

November 7, 2024 Agenda

November Council Meeting

Call To Order

Roll Call

Please stand for the Pledge of Allegiance and remain standing for the Council Prayer.

Copies of the minutes of the previous council meeting have been given to Borough Council members and Mayor Tomko, are there any errors or corrections? If not, they stand approved.

Public Comment

Mayor's Report

1. As the holidays approach, residents are reminded to use designated drivers if celebrating with alcoholic beverages.
2. Residents are urged to be aware of "porch thieves" as holiday deliveries increase.

PROCLAMATION

WHEREAS, the St. Clair Lions Club has named William H. Umbenhaur as the St. Clair Lions Club Citizen of the Year for 2024; and,

WHEREAS, William H. Umbenhaur is a long-time member of Holy Apostles Episcopal Church; and,

WHEREAS, William H. Umbenhaur has been associated with the St. Clair Fire Department as a member of the Rescue Hook and Ladder Fire Company for many many years; and,

WHEREAS, William H. Umbenhaur has been an active coach and supporter of youth athletic programs in the Borough of St. Clair; and,

WHEREAS, William H. Umbenhaur is a member of various fraternal organizations including Pulaski Lodge #216 F. & A.M. and Mineral Lodge #285, Independent Order of Odd Fellows, and has practiced their noble ethical precepts in all of his life's work; and,

WHEREAS, William H. Umbenhaur has served the Borough of St. Clair as Councilman, Borough Superintendent, and Tax Collector for the past 38 years; and,

WHEREAS, William H. Umbenhaur has played an integral role in the political, economic, religious, and social development of the Borough of St. Clair;

Now, Therefore, on this the 27th day of October, 2024, I, Mayor Richard E. Tomko do Proclaim that the month of November 2024 be “William H. Umbenhaur Month” in the Borough of St. Clair.

Historical Note

St. Clair Dairy was organized on October 1, 1922 under the proprietorship of Edward Honicker and Walter Stephens.

By 1933 the dairy had grown to have 19 employees and eight delivery trucks.

The St. Clair Dairy ceased to operate in the late 1960's or early 1970's.

Solicitor's Report

- Discuss proposed Palo Alto Police Agreement.
- Update on conservatorship properties.

146 N. Nichols Street – Authorized Holden Realty to market property.

26 S. Front Street - Authorized Holden Realty to market property.

212 Cherry Street –

6 S. Mill Street – Demolition completed. Requested appraisal from Holden Realty.

113-115 E. Hancock Street – Large tree removed; demolition completed. Requested Holden Realty to conduct an appraisal.

311 Broad Street – Discuss sale.

214 S. Third Street – Discuss sale.

- Request an Executive Session to discuss the sale of conservatorship properties.

Engineer's Report

- 2024 Crack Sealing – Contractor submitted their first and final invoice in the contracted amount of \$19,087.50. Council should consider authorizing the payment.
- Little League Project – Council should consider authorizing payment of the contractor's two applications for payment totaling \$84,121.30 (the original contract amount).
- Discuss potential grant opportunities.

Departmental Reports

Street Department Report

Electric Light Department

Treasurer's Report

Tax Collector's Report – Taxes collected up to September 30, 2024

Real Estate -	\$ 782.41
Per Capita -	\$ 55.00
Occupational -	\$20.79
TOTAL -	\$ 858.20

Respectfully submitted by William Umbenhaur, Tax Collector

Police Department

Zoning Officer's Report

Fire Chief's Report

Code Official Report

COMMUNICATIONS

(All communication is attached to reports.)

October 2, 2024 – Rescue Hook & Ladder Fire Company #3 would like to hold a boot drive on Sunday, November 10, 2024.

October 3, 2024 – Part time police officer Harry Brown submitted his resignation from the St. Clair Police Force.

Old Business

Accept a motion to adopt the Resolution concerning the Intermunicipal Law Enforcement Services Agreement with the Palo Alto Borough.

RESOLUTION NO. 9-2024

AUTHORIZING AN INTERMUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT BETWEEN THE BOROUGH OF ST. CLAIR AND THE BOROUGH OF PALO ALTO.

WHEREAS, the Borough of St. Clair and the Borough of Palo Alto wish to enter into an Intermunicipal Law Enforcement Services Agreement pursuant to the Borough Code, 8 Pa.C.S.A. § 46202(24); and

WHEREAS, said intermunicipal agreements are authorized by the general municipal laws of Pennsylvania pursuant to 53 Pa.C.S.A. § 2304, et seq.; and

WHEREAS, the Borough of Palo Alto is agreeable to contribute to the cost of providing such law enforcement services by making monetary payments to the Borough of St. Clair as noted herein; and

WHEREAS, the Borough of St. Clair desires, by resolution, to authorize said contract for the performance of law enforcement services for the Borough of Palo Alto by the Borough of St. Clair.

NOW, THEREFORE, BE IT RESOLVED, this 7th day of November, 2024, that:

1. The Borough of St. Clair hereby authorizes, by this Resolution, the Intermunicipal Law Enforcement Services Agreement attached hereto as Exhibit "A", which is incorporated by reference as though fully set forth herein.
2. The appropriate Borough officials are authorized to sign any and all documents and to take any and all actions to enter into said Agreement and to effectuate same.
3. If there are any major changes to or typographical errors in the attached Agreement, the Agreement may be signed by the Borough officials and the minor changes ratified at a subsequent council meeting.
4. If the Borough of Palo Alto requests any changes which are considered significant by the Borough of St. Clair solicitor, this matter shall be

brought before Borough Council to review the significant changes prior to the Agreement being signed by the Borough officials.

RESOLVED, that Council for St. Clair and its proper officials are hereby authorized to prepare and file any and all necessary paperwork and such other proceedings necessary to carry out the purpose of this Resolution.

Accept a motion to authorize the first and final payment to AMS (Asphalt Maintenance Solutions LLC) in the amount of \$19,087.50 for the 2024 Crack Sealing project.

Accept a motion to authorize the payment for the Little League Project to Paul Risk Associates, Inc. t/d/b/a SLC Excavating, LLC, of the contractor's two applications for payment totaling \$84,121.30.

Accept a motion to authorize the purchase of parts for the repair of the two fire hydrants in the amount of \$8,712.10 from Core & Main.

Accept a motion to enter into an agreement with Holden Realty to solicit proposals for the sale of 26 S. Front Street, subject to court approval.

Accept a motion to enter into an agreement with Holden Realty to solicit proposals for the sale of 146 N. Nichols Street, subject to court approval.

New Business

Accept a motion to conditionally offer employment to Alisha Tucker as a crossing guard at the rate of \$12.50 per hour pending passing her physical examinations and passing her clearances.

Accept a motion to authorize Rescue Hook & Ladder #3 to hold a Boot Drive on Sunday, November 10, 2024.

Accept a motion to accept the resignation of part time policeman Harry Brown from the St. Clair Police Department.

Accept a motion to hire Neiko Eckley as a part time police officer at a rate of \$25.00 per hour contingent upon successful completion of the academy and background check.

Accept a motion to receive any new grant opportunities.

Upcoming Events:

- December 7 – 3rd Annual Christmas Festival and Tree Lighting Ceremony from 4 p.m. – 8 p.m. at the Third Street Gazebo.

Reminder:

- November 26 – *Tuesday* – Work Session at 6:30 p.m.

Executive Session.

Accept a motion to pay all Bills and Claims properly approved by council.

Accept a motion to adjourn.