. Clair,  
this \_\_\_\_ day of May, 2024.

Borough of St. Clair

Name of Applicant

Schuylkill County

County

---

Roland Price, Jr.,  
Borough Secretary

## **Appendix II – Authorized Official Resolution**

Be it RESOLVED, that the Borough of St. Clair of  
Schuylkill County hereby request an Greenways, Trails and Recreation Program  
(GTRP) grant of \$ 173,000 from the Commonwealth Financing Authority to be used for  
Third Street Playground Lighting.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Roland Price, Jr., Secretary  
and Carol Sutzko, Borough Treasurer as the official(s) to execute all documents  
and agreements between the Borough of St. Clair and the Commonwealth  
Financing Authority to facilitate and assist in obtaining the requested grant.

I, Roland Price, Jr., duly qualified Secretary of the Borough of St. Clair  
Schuylkill County, PA, hereby certify that the forgoing is a true and correct copy of a  
Resolution duly adopted by a majority vote of the St. Clair Borough Council at a  
regular meeting held May 7, 2024, and said Resolution has been recorded in the Minutes of the  
St. Clair Borough Council and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of St. Clair,  
this \_\_\_\_ day of May, 2024.

**Borough of St. Clair**

\_\_\_\_\_  
Name of Applicant

**Schuylkill County**

\_\_\_\_\_  
County

\_\_\_\_\_  
Roland Price, Jr.,  
Borough Secretary

**BOROUGH OF ST. CLAIR  
16 S. THIRD ST.  
ST. CLAIR PA 17970**

(570) 429-0640

FAX (570) 429-2829

Richard Tomko  
Mayor

T. Dempsey  
Council President

Roland Price, Jr.  
Borough Secretary

Carol A. Sutzko  
Borough Treasurer

May 7, 2024

Charles Richards  
Bicycle and Pedestrian Coordinator  
PennDOT Engineering District 5-0  
1002 Hamilton Street  
Allentown, PA 18101

**Subject: Request for Construction of Bicycle Sharrows  
St. Clair Borough, Schuylkill County**

Dear Mr. Richards:

The Borough of St. Clair is requesting bicycle sharrow pavement markings be permitted as part of a pedestrian trail project to extend the Schuylkill River Trail through the Borough on SR 1027 (Russel Street and Second Street) in Schuylkill County. The Borough has identified this location as a need for bicycle accommodations through adoption of a Memorandum of Agreement with Schuylkill River Greenway Association, and coordination with the Schuylkill County Planning Commission and surrounding municipalities and the NEPA MPO. This trail will connect to the recently installed historic bowstring arch project completed by the Department with ECMS Project #115679.

The Borough of St. Clair agrees to install and maintain the requested bicycle sharrow pavement markings and associated signage per 67 PA Code § 212.5(b)1(v). St. Clair understands it must obtain PennDOT's written approval before installing any new, revising, or removing any existing traffic control device. St. Clair agrees to coordinate with PennDOT before working in State-designated right-of-way.

Please contact the St. Clair Borough Secretary/Administrator Roland Price, Jr., at [rprice@stclairpa.gov](mailto:rprice@stclairpa.gov) or 570-429-0640, Ext. 103, to coordinate the proposed bicycle sharrow pavement marking request for design consideration and implementation.

Sincerely,

Thomas Dempsey  
Council President  
Borough of St. Clair

Cc: Jennifer Ruth, District Planner ([jeruth@pa.gov](mailto:jeruth@pa.gov))  
Tom Rogal, County Maintenance Manager ([trogal@pa.gov](mailto:trogal@pa.gov))  
Kerry Cox, District Traffic Engineer ([kecox@pa.gov](mailto:kecox@pa.gov))  
Ray Boretski, Schuylkill County Permit Manager ([rboretski@pa.gov](mailto:rboretski@pa.gov))  
Julia Hurle, Schuylkill River Greenways NHA ([jhurle@schuylkillriver.org](mailto:jhurle@schuylkillriver.org))

### **April Street Dept.**

Picked up garbage, ashes, recyclables, and large items for the month.

Continues cutting dead trees down in the borough cemetery.

Cleaned all parks and playgrounds daily.

Pressure washed the entire pool inside and outside.

Started to do all the necessary repairs for the pool.

Repaired all benches and painted everything in John Siney Park.

Patches were installed on the police station roof along with a new drain.

The man door at the garage was capped and flashed. Also formed and poured a step in the front.

We built a new inlet on South Third Street.

Filled and sealed potholes throughout the borough.

Stone was installed in the borough parking lot where needed.

Cleaned all inlet tops after every storm and gutter lines.

Grass was cut several times and weed wacked the entire borough.

Disassembled counter tops and started framing new ones inside concession stand at the swimming pool.

Repaired gate at Southward playground.

Boone Park was serviced for the summer.

### **Maintenance**

Police 150 B changed oil, filter, new headlight, checked and topped off all fluids.

150 C Changed oil, filter, checked and topped off all fluids.

Chevy Police car, changed oil, filter, topped off all fluids.

S-4 Yellow Dump truck changed power steering hose line.

S-3 Serviced & prep for inspection.

S-7 Serviced and pre for inspection.

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## Electric Light Department Report

April 2024

Borough wide outage 4/1/24 lasting 1h 21m - heavy rain, cutout blew apart 200 block south Third. Fault current caused PPL reclosure at switch yard to open which de-energized all 3 Borough Circuits.

Worked on getting Business contact numbers for Coal Creek Commerce to enroll in Code Red Alert System.

March Energy cost/usage - \$146,350.54 / 1,622,149 KWH.

Meter accuracy test done 23 north Second 1<sup>st</sup> floor apt. – meter tested accurate – spoke with owner.

Meeting here with Utility Engineers, Sharon, Roland, myself – discuss base rate for Customers under P.U.C.

4/3/24 approx. 8:05 am Borough wide experienced a voltage sag caused by large PPL outage in Pottsville.

Hung Spring Banners on Second Street.

4/5/24 on Site meeting Terry Rich Blvd. in regards to UGE feeding traffic signal at that intersection.

Trouble call from Police Chief, Wal Mart signal southbound turn lane not turning green, working.

Cut Service drop 711 Wade Road, service equipment in bad condition potential Fire Hazard, owner notified.

Received 3 after hour calls, 2 about service at 711 Wade Road and 1 in regards to pavement restorations.

Pulled meters and cut down drops at 51 and 53 South front Street, going to be demolished by new owner.

Repaired Eco Net SL transmitter on pole East Franklin Street.

Terminated Electric service to 5 for Non-Payment, restored 1 paid in full and re-connect fee.

During the month received several after hour calls.

4/11/2024 met with Electrician at JRL Bldg. in regards to upgrading a 200 amp 3 phase service to a 400 amp.

Changed out PPE sent to Burlington Labs for safety testing, done every 6 months.

New 100 amp service power supply hookup on Ann Street for Com Cast.

Electric Bills to Pottsville Post office and picked up Flags cleaned by Progress Cleaners at no charge.

As per request from Police Chief, ordered gas cards for 2 new Tahoe's 150 C and 150 D.

New envelope inserting machine received 4/17- setup work station in office, scheduled setup and training, machine is setup and operational as of 4/24/24.

Performed numerous other jobs, responded to multiple PA ONE calls, answered and returned numerous phone calls and emails throughout month.

Respectfully Submitted;

Robert Petrozino

Superintendent

Saint Clair Borough Electric Light Dept.

05-07-2024

Borough of St Clair  
Treasurer's Report - General Fund  
March 2024

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	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
301.10 · Real Estate Tax, Current	30,592.20
301.30 · Real Estate Tax, Delinquent	1,652.94
310.01 · Per Capita Tax, Current	989.80
310.03 · Per Capita Tax, Delinquent	95.39
310.10 · Real Estate Transfer Tax	2,273.83
310.20 · Earned Income Tax	10,876.94
310.30 · Business Privilege Tax	6,976.00
310.41 · Occupation Tax, Current	197.76
310.43 · Occupation Tax, Delinquent	39.88
310.50 · Local Service Tax	164.00
331.12 · Police Fines	2,568.74
342.20 · Rental Income - Boro Property	500.00
355.02 · Motor Vehicle Fuel/Liquid Fuels	73,996.64
355.04 · Beverage License Fees	600.00
359 · Intergovernmental Revenue	4,786.05
361.33 · Variance/Zoning Permits	930.00
362.10 · Police Protection Services	7,166.66
364.30 · Solid Waste Collection Fees	37,742.25
392.18 · Transfers from Electric Light	100,000.00
Total Income	282,149.08
Expense	
Administration Department	24,173.77
Health & Sanitation Department	11,466.78
Miscellaneous Department	1,140.00
Planning & Zoning Department	2,369.79
Police Protection Department	54,708.13
403.00 · Tax Collection Department	2,155.97
409.00 · Borough Buildings Department	7,977.69
411.00 · Fire Department	2,613.00
419.00 · Educational Services	9,412.62

Borough of St Clair  
Treasurer's Report - General Fund  
March 2024

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	<u>TOTAL</u>
430.00 · Streets & Bridges Department	39,972.09
452.00 · Recreation Department	4,220.50
481.00 · Payroll Tax Expense	6,003.09
487.00 · Employer Benefits & W/H	<u>64,957.18</u>
Total Expense	<u>231,170.61</u>
Net Ordinary Income	50,978.47
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	<u>2,604.95</u>
Total Other Income	2,604.95
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	25,000.00
492.305 · Transfer to Gen Fund Cap ...	<u>3,000.00</u>
Total 492.00 · Transfers Department	<u>28,000.00</u>

ENDING BALANCE: \$168,384.67



Borough of St Clair  
Treasurer's Report - Electric Light Fund  
March 2024

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	TOTAL
Ordinary Income/Expense	
Income	
7372.40 · Electric Energy Sales	411,044.70
7372.50 · Sales Tax Discounts	25.00
7372.55 · Processing Fees	700.00
7372.57 · Service Fees	400.00
	<hr/>
Total Income	412,169.70
Expense	
7401.00 · Electric Light	
7401120 · Superintendent	6,775.75
7409300 · Rental Expense	160.62
7442141 · Office Manager	5,060.00
7442142 · Administrative Assistant	3,313.76
7442143 · Lineman	5,496.00
7442144 · Assistant Lineman	4,960.48
7442210 · Office Supplies	1,224.73
7442220 · Electrical Materials & Supplies	496.15
7442231 · Gasoline & Oil	362.84
7442260 · Minor Equipment	644.09
7442321 · Telephone	105.00
7442361 · AMP - Ohio	163,166.90
7442370 · Maintenance & Repairs	508.13
7442372 · Technology/Computer Expenses	1,125.00
7442374 · Vehicle Maintenance & Repairs	728.57
7442450 · Refunds - Electric	241.53
	<hr/>
Total 7401.00 · Electric Light	194,369.55
	<hr/>
Total Expense	194,369.55
	<hr/>
Net Ordinary Income	217,800.15
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	3,309.35
	<hr/>
Total Other Income	3,309.35
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	11,500.00
492.80 · Transfer to General Fund	100,000.00
	<hr/>
Total 492.00 · Transfers Department	111,500.00

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ENDING BALANCE: \$571,583.94

Borough of St Clair  
Balance Sheet  
As of March 31, 2024

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Mar 31, 24

**ASSETS**

**Current Assets**

**Checking/Savings**

100.10 · Elec. Lgt. Sales Tax- Mid Penn	15,938.10
100.12 · PLGIT - Elec Light Deposit Acct	1,770.03
100.121 · PLGIT PRIME - Elec. Light Dep.	22,818.87
100.13 · PLGIT - Elect Lgt Capital Rsrv	21,320.24
100.131 · PLGIT PRIME-Elec.Light Cap R...	277,300.59
100.14 · PLGIT - Electric Light Fund	528,398.03
100.15 · PLGIT - FIRE INS ESCROW ACCT	37,121.07
100.16 · PLGIT - General Fund	149,796.10
100.17 · PLGIT - General Fund Cap Reserv	21,320.24
100.171 · PLGIT PRIME-Gen. Fund Cap. ...	273,611.13
100.18 · PLGIT - HD Land Devel Escrow	17,546.14
100.19 · PLGIT - Highway Aid Fund	74,322.92
100.191 · PLGIT PRIME - Highway Aid Fu...	18,083.23
100.20 · Elec. Light Chk. (Mid Penn)	42,085.91
100.21 · PLGIT - Home Program	831.12
100.22 · PLGIT - Recreation Grant Fund	41,717.57
100.221 · PLGIT PRIME - Recreation Grant	179.90
100.23 · PLGIT - Sinking Fund	147,805.74
100.231 · PLGIT PRIME - Sinking Fund	102,303.26
100.24 · PLGIT - Street Opening Permit	28,769.84
100.241 · PLGIT PRIME - Street Opening	47,648.14
100.30 · Gen. Fund Chk. (Mid Penn)	18,588.57
100.40 · PLGIT-Bridge Construction Fund	10.11
100.401 · PLGIT PRIME - Bridge Cons. F...	122,969.00
100.50 · PLGIT - Demolition Fund	27,295.09
100.501 · PLGIT PRIME - Demolition Fund	237,240.65
100.80 · PLGIT - Ann St Maintenance Fund	32,583.34
100.90 · PLGIT - Building Permit Fund	69,155.36
105.10 · PLGIT - Payroll Fund	402.34
105.20 · PLGIT - Withholding Account	447.73
110 · Petty Cash	500.00
110.10 · Petty Cash - General Fund	200.00
110.20 · Petty Cash - Swimming Pool - GF	300.00

<b>Total Checking/Savings</b>	<b>2,380,380.36</b>
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**Tax Collector's Remittance to Taxing Districts**  
**WILLIAM UMBENHAUR - 2024 - SAINT CLAIR BOROUGH**

For 04/01/2024 thru 04/15/2024

Date Created 04/16/2024

**SAINT CLAIR BOROUGH Taxing District**

A. Collections		Municipality	Borough Per Capita	Borough Occupation	Other
1.	Balance Collectable - Beginning of Month	247088.12	6385.00	2681.70	
2A.	Additions: During the Month (*)		20.00	8.40	
2B.	Deductions: Credits During the Month - (from line 17)				
3.	Total Collectable	247088.12	6405.00	2690.10	
4.	Less: Face Collections for the Month	79644.32	735.00	161.70	
5.	Less: Deletions/Exemptions from the List (*)			147.00	
6.	Less: Exonerations (*)				
7.	Less: Liens/Non-Lienable/Installments (*)				
8.	Balance collectable - End of Month	167443.80	5670.00	2381.40	
B. Reconciliation of Cash Collected					
9.	Face Amount of Collections - (must agree with line 4+7)	79644.32	735.00	161.70	
10.	Plus: Penalties				
11.	Less: Discounts	1592.83	14.70	3.08	
12.	Total Cash Collected per Column	78051.49	720.30	158.62	
13.	Total Cash Collected - (12A + 12B + 12C + 12D)				78930.41

(\*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

### C. Payment of Taxes

## 14. Amount Remitted During the Month (\*)

Date	Transaction #	Amount	TOTAL ALL TAXES
		Total	0.00

15. Amount Paid with this Report Applicable to this Reporting Month	Transaction #	78930.41
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16. Total Remitted This Month	78930.41
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17. List, Other Credit Adjustments (\*)

Parcel / PerCapita #	Name	Amount
	Total	0.00

18.	Interest Earnings (if applicable)	\$		/		/
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TAXING DISTRICT USE (OPTIONAL)

Tax Collector

Date \_\_\_\_\_

Carryover from Previous Month \$ \_\_\_\_\_

Amount Collected This Month \$ \_\_\_\_\_

Less Amount Paid this Month \$ \_\_\_\_\_

**Ending Balance** \$ \_\_\_\_\_

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

Received by (taxing district):

**Title:**

Date: \_\_\_\_\_

I acknowledge the receipt of this report.



**SAINT CLAIR POLICE DEPARTMENT**  
**24 NORTH SECOND STREET**  
**SAINT CLAIR, PA 17970**  
**DISPATCH: 570-429-2240    FAX: 570-429-3050**

**POLICE REPORT: 04/01/2024-04/30/2024**

TOTAL CALLS FOR POLICE SERVICE	351
TOTAL TRAFFIC STOPS	68
TOTAL TRAFFIC CITATIONS	41
TOTAL PARKING TICKETS	14

-Over the last month, officers continued to address safety concerns at the Wade Road bus stop.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "W. M. Dempsey", is written over a large, loopy oval-shaped scribble or stamp.

William M. Dempsey  
Chief of Police

**Borough of St. Clair**  
**Zoning Officer's Report**  
**April 2024**

Application	Application Date	Description	Status	Special Notes
Zoning Permit	4/9/2024	Fence	Issued Permit	46 S. Front St.
Zoning Meeting	4/12/2024	New Home	Permit Review found to be correct	100 S. Nichlos St.
Zoning Permit	4/26/2024	Swimming Pool	Issued Permit	605 Elmwood
Zoning Permit	4/26/2024	Walmart Signs	Issued Permit	Terry Rich Blvd.
Zoning Permit	4/26/2024	Sign at new store	Permit Pending	439 S. 2 nd
Zoning Review	4/27/2024	Re-Inspection	No Issues	Neighbor Still Appears to have issues
Zoning Permit	4/29/2024	Fire Works	Permit Issued	Terry Rich Blvd.

Greg Stednitz

Zoning Officer

4-1-2024

Saint Clair Fire Department  
Fire Alarm Report  
April 2024

**April-01 CHIEF CALL** 08:28 hours 200 South Third St. for a utility's investigation. Chief Uhrin responded, Light Department on scene of a transformer breaker. (CHF62) In service 45 minutes.

**April-01 CHIEF CALL** 08:50 hours 25 North Nicholas St. for a resident assist due to power being out. Chief Uhrin, EMS, and SCPD responded, assisted residents on the third floor out of their lift chairs. (CHF62) In service 20 minutes.

**April-03 STILL ALARM** 11:39 hours St. Clair Avenue and Brynmawr Avenue for a tree down. Alert/Columbia, Phoenix, and Deputy Skrobak were cancelled enroute, township on scene clearing the tree off the roadway. (TD08) In service 15 minutes.

**April-04 STILL ALARM** 14:32 hours 2244 West Market St. for an electrical fire inside. Alert/Columbia, Deputy Skrobak along with the city companies responded. The tower ladder was placed available while enroute. (CSF68) IN service 20 minutes.

**April-04 GENERAL ALARM** 22:04 hours 1 East Darkwater Rd. New Castle Township *Famous Reading Outdoors* for an automatic fire alarm. All companies and chiefs responded; companies arrived to find that an electrical heater over heated. Members disconnected and removed the heater from the trailer. (AFA17) In service 45 minutes.

**April-06 CHIEF CALL** 11:30 15 Dodd St. East Norwegian Township for wires down with power out in the area. Chief Uhrin and Johns responded. People in the area were cutting down trees and bringing down power lines, waited for PPL and went available. (TD08) In service 45 minutes.

**April-06 STILL ALARM** 23:12 hours 1 Tarrah Lane for an unknown type of fire. Alert/Columbia, Chief Uhrin and Skrobak responded, members extinguished a small fire in the area of the South Ward Playground. (BF62) In service 30 minutes.

**April-11 STILL ALARM** 20:27 hours 702 Port Carbon / St. Clair Highway East Norwegian Township for wires arcing. Alert/Columbia, Chief Uhrin and Johns responded. Members provided a pole number to SCCC for PPL. (UTL08) In service 150 minutes.

**April-12 STILL ALARM** 01:34 hours 1353 SR. 61 highway New Castle Township for a reported vehicle accident. Alert/Columbia, Rescue, West End, all dispatched and cancelled by SCCC. The vehicle had a flat tire. (MVA17) In service 5 minutes.

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**April-14 STILL ALARM** 13:12 hours 51 St. Peter St. Schuylkill Haven for a fire standby. Alert/Columbia responded with an engine to cover the district. (FSB63) In service 4 hours.

**April-14 STILL ALARM** 13:48 hours 750 North Front St. Minersville for a brush fire. Phoenix and West End responded. Members extinguished a small brush fire. (BF52) In service 1 hour.

**April-16 GENERAL ALARM** 13:03 hours (BOX 33 ) 523 South Second St. for smoke in a building. All companies and chief Johns responded. Members found a belt on the machine as the cause of the smoke. (SIS62) In service 45 minutes.

**April-16 GENERAL ALARM** 18:24 hours (BOX 33 ) 200 Arnot St. for a reported garage fire. All companies and chiefs dispatched along with Phoenix of Pottsville. Chiefs arrived and found a control burn and placed all units available. (RSF62) In service 20 minutes.

**April-17 STILL ALARM** 10:42 hours 510 West Norwegian St. Pottsville for an apartment building fire. Alert/Columbia dispatched for the towerladder. All out of town units were cancelled right after dispatch. (RSF68) In service 15 minutes.

**April-18 STILL ALARM** 10:42 hours Joseph H Long Blvd. and Terry Rich Blvd. for a motorcycle accident. Alert/Columbia, West End, and Deputy Skrobak dispatched. Units were cancelled by the police, nothing needed. (MVA62) In service 10 minutes.

**April-20 STILL ALARM** 19:54 hours 142 North Second St. for a medical assist. Alert/Columbia, Rescue, Chief Uhrin and Skrobak responded. Members assisted EMS with patient care and transport. (MA62) In service 45 minutes.

**April-24 STILL ALARM** 17:51 hours 139 South Third St. for an k9 rescue. Alert/Columbia, West End, SCPD, and all chiefs responded. Members dug under the pipe and pried down on the pipe to free the k9. (AR62) In service 40 minutes.

**April-26 STILL ALARM** 13:49 hours 354 Pottsville / St. Clair Highway East Norwegian Township for an automobile fire. Alert/Columbia, Phoenix, Asst. Johns and Skrobak responded. Members found a busted radiator. (VF08) In service 40 minutes.

**April-26 STILL ALARM** 21:22 hours 312 Pottsville / St. Clair Highway Norwegian Township for a commercial fire. (Ruby Tuesday). Alert/Columbia, for the tower along with all chiefs responded. Members arrived with Pottsville city units to find a small kitchen fire. Members stood on scene. (CSF20) In service 45 minutes.

**April-28 STILL ALARM** 02:44 hours 633 5<sup>th</sup> Street East Norwegian Township for a vehicle accident w/unknown injury. Alert/Columbia, Rescue, Chief Uhrin, Skrobak, and SCPD responded. Members controlled fluids. In service 1 hour.



**April-28 STILL ALARM** 23:19 hours 146 South Nicholas St. for an odor investigation. Alert/Columbia, Chief Uhrin and Skrobak responded. Members did air monitoring in the area and found nothing hazardous. (ODO62) In service 75 minutes.

**April-29 STILL ALARM** 17:58 hours 260 East Darkwater Rd. New Castle Township for a medical assist. Alert/Columbia, Rescue, West End, and Deputy Skrobak responded. Members were placed available before arriving on scene. (MA17) In service 15 minutes.

Comments:

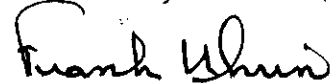
The following alarm boxes were tested, 33,32,62.

On Saturday April 20<sup>th</sup>, 2024, the Saint Clair Fire Department held a training on electric vehicles at Sands Ford. In all 18 members attended the training.

General Alarms	3
Still Alarms	16
False Alarms	0
Chief Calls/ Public Service	3

Total Calls	22
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Respectfully submitted,

  
Frank Uhrin Fire Chief

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**BOROUGH OF ST. CLAIR - CODE ENFORCEMENT – PROPERTY  
MAINTENANCE**

16 South Third Street  
St Clair, PA 17970

PHONE: 570-429-0640

Fax: 570-429-2829

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May 6, 2024

TOTAL COMPLAINTS – 27

RENTAL INSPECTIONS – 5

Respectfully,

Michelle D. Brestowski

Code Enforcement Officer

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## **TO THE MEMBERS OF SAINT CLAIR COUNCIL:**

My name is John Culbert, Pastor of the Saint Clair First Primitive Methodist Church. I am representing the Community Of Caring Christians in town, which is made up of six Churches. I am here to ask the council for permission to hold a block party on September 23<sup>rd</sup>. We would also like permission to block off North Mill Street from Hancock Street north for one block to Franklin Street. If permission is granted there would be no gambling of any sort for profit. We would also provide the certificate of insurance as we did last year. The block party would only be held for one day from noon until about 4:00 P.M. We would also make sure that everything is cleaned up within the one block area. We would also need to have No Parking signs put up for that block. The one final request would be if the police could just drive by every once in a while although we do not anticipate any problems. There definitely would not be alcohol of any sort at the block party! The block party last year in Sept. was a success and there weren't any problems. The six Churches that are involved are The First Primitive Methodist Church, The Presbyterian Church, the Baptist Church, the United Church Of Christ, and the Episcopal Church. If it is possible to do this, it would be greatly appreciated. Thank you for your consideration in this matter. May God bless all of you, and know that the council is in our prayers. *Rev. John E. Culbert*

Rev. Robert Schaeffer; Presbyterian Church

Rev. John Culbert; First Primitive Methodist Church

Pastors Joe & Mickey McDemus Baptist Church

Pastor Jennie Strauc United Church of Christ

Bonnie Baker; Episcopal Church

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**Resolution No. 1-2024**

**Resolution authorizing an agreement between the Borough of St. Clair and Prodesign Plus, L.L.C. for administration of the HOME program.**

WHEREAS, the Borough received a HOME Investment Partnership Program grant from the Pennsylvania Department of Community and Economic Development (DCED) in the amount of \$500,000; and

WHEREAS, the Borough advertised for a consultant to implement the housing rehabilitation program; and

WHEREAS, the Borough wishes to engage the services of Prodesign Plus L.L.C. to carry out the program delivery of the HOME funded housing rehabilitation program, and,

NOW THEREFORE, be it resolved by the Council of the Borough of St. Clair that:

The Agreement with Prodesign Plus L.L.C. to carry out the housing rehabilitation program with the grant from DCED is hereby approved.

That the President of Borough Council is authorized to sign the agreement on behalf of the Borough.

Passed this 7th day of May 2024.

ATTEST:

BOROUGH OF ST. CLAIR

\_\_\_\_\_  
Borough Secretary

\_\_\_\_\_  
President

CONTRACT FOR PROFESSIONAL SERVICES

BY AND BETWEEN

THE BOROUGH OF ST. CLAIR

AND

PRODESIGN PLUS, LLC

THIS AGREEMENT, entered into as of this 7 day of May, 2024, by and between the BOROUGH OF ST. CLAIR, PENNSYLVANIA, hereinafter referred to as the "Grantee", and PRODESIGN PLUS, LLC., hereinafter referred to as the "Consultant".

WITNESSETH THAT:

WHEREAS, the Borough received a HOME Investment Partnership Program grant from the Pennsylvania Department of Community and Economic Development (DCED) in the amount of \$500,000; and

WHEREAS, the Grantee issued an RFP for Consulting services for the administration of the Housing Rehabilitation program; and

WHEREAS, the Grantee wishes to retain the services of Prodesign Plus, LLC as the housing rehabilitation manager

NOW, THEREFORE, the parties to the contract do mutually agree as follows:

I. SCOPE OF SERVICES

The Consultant shall administer housing rehabilitation funds in accordance with the requirements of the Commonwealth of Pennsylvania, Department of Community and Economic Development standards.

1. Update, as necessary, a policies and procedures manual for the Borough's rehabilitation program which shall conform to the standards established in the DCED's Housing Rehabilitation Guidebook, 2022 FINAL version, as updated by DCED from time to time
2. Implement the Housing Rehabilitation Program which will include but not be limited to the following and fees will be established based upon the program work.

- (a) Conduct intake, assessment and determination of eligibility for applicant homeowners
- (b) Prepare Tier 2 site-specific reviews for each property to be assisted, including evaluation for floodplain mitigation and effects on historic properties
- (c) Inspection of individual properties and preparation of a preliminary cost estimate for the repairs needed to make the property conform to rehabilitation standards.
- (d) Providing owner with adequate information to comply with the Lead-Based Paint Poisoning Prevention Act, which prevents the use of lead-based paint in residential structures rehabilitated with Federal Assistance.
- (e) Determining floodplain management requirements to comply with the Flood Disaster Protection Act and the Pennsylvania Floodplain Management Act.
- (f) Preparation of a written specification, for each property to be rehabilitated, so that there are no misunderstandings between the owner and contractor regarding the scope of work.
- (g) If required arrange for lead paint testing of property to be rehabilitated. Provide owners with Risk Assessment.
- (h) Arrange for Radon testing for all homes and incorporate mitigation into the specifications for property to be rehabilitated when required.
- (i) Ensure the homeowner receives a copy of specifications of work to be completed.
- (j) Oversee the homeowner selection of contractor(s) to bid on the rehabilitation work.
- (k) Forward bidding documents to the owner's selected contractors.
- (l) Hold the bid opening to tabulate and review the bids submitted.
- (m) Review the bids to ensure the low bid is reasonable and that the owner is aware of the scope of the rehabilitation work and the cost of that work.

- (n) Notify the bidders of the result of the bidding process and make the low bidder aware of his impending contractual obligations, including the submission of required insurance certificates, etc.
  - (o) Have the contractor execute the construction contract prior to grant closing with the owner.
  - (p) Have the contractor execute a Waiver of Liens. File both the Waiver of Liens and the Mortgage at the Courthouse. (Cost for filing documents would be a reimbursable cost.)
  - (q) Hold the grant closing to have the owner complete all necessary paperwork to begin the rehabilitation project.
- 
- (r) Issue the Proceed Order to the contractor to begin work. The goal is to have a minimum of four site visits during the construction process.
  - (s) Ensure that work has been approved by the Rehab inspector and the homeowner.
  - (t) Issue change orders for approval to provide a legal mechanism for amending the contract between the owner and the contractor.
  - (u) Make final review of paperwork, check for inspections of the work and start process for final payment to the contractor.
  - (v) Obtain work completion warranty to insure that the contractor provides the owner with a reasonable guarantee of the quality of the work performed.
  - (w) Assist with resolution of complaints or disagreements during work.
  - (x) If required the Common Level Ratio Real Estate Valuation Factors will be used to ensure that the estimate value, after rehabilitation, does not exceed 95% of the median purchase price for housing in Schuylkill County.

## II. DATA TO BE FURNISHED CONSULTANT

The Borough will furnish or make available to the Consultant all DCED and local HOME-related correspondence, performance information, and other data as required to fulfill the obligations of this agreement. The Borough uses a first-come, first-served selection process and will provide the Consultant with a copy of the waiting list which shall be updated from time to time.

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## III. TIME OF PERFORMANCE

The services of the Consultant rendered in consideration with activities to be carried out shall commence upon execution of this contract and are to be completed by the expiration of the period of performance as defined by the PA DCED Contract.

#### IV. COMPENSATION AND METHOD OF PAYMENT

The Grantee will compensate the Consultant for services rendered in accordance with the maximum amounts as set forth on the charts below:

Task	Fee
<b>Housing Rehabilitation (items a through x)</b> As components of cost change, the total amount per housing unit shall be adjusted accordingly. The Delivery cost for the second and third years shall be based on the first year's rate increased by 5% or the published changes in the Consumer Price Index, whichever is less at the request of the consultant *	\$4,250 per housing unit as shown in the proposal from Prodesign LLC
<b>Additional work items as required for Grant Administration, including but not limited to:</b> Update of the Borough's Policies and Procedures as needed Reports, monthly, quarterly and annual, as required by DCED Additional meetings as needed to resolve contractor/owner disputes Additional work due to PA Prevailing Rates & Abatement.	\$70 per hour

- \* Cost of required Risk Assessments, lead clearances, Radon, other testing and court fees will be billed separate to project as a reimbursable cost. The above fee will be charged for each Homeowner that goes through the housing rehabilitation program. Should Homeowners apply for the program and not income qualify, or should Homeowners opt out of the program during the evaluation process, the grant would be charged a percentage of the per Homeowner fee determined on the level of the activity at time of disqualification & reimbursable will be charged.

Evaluation of Homeowner	25%
Inspection of House	10%
Cost Estimate/Specs	35%
Bidding Phase	10%



The Grantee will reimburse the Consultant for direct costs related to the work including the Rehabilitation Inspector, recording fees and any other direct costs incurred.

The Grantee will cover all aspects of the Preparation of Environmental Review Records including Tier 1 for Housing Rehabilitation. Consultant shall be responsible for the Tier 2 Environmental review for housing rehabilitation activities. The Consultant will oversee completion of Lead RA testing, Lead clearances, Radon testing and filing of documents costs will be reimbursable cost to the Firm when completed.

Changes in the DCED Housing Rehabilitation guidelines that impact on the level of effort required from the Consultant will require a contract amendment to reflect the added work. This includes any additional responsibilities relative to Tier 2 under the environmental review.

The proposal from Prodesign attached hereto and made a part hereof

In addition, the Consultant shall be permitted to charge, portal-to-portal, for mileage based on the government's standard mileage rate per mile and actual costs for tolls, airfare, lodging and other travel/subsistence expenses. Hourly rates charged include travel time, portal-to-portal.

#### V. OTHER TERMS AND CONDITIONS

- A. The Consultant shall hold harmless, defend and indemnify the Grantee from any and all claims, actions, suits, charges and judgments whatsoever that arise out of this Agreement, including, but not limited to Consultant's performance or non-performance of the services or subject matter called for in this Agreement.
- B. The Consultant shall provide Worker's Compensation Insurance for all of its employees and require the same of contractors involved in the performance of this contract.

- C. The Consultant shall carry sufficient insurance coverage to protect contract assets from loss due to liability, theft, fraud and /or undue physical damage.
- D. This agreement is subject to the General Terms and Conditions 2 CFR Part 200, Appendix 2, a copy of which is attached.

ATTEST:

\_\_\_\_\_

THE BOROUGH OF ST. CLAIR

BY: \_\_\_\_\_  
President of Borough Council

\_\_\_\_\_

PRODESIGN PLUS LLC

ATTEST:

\_\_\_\_\_

BY: \_\_\_\_\_  
Faith C. Rickert, Managing Member

**BOROUGH OF ST. CLAIR  
16 S. THIRD ST.  
ST. CLAIR, PA 17970**

(570) 429-0640

FAX (570) 429-2829

Richard Tomko  
Mayor

Thomas Dempsey  
Council President

Roland Price, Jr.  
Borough Secretary

Carol A. Sutzko  
Borough Treasurer

May 7, 2024

Charles Richards  
Bicycle and Pedestrian Coordinator  
PennDOT Engineering District 5-0  
1002 Hamilton Street  
Allentown, PA 18101

**Subject: Request for Construction of Bicycle Sharrows  
St. Clair Borough, Schuylkill County**

Dear Mr. Richards:

The Borough of St. Clair is requesting bicycle sharrow pavement markings be permitted as part of a pedestrian trail project to extend the Schuylkill River Trail through the Borough on SR 1027 (Russel Street and Second Street) in Schuylkill County. The Borough has identified this location as a need for bicycle accommodations through adoption of a Memorandum of Agreement with Schuylkill River Greenway Association, and coordination with the Schuylkill County Planning Commission and surrounding municipalities and the NEPA MPO. This trail will connect to the recently installed historic bowstring arch project completed by the Department with ECMS Project #115679.

The Borough of St. Clair agrees to install and maintain the requested bicycle sharrow pavement markings and associated signage per 67 PA Code § 212.5(b)1(v). St. Clair understands it must obtain PennDOT's written approval before installing any new, revising, or removing any existing traffic control device. St. Clair agrees to coordinate with PennDOT before working in State-designated right-of-way.

Please contact the St. Clair Borough Secretary/Administrator Roland Price, Jr., at [rprice@stclairpa.gov](mailto:rprice@stclairpa.gov) or 570-429-0640, Ext. 103, to coordinate the proposed bicycle sharrow pavement marking request for design consideration and implementation.

Sincerely,

Thomas Dempsey  
Council President  
Borough of St. Clair

Cc: Jennifer Ruth, District Planner ([jeruth@pa.gov](mailto:jeruth@pa.gov))  
Tom Rogal, County Maintenance Manager ([trogal@pa.gov](mailto:trogal@pa.gov))  
Kerry Cox, District Traffic Engineer ([kecox@pa.gov](mailto:kecox@pa.gov))  
Ray Boretski, Schuylkill County Permit Manager ([rboretski@pa.gov](mailto:rboretski@pa.gov))  
Julia Hurle, Schuylkill River Greenways NHA ([jhurle@schuylkillriver.org](mailto:jhurle@schuylkillriver.org))

## AGREEMENT

THIS AGREEMENT is made as of the \_\_\_\_\_ day of \_\_\_\_\_, 2024,  
by and between the BOROUGH OF ST CLAIR, 16 S. Third Street, St. Clair, Pennsylvania  
17970 ("Borough")

A N D

SCHUYLKILL RIVER GREENWAY ASSOCIATION, 140 College Drive, Pottstown,  
Pennsylvania 19464 ("Association").

### B A C K G R O U N D:

WHEREAS, Association, in accordance with its objectives, owns and maintains a  
recreational trail ("Trail") through the Borough; and

WHEREAS, in order to provide notice to the public of the Trail location, the Association  
desires to post appropriate directional signs and painted trail markings (sharrows) along certain  
streets of the Borough; and

WHEREAS, the Borough wishes to cooperate with the Association regarding the size,  
placement, number and maintenance of the signs and sharrows.

NOW, THEREFORE, intending to be legally bound hereby, the parties agree as follows:

1. The Association agrees that:
  - (a) its signs shall be no larger than 1' wide by 3' high in size and satisfactory  
to the Borough as to their design;
  - (b) no more than \_\_\_\_\_ signs shall be posted at various locations, all at  
Association's expense;
  - (c) no more than \_\_\_\_\_ sharrows will be painted at various locations, all

at the Association's expense;

(c) the actual placement of all signs and sharrows is subject to the Borough's approval;

(d) all signs and sharrows shall be maintained in good condition at the Association's expense; and

(e) it will promptly repair, reattach or replace any signs and sharrows that have become loosened, disarranged or damaged.

2. Any signs or sharrows that may pose a hazard in the sole discretion of the Borough shall be removed by the Association and immediately relocated to a suitable location upon receipt of notice from Borough.

3. Borough agrees to the placement of signs by the Association without the need for the Association to apply for and receive sign permits otherwise required by Borough ordinances.

4. The Association shall indemnify and hold Borough harmless against any claims, suits, legal expenses or judgments which may be brought against Borough or against any Borough officials or employees arising out of claims for damages resulting from the placement or maintenance of the signs.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

BOROUGH OF ST. CLAIR

ATTEST:

\_\_\_\_\_  
Secretary

BY: \_\_\_\_\_

SCHUYLKILL RIVER GREENWAY  
ASSOCIATION

BY: \_\_\_\_\_



**BOROUGH OF ST. CLAIR  
16 S. THIRD ST.  
ST. CLAIR PA 17970**

(570) 429-0640

FAX (570) 429-2829

Richard Tomko  
Mayor

T. Dempsey  
Council President

Roland Price, Jr.  
Borough Secretary

Carol A. Sutzko  
Borough Treasurer

May 7, 2024

Roger Bellas  
Regional Solid Waste Manager  
PA Department of Environmental Protection  
Northeast Regional Office  
2 Public Square  
Wilkes-Barre, PA 18711-0790

**Subject: Major Permit Modification Application – Daily Tonnage Increase  
Blythe Recycling and Demolition Site (BRADS) Landfill  
Application No. 101679-A223  
Blythe Township, Schuylkill County**

Dear Mr. Bellas:

The Borough of St. Clair is aware that the BRADS Landfill has applied for a major permit modification to double their average and maximum daily volume from 1,500 tons per day to 3,000 tons per day and to increase their waste acceptance hours by two hours from 7:00 AM – 5:00 PM to 6:00 AM – 6:00 PM. The Borough has concerns with the current landfill truck traffic that traverses through the Borough and uses Borough-owned, local, neighborhood streets. The doubling of capacity would inherently negatively impact the Borough, its neighborhoods, and its streets.

It was our understanding during the initial landfill application that leachate trucking was a temporary disposal measure that was to last no more than three years. Today, we continue to see, as reported by our Police Chief and borough residents, 30-40 leachate waste trucks each day using Borough-owned streets and bridges enroute to and from the landfill and the leachate disposal facility.

Hancock Street in the Borough is a state-owned street (SR 1006) and is considered part of Approach Route 2 per the BRADS *Transportation Impact Study* (Aug 2020). It is important to note that the Hancock Street Bridge over Mill Creek is currently weight restricted to 12 tons by PennDOT. This is causing the landfill trucks using Approach Route 2 to self-detour onto Borough-owned streets through residential neighborhoods, past schools and places of worship. This is causing distress to our residents and is greatly reducing the longevity of our streets and bridges.

We understand that all long-haul transfer truck traffic is to use Approach Route 1 from the east. We also understand that PennDOT required BRADS to enter into a maintenance agreement with PennDOT for the Burma Road due to the landfill truck traffic. Never was landfill traffic to

use Borough-owned streets along Approach Route 2 from the west – this traffic was to use state-owned roads through the Borough. No maintenance agreement exists with the Borough.

We respectfully request that during the review process of this major permit modification application, DEP consider requiring the applicant to amend the BRADS Traffic Compliance Plan to require **ALL** landfill truck traffic – local, long haul, leachate, etc. – be prohibited from using streets and bridges owned by the Borough of St. Clair. Preferably, we would like to see the Traffic Compliance Plan be amended to require ALL landfill truck traffic to use Approach Route 1 (Burma Rd), not just long-haul trucks.

Please give serious consideration to our request. The current state of landfill traffic on Borough streets is very distressing. The potential for more landfill traffic on our streets would be an unbearable burden to our quality of life and financial well-being.

Sincerely,

Thomas Dempsey  
Council President  
Borough of St. Clair

Cc: Schuylkill County Commissioners ([lpadora@schuylkillcounty.pa.gov](mailto:lpadora@schuylkillcounty.pa.gov))  
Schuylkill County Planning Commission ([ssmith@schuylkillcounty.pa.gov](mailto:ssmith@schuylkillcounty.pa.gov))  
Senator David Argall ([dargall@pasen.gov](mailto:dargall@pasen.gov))  
Representative Tim Twardzik ([rhobbs@pahousegop.com](mailto:rhobbs@pahousegop.com))



**SPECIAL COUNCIL MEETING****May 15, 2024**

A special Meeting of the St. Clair Borough Council was held on Wednesday, May 15, 2024, in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 5:30 p.m.

Council President Thomas Dempsey called to order the Special Council meeting.

The purpose of the meeting was to discuss recreational grant opportunities, adopt resolutions authorizing the grants submittal and to authorize the structure located at 120 E. Patterson Street to be added to the conservatorship list.

Answering the roll call were council persons: Bill Dempsey, Cheryl Dempsey, Norm Diehl, Judy Stednitz-Julian, Tony Klazas, Council President Thomas Dempsey. Council woman Joann Brennan and Mayor Richard Tomko were absent.

A report produced by Engineer Brian Baldwin was reviewed. The report summarized three potential projects.

1. Youth Basketball Court
2. Main Basketball Court Lighting
3. Entire Third Street Playground (including #2 main basketball court)

On a motion by C. Dempsey, seconded by Stednitz-Julian, to adopt the resolution to apply for a recreational grant for the youth basketball court for \$75,000, the Borough's share being \$11,325, approved.

On a motion by Klazas, seconded by C. Dempsey to begin the process of conservatorship for 120 E. Patterson Street, approved.

On a motion by B. Dempsey, seconded by Klazas, to adjourn the meeting, approved.

**Roland Price**  
**Borough Secretary**

May 15, 2024

Mr. T. Dempsey  
Council President  
16 S Third Street  
St. Clair, PA 17970**RE: Recreation Grants**  
**Benesch Project No. 32089.02, Task 5**

Dear Mr. Dempsey:

The following is the status of current recreation projects and grants as well as some current grant opportunities:

**CURRENT RECREATION GRANTS/PROJECTS*****2020 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program***

Project	<b>Little League Field Improvements</b>
Scope	Infield reconstruction & drainage, ADA walkways, design, inspection.
Initial Total Project Estimate	\$70,000
<i>Borough Portion</i>	\$10,000 (14%)
<i>Little League Portion</i>	\$10,000 (14%)
<b>Date Submitted</b>	<b>Apr 6 2022</b>
Award Notification	<b>Sep 6 2022</b>
Application Status	<b>AWARDED \$50,000</b>
Grant Period Ends	<b>Dec 31 2024</b>
Current Total Project Estimate	\$103,000
<i>DCNR Portion</i>	<b>\$66,500 (65%)</b>
<i>Borough Portion</i>	\$25,500 (25%)
<i>Little League Portion</i>	\$11,000 (11%)
Project Status	Project bid twice with current low bid of <b>\$84,121.30</b> from SLC Excavating. On 05/07/2024, Borough approved Notice-of-Intent-to-Award to SLC with condition that additional funding is provided by DCNR. <b>Borough to submit additional funding request letter via DCNR grant portal to DCNR by 05/17/2024.</b>

***2022 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program***

Project	<b>Northward Playground Basketball Courts</b>
Scope	4 new basketball rim systems (poles, foundations, backboards, rims), 2 players benches, drain removal, trench drain installation, court resurfacing, design, inspection.
Total Project Estimate	\$70,000
<i>Borough Portion</i>	\$20,000 (29%)
<b>Date Submitted</b>	<b>Apr 6 2022</b>
Award Notification	<b>Sep 6 2022</b>
Application Status	<b>AWARDED \$50,000</b>
Grant Period Ends	<b>Dec 31 2026</b>
Project Status	Bid documents being prepared for construction early 2025.

*2023 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program*

Project	<b>John Siney Park</b>
Scope	Existing playground equipment removal, tree removal (3), installation of new slide, installation of 2 double-bay swing systems, installation of ADA walking path, placement of topsoil and seed, design, inspection.
Total Project Estimate	\$125,000
Borough Portion	\$47,500 (38%)
Date Submitted	<b>Apr 5 2023</b>
Award Notification	<b>Oct 5 2023</b>
Application Status	<b>AWARDED \$77,500</b>
Grant Period Ends	<b>Dec 31 2027</b>
Project Status	Bid documents being prepared for construction in 2025. Construction can be postponed to 2026 if Borough desires.

## POTENTIAL FUNDING/GRANT SOURCES

### RECREATION

*2024 Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)*

- Current Status: **OPEN** (as of Feb 1, 2024)
- Application Deadline: **May 31, 2024**
- Uses: Can fund planning grants, as well as construction/repair/rehab grants, for a wide variety of community recreation facilities, like baseball and soccer fields, basketball courts, playgrounds, pools, etc. Can fund indoor or outdoor facilities and property acquisition for recreational purposes.
- Funding:
  - Grants shall not exceed **\$250,000** for any project.
  - **15% local match required.** Can be land value and other state grant funds. In-kind match NOT accepted.
- Timeline:
  - **Borough pass application Resolution(s): May 2024**
  - Anticipated award notifications: Fall 2024
  - Grant agreements begin: Jan 2025
  - Earliest Project Start: Summer/Fall 2025
  - Anticipated Grant Expiration: Dec 31 2028
- Potential Projects:
  - **Youth Basketball Court**
    - Construct new small court (60'x45'), 2 rim systems, court markings, new vinyl fence, design, inspection, administrative costs.
    - Total Project Cost: \$75,500
    - **Borough Portion: \$11,325 (15%)**
  - **Basketball Court Lighting (Third Street)**
    - Install four light poles and foundations, underground electrical distribution, power supply, lighting controls, design, inspection, administrative costs.
    - Total Project Cost: \$93,100
    - **Borough Portion: \$13,965 (15%)**
  - **Third Street Playground Lighting**
    - Install basketball court lighting (four light poles and foundations), install Boone Park and tot playground bollard lighting, install Borough-supplied fixtures, underground electrical distribution, power supply, lighting controls, design, inspection, administrative costs.
    - Total Project Cost: \$173,100
    - **Borough Portion: \$25,950 (15%)**

Council should consider applying for one or more CFA GTRP grant applications. A 15% local match is required. A Resolution authorizing the grant application is required to be submitted with the grant application. If Council chooses to submit more than one application, Council should identify project priorities. If considering either lighting project, we recommend applying for the larger project since the larger project allows an opportunity to reduce the scope of the project if the requested grant funding is not fully awarded. Grant awards will likely be announced late 2024 or early 2025.

### **ST. CLAIR POTENTIAL ACTION ITEMS**

**1. Recreation Grant Opportunities, CFA GTRP:**

- a. If Council wishes to pursue a recreational grant through the CFA GTRP, Council must adopt a resolution at tonight's meeting and authorize Benesch to prepare and submit the grant application(s) on behalf of the Borough by the May 31, 2024. deadline. Draft resolutions have been provided for your consideration (attached).
- b. If Council chooses to apply for both projects, Council should choose which one is the priority.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,



Brian W. Baldwin, PE  
Project Manager

Attachments: CFA-GTRP – Youth Basketball Court Cost Estimate & Resolution  
CFA-GTRP – Basketball Court Lighting Cost Estimate & Resolution  
CFA-GTRP – Third Street Playground Lighting Cost Estimate & Resolution


Comp. by: BWB

Date: 05/07/24

Sheet

1 of 1

Job No.

Project: St Clair - Youth Basketball Court

Element: Conceptual Project Cost Estimate

85% 15%

Item Number	Work Item	Qty	Unit	Unit Cost	Item Cost	CFA Portion	Local Portion	Notes
<b>Site 1</b>	<b>Youth Basketball Court</b>							
<b>1.00</b>								
1.01	Mobilization/Demobilization	1	LS	\$ 9,000	\$ 9,000	\$ 7,650	\$ 1,350	
1.02	Class 1 Excavation	140	CY	\$ 30	\$ 4,200	\$ 3,570	\$ 630	
1.03.01	Wearing Course, 1.5"	30	TON	\$ 150	\$ 4,500	\$ 3,825	\$ 675	
1.03.02	Binder, 2.5"	50	TON	\$ 130	\$ 6,500	\$ 5,525	\$ 975	
1.03.03	Subbase, 6"	90	TON	\$ 60	\$ 5,400	\$ 4,590	\$ 810	
1.04	Complete Basketball Rim System	2	LS	\$ 7,500	\$ 15,000	\$ 12,750	\$ 2,250	
1.05	Court Striping	1	EA	\$ 2,500	\$ 2,500	\$ 2,125	\$ 375	
1.06	Vynil Split Rail Fence 4'	70	LF	\$ 120	\$ 8,400	\$ 7,140	\$ 1,260	
1.06	gate	1	EA	\$ 3,200	\$ 3,200	\$ 2,720	\$ 480	
1.06	soil & seed	1	LS	\$ 3,200	\$ 3,200	\$ 2,720	\$ 480	
1.06	project sign	1	EA	\$ 1,600	\$ 1,600	\$ 1,360	\$ 240	
1.09	Construction Contingencies (5% max)	1	LS	\$ 3,100	\$ 3,100	\$ 2,635	\$ 465	5% of actual Constr Costs
	<b>Subtotals</b>				<b>\$ 66,600</b>	<b>\$ 56,610</b>	<b>\$ 9,990</b>	
<b>2</b>	<b>Design &amp; Inspection (10% max)</b>	<b>9.9%</b>						max 10% of grant award
2.01	Design	1	LS	\$ 5,700	\$ 5,700	\$ 4,845	\$ 855	
2.02	Contract Administration	1	LS	\$ 800	\$ 800	\$ 680	\$ 120	
2.03	Inspection	1	T&M	\$ 1,000	\$ 1,000	\$ 850	\$ 150	
	<b>Subtotals</b>				<b>\$ 7,500</b>	<b>\$ 6,375</b>	<b>\$ 1,125</b>	
<b>3</b>	<b>Administrative Costs (2% max)</b>	<b>1.9%</b>						max 2% of grant award
3.01	Advertising Fees	2	EA	\$ 700	\$ 1,400	\$ 1,190	\$ 210	
	<b>Subtotals</b>				<b>\$ 1,400</b>	<b>\$ 1,190</b>	<b>\$ 210</b>	
<b>TOTALS</b>					<b>\$ 75,500</b>	<b>\$ 64,175</b>	<b>\$ 11,325</b>	

## Appendix II – Authorized Official Resolution

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Be it RESOLVED, that the Borough of St. Clair of  
Schuylkill County hereby request an Greenways, Trails and Recreation Program  
(GTRP) grant of \$ 75,500 from the Commonwealth Financing Authority to be used for  
Youth Basketball Court

Be it FURTHER RESOLVED, that the Applicant does hereby designate Roland Price, Jr., Secretary  
and Carol Sutzko, Borough Treasurer as the official(s) to execute all documents  
and agreements between the Borough of St. Clair and the Commonwealth  
Financing Authority to facilitate and assist in obtaining the requested grant.

I, Roland Price, Jr., duly qualified Secretary of the Borough of St. Clair  
Schuylkill County, PA, hereby certify that the forgoing is a true and correct copy of a  
Resolution duly adopted by a majority vote of the St. Clair Borough Council at a  
regular meeting held May 7, 2024, and said Resolution has been recorded in the Minutes of the  
St. Clair Borough Council and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of St. Clair,  
this \_\_\_\_ day of May, 2024.

Borough of St. Clair

Name of Applicant

Schuylkill County

County

\_\_\_\_\_  
Roland Price, Jr.,  
Borough Secretary


Comp. by: BWB

Date: 05/07/24

Sheet

1 of 1

Job No.

Project: St. Clair - Basketball Court Lighting (Third Street)

Element: Conceptual Project Cost Estimate

85%

15%

Item Number	Work Item	Qty	Unit	Unit Cost	Item Cost	CFA Portion	Local Portion	Notes
<b>Site 1</b>	<b>Basketball Court Lighting</b>							
<b>1</b>	<b>Construction Activities</b>							
1a	Overhead Lights, Pole, Foundation	4	EA	\$ 10,000	\$ 40,000	\$ 34,000	\$ 6,000	
1b	Electrical Distribution, Underground	400	LF	\$ 60	\$ 24,000	\$ 20,400	\$ 3,600	
1c	Complete Power Supply	1	LS	\$ 8,000	\$ 8,000	\$ 6,800	\$ 1,200	
1d	Button Lighting Controls	1	LS	\$ 3,000	\$ 3,000	\$ 2,550	\$ 450	
1e	Light Testing	1	LS	\$ 3,500	\$ 3,500	\$ 2,975	\$ 525	
1z	Construction Contingencies (5% max)	1	LS	\$ 3,500	\$ 3,500	\$ 2,975	\$ 525	5% of actual Constr Costs
	<b>Subtotals</b>				<b>\$ 82,000</b>	<b>\$ 69,700</b>	<b>\$ 12,300</b>	
<b>3</b>	<b>Design &amp; Inspection (10% max)</b>	<b>10.0%</b>						max 10% of grant award
3a	Design	1	LS	\$ 7,300	\$ 7,300	\$ 6,205	\$ 1,095	
3b	Contract Administration	1	LS	\$ 800	\$ 800	\$ 680	\$ 120	
3c	Inspection	1	T&M	\$ 1,200	\$ 1,200	\$ 1,020	\$ 180	
	<b>Subtotals</b>				<b>\$ 9,300</b>	<b>\$ 7,905</b>	<b>\$ 1,395</b>	
<b>4</b>	<b>Administrative Costs (2% max)</b>	<b>1.9%</b>						max 2% of grant award
4a	Advertising Fees	2	EA	\$ 900	\$ 1,800	\$ 1,530	\$ 270	
4b			LS		\$ -	\$ -	\$ -	
	<b>Subtotals</b>				<b>\$ 1,800</b>	<b>\$ 1,530</b>	<b>\$ 270</b>	
<b>TOTALS</b>					<b>\$ 93,100</b>	<b>\$ 79,135</b>	<b>\$ 13,965</b>	

## Appendix II – Authorized Official Resolution

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Be it RESOLVED, that the Borough of St. Clair of  
Schuylkill County hereby request an Greenways, Trails and Recreation Program  
(GTRP) grant of \$ 93,100 from the Commonwealth Financing Authority to be used for  
Basketball Court Lighting

Be it FURTHER RESOLVED, that the Applicant does hereby designate Roland Price, Jr., Secretary  
and Carol Sutzko, Borough Treasurer as the official(s) to execute all documents  
and agreements between the Borough of St. Clair and the Commonwealth  
Financing Authority to facilitate and assist in obtaining the requested grant.

I, Roland Price, Jr., duly qualified Secretary of the Borough of St. Clair  
Schuylkill County, PA, hereby certify that the forgoing is a true and correct copy of a  
Resolution duly adopted by a majority vote of the St. Clair Borough Council at a  
regular meeting held May 7, 2024, and said Resolution has been recorded in the Minutes of the  
St. Clair Borough Council and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of St. Clair,  
this \_\_\_\_ day of May, 2024.

Borough of St. Clair

Name of Applicant

Schuylkill County

County

\_\_\_\_\_  
Roland Price, Jr.,  
Borough Secretary





benesch

Comp. by: BWB

Date: 05/07/24

Sheet

1 of 1

Job No.

Project: St. Clair - Third St Playground Lighting

Element: Conceptual Project Cost Estimate

85%

15%

Item Number	Work Item	Qty	Unit	Unit Cost	Item Cost	CFA Portion	Local Portion	Notes
<b>Site 1</b>	<b>Basketball Court Lighting</b>							
<b>1</b>	<b>Construction Activities</b>							
1a	Overhead Lights, Pole, Foundation	4	EA	\$ 10,000	\$ 40,000	\$ 34,000	\$ 6,000	
1b	Electrical Distribution, Underground	400	LF	\$ 60	\$ 24,000	\$ 20,400	\$ 3,600	
1c	Complete Power Supply	1	LS	\$ 8,000	\$ 8,000	\$ 6,800	\$ 1,200	
1d	Button Lighting Controls	1	LS	\$ 3,000	\$ 3,000	\$ 2,550	\$ 450	
1e	Light Testing	1	LS	\$ 3,500	\$ 3,500	\$ 2,975	\$ 525	
1z	Construction Contingencies (5% max)	1	LS	\$ 3,500	\$ 3,500	\$ 2,975	\$ 525	5% of actual Constr Costs
	<b>Subtotals</b>				<b>\$ 82,000</b>	<b>\$ 69,700</b>	<b>\$ 12,300</b>	
<b>Site 2</b>	<b>Playground Lighting</b>							
<b>2</b>	<b>Construction Activities</b>							
2a1	Bollard Lights, Pole, Foundation	25	EA	\$ 800	\$ 20,000	\$ 17,000	\$ 3,000	
2a2	Landscape/Tree lighting & receptacle	9	EA	\$ 500	\$ 4,500	\$ 3,825	\$ 675	
2b	Electrical Distribution, Underground	750	LF	\$ 40	\$ 30,000	\$ 25,500	\$ 4,500	
2c	Complete Power Supply	1	LS	\$ 8,000	\$ 8,000	\$ 6,800	\$ 1,200	
2d	Lighting Controls	1	LS	\$ 3,000	\$ 3,000	\$ 2,550	\$ 450	
2e	Light Testing	1	LS	\$ 3,500	\$ 3,500	\$ 2,975	\$ 525	
2z	Construction Contingencies (5% max)	1	LS	\$ 3,000	\$ 3,000	\$ 2,550	\$ 450	5% of actual Constr Costs
	<b>Subtotals</b>				<b>\$ 72,000</b>	<b>\$ 61,200</b>	<b>\$ 10,800</b>	
<b>3</b>	<b>Design &amp; Inspection (10% max)</b>	<b>9.9%</b>						max 10% of grant award
3a	Design	1	LS	\$ 13,200	\$ 13,200	\$ 11,220	\$ 1,980	
3b	Contract Administration	1	LS	\$ 1,500	\$ 1,500	\$ 1,275	\$ 225	
3c	Inspection	1	T&M	\$ 2,500	\$ 2,500	\$ 2,125	\$ 375	
	<b>Subtotals</b>				<b>\$ 17,200</b>	<b>\$ 14,620</b>	<b>\$ 2,580</b>	
<b>4</b>	<b>Administrative Costs (2% max)</b>	<b>1.0%</b>						max 2% of grant award
4a	Advertising Fees	2	EA	\$ 900	\$ 1,800	\$ 1,530	\$ 270	
4b			LS		\$ -	\$ -	\$ -	
	<b>Subtotals</b>				<b>\$ 1,800</b>	<b>\$ 1,530</b>	<b>\$ 270</b>	
<b>TOTALS</b>					<b>\$ 173,000</b>	<b>\$ 147,050</b>	<b>\$ 25,950</b>	

## Appendix II – Authorized Official Resolution

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Be it RESOLVED, that the Borough of St. Clair of  
Schuylkill County hereby request an Greenways, Trails and Recreation Program  
(GTRP) grant of \$ 173,000 from the Commonwealth Financing Authority to be used for  
Third Street Playground Lighting .

Be it FURTHER RESOLVED, that the Applicant does hereby designate Roland Price, Jr., Secretary  
and Carol Sutzko, Borough Treasurer as the official(s) to execute all documents  
and agreements between the Borough of St. Clair and the Commonwealth  
Financing Authority to facilitate and assist in obtaining the requested grant.

I, Roland Price, Jr., duly qualified Secretary of the Borough of St. Clair  
Schuylkill County , PA, hereby certify that the forgoing is a true and correct copy of a  
Resolution duly adopted by a majority vote of the St. Clair Borough Council at a  
regular meeting held May 7, 2024, and said Resolution has been recorded in the Minutes of the  
St. Clair Borough Council and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of St. Clair  
this \_\_\_\_ day of May, 2024.

**Borough of St. Clair**

\_\_\_\_\_  
Name of Applicant

**Schuylkill County**

\_\_\_\_\_  
County

\_\_\_\_\_  
Roland Price, Jr.,  
Borough Secretary