

## ISSUES, REVIEW & FINANCE WORK SESSION

August 29, 2024

A special meeting of the St. Clair Borough Council was held to review issues and finance on Thursday, August 29, 2024, beginning at 6:30 p.m.

In attendance were council members Joann Brennan, Cheryl Dempsey, Judy Stednitz-Julian, Bill Dempsey, Norm Diehl, Tony Klazas, President Thomas Dempsey and Mayor Tomko.

Others in attendance included Borough Secretary Roland Price, Treasurer Carol Sutzko, Electric Light Superintendent Bob Petrozino, Street Superintendent Kevin Dempsey, Police Chief William Dempsey, Barbara Artz, Vaughn Vesay, Adrian Portland and Anna Velazquez.

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Mayor Tomko presented council with documentation concerning the off-road vehicles driving through the borough. Chief Dempsey added the state route coming from Port Carbon was maintained by the state and he thought the state should be contacted to clean up Second Street of the leftover gravel. He reviewed the policy regarding the handicap regulations.

Councilman Diehl questioned where we stood with the Amusement Ordinance. Mayor Tomko added the first draft was too complex to enforce. An ordinance limiting the hours of operation and possibly assessing a fee for each machine is more in line what council is asking for.

Council President Dempsey asked if there was any Public Comment.

### **PUBLIC COMMENT**

Vaughn Vesay shared with council a QR Code that will be posted throughout the Borough for easier access for residents to view the council meetings on line.

Electric Light Superintendent Bob Petrozino informed council the 14-year-old metering system is having issues communicating. Technology has changed since it's installation. It could cost about \$5,000 to replace all 6 units. Another option would be to go cellular. Petrozino will get an estimate and get back to council. One way or another, the system needs to be replaced or the Electric Light Department will lose their communication with the billing system. Concerning the peak shaving generators, AMP is still very interested and is working on numbers. PPL gave a high-level quote of \$650,000 and Norm Baron is working on numbers from our end to tie into the system, guessing upwards of one million dollars total for a second line. Council posed several questions regarding the generators. Petrozino explained and answered questions council had and suggested Norm Baron of Utility Engineers come to the next Work Session.

Finally, the borough was notified by PJM that an increase in capacity charge will be assessed across the board beginning in July 2025, which will result in a significant increase in rate charged to the Borough for electricity. This will be taken into consideration for the 2025 budget.

Mayor Tomko presented the Minimal Municipal Obligations (MMO) in order to determine the pension contributions for the 2025 budget.

Borough Secretary Roland Price reviewed the Borough Secretary notes.

On behalf of Mayor Tomko the Minimum Municipal Obligations (MMO'S) are presented to council. The MMO's are needed to determine the pension contributions to be included in the 2025-budget.

Demolition of the four structures will occur within the next few weeks. The County Commissioners have awarded the bids to the various demolition contractors. The structure at 212 Cherry Street is still pending due to a possible legal issue. (113 and 115 E. Hancock Street; 28 N. Nichols Street and 6 S. Mill Street)

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The Little League project will commence next week.

Does Council wish to set Trick or Treat Night for Thursday, October 31, 2024 from 6 p.m.- 8 p.m.?

I will be attending the PMEA Conference from Wednesday, September 4 thru Friday, September 6<sup>th</sup> of next week.

An Executive Session is requested to discuss negotiations.

Police Chief Dempsey reminded council about Community Safety Night to be held on Wednesday, September 11, 2024 from 5 p.m. to 7 p.m.

The executive session began at 7:03 p.m. to discuss personnel matters.

The executive session ended at 7:35 p.m.

The council meeting adjourned at 7:35 p.m.

Roland Price

Borough Secretary

**SEPTEMBER COUNCIL MEETING****September 3, 2024**

The September monthly Council Meeting of the St. Clair Borough Council was held on Tuesday, September 3, 2024, in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 6:30 p.m.

Answering the roll call were council members: Joann Brennan, Bill Dempsey, Cheryl Dempsey, Norm Diehl, Judy Stednitz-Julian, Tony Klazas and Council President Thomas Dempsey. Absent was Mayor Richard Tomko.

Also, present included Engineer Brian Baldwin, Solicitor Ed Brennan, Borough Secretary Roland Price, Treasurer Carol Sutzko, Fire Chief Frank Uhrin, Barbara Artz, Michael Boyer, Vaughn Vesay, Mike Jackson, Tony Sylvester, Joe Corby, Erin Portland, Brandy Melstee, Leea Klinger, and Joshua Sophie of Coal Region Canary.

**Pledge of Allegiance**

**Council member Joann Brennan read the council prayer.**

**Copies of the minutes of the previous council meeting have been given borough council members, are there any errors or corrections? If not, they stand approved.**

**PUBLIC COMMENT**

Erin Portland thanked council for adding the DEP Hotline to the monthly newsletter, stating that this is the only number that should be used. She was concerned by the Code Red message that was sent over Labor Day weekend concerning the landfill scrubber system being down and lack of details. She added there are methane readings now coming from the landfill and there is no leachate collection system at the landfill at this time. There continues to be a truck issue, waste trucks from New Jersey. Erin suggested that council consider an Environmental Advisory Committee and that she would be willing to serve. The committee would not only be involved with the BRADS Landfill but other projects like litter control, recycling and the trail. Lower Saucon Township has a similar committee. She left documentation for council to review.

Michael Jackson spoke concerning the crossing guard situation on Wade Road. The shortfall in personnel is the problem. He also suggested council should ask the residents for ideas concerning the problem with the electrical grid in St. Clair.

**MAYOR'S REPORT**

1. Residents are reminded of the St. Clair Fire Department's annual donation drive. I ask all residents to contribute to our all-volunteer fire department

which is a vital service to the residents of our borough. The volunteer men and women of our fire departments, who donate hours and hours of their time and efforts in this important public service, depend upon the public's generous donation of money to continue this vital work.

These public-spirited volunteers give so much of themselves for the benefit of all of us. The address for donations is:

P.O. Box 23, St. Clair, PA 17970

2. School and school related activities have begun and drivers are reminded to drive with extra care and to follow all vehicle code laws pertaining to areas around school buildings and school bus stops.
3. I oppose allowing ATV's or any other of this type of unlicensed vehicle on borough streets.

#### Historical Note

St. Clair Veterans Memorial Stadium was re-dedicated on Friday evening, August 23<sup>rd</sup>. The site for this stadium was selected by the St. Clair School Board in 1949 and the Veterans Memorial Stadium was dedicated in 1950.

On a motion made by C. Dempsey, seconded by Stednitz-Julian, to accept the report; approved.

#### **SOLICITOR'S REPORT**

Solicitor Ed Brennan updated council on the conservatorship list.

212 Cherry Street is back on the demolition list.

601 Wade Road needs a petition to be filed.

30 Thompson Street has changed hands and may be put as a candidate for the conservatorship list, if it meets qualifications.

Councilman Diehl asked about the Amusement Ordinance. He was hoping for a shorter, less complicated version containing the limited hours of operation and possibly licensing fees.

On a motion made by Diehl, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

#### **ENGINEER'S REPORT**

On a motion made by Stednitz-Julian, seconded by C. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

## **DEPARTMENTAL REPORTS**

### **STREET DEPARTMENT REPORT** - No report.

### **ELECTRIC LIGHT DEPARTMENT REPORT**

On a motion made by Diehl, seconded by Brennan, the report was unanimously approved, and it was made part of the minutes by reference.

### **TREASURER'S REPORT**

On a motion made by B. Dempsey, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

### **TAX REPORT** - No report.

### **POLICE REPORT**

On a motion made by Brennan, seconded by C. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

### **ZONING REPORT**

On a motion by Klazas, seconded by B. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

### **FIRE DEPARTMENT REPORT**

On a motion made by B. Dempsey, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

Fire Chief Frank Uhrin added that several hydrants have issues. The Street Superintendent Kevin Dempsey and SCMA has already looked at the hydrants. The manufacturer is scheduled to meet with the Borough workers, SCMA and the fire department next week to resolve the issues.

### **CODE DEPARTMENT REPORT**

On a motion made by Stednitz-Julian, seconded by B. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

## **COMMUNICATIONS**

Council decided to discuss the police contract with Palo Alto Borough in executive session.

Carleen Bensinger complained on the condition of the property owned by

deceased Nick Panko. The property has an overgrowth of grass and weeds at Second and E. Patterson Streets. The property is in an estate that Solicitor Brennan is handling.

#### **OLD BUSINESS**

The sale of 311 Broad Street will be discussed in executive session.

#### **NEW BUSINESS**

On a motion by Klazas, seconded by Stednitz-Julian to offer conditional employment to Teresa Stonelake as a crossing guard at the rate of \$12.50 per hour pending passing her physical examination and passing her clearances, approved.

On a motion by C. Dempsey, seconded by Diehl to set the Trick or Treat night for Thursday, October 31, 2024 from 6 p.m. to 8 p.m., approved.

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A motion to authorize Alfred Benesch to survey the former Southward Playground area as outlined in the proposal for \$10,800.00 was tabled.

A motion to engage in a contract for police services with the terms agreed to with the Borough of Palo Alto effective January 2025 was tabled to discuss in executive session.

A motion by Brennan, seconded by Diehl, to promote Street Department employee Derek Kreider from part-time status to full-time employee as a mechanic at a rate of \$22.88 as of September 4, 2024, approved.

A motion by Brennan, seconded by C. Dempsey to rescind the motion made at the May 7, 2024 council meeting concerning the "Recycling Only" fee of \$13.50 and to increase the recycling only fee for OIP and the M&S from \$13.50 to \$40.00 per month, approved.

A motion by C. Dempsey, seconded by Stednitz-Julian to purchase a Hobart TR-250 Commercial Welder in the amount of \$1,000.00, approved.

#### **A list of upcoming events was read:**

- September 11 – First Annual Community Safety Night at the St. Clair Elementary/Middle School 5 p.m. – 7 p.m.
- October 5 – Outdoor Market – at the Veteran's Memorial Football Field from 10 a.m. – 3 p.m.

•October 16 (Rain date October 17) – 63<sup>rd</sup> Annual Halloween Parade – starting at 7 p.m.

It was announced that Norm Baron of Utility Engineers will be attending the September 26, 2024 Work Session to answer questions concerning the potential peak shaving generators, the potential second line and the increased capacity charge beginning in June 2025.

Council President Thomas Dempsey called an executive session at at 7:03 p.m. to discuss personnel issues and the sale of property.

Executive Session adjourned at 7:23 p.m.

On a motion by Stednitz-Julian, seconded by B. Dempsey, to pay all bills and claims, properly approved by council; approved.

On a motion by Stednitz-Julian, seconded by B. Dempsey, to adjourn the meeting, at 7:24 p.m., approved.

**Roland Price**

**Borough Secretary**

1. Residents are reminded of the St. Clair Fire Department's annual donation drive. I ask all residents to contribute to our all-volunteer fire department which is a vital service to the residents of our borough. The volunteer men and women of our fire departments, who donate hours and hours of their time and efforts in this important public service, depend upon the public's generous donation of money to continue this vital work.

These public-spirited volunteers give so much of themselves for the benefit of all of us. The address for donations is:

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2. School and school related activities have begun and drivers are reminded to drive with extra care and to follow all vehicle code laws pertaining to areas around school buildings and school bus stops.
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#### **Historical Note**

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September 3, 2024

Mr. T. Dempsey  
Council President  
16 S Third Street  
St. Clair, PA 17970

**RE: Consulting Engineer's Report (CER)  
Benesch Project No. 32089.02**

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

### **ENGINEERING CONSULTATIONS & CONSTRUCTION PROJECTS**

#### **Grant Assistance (32089.02, Task 5)**

##### *PCCD Police Grant*

We have been working with the Police Department and the Borough regarding the purchasing and grant reporting requirements. Quarterly reporting is required for the life of the grant term (until March 31, 2025), which we have been providing on behalf of the Borough. We also submitted the first reimbursement request in the amount of \$9,881.33, which the Borough has already received. The police radios should be delivered within the next month. Any remaining grant funds can be used to purchase additional computer or radio equipment.

#### **St. Clair Little League Project (31226.20)**

The Contractor (SLC Excavating) submitted a revised schedule with work beginning on September 3, 2024, and completing on September 20, 2024. The contractor will need access and control of the site during this time, although other parts of the recreational complex should remain open to the public during construction. Our office will continue to assist the Borough with providing progress reports to DCNR as required.

#### **2024 Crack Sealing (32089.02, Task 6)**

At last month's meeting, Council awarded the project to Asphalt Maintenance Solutions LLC in the amount of \$19,087.50 for 750 gallons of asphalt joint and crack sealing. Since then, our office issued the Notice of Award, received signed contract documents, and issued the Notice to Proceed. The contractor anticipates performing the work in early October, and all work is to be completed by October 31, 2024. The contractor is to give the Borough 10 days notice prior to mobilization to coordinate temporary parking restrictions.

#### **Thwing Street Bridge (32089.02, Task 4)**

The Borough received an interim inspection report that identifies an item of concern regarding a downstream retaining wall. We have talked with the bridge inspector, and he does not believe there is any immediate concern but does recommend some measures be taken to mitigate further deterioration. As such, the Borough has removed several large trees that were stressing the retaining wall and intends to hire a contractor to place large rock in front of the wingwall, increasing the height of the rock protection, to assist in buttressing the wingwall.

The long-term plan is to replace the entire bridge, including adjoining wingwalls and retaining walls. The Borough has applied for grant funding numerous times over the past 10 years but has been unsuccessful. The Borough will continue to apply for replacement funding as those programs become available.

The Borough intends to contract the rock placement by the end of October 2024.

**NFIP Compliance Audit Program (32089.03, Task 1)**

We will assist the Borough Floodplain Administrator with compliance tasks requested by PEMA regarding training, reporting, and floodplain management.

**Southward Property Survey**

Our office was asked to provide a price proposal to perform a property survey of borough-owned property in at and in the vicinity of the former Southward Playground. A proposal was previously provided to the Borough for consideration.

**SUBDIVISIONS & LAND DEVELOPMENTS**

**STS LD (31137.31, Task 1)**

All sitework is complete. However, we are awaiting the submission of record plans before closing out this project. The applicant recently stated that they are working through the paperwork for the Notice of Termination relative to the NPDES permit and anticipate providing record drawings shortly.

**POTENTIAL FUNDING/GRANT SOURCES (31433.02, Task 5)**

**RECREATION**

*2025 DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program*

- Current Status: CLOSED
- Opening: Jan 21, 2025
- Application Deadline: **April 2, 2025**
- Uses: Grant funds must be used for rehabilitation and/or new development of basic outdoor recreation and park facilities that provide a high level of recreational value, such as playgrounds and pavilions with ADA accessibility.
- Funding:
  - **Grant funding ranges from \$60,000 – \$100,000:**
    - \$10,000 is earmarked for Professional Services only and requires no match.
    - \$20,000 is earmarked for Materials and/or Equipment only and requires no match.
    - Grant funds over \$30,000 may be used for Materials, Equipment, and/or Labor and require a \$1 for \$1 match.

- **Total project costs range from \$90,000 – \$170,000**

DCNR Grant	Match Requirement	Total Project Costs
\$60,000	\$30,000	\$90,000
\$70,000	\$40,000	\$110,000
\$80,000	\$50,000	\$130,000
\$90,000	\$60,000	\$150,000
\$100,000	\$70,000	\$170,000

- Timeline:
  - Anticipated award notifications: Fall 2025
  - Grant agreements begin: Jan 2026
  - Earliest Project Start: Summer/Fall 2026
  - Earliest Project Completion: Fall 2026/Spring 2027
  - Grant Expiration: Dec 2029
- Potential Projects: John Siney Park pavilion replacement, Third Street Basketball Court lighting, Pickleball court, other playground improvements.

*2025 Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)*

- Current Status: CLOSED
- Opening: Feb 1, 2025
- Application Deadline: **May 31, 2025**
- Uses: Can fund planning grants, as well as construction/repair/rehab grants, for a wide variety of community recreation facilities, like baseball and soccer fields, basketball courts, playgrounds, pools, etc. Can fund indoor or outdoor facilities.
- Funding:
  - Grants shall not exceed **\$250,000** for any project.
  - **15% local match required.** Can be land value and other state grant funds. In-kind match **NOT** accepted.
- Timeline:
  - Anticipated award notifications: Fall 2025
  - Grant agreements begin: Jan 2026
  - Earliest Project Start: Summer/Fall 2026
  - Earliest Project Completion: Fall 2026/Spring 2027
  - Grant Expiration: Dec 2030
- Potential Projects: John Siney Park pavillon replacement, Third Street Basketball Court lighting, ~~Pickleball court, other playground improvements~~

**COMMUNITY FACILITIES AND VEHICLES**

*USDA Rural Development: Community Facilities Direct Loan & Grant Program*

- Current Status: **OPEN**
- Application Deadline: Applications accepted continuously throughout the year.
- Uses: Funds can be used to purchase, construct, and/or improve essential community facilities (including police & fire stations), purchase equipment (including vehicles), and pay related expenses.
- Funding: Low interest direct loans and/or grants (max 75%). Most funding via low-interest loans.

**TRANSPORTATION/INFRASTRUCTURE**

*USDOT: FY 2024 Bridge Investment Program (BIP)*

- Current Status: **OPEN** (as of Dec 20, 2023) with rolling application acceptance
- Application Deadline:
  - Planning Grants: FY 2025 **Oct 1, 2024**
  - Bridge Projects: FY 2025 **Nov 1, 2024**
  - **Application is lengthy and requires significant engineering effort, very competitive.**
- Uses: Authorized under the Bipartisan Infrastructure Law (BIL), projects that replace, rehabilitate, preserve, or safeguard NBIS bridges, and for culvert replacement/rehabilitation on the NBIS to enhance flood control and aquatic habitat connectivity.
- Funding:
  - Planning Grants: **No minimum nor maximum; requires 20% match**
  - Bridge Projects: **\$2.5M minimum; requires 20% match (\$500,000 minimum)**
- Anticipated Award Announcement: Spring 2025
- Potential Project(s): Thwing Street Bridge or Carroll Street Bridge replacement planning/design

*USDOT: FY 2025 RAISE Discretionary Grants*

- Current Status: Closed (expected to open Summer 2024)
- Application Deadline: **Jan 13, 2025**
  - **Application is lengthy and requires significant engineering effort; very competitive.**
- Uses: Highway, bridge, road projects, public transportation, intermodal, and more.

- Funding:
  - Planning Grants: **No minimum, \$25M maximum**
  - Projects: **\$1 minimum/\$25M maximum**; typically requires 20% match but may be waived for rural areas
- Anticipated Award Announcement: Spring 2025
- Potential Project(s): Thwing Street Bridge, Carroll Street Bridge Replacements, streetscapes.

**PENDING/AWARDED GRANT APPLICATIONS**

*2022 PA DCED Commonwealth Financing Authority (CFA); Local Share Account (LSA) – Statewide*

Project	<b>Garbage Truck</b>
Total Project Estimate	\$301,609
<i>Borough Portion</i>	\$0 (0%)
<b>Date Submitted</b>	<b>Mar 15 2022</b>
Award Notification	<b>Mar 16 2023</b>
Application Status	<b>AWARDED \$301,609</b>
Grant Period Ends	<b>Jun 30 2026</b>
Project Status	Truck ordered Feb 14, 2024 (\$306,523.87). Chassis expected to be finished the first week of September, and then sent for compactor fit out. <b>Expected delivery Nov 2024.</b>

*2022 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program*

Project	<b>Northward Playground Basketball Courts</b>
Total Project Estimate	\$70,000
<i>Borough Portion</i>	\$20,000 (29%)
<b>Date Submitted</b>	<b>Apr 6 2022</b>
Award Notification	<b>Sep 6 2022</b>
Application Status	<b>AWARDED \$50,000</b>
Grant Period Ends	<b>Dec 31 2026</b>
Project Status	Design in 2024; construction in 2025.

*2022 PA Commission on Crime and Delinquency (PCCD); Local Law Enforcement Support (LLES) Grant Program*

Project	<b>Equipment and Technological Upgrades</b>
Total Project Estimate	\$177,018
<i>Borough Portion</i>	\$0 (0%)
<b>Date Submitted</b>	<b>Oct 31 2022</b>
Award Notification	<b>Mar 8 2023 (Second Rnd)</b>
Application Status	<b>AWARDED \$87,660</b>
Grant Period Ends	<b>Mar 31 2025</b>
Project Status	Computers installed and reimbursed by PCCD. Awaiting on police radio delivery. Police may purchase additional related items if budget remains.

*2023 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program*

Project	<b>John Siney Park</b>
Total Project Estimate	\$125,000
<i>Borough Portion</i>	\$47,500 (38%)
<b>Date Submitted</b>	<b>Apr 5 2023</b>
Award Notification	<b>Oct 5 2023</b>
Application Status	<b>AWARDED \$77,500</b>
Grant Period Ends	<b>Dec 31 2027</b>
Project Status	Design in 2024; construction in 2025.

*2023 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide*

Project	<b>Electric Bucket Truck</b>
Total Project Estimate	\$285,000
<i>Borough Portion</i>	\$0 (0%)
<b>Date Submitted</b>	<b>Nov 30 2023</b>
Anticipated Award Notification	<b>Sep 17 2024</b>
Application Status	<b>Under Review</b>

*2023 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide*

Project	<b>Firehouse Addition</b>
Total Project Estimate	\$651,360
<i>Borough Portion</i>	\$0 (0%)
<b>Date Submitted</b>	<b>Nov 30 2023</b>
Anticipated Award Notification	<b>Sep 17 2024</b>
Application Status	<b>Under Review</b>

*2023 PA DCED Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)*

Project	<b>Youth Basketball Court</b>
Total Project Estimate	\$75,500
<i>Borough Portion</i>	<del>\$11,225 (15%)</del>
<b>Date Submitted</b>	<b>May 31 2024</b>
Anticipated Award Notification	<b>Nov 19 2024</b>
Application Status	<b>Under Review</b>

*2024 PA DCED Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)*

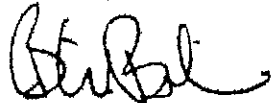
Project	<b>Ann Street Rehabilitation</b>
Total Project Estimate	\$222,500
<i>Borough Portion</i>	\$0 (15%)
<b>Date Submitted</b>	<b>July 31 2024</b>
Anticipated Award Notification	<b>March 2025</b>
Application Status	<b>Under Review</b>

**ST. CLAIR POTENTIAL ACTION ITEMS**

1. **Southward Property Survey** – Council may wish to consider authorizing Benesch's proposal to complete a property survey of Borough-owned property at the former Southward Playground.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,



Brian W. Baldwin, PE  
Project Manager

Cc: Atty. Edward M. Brennan, Solicitor

## Electric Light Department Report

August 2024

July Energy cost / usage = \$ 195,389.96 / 2,264,296 KWH

Worked with Street Dept. cutting trees in creek at Thwing Street Bridge.

Attended 2 hr. long Zoom meeting on energy cost, will see increase capacity cost 2<sup>nd</sup> half of 2025.

2- Zoom meetings Re: Daupler System - 24 /7 customer support for power outages, reporting and updates.

Calculated Borough Electrical requirements, sent to Utility Engineers for peak shaving Generators project.

Reviewed delinquent book, printed and posted 70 – 48-hour notices, for period 6.

Cut service to 7 for non- payment – restored 3 same day.

Took old Flags from Post Office and here to Schuylkill Memorial Cemetery for proper retirement.

Took Electric Bills to Pottsville Post Office.

Restored service to 3 locations / accounts that were cut last month, paid in full + fees.

~~Continued prepping and painting steel poles on Second Street~~

Installed another 100-amp electric panel rear garage, future electrical needs for Boone Park / playground.

Trouble call Comm wires pulled down on Caroline Avenue.

Located / marked UGE at Sch. County Housing for Com Cast install.

Trouble call Comm wires pulled down 39 South Nicholas Street.

Located and marked UGE at Little League Field and Sch. County Housing.

Removed meter and service drop from 6 South Mill Street, scheduled for demolition.

Placed order for 5 Red and 5 Amber 12" also 5-Red, 5-Green,5- Amber 8" LED traffic signal modules.

Reviewed delinquent book printed 97 and posted 82 - 48 hour notices for period 7.

Vacation weeks taken during month of August, Rudy 2 weeks– Josh 1 week – Myself 1 week.

Performed numerous other jobs, responded to multiple PA ONE calls, answered, returned many phone calls and emails throughout month.

Respectfully Submitted;

Robert Petrozino

Superintendent

Saint Clair Borough Electric Light Dept.

9-3-2024

Borough of St Clair  
Treasurer's Report - General Fund  
July 2024

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	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
301.10 · Real Estate Tax, Current	12,611.00
301.30 · Real Estate Tax, Delinquent	903.45
310.01 · Per Capita Tax, Current	285.00
310.03 · Per Capita Tax, Delinquent	176.81
310.10 · Real Estate Transfer Tax	2,215.43
310.20 · Earned Income Tax	11,432.73
310.30 · Business Privilege Tax	1,223.00
310.41 · Occupation Tax, Current	50.40
310.43 · Occupation Tax, Delinquent	73.92
310.50 · Local Service Tax	1,296.22
331.12 · Police Fines	867.78
342.20 · Rental Income - Boro Property	500.00
<hr/>	
354.01 · State Grants	9,881.33
359 · Intergovernmental Revenue	1,736.83
359.10 · Payment in Lieu of Taxes	2,093.35
361.33 · Variance/Zoning Permits	553.00
362.10 · Police Protection Services	7,166.67
364.30 · Solid Waste Collection Fees	37,660.88
367.11 · Swimming Pool Receipts	9,141.41
391.40 · Sale of Conservatorship Prop.	10,714.00
392.18 · Transfers from Electric Light	100,000.00
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<b>Total Income</b>	<b>210,583.21</b>
<b>Expense</b>	
Administration Department	21,979.95
Health & Sanitation Department	7,948.76
Miscellaneous Department	1,644.00
Planning & Zoning Department	11,604.67
Police Protection Department	50,828.79
403.00 · Tax Collection Department	592.31
409.00 · Borough Buildings Department	5,485.88
411.00 · Fire Department	6,536.05

Borough of St Clair  
Treasurer's Report - General Fund  
July 2024

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	<u>TOTAL</u>
430.00 · Streets & Bridges Department	41,704.36
452.00 · Recreation Department	24,540.47
481.00 · Payroll Tax Expense	5,509.14
487.00 · Employer Benefits & W/H	
487.20 · Health Insurance Expense	58,238.31
487.30 · Employees' Benefits	<u>3,040.00</u>
Total 487.00 · Employer Benefits & W/H	<u>61,278.31</u>
Total Expense	<u>239,652.69</u>
Net Ordinary Income	-29,069.48
<hr/> <b>Other Income/Expense</b>	
<b>Other Income</b>	
341.000 · Interest, Dividend Income	<u>1,967.59</u>
Total Other Income	1,967.59
<b>Other Expense</b>	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	25,000.00
492.305 · Transfer to Gen Fund Cap ...	<u>3,000.00</u>
Total 492.00 · Transfers Department	<u>28,000.00</u>

ENDING BALANCE: \$128,202.67



Borough of St Clair  
Treasurer's Report - Electric Light Fund  
July 2024

	TOTAL
Ordinary Income/Expense	
Income	
7372.40 · Electric Energy Sales	284,908.86
7372.55 · Processing Fees	2,200.00
7372.56 · Miscellaneous Receipts	381.00
7372.57 · Service Fees	700.00
	288,189.86
Total Income	288,189.86
Expense	
7401.00 · Electric Light	
7401120 · Superintendent	5,420.60
7409300 · Rental Expense	195.51
7442141 · Office Manager	4,048.00
7442142 · Administrative Assistant	1,890.40
7442143 · Lineman	5,468.52
7442144 · Assistant Lineman	4,647.44
7442210 · Office Supplies	2,280.65
7442220 · Electrical Materials & Supplies	165.65
7442231 · Gasoline & Oil	428.47
7442260 · Minor Equipment	374.00
7442321 · Telephone	261.04
7442361 · AMP - Ohio	141,451.99
7442372 · Technology/Computer Expenses	1,125.00
	167,757.28
Total 7401.00 · Electric Light	167,757.28
Total Expense	167,757.28
Net Ordinary Income	120,432.58
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	4,629.77
Total Other Income	4,629.77
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	11,500.00
492.80 · Transfer to General Fund	100,000.00
	111,500.00
Total 492.00 · Transfers Department	111,500.00

ENDING BALANCE: \$794,142.29

Borough of St Clair  
Balance Sheet  
As of July 31, 2024

Jul 31, 24

**ASSETS**

**Current Assets**

**Checking/Savings**

100.10 · Elec. Lgt. Sales Tax- Mid Penn	16,489.47
100.12 · PLGIT - Elec Light Deposit Acct	2,728.84
100.121 · PLGIT PRIME - Elec. Light Dep.	23,232.84
100.13 · PLGIT - Elect Lgt Capital Rsrv	3,127.52
100.131 · PLGIT PRIME-Elec.Light Cap R...	313,000.20
100.14 · PLGIT - Electric Light Fund	788,764.47
100.15 · PLGIT - FIRE INS ESCROW ACCT	37,757.37
100.16 · PLGIT - General Fund	92,383.98
100.17 · PLGIT - General Fund Cap Reserv	3,127.62
100.171 · PLGIT PRIME-Gen. Fund Cap. ...	309,267.98
100.18 · PLGIT - HD Land Devel Escrow	17,846.95
100.19 · PLGIT - Highway Aid Fund	31.63
100.191 · PLGIT PRIME - Highway Aid Fu...	94,048.99
100.20 · Elec. Light Chk. (Mid Penn)	5,377.82
100.21 · PLGIT - Home Program	850.29
100.22 · PLGIT - Recreation Grant Fund	53,572.96
100.221 · PLGIT PRIME - Recreation Grant	183.16
100.23 · PLGIT - Sinking Fund	36,703.79
100.231 · PLGIT PRIME - Sinking Fund	326,998.91
100.24 · PLGIT - Street Opening Permit	30,483.51
100.241 · PLGIT PRIME - Street Opening	48,512.55
100.30 · Gen. Fund Chk. (Mid Penn)	35,818.69
100.40 · PLGIT-Bridge Construction Fund	10,013.97
100.401 · PLGIT PRIME - Bridge Cons. F...	125,210.13
100.50 · PLGIT - Demolition Fund	6,048.16
100.501 · PLGIT PRIME - Demolition Fund	272,403.06
100.80 · PLGIT - Ann St Maintenance Fund	0.08
100.81 · PLGIT/PRIME Ann St Maintenance	33,170.48
100.90 · PLGIT - Building Permit Fund	103,521.05
105.10 · PLGIT - Payroll Fund	461.29
105.20 · PLGIT - Withholding Account	523.66
110 · Petty Cash	500.00
110.10 · Petty Cash - General Fund	200.00
110.20 · Petty Cash - Swimming Pool - GF	300.00

<b>Total Checking/Savings</b>	<b>2,792,661.42</b>
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**SAINT CLAIR POLICE DEPARTMENT**  
24 NORTH SECOND STREET  
SAINT CLAIR, PA 17970  
DISPATCH: 570-429-2240 FAX: 570-429-3050

**Tuesday, September 3, 2024**

<b>TOTAL CALLS FOR SERVICE:</b>	<b>421</b>
<b>TOTAL TRAFFIC STOPS:</b>	<b>97</b>
<b>TOTAL TRAFFIC CITATIONS:</b>	<b>81</b>

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**POLICE NOTES:**

- The police department will be hosting our Community Safety Night on September 11, 2024 from 5pm -7 pm. The event will be held in partnership with the Saint Clair Area School District. The location will be the parking garage at the school. This covered location will allow the event to take place in the event of inclement weather.

Respectfully submitted,

William M. Dempsey  
Chief of Police

**Borough of St. Clair**  
**Zoning Officer's Report**  
**August 2024**

<b>Application</b>	<b>Application Date</b>	<b>Description</b>	<b>Status</b>	<b>Location</b>
Zoning Permit	8/12/2024	Deck	Issued	102 E. Franklin
Zoning Issue Signs	8/12/2024	Signs on Public Property	Called No Answer	Numerous Locations
Zoning Permit Request	8/12/2024	Shed	Pending	Coal Fired Pizza
Zoning Questions	8/16/2024	Various Such as Grandfathered Issues	In Process	25 N. Nichols
Zoning Permit	8/28/2024	Fence	In Process	16 N. 2nd

Greg Stednitz  
Zoning Officer  
9-2-2024

Saint Clair Fire Department  
Fire Alarm Report  
August 2024

**August-01 CHIEF CALL** 18:40 hours 312 Cherry St. for a burning complaint. All chiefs responded; members found a charcoal grill. Nothing needed. (CHF62) In service 20 minutes.

**August-01 CHIEF CALL** 22:00 hours South 4<sup>th</sup> St. and West Patterson St. for a smoke investigation. Chief Uhrin, Skrobak, and SCPD responded. The smoke was found to be to the rear of the 100 block of North Third St. The fire was extinguished. (SI62) In service 45 minutes.

**August-07 STILL ALARM** 07:05 hours Joseph H Long Blvd. between Russell and Hancock south for a tree down. Alert/Columbia, deputy Skrobak responded, members cut and removed the tree from the roadway. (TD62) In service 25 minutes.

**August-08 CHIEF CALL** 15:45 hours 37 North Price for an alarm going off. All chiefs responded; members found a faulty detector. Contact was made with the owner and informed of the situation. (CHF62) In service 25 minutes.

**August-09 GENERAL ALARM** 03:26 hours (BOX 33) 241 North Second St. for a smoke detector activation. All companies dispatched, Chief Uhrin, Skrobak, SCPD, Alert/Columbia, and West End arrived to find a faulty detector. (AFA62) In service 20 minutes.

**August-09 STILL ALARM** 11:28 hours 1636 Burma Rd. Blythe Township for a vehicle accident with unknown injury. Alert/Columbia, Rescue, and Deputy Skrobak responded. Members provided patient care, controlled traffic, and cleared roadways of debris. (MVA02) In service 3.5 hours.

**August-10 CHIEF CALL** 16:49 hours 105 South Mill St. to assist police on an occupant that has a warm spot in the wall. Chief Johns and Skrobak responded. Chiefs checked the house, and all was safe. (CHF62) In service 30 minutes.

**August-12 GENERAL ALARM** 01:09 hours (BOX 33) 40 South Mill St. for a reported house fire. All companies dispatched, Chief Uhrin and SCPD arrived to find a cigarette receptacle on the front porch that was on fire. The occupant extinguished the receptacle, and no fire was needed. All units were placed available. (RSF62) In service 20 minutes.

**August-13 CHIEF CALL** 08:03 hours 397 North Nicholas St. for a smoke investigation. Deputy Skrobak responded; it was found to be a campfire behind the football field. No fire needed. (CHF62) In service 30 minutes.

**August-13 CHIEF CALL** 14:28 hours 1249 SR 61 Highway North New Castle Township for fluid on the roadway. Frackville fire units were dispatched, and it was in SCFD response area, the SCCC advised Deputy Chief Skrobak of the incident. (CHF62) In service 10 minutes.

**August-14 CHIEF CALL** 15:22 hours 500 Terry Rich Blvd. for a fire chief request to the Wal-Mart. Asst Johns responded. A fire extinguisher fell on the floor and discharged. No fire was needed. (CHF62) In service 30 minutes.

**August-16 CHIEF CALL** 12:44 hours 39 South Nicholas St. for wires down. Asst. Johns, Light Dept responded and found it to be cable wires. (WD62) In service 15 minutes.

**August-17 STILL ALARM** 05:11 hours 417 Dock St. Schuylkill Haven for a fire standby. Alert/Columbia for the engine and tower responded. Members were on standby for companies operating at a structure fire. (FSB63) In service 90 minutes.

**August-27 STILL ALARM** 20:33 hours 643 5<sup>th</sup> Street East Norwegian Township for an odor investigation. Alert/Columbia, and all chiefs responded. Members did air monitoring on all floors and checked for leaks on the propane appliances. All was safe. (ODO08) In service 40 minutes.

**August-30 GENERAL ALARM** 03:42 hours (BOX33) 500 Terry Rich Blvd. (Wal-Mart) for an automatic fire alarm. All companies dispatched, Chief Uhrin and Skrobak responded. Chief Uhrin arrived and learned that the alarm company was doing work to the system, (Alert Alarms) everything was verified, and companies were placed available. (AFA62) In service 30 minutes.

Comments:

The following alarm boxes were tested; 33,32,62,14

The Fire Hydrants were flushed, and the following hydrants need replacement or repairs,  
The Borough has a list.

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General Alarm	3
False Alarm	0
Still Alarm	4
Chief Calls/Public Service	8
Total calls	15

Respectfully submitted,



Frank Uhrin Fire Chief

**BOROUGH OF ST. CLAIR - CODE ENFORCEMENT – PROPERTY  
MAINTENANCE**

16 South Third Street  
St Clair, PA 17970

PHONE: 570-429-0640  
Fax: 570-429-2829

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September 3, 2024

**TOTAL COMPLAINTS – 28**

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**RENTAL INSPECTIONS – 5**

Respectfully,

Michelle D. Brestowski

Code Enforcement Officer



**BOROUGH OF PALO ALTO**

142 EAST BACON STREET

PALO ALTO, PA 17901

PHONE: {570}622-8666

**EMAIL:** paloaltotreasurer@gmail.com

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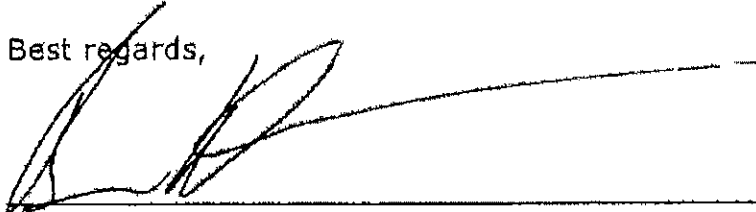
August 13, 2024

St. Clair Mayor & Borough Council;

At the August 12, 2024 monthly meeting, Palo Alto Borough Council members unanimously voted to request a contract for police services with the terms agreed to at the meeting by members of St Clair Council. Please let us know if you need further information or have any questions.

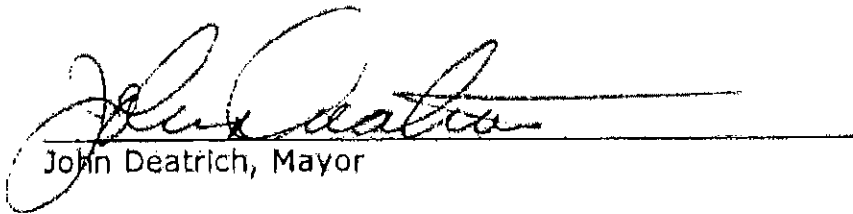
We look forward to working with you!

Best regards,



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Brian Dries, Council President



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John Deatrach, Mayor

\*This institution is an equal opportunity provider and employer\*

August 28, 2024

To Whom It May Concern:

I am writing to request someone to look into the property at the corner of 2<sup>nd</sup> and E  
Patterson Streets.

The grass and weeds are out of hand, and when the last tenant moved out the yard is full of  
junk.

~~We have rats running around and it needs to be cleaned up.~~

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I don't know who owns the property at this time, it is one of the Panko properties.

Thank you

*Carleen Bensinger*  
Carleen Bensinger

313 S 2<sup>nd</sup> St

5700-640-6422

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