

ISSUES, REVIEW & FINANCE WORK SESSION

May 30, 2024

A special meeting of the St. Clair Borough Council was held to review issues and finance on Thursday, May 30, 2024, beginning at 6:30 p.m.

In attendance were council members Cheryl Dempsey, Judy Stednitz-Julian, Bill Dempsey, Tony Klazas, President Thomas Dempsey and Mayor Tomko. Absent were Councilwoman Joann Brennan and Councilman Norm Diehl.

Others in attendance included Borough Secretary Roland Price, Treasurer Carol Sutzko, Police Chief William Dempsey and Barbara Artz.

PUBLIC COMMENT – No public comment.

President Dempsey discussed receiving a complaint in the early morning concerning the dumpster picking up Delcamp's garbage at 1:56 a.m. Our Code Enforcement Officer contacted the company and gave them a window from 6 a.m. – 8 p.m. We have no recourse to fine them. An amendment may have to be made to the Dumpster Ordinance limiting the pick-up times, which would make it illegal to pick up outside those predetermined times. Another option would be to purchase a decibel reader to confirm they are too loud. The situation will be addressed with the solicitor.

After review of the Zoning Officer's report, a question of a proposed Air B&B address of 15 W. Hancock Street was questioned. Councilwoman Stednitz called the Zoning Officer for clarification. The address was incorrect.

Councilman Klazas complimented President Dempsey on handling situations in the Borough by keeping everyone informed by text messaging. Councilman W. Dempsey receives phone calls. Everyone gets on it and has their say. Councilwoman C. Dempsey agreed and mentioned that the only concern is that everyone should respond. President Dempsey agreed. Stednitz-Julian responds when she is finished work.

Mayor Tomko stated that the draft Amusement Ordinance was very complicated to enforce and implement. It is cumbersome and complex. The main concern of the Amusement Ordinance is the hours of operation and the licensing fees for the Borough.

Borough Secretary Roland Price presented the Secretary's Notes.

The issue with the Comcast Licensing fee of \$99,200 has been resolved. Payment should be received within the next two weeks.

An action item on the agenda is the adoption of Borough ordinance #450 which corrects a typographical error in the last electric rate increase ordinance. This new ordinance does not increase the electric power rates.

Included in your packet is the draft Games of Skill Amusement Devices ordinance for council's review.

I attended the Schuylkill County Tax Committee meeting on Tuesday, May 28th. Earned income tax collections are up \$100,000 county wide.

PennDOT representatives will meet on Tuesday, June 11, 2024, at 10:00am, in Council Chambers, regarding their resurfacing of Second Street. Representatives from the Street Department, Sewer Authority and the Schuylkill County Municipal Water Authority will be in attendance. Engineer Jim Tohill will be in attendance in lieu of Engineer Baldwin.

Council should consider adopting a resolution appointing Roland Price Borough Secretary as a representative to the Pennsylvania Municipal Power Agency. The PMPA was formed many years ago and St. Clair Borough was one of the original members. The agency has the power of an authority to engage in different projects that would benefit the borough. As the agency has been dormant for several years, this is an attempt to revitalize it.

Councilwoman C. Dempsey asked that recreational elderly games such as Bocce Ball and Petanque be added to the May Agenda for possible grant discussion.

Police Chief William Dempsey asked for an executive session to discuss negotiations. He added there was one bid so far on Municibid of \$2900 for the 2005 Chevy Impala. Shenandoah School District wishes to purchase the 2014 Dodge Charger cruiser for \$10,000. June 1 is the car show at the stadium.

The executive session began at 6:48 p.m. to discuss negotiation matters.

The executive session ended at 7:05 p.m.

The proposed Palo Alto police coverage will be added to the June agenda.

The council meeting adjourned at 7:08 p.m.

Roland Price

Borough Secretary

JUNE COUNCIL MEETING**June 4, 2024**

The June monthly Council Meeting of the St. Clair Borough Council was held on Tuesday, June 4, 2024, in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 6:30 p.m.

Answering the roll call were council persons: Bill Dempsey, Cheryl Dempsey, Norm Diehl, Judy Stednitz-Julian, Tony Klazas, Council President Thomas Dempsey, and Mayor Richard Tomko. Absent was Councilwoman Joann Brennan.

Also, present included Solicitor Edward Brennan, Engineer Brian Baldwin, Borough Secretary Roland Price, Treasurer Carol Sutzko, Electric Light Superintendent Bob Petrozino, Police Chief William Dempsey, Fire Chief Frank Uhrin, Barbara Artz, Dr. Erin Portland, Adrian Portland, Rich Cost, Joshua Sophy, Emil Pagonis, Bridget Klazas, Vaughn Vesay, Mike Boyer, Jeff Searfoss, and Dave Resnick.

Pledge of Allegiance

Council member Tony Klazas read the council prayer.

Copies of the minutes of the previous council meeting have been given to Mayor Tomko and borough council members, are there any errors or corrections? If not, they stand approved.

PUBLIC COMMENT

Rich Cost questioned a few specific bridge's weight limits. Engineer Baldwin explained all seven bridges are inspected every two years, the eighth bridge on Hancock Street, is the responsibility of the Commonwealth. The bridge specifications are driven by these reports. Cost asked if we could post a bridge to prevent landfill trucks from using them, but Solicitor Brennan explained it is illegal.

Emil Pagonis of N. Fourth Street questioned how four vehicles were towed away on May 15 without notice. He claims that each vehicle towed cost \$350.00 to be reclaimed. Police Chief said there was no common courtesy extended to the Police Department in this matter. With permission of council, Solicitor Brennan will send a letter concerning towing cars from borough streets.

Dr. Erin Portland was speaking as a member of the community. She attended the May Work Session and was pleased that council voiced opposition to the landfill and supported the people they serve. She asked council to allow an address of Department of Environmental Protection placed in the monthly newsletter, in order for residents to send additional comments concerning the landfill. She also verified that council received an invitation for the rededication of Veteran's Memorial Stadium this August.

Jeff Searfoss of Morris Street brought to council his ongoing issue with his neighbors. The first issue being the ruts created by the dirt driveway potentially creating a water problem in the Searfoss foundation and the neighbor's yellow driveway line that was painted six inches onto his property. Light projections from the neighbors on the side of Searfoss house, crops growing up the siding, rocks being tossed against the siding and garbage cans located next to the corner of the porch are also of concern. Pictures were presented for each situation. Solicitor Brennan suggested he survey his property and consult his personal attorney. Burn permits and the potential Driveway Ordinance were also discussed.

Dave Resnick living at 26 S. Mill Street discussed his civil suit against his neighbor. Resnick claims rain from his neighbor's roof is damaging his front porch and an outside receptacle. He presented a video. Council will have the Code Enforcement investigate for code violations.

MAYOR'S REPORT

1. A heartfelt thank you is extended to the Street Department Superintendent Kevin Dempsey and all the members of the Street Department for the excellent work done in erecting a flag pole at the historic Borough Cemetery as well as preparing the cemetery grounds for Memorial Day. The new flag pole was donated to our Borough by Hydro Extrusion North America.
2. As vacation time is up coming, residents are reminded that they may obtain a Vacation Form from the St. Clair Police Department. Once the form is completed and returned to the Police Department, patrols could increase and the police could contact residents should there be an emergency at their property. Forms may be obtained by calling 570-429-2240 or 570-429-3050 as well as on the St. Clair Borough website. It goes without saying that those on vacation and away from home should not advertise that fact on social media until they return home.
3. Residents are reminded of the legal restrictions on the use of fireworks that have been enacted by the PA General Assembly. Some of these are:
 1. Fireworks cannot be directed at another person
 2. Fireworks cannot be discharged from or directed at a building or a vehicle
 3. Fireworks cannot be discharged within 150 feet of a building or vehicle.
 4. Fireworks cannot be discharged while the person is under the influence of alcohol or a controlled substance.

Historical Note

In 1831, an early landowner in our community, St. Clair Nichols, set apart a lot for a graveyard. Mr. Anthony Irwin, a local resident, helped to fence the lot and was the caretaker for several years. Almost 20 years later, land developers Carey, Lee, and Hart, deeded the lot to the Borough of St. Clair after its incorporation as a borough; to be used as a community cemetery. There are no existing records of burials from 1831 until 1850. The burials under the Borough's governance can be found on the Borough of St. Clair's website. The next two cemeteries founded for residents of St. Clair were located west of the Borough in New Castle Township and were religious in nature. St. Boniface Roman Catholic Cemetery in 1858 and St. Mary's Roman Catholic Cemetery in the early 1860's. A new community non-denominational cemetery was dedicated in 1867 in the eastern part of the Borough by the Independent Order of Odd Fellows.

Mayor Tomko commended Superintendent Kevin Dempsey and the Street Department on the historical preservation of the cemeteries within the borough.

On a motion made by C. Dempsey, seconded by Klazas, the report was approved.

SOLICITOR'S REPORT

Solicitor Brennan reviewed the list of conservatorship properties.

146 N. Nichols Street – Demolished and waiting for petition to be sold.

438 – 440 Front Street – Has been listed with Holden to be sold.

28 Nichols Street – We were appointed conservator and was approved by court to be demolished.

214 S. Third Street – We were just appointed conservator so we must wait six months to sell.

6 S. Front Street – Demolition was approved.

601 Wade Road – St. Clair School made a formal offer to purchase the property for one dollar. Verbally explained that they will make a school bus stop and will maintain it from this point forward. The county signed off on it and the school would be required to pay the transfer tax.

6 S. Mill Street – Demolition was approved.

212 Cherry Street – Demolition was approved.

113 E. Hancock Street – We purchased the neighboring property and are waiting for demolition and to move on a project.

102 & 104 Cherry Street – No buyer can be found so the conservership may be dissolved.

120 E. Patterson Street – There are a number of liens against this property.

The solicitor requested an executive session to discuss litigation and personnel issues.

On a motion made by Diehl, seconded by C. Dempsey, the report was approved.

ENGINEER'S REPORT

On a motion made by Stednitz-Julian, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

Council and Engineer Baldwin discussed options for potential recreational games for the elder population of the Borough.

Councilman Diehl asked about rehabilitating the former Southward Playground.

DEPARTMENTAL REPORTS

STREET DEPARTMENT REPORT – No Report.

ELECTRIC LIGHT DEPARTMENT REPORT

On a motion made by B. Dempsey, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

TREASURER'S REPORT

On a motion made by Stednitz-Julian, seconded by Diehl, the report was unanimously approved, and it was made part of the minutes by reference.

TAX REPORT

On a motion made by Klazas, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

POLICE REPORT

On a motion made by Klazas, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

Chief Dempsey added that the Police Department will be hosting a National Night Out on Tuesday, August 6, 2024 from 5 p.m. to 7 p.m. at the Third Street Recreational Complex. Since National Night Out will interfere with the August Council Meeting, council agreed to move the meeting. He mentioned first responders will be there and asked council to participate. He requested a stipend to purchase promotional materials. Chief Dempsey mentioned this event could grow each year possibly adding therapy dogs, a DJ, games, dunk tanks and other fun ideas.

On a motion by C. Dempsey, seconded by Klazas to reschedule the August monthly council meeting from Tuesday, August 6, 2024, to Monday, August 5, 2024, at 6:30 p.m., approved.

On a motion by Klazas, seconded by C. Dempsey to allow promotional items approximately in the amount of \$500 be purchased for "National Night Out," approved.

Councilwoman C. Dempsey recommended that the Police Committee consisting of: Tony Klazas, T. Dempsey and Bill Dempsey; meet with Chief Dempsey and the Palo Alto Police Department and then present to council concerning the proposed police coverage from the St. Clair Police Department at the next board meeting.

ZONING REPORT

On a motion by Diehl, seconded by C. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

FIRE DEPARTMENT REPORT

On a motion made by B. Dempsey, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

Fire Chief Uhrin added that he is currently working with SCMA on a fire hydrant flushing schedule. President Dempsey thanked the Fire Chief for doing a great job and for coordinating the trucks for the Memorial Day Parade.

CODE DEPARTMENT REPORT

On a motion made by Klazas, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

COMMUNICATIONS

No Communications.

Councilwoman Stednitz-Julian asked that a thank you letter be sent to Mr. T's Pierogies for their pierogie donation to the pool's concession stand.

OLD BUSINESS

On a motion by C. Dempsey, seconded by Diehl to authorize any grant opportunities, approved. With guidance from Engineer Baldwin, Council decided to pursue a grant for Ann Street and to reapply for the grant for the Thwing Street Bridge.

NEW BUSINESS

On a motion by T. Dempsey, seconded by Diehl, to authorize the closing date of the St. Clair Community Pool be extended to Saturday, August 17, 2024, approved.

On a motion by Klazas, seconded by C. Dempsey, to adopt Ordinance #450 – “Setting the Electric Light rates for the Borough of St. Clair,” correcting a typographical error, with no rate increase. A roll call was taken. B. DEMPSEY – YES, C. DEMPSEY – YES, DIEHL – YES, JULIAN – YES, KLAZAS – YES, T. DEMPSEY – YES, motion approved.

On a motion by B. Dempsey, seconded by Klazas to hire the following personnel for the 2024 swim season, approved.

Concession Stand Workers

Thomas Linkchorst
Mason Washburn
Chloe Motto
Lauren Ditzler
Felix Blasser
Sydney Heffron
Emma Bowers
Carly Demcher
Elizabeth Ortiz
Aaron Boyer
Brooklyn Reinert

Lifeguards

Bailey Thomas
Tanner Hauck
Hannah Zimmerofsky
Claudia Mancini
Alaina Bauers
Brooke Palko
Owen Gretskey
Samantha Brew
Logan Strauss
Madeline Strauss
Jada Guidinas
Dominick Alvarz

On a motion by B. Dempsey, seconded by C. Dempsey to adopt the Resolution authorizing Borough Secretary Roland Price to sign any and all documents for the HOME Program in place of Council President Thomas Dempsey, approved.

Council decided to table the proposition from Palo Alto Police Department to have the St. Clair Police Department provide paid coverage.

On a motion by B. Dempsey, seconded by C. Dempsey, to appoint Borough Secretary Roland Price as a representative to Pennsylvania Municipal Power Agency and authorize the proper Borough officials to sign the document, approved.

On a motion by B. Dempsey, seconded by Diehl, to authorize Rescue Hook & Ladder Fire Company to hold a Boot Drive on a Saturday in July in accordance with the repaving schedule of Second Street, approved.

Council President T. Dempsey called an executive session at 7:45 p.m. to discuss the sale price of conservership properties.

Executive session adjourned at 8:00 p.m.

On a motion by Klazas, seconded by Diehl, to pay all bills and claims, properly approved by council; approved.

On a motion by Klazas, seconded by Diehl, to adjourn the meeting, at 8:01 p.m., approved.

Roland Price

Borough Secretary

Mayor's Report

June 2024

1. A heartfelt thank you is extended to the Street Department Superintendent Kevin Dempsey and all the members of the Street Department for the excellent work done in erecting a flag pole at the historic Borough Cemetery as well as preparing the cemetery grounds for Memorial Day. The new flag pole was donated to our Borough by Hydro Extrusion North America.
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Alfred Benesch & Company
400 One Norwegian Plaza
Pottsville, PA 17901
www.benesch.com
P 570-622-4055

June 4, 2024

Mr. T. Dempsey
Council President
16 S Third Street
St. Clair, PA 17970

**RE: Consulting Engineer's Report (CER)
Benesch Project No. 32089.02**

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

ENGINEERING CONSULTATIONS & CONSTRUCTION PROJECTS

Grant Assistance (32089.02, Task 5)

PCCD Police Grant

We have been working with the Police Department and the Borough regarding the purchasing and grant reporting requirements. Quarterly reporting is required for the life of the grant term (until March 31, 2025), which we have been providing on behalf of the Borough, including the latest report submitted on April 19, 2024. The next quarterly report is due by July 20, 2024, for the reporting period ending June 30, 2024.

2024 Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

Council advertised for and held a special Council Meeting on May 15, 2024, to discuss recreation grant opportunities. In advance of this meeting, our office prepared three different cost estimates for various potential recreation projects based on previous Council input. It was decided that the Borough would submit a CFA GTRP grant application to construct a new youth (small-scaled) basketball court in the vicinity of the tot playground at the Third Street Recreation Complex. The total project costs including two rim systems, asphalt paving, court markings, vinyl fence, design, inspection, and administration costs are \$75,500 with the Borough's 15% local match being \$11,325. Our office submitted this grant application on behalf of the Borough on May 31, 2024.

2024 Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

This year's CFA MTF grant round is open with **applications due on July 31, 2024**. Typically, this program requires a 30% match, but this requirement is once again waived for municipalities. However, projects with committed funds typically receive favorably ratings. We prepared some conceptual project cost estimates for you consideration for a few projects that were previously discussed: Thwing Street Bridge replacement, Ann Street rehabilitation, Second Street streetscape. If there are any other projects you wish to consider, please let our office know.

St. Clair Little League Project (31226.20)

At the May 7, 2024, Council Meeting, Council motioned to conditionally award the project to SLC Excavating, LLC, as the apparent low bidder. The primary condition of this award was the commitment of additional funding from DCNR. Our office assisted with the preparation and coordination of this formal request to DCNR, and on May 28, 2024, the Borough was informed by DCNR that the additional funding was approved.

The items of work approved include the Base Bid along with Alternate No. 3 in the amount of \$84,121.30. Our office submitted a Notice-of-Intent-to-Award (NOITA) letter to SLC on May 15, 2024, so that they can begin preparing contract documents. With the funding commitment from DCNR, our office resubmitted the NOITA to SLC on June 3, 2024, requesting submission of the required contract documents. Once those are received and approved, a formal Notice-of-Award and Notice-to-Proceed will be issued. Construction is scheduled to be completed by October 15, 2024.

SUBDIVISIONS & LAND DEVELOPMENTS

STS LD (31137.31, Task 1)

All sitework is complete. However, we are awaiting the submission of record plans before closing out this project. We did request multiple times this year an update on the status of the record plans – including installed electrical infrastructure – but we have not yet received an update.

POTENTIAL FUNDING/GRANT SOURCES (31433.02, Task 5)

RECREATION

2025 DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

- Current Status: CLOSED
- Opening: Jan 21, 2025
- Application Deadline: **April 2, 2025**
- Uses: Grant funds must be used for rehabilitation and/or new development of basic outdoor recreation and park facilities that provide a high level of recreational value, such as playgrounds and pavilions with ADA accessibility.
- Funding:
 - **Grant funding ranges from \$60,000 – \$100,000:**
 - \$10,000 is earmarked for Professional Services only and requires no match.
 - \$20,000 is earmarked for Materials and/or Equipment only and requires no match.
 - Grant funds over \$30,000 may be used for Materials, Equipment, and/or Labor and require a \$1 for \$1 match.
 - **Total project costs range from \$90,000 – \$170,000**

DCNR Grant	Match Requirement	Total Project Costs
\$60,000	\$30,000	\$90,000
\$70,000	\$40,000	\$110,000
\$80,000	\$50,000	\$130,000
\$90,000	\$60,000	\$150,000
\$100,000	\$70,000	\$170,000

- Timeline:
 - Anticipated award notifications: Fall 2025
 - Grant agreements begin: Jan 2026
 - Earliest Project Start: Summer/Fall 2026
 - Earliest Project Completion: Fall 2026/Spring 2027
 - Grant Expiration: Dec 2029
- Potential Projects: John Siney Park pavilion replacement, Third Street Basketball Court lighting, Pickleball court, other playground improvements.

2025 Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

- Current Status: CLOSED
- Opening: Feb 1, 2025
- Application Deadline: **May 31, 2025**
- Uses: Can fund planning grants, as well as construction/repair/rehab grants, for a wide variety of community recreation facilities, like baseball and soccer fields, basketball courts, playgrounds, pools, etc. Can fund indoor or outdoor facilities.
- Funding:
 - Grants shall not exceed **\$250,000** for any project.
 - **15% local match required**. Can be land value and other state grant funds. In-kind match **NOT** accepted.
- Timeline:
 - Anticipated award notifications: Fall 2025
 - Grant agreements begin: Jan 2026
 - Earliest Project Start: Summer/Fall 2026
 - Earliest Project Completion: Fall 2026/Spring 2027
 - Grant Expiration: Dec 2030
- Potential Projects: John Siney Park pavilion replacement, Third Street Basketball Court lighting, Pickleball court, other playground improvements.

COMMUNITY FACILITIES AND VEHICLES

PA DEP: Driving PA Forward, Onroad Rebate Program – Trucks and Buses

- Current Status: **OPEN** (as of Nov 24, 2023) – **FINAL ROUND**
- Application Deadline: **The application period will remain open until all funds are exhausted.** As of February 1, 2024, there are still approximately \$2.2 million in uncommitted funds available to award.
- Background: \$6.1 million is available to fund rebates for projects that replace or repower fleets of 5 or fewer class 4-8 trucks, port drayage trucks, school buses, shuttle buses, and/or transit buses.
- Uses: Class 4-8 trucks with Model Years 1992-2009 **with at least 3 years of remaining useful life** are eligible for rebates for repower or replacement with new diesel, electric or alternative fuel. **Vehicles must be scrapped.**
- Funding: **Max 70% up to the following Maximums per Vehicle:**

Truck Class	Diesel	Alt Fuel
4-5	\$56,000	\$70,000
6-7	\$70,000	\$105,000
8	\$122,500	\$157,500

This is a rebate voucher program that reimburses for costs incurred.

USDA Rural Development: Community Facilities Direct Loan & Grant Program

- Current Status: **OPEN**
- Application Deadline: Applications accepted continuously throughout the year.
- Uses: Funds can be used to purchase, construct, and/or improve essential community facilities (including police & fire stations), purchase equipment (including vehicles), and pay related expenses.
- Funding: Low interest direct loans and/or grants (max 75%). Most funding via low-interest loans.

TRANSPORTATION/INFRASTRUCTURE

2024 PA DCED Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

- Current Status: **OPEN** (as of Mar 1, 2024)
- Application Deadline: **July 31, 2024**
- Uses: Funds may be used for the development, rehabilitation and enhancement of transportation assets to existing communities, **streetscape, lighting, sidewalk enhancement, pedestrian safety, roadway drainage, connectivity of transportation assets, and transit-oriented development. Bridge replacements and rehabilitations are eligible.**
- Funding:
 - Grants are available for projects with a total cost of **\$100,000 or more.**
 - Grants **shall not exceed \$3M** for any project.
 - Typically requires 30% local match, although the local match requirement is waived for municipalities for this round. However, projects with committed funding typically receive favorable ratings.
- Anticipated Award Announcement: Spring 2025
- Potential Project(s):
 - Thwing Street Bridge or Carroll Street Bridge replacement
 - Second Street streetscape/sidewalks
 - Ann Street rehabilitation
 - pedestrian and bicycle safety improvements

USDOT: FY 2024 Bridge Investment Program (BIP)

- Current Status: **OPEN** (as of Dec 20, 2023) with rolling application acceptance
- Application Deadline:
 - Planning Grants: FY 2025 **Oct 1, 2024**
 - Bridge Projects: FY 2025 **Nov 1, 2024**
 - **Application is lengthy and requires significant engineering effort, very competitive.**
- Uses: Authorized under the Bipartisan Infrastructure Law (BIL), projects that replace, rehabilitate, preserve, or safeguard NBIS bridges, and for culvert replacement/rehabilitation on the NBIS to enhance flood control and aquatic habitat connectivity.
- Funding:
 - Planning Grants: **No minimum nor maximum; requires 20% match**
 - Bridge Projects: **\$2.5M minimum; requires 20% match (\$500,000 minimum)**
- Anticipated Award Announcement: Spring 2025
- Potential Project(s): Thwing Street Bridge or Carroll Street Bridge replacement planning/design

USDOT: FY 2025 RAISE Discretionary Grants

- Current Status: Closed (expected to open Summer 2024)
- Application Deadline: **Jan 13, 2025**
 - **Application is lengthy and requires significant engineering effort; very competitive.**
- Uses: Highway, bridge, road projects, public transportation, intermodal, and more.
- Funding:
 - Planning Grants: **No minimum, \$25M maximum**
 - Projects: **\$1 minimum/\$25M maximum; typically requires 20% match but may be waived for rural areas**
- Anticipated Award Announcement: Spring 2025
- Potential Project(s): Thwing Street Bridge, Carroll Street Bridge Replacements, streetscapes.

PENDING/AWARDED GRANT APPLICATIONS

2022 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Garbage Truck
Total Project Estimate	\$301,609
Borough Portion	\$0 (0%)
Date Submitted	Mar 15 2022
Award Notification	Mar 16 2023
Application Status	AWARDED \$301,609
Grant Period Ends	Jun 30 2026
Project Status	Truck ordered Feb 14, 2024 (\$306,523.87). Expected delivery Nov 2024.

2022 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	Northward Playground Basketball Courts
Total Project Estimate	\$70,000
Borough Portion	\$20,000 (29%)
Date Submitted	Apr 6 2022
Award Notification	Sep 6 2022
Application Status	AWARDED \$50,000
Grant Period Ends	Dec 31 2026
Project Status	Bid documents being prepared for construction early 2025.

2022 PA Commission on Crime and Delinquency (PCCD): Local Law Enforcement Support (LLES) Grant Program

Project	Equipment and Technological Upgrades
Total Project Estimate	\$177,018
Borough Portion	\$0 (0%)
Date Submitted	Oct 31 2022
Award Notification	Mar 8 2023 (Second Rnd)
Application Status	AWARDED \$87,660
Grant Period Ends	Mar 31 2025
Project Status	Equipment ordered. Once received, Borough can submit for reimbursement.

2023 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	John Siney Park
Total Project Estimate	\$125,000
Borough Portion	\$47,500 (38%)
Date Submitted	Apr 5 2023
Award Notification	Oct 5 2023
Application Status	AWARDED \$77,500
Grant Period Ends	Dec 31 2027
Project Status	Bid documents being prepared for construction in 2025.

2023 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Electric Bucket Truck
Total Project Estimate	\$285,000
Borough Portion	\$0 (0%)
Date Submitted	Nov 30 2023
Anticipated Award Notification	Sep 17 2024
Application Status	Under Review

2023 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Firehouse Addition
Total Project Estimate	\$651,360
Borough Portion	\$0 (0%)
Date Submitted	Nov 30 2023
Anticipated Award Notification	Sep 17 2024
Application Status	Under Review

2023 PA DCED Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

Project	Youth Basketball Court
Total Project Estimate	\$75,500
Borough Portion	\$11,325 (15%)
Date Submitted	May 31 2024
Award Notification	March 2025
Application Status	Under Review

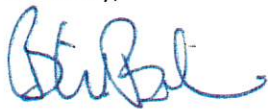
ST. CLAIR POTENTIAL ACTION ITEMS

1. Potential Grant Opportunities:

- a. **Transportation, CFA MTF** – If Council wishes to pursue a transportation grant through the CFA MTF, we suggest Council identify the project(s) and consider authorizing Benesch to begin preparing the grant application documents as a resolution will need to be adopted at your July Council Meeting. The CFA MTF application deadline is July 31, 2024.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,



Brian W. Baldwin, PE
Project Manager

Cc: Atty. Edward M. Brennan, Solicitor (w/ attachments)

Electric Light Department Report

May 2024

April Energy cost / usage - \$137,302.26 / 1,464,152 KWH.

Meeting with Com Cast, Roland, Barb, Council President, Councilman Dempsey in regards to money owed to Borough. Confusion was quickly resolved, as per Com Cast Borough will be getting money owed!

Monday 4/29/24 power blip 2:24 am device activated PPL side.

All steel poles on the North Blocks of Second are painted, started prep/paint poles unit block south Second.

Reviewed delinquent book printed and posted 91 – 48 hour / Final notices.

Terminated Electric Service to 9 customers for non-payment, restored 2 same day paid in full plus fees.

Electrical inspection done at pool on Wednesday 5/1 – passed.

Mounted reel and garden hose rear of office Bldg. guys watering flowers in Boone Park every morning.

Went to Court House pick up the Flags for Cemeteries, deposit taken to Bank.

With approval from Council President, picked up 15 LED light fixtures and started installing at Police Station.

Bored hole for Flag Pole install Borough Cemetery.

Hung a few Historical Society Car Show advertising posters that were left on my porch at home.

Completed installing LED fixtures at Police Station, still old fluorescent fixtures in use should be changed!!

New service hookup and power restored at 26 South Second Street.

Call out Saturday 5/11/24 at 10:52 am Pole fire 28 Caroline Avenue.

Flags Hung on Second Street.

Installed pole at 148 North Third Street (JRL Bldg.)

Completed and Submitted 4 months' worth of P.U.C. 56.231 monthly reports.

5/21 call 5:55 pm, left turn lane arrow onto Hancock not working, at site ½ hour found working as it should!

Purchased / installed LED flood light for new Flag / pole Borough Cemetery.

Installed new street light arm and fixture intersection of Ann and Bypass.

5/28 met with Brian Baldwin at Fernwood/Elmwood intersection, Mr. Portland concern on road buckling.

Performed numerous other jobs, responded to multiple PA ONE calls, answered, returned many phone calls and emails throughout month.

Respectfully Submitted;

Robert Petrozino

Superintendent

Saint Clair Borough Electric Light Dept.

6-4-2024

Borough of St Clair
Treasurer's Report - General Fund
April 2024

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
301.10 · Real Estate Tax, Current	98,073.49
301.30 · Real Estate Tax, Delinquent	3,056.05
310.01 · Per Capita Tax, Current	1,421.00
310.03 · Per Capita Tax, Delinquent	79.77
310.10 · Real Estate Transfer Tax	2,570.99
310.20 · Earned Income Tax	22,407.19
310.30 · Business Privilege Tax	991.69
310.41 · Occupation Tax, Current	333.72
310.43 · Occupation Tax, Delinquent	32.34
310.50 · Local Service Tax	1,892.41
331.12 · Police Fines	1,385.59
342.20 · Rental Income - Boro Property	500.00
359 · Intergovernmental Revenue	5,343.54
361.33 · Variance/Zoning Permits	1,134.00
362.10 · Police Protection Services	7,166.66
364.30 · Solid Waste Collection Fees	32,164.23
392.18 · Transfers from Electric Light	150,000.00
Total Income	328,552.67
Expense	
Administration Department	53,723.88
Health & Sanitation Department	26,712.42
Miscellaneous Department	79,678.11
Planning & Zoning Department	20,458.40
Police Protection Department	64,277.41
403.00 · Tax Collection Department	1,979.92
409.00 · Borough Buildings Department	18,405.17
411.00 · Fire Department	2,681.09
419.00 · Educational Services	6,893.89
430.00 · Streets & Bridges Department	29,800.32

Borough of St Clair
Treasurer's Report - General Fund
April 2024

	<u>TOTAL</u>
452.00 · Recreation Department	2,077.10
481.00 · Payroll Tax Expense	4,803.05
487.00 · Employer Benefits & W/H	
487.20 · Health Insurance Expense	58,238.31
487.30 · Employees' Benefits	<u>3,420.00</u>
Total 487.00 · Employer Benefits & W/H	<u>61,658.31</u>
Total Expense	<u>373,149.07</u>
Net Ordinary Income	-44,596.40
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	<u>3,460.32</u>
Total Other Income	3,460.32
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	25,000.00
492.305 · Transfer to Gen Fund Cap ...	<u>3,000.00</u>
Total 492.00 · Transfers Department	<u>28,000.00</u>

ENDING BALANCE: \$106,565.56

Borough of St Clair
Treasurer's Report - Electric Light Fund
April 2024

	TOTAL
Ordinary Income/Expense	
Income	
7372.40 · Electric Energy Sales	305,851.34
7372.50 · Sales Tax Discounts	25.00
7372.55 · Processing Fees	1,200.00
7372.57 · Service Fees	300.00
	<hr/>
Total Income	307,376.34
Expense	
7401.00 · Electric Light	
7401120 · Superintendent	5,420.60
7409300 · Rental Expense	175.83
7442141 · Office Manager	4,048.00
7442142 · Administrative Assistant	2,090.56
7442143 · Lineman	4,396.80
7442144 · Assistant Lineman	3,852.80
7442210 · Office Supplies	860.52
7442220 · Electrical Materials & Supplies	445.44
7442231 · Gasoline & Oil	236.46
7442321 · Telephone	262.10
7442361 · AMP - Ohio	144,468.01
7442370 · Maintenance & Repairs	220.00
7442372 · Technology/Computer Expenses	11,229.00
7442374 · Vehicle Maintenance & Repairs	210.03
	<hr/>
Total 7401.00 · Electric Light	177,916.15
	<hr/>
Total Expense	177,916.15
	<hr/>
Net Ordinary Income	129,460.19
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	2,205.01
	<hr/>
Total Other Income	2,205.01
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	11,500.00
492.80 · Transfer to General Fund	150,000.00
	<hr/>
Total 492.00 · Transfers Department	161,500.00
	<hr/>

ENDING BALANCE: \$536,371.89

Borough of St Clair
Balance Sheet
As of April 30, 2024

Apr 30, 24

ASSETS

Current Assets

Checking/Savings

100.10 · Elec. Lgt. Sales Tax- Mid Penn	15,249.51
100.12 · PLGIT - Elec Light Deposit Acct	3,375.03
100.121 · PLGIT PRIME - Elec. Light Dep.	22,818.87
100.13 · PLGIT - Elect Lgt Capital Rsrv	24,320.24
100.131 · PLGIT PRIME-Elec.Light Cap R...	277,300.59
100.14 · PLGIT - Electric Light Fund	493,169.78
100.15 · PLGIT - FIRE INS ESCROW ACCT	37,121.07
100.16 · PLGIT - General Fund	89,085.75
100.17 · PLGIT - General Fund Cap Reserv	24,320.24
100.171 · PLGIT PRIME-Gen. Fund Cap. ...	273,611.13
100.18 · PLGIT - HD Land Devel Escrow	17,546.14
100.19 · PLGIT - Highway Aid Fund	74,322.92
100.191 · PLGIT PRIME - Highway Aid Fu...	18,083.23
100.20 · Elec. Light Chk. (Mid Penn)	43,222.57
100.21 · PLGIT - Home Program	831.12
100.22 · PLGIT - Recreation Grant Fund	41,717.57
100.221 · PLGIT PRIME - Recreation Grant	179.90
100.23 · PLGIT - Sinking Fund	36,500.00
100.231 · PLGIT PRIME - Sinking Fund	250,109.00
100.24 · PLGIT - Street Opening Permit	28,769.84
100.241 · PLGIT PRIME - Street Opening	47,648.14
100.30 · Gen. Fund Chk. (Mid Penn)	17,479.81
100.401 · PLGIT PRIME - Bridge Cons. F...	122,979.11
100.50 · PLGIT - Demolition Fund	18,761.34
100.501 · PLGIT PRIME - Demolition Fund	237,240.65
100.81 · PLGIT/PRIME Ann St Maintenance	32,583.34
100.90 · PLGIT - Building Permit Fund	69,279.86
105.10 · PLGIT - Payroll Fund	414.74
105.20 · PLGIT - Withholding Account	447.73
110 · Petty Cash	500.00
110.10 · Petty Cash - General Fund	200.00
110.20 · Petty Cash - Swimming Pool - GF	300.00

Total Checking/Savings	2,319,489.22
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Tax Collector's Remittance to Taxing Districts
WILLIAM UMBENHAUR - 2024 - SAINT CLAIR BOROUGH
For 05/16/2024 thru 05/31/2024
Date Created 06/01/2024
SAINT CLAIR BOROUGH Taxing District

		Municipality	Borough Per Capita	Borough Occupation	Other
A. Collections					
1.	Balance Collectable - Beginning of Month	72618.08	4225.00	1774.50	
2A.	Additions: During the Month (*)		25.00	10.50	
2B.	Deductions: Credits During the Month - (from line 17)				
3.	Total Collectable	72618.08	4250.00	1785.00	
4.	Less: Face Collections for the Month	3660.40	130.00	25.20	
5.	Less: Deletions/Exemptions from the List (*)			29.40	
6.	Less: Exonerations (*)				
7.	Less: Liens/Non-Lienable/Installments (*)				
8.	Balance collectable - End of Month	68957.68	4120.00	1730.40	
B. Reconciliation of Cash Collected					
9.	Face Amount of Collections - (must agree with line 4+7)	3660.40	130.00	25.20	
10.	Plus: Penalties				
11.	Less: Discounts				
12.	Total Cash Collected per Column	3660.40	130.00	25.20	
13.	Total Cash Collected - (12A + 12B + 12C + 12D)				3815.60

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes

14. Amount Remitted During the Month (*)

Date	Transaction #	Amount	TOTAL ALL TAXES
		Total	0.00

15. Amount Paid with this Report Applicable to this Reporting Month

Transaction #

3815.60

16. Total Remitted This Month

3815.60

17. List, Other Credit Adjustments (*)

Parcel / PerCapita #	Name	Amount
Total		0.00

18. Interest Earnings (if applicable)

\$

TAXING DISTRICT USE (OPTIONAL)

Carryover from Previous Month \$
 Amount Collected This Month \$
 Less Amount Paid this Month \$
 Ending Balance \$

William Dubenauer
 Tax Collector

06-01-2024
 Date

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

Received by (taxing district):

Title: _____ Date: _____

I acknowledge the receipt of this report.



SAINT CLAIR POLICE DEPARTMENT
24 NORTH SECOND STREET
SAINT CLAIR, PA 17970
DISPATCH: 570-429-2240 FAX: 570-429-3050

POLICE REPORT: 05/01/2024-05/31/2024

TOTAL CALLS FOR POLICE SERVICE	342	
TOTAL TRAFFIC STOPS	111	
TOTAL TRAFFIC CITATIONS	79	
TOTAL PARKING TICKETS	11	\$225.00 collected

-Our department will be hosting a National Night Out event this year on August 6, 2024. This event will give the community the opportunity to meet with the the first responders that serve thier community. I spoke with the fire chief and his department is going to participate. We will have the event at the Third Street Recreational Complex.

-Officer Shaun Wiest is attending firearms instructor training this week sponsored by the Pennsylvania State Police.

-Police officers assisted and provided traffic control for the Memorial Day Parade.

Respectfully submitted,


William M. Dempsey
Chief of Police

Borough of St. Clair
Zoning Officer's Report
May 2024

Application	Application Date	Description	Status	Special Notes
Zoning Permit Information	5/10/2024	Modular Home	Questions	311 Broad St.
Zoning Permit Question	5/13/2024	Pool	Pending	118 North 3rd St.
Deed Question	5/13/2024	Home and Apartment	Told to Check with Court House	35 South 3rd St.
Zoning Permit Information	5/15/2024	Modular Home	Pending	243 North Front
Zoning Permit Information	5/15/2024	AIR B&B	Called Back 3x time No Reply	15 West East Hancock
Zoning Permit	5/22/2024	Fence Extension	Issued Permit	120 East Hancock

Greg Stednitz

Zoning Officer

6-3-2024

Saint Clair Fire Department
Fire Alarm Report
May 2024

May-02 STILL ALARM 17:50 hours 20 South 23rd Street Pottsville for an apartment building fire. Alert/Columbia, and Deputy Skrobak responded. Members provided manpower to the scene. (CSF68) In service 90 minutes.

May-02 STILL ALARM 19:18 hours 1319 SR. 61 Highway North New Castle Township for an unknown type of fire. Alert/Columbia, Rescue, West End, and Deputy Skrobak responded. Members checked the area, and nothing was found. (SI17) In service 25 minutes.

May-06 GENERAL ALARM 19:13 hours (BOX33) 103 North Front St. for smoke in a structure. All companies dispatched along with Asst. Johns. The call was for Minersville Fire Department. All companies placed available. (SIS52) In service 5 minutes.

May-10 STILL ALARM 18:46 hours 1013 West Market St. for a reported building fire. Alert/Columbia, Chief Uhrin and Skrobak responded. Members were redirected to Humane Fire Station to cover the city. (CSF68) In service 1 hour.

May-11 STILL ALARM 10:46 hours 28 Caroline Avenue East Norwegian Township for a pole fire. Alert/Columbia, and Deputy Skrobak responded. Members provided a pole number for PPL to handle the incident. (PF08) In service 35 minutes.

May-12 STILL ALARM 12:19 hours East Lawton St. and South Morris St. for a vehicle accident w/injury. Alert/Columbia, Rescue, and Deputy Skrobak responded. Members provided traffic control. (MVA62) In service 40 minutes.

May-13 CHIEF CALL 21:20 hours 32 South Front St. for a generator running outside a house under renovation. Chief Uhrin and SCPD responded. Explained to the worker that it was illegal and unsafe to use a portable generator for a primary source of electricity. The generator was shut off and not to be used in proximity to the building, and he can't reside in the building without electricity. (CHF62) In service 30 minutes.

May-14 STILL ALARM 07:39 hours East Dark water Rd. and SR 61 for a gas leak. Alert/Columbia, West End, Fire Police, Schuylkill County Emergency Management, State Police, UGI, and the PUC, responded. Members arrived to find a construction company had struck the high-pressure gas line and gas was venting into the air. Members checked to see that all equipment was shut off in and around the leak. Members immediately began to shut down State Route 61 North and South along with Dark Water Road in all directions. Companies established a water supply from the hydrant at the Schuylkill Municipal Authority building a set up master streamlines if needed. Members checked for any injuries. Members, Fire Police, and SCEMA worked closely with the construction company

personnel and sub-contractors to set up traffic control patterns around the scene. (UTL17) In service 18 hours.

May-16 STILL ALARM 12:12 hours 1249 Sr 61 North New Castle Township for a vehicle accident w/injury. Alert/Columbia, Rescue, West End, Asst. Johns and Skrobak responded. (MVA17) In service 75 minutes.

May-19 CHIEF CALL 20:50 hours 119 Cherry St. for a burning complaint. Deputy Skrobak responded, he spoke to the neighbor, and they put the fire out. (CHF62) In service 25 minutes.

May-20 STILL ALARM 23:32 hours East Darkwater Rd. and Mt. Laffee Rd. New Castle Township for a report of a vehicle accident. Alert/Columbia, Rescue, West End, State Police, and all chiefs responded. Members were not able to find any accident, all units were placed available. (MVA17) In service 25 minutes.

May-23 STILL ALARM 18:54 hours 400 East Market St. Pottsville for a commercial structure fire. Alert/Columbia responded along with other second alarm units. Members provided ventilation and overhaul. (CSF68) In service 4 hours.

May-24 STILL ALARM 11:29 hours 2 East Darkwater Rd. New Castle Township for a reported truck on fire. Alert/Columbia, West End, Asst. Johns and Skrobak responded. Members extinguished a pick-up truck. (VF17) In service 45 minutes.

May-24 STILL ALARM 19:12 hours 298 East Sherman St. for a landing zone. Alert/Columbia, rescue, Chief Uhrin and Johns responded. Members assisted with loading the patient into the helicopter. (LZ62) In service 45 minutes.

May-24 CHIEF CALL 21:25 hours 14 South Mill St. for a burning complaint. Chief Uhrin and SCPD responded. All safety items were in place. No problem found. (CHF62) In service 25 minutes.

May-27 CHIEF CALL 19:50 hours all companies were manned for weather related incidents in the area. All stations had personnel on standby. (CHF62) In service 2 hours.

May-28 GENERAL ALARM 19:10 hours (BOX33) 9 South Second St. for smoke in an apartment building. All companies, and chiefs responded, members found a burnt pot on a stove in the rear apartment. Members checked for extension and ventilated all floors and rooms of the building. Members installed 2 smoke alarms in the 2nd floor apartment. (SIS62) In service 70 minutes.

May-31 STILL ALARM 12:48 hours 157 East Darkwater Rd. for an off-road rescue. Alert/Columbia, Rescue, West End, Asst. Johns and Skrobak responded. Members assisted EMS with bringing the patient out to the ambulance. (ORR17) In service 75 minutes.

Comments:

The following alarm boxes were tested, 33,21,

On May 28th, 2024, an after-action review was held at the Columbia Hose Company #2 on the gas emergency on May 14th 2024 at SR. 61 & Darkwater in all there were __ people from Schuylkill County EMA, St. Clair Fire Dept. UGI, Penn-Dot, J.D.Eckman

General Alarms	2
Still Alarms	12
False Alarms	0
Chief Calls/Public Service	4
 Total Calls	 18

Respectfully submitted,


Frank Uhrin Fire Chief

**BOROUGH OF ST. CLAIR - CODE ENFORCEMENT – PROPERTY
MAINTENANCE**

16 South Third Street
St Clair, PA 17970

PHONE: 570-429-0640
Fax: 570-429-2829

June 4, 2024

TOTAL COMPLAINTS – 27

RENTAL INSPECTIONS – 6

Respectfully,

Michelle D. Brestowski

Code Enforcement Officer