

ISSUES, REVIEW & FINANCE WORK SESSION

September 26, 2024

A special meeting of the St. Clair Borough Council was held to review issues and finance on Thursday, September 26, 2024, beginning at 6:30 p.m.

In attendance were council members Cheryl Dempsey, Judy Stednitz-Julian, Bill Dempsey, Norm Diehl, Tony Klazas, and Mayor Tomko. Absent were Joann Brennan and President Thomas Dempsey.

Others in attendance included Borough Secretary Roland Price, Treasurer Carol Sutzko, Electric Light Superintendent Bob Petrozino, Sergeant Brad Blanner, Engineer Norm Baron of Utility Engineers, Policeman Harry Brown, Barbara Artz, Vaughn Vesay and Brandy Meulstec.

PUBLIC COMMENT

Vaughn Vesay posed two questions to council. The first being that when attending the Schuylkill County Commissioners meetings, he noticed that they have many times within their meetings, points where they stop and ask for public comment. Can we do the same thing? Mayor Tomko explained that the Commissioners run several meetings within the same time frame but the Public Comment is regulated to only one Public Comment session per meeting. The law states there is a time for public comment before each meeting, not in the middle of the meeting. The second question was concerning the backup electric generation. Vesay asked if it was possible that the residents could vote for whether they prefer the second line coming in to town or the peak shaving generators, possibly in their electric bills.

Electric Light Superintendent Robert Petrozino made council aware that the point-to-point metering system for the borough's electric bill was deteriorating and we need to purchase a newer, updated system in the amount of \$2484. He bartered with the company to receive a \$1,000 discount. It will be on the October agenda.

Norm Baron of Utility Engineers explained that the borough's electric bill is divided into 3 components: 1.) capacity charge 2.) transmission charge and 3.) energy charge. The capacity charge is governed by PJM which covers Pennsylvania New Jersey Maryland. The capacity is what is used by the entire borough. He further explained to council how the impact of capacity charge will significantly increase the cost of electricity over the next few years starting in July 2025. The change in the amount of load is greater than the amount of energy being produced for PJM. This is due in part by the closing of coal plants and self-generating utilities having become part of the load. He went into a deep explanation concerning the PJM interconnection and the process of auctions used to determine the cost of the capacity charge in December 2024, June 2025, etcetera until June 2026 and the impact on the borough. These auctions will determine the increase in purchased power for the borough. This will affect all electric utilities, not just the Borough of St. Clair. PJM answers to a federal authority, FERC (Federal Energy

Regulatory Commission). Norm Baron will present options for the borough in executive session.

Sergeant Brad Blanner acknowledged the concern of e-bikes and ATVs on the borough streets and the safety for all. All "ATV Route" signs will be taken down. A friendly reminder will be sent to FRO stating that we don't follow other municipalities. Sergeant Blanner presented council with a PA micromobility fact sheet produced by PA Department of Transportation. Council asked if signs could be posted in playgrounds and if an ordinance be created. It was decided to place a reminder in the newsletter concerning e-bikes. Blanner stated that the police will actively be enforcing all violations, as they always have.

Council member Stednitz-Julian mentioned that there are advertisements attached to stop signs within the borough and that this is illegal. The Street Department was asked to remove them.

Borough Secretary Roland Price reviewed the Borough Secretary's notes.

I would like to thank council for allowing me to attend the Pennsylvania Municipal Electric Association conference (PMEA). The conference was full of information and I discussed issues with fellow Borough Managers who provide electric energy to their residents.

Also yesterday, I attended with Electric Light Superintendent Robert Petrozino a meeting held in Kutztown regarding the capacity charge increase.

REMINDERS

- October 30 – **Wednesday** – November Work Session at 6:30 p.m.
- October 31 – Trick or Treat 6 p.m. – 8 p.m.
- November 5 – Election Day – Municipal Building will be closed.
- November 7 – **Thursday** – Monthly Council Meeting at 6:30 p.m.

The executive session began at 6:55 p.m. to discuss the capacity charge options.

The executive session ended at 8:00 p.m.

The council meeting adjourned at 8:00 p.m.

Roland Price

Borough Secretary

OCTOBER COUNCIL MEETING**October 1, 2024**

The October monthly Council Meeting of the St. Clair Borough Council was held on Tuesday, October 1, 2024, in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 6:30 p.m.

Answering the roll call were council members: Bill Dempsey, Cheryl Dempsey, Norm Diehl, Tony Klazas, Council President Thomas Dempsey and Mayor Tomko. Absent were council members Joann Brennan and Judy Stednitz-Julian.

Also, present included Engineer Brian Baldwin, Solicitor Ed Brennan, Borough Secretary Roland Price, Treasurer Carol Sutzko, Electric Light Superintendent Bob Petrozino, Street Superintendent Kevin Dempsey, Police Sergeant Brad Blanner, Policeman Christopher Wallace, Fire Chief Frank Uhrin, Barbara Artz, Vaughn Vesay, Mike Jackson, Dan Vidal, Nikki Doran, Carleen Bensinger, Michelle Kline, Brik Hnatishion, Robert Derr, Judy Hulet, and Joshua Sophie of Coal Region Canary.

Pledge of Allegiance

Council member Tony Klazas read the council prayer.

Copies of the minutes of the previous council meeting have been given to borough council members, are there any errors or corrections? If not, they stand approved.

PUBLIC COMMENT

Dan Vidal questioned the process of opening sealed bids on properties for sale, for example 500 E. Hancock Street. Solicitor Ed Brennan explained the process between conservatorship properties and borough owned properties.

Carleen Bensinger of South Second Street asked the status of the Panko property at S. Second Street. She mentioned the yard is overgrown and rats are in the area. Solicitor Brennan is responsible for the estate and will have the area cleaned up.

Michelle Kline was concerned if we have enough police coverage for the borough, the township and Palo Alto if we engage in a contract with Palo Alto. She is hearing that there is concern from the township of the police coverage. It was confirmed that Chief William Dempsey covered all bases and potentially will be hiring additional part time police.

Michael Jackson reported that with the addition of an extra crossing guard, it seems to be running smoothly on Wade Road. He also made council aware that New Castle Township installed flashing school bus signs and questioned why the borough can't do the same? We cannot speak for what another township does. The borough follows the laws of the Pennsylvania Department of Transportation with the guidance of our engineer and solicitor.

Judy Hulet complained that since her garage was torn down by the borough, she has had several issues and demands to have them rectified. Solicitor Brennan recommended Ms. Hulet to obtain an attorney.

MAYOR'S REPORT

1. Thursday, October 31st is Trick or Treat Night in St. Clair. Motorists should take extra care as Halloweeners will be out in force crossing our streets. Parents are urged to examine the items collected by their children to be sure that no tampering has occurred.
2. Residents should be aware that a new and revised "Covid-19" vaccine is available and should consult with their doctors as to the advisability of being vaccinated. It should also be noted that the new flu shot is available in standard and senior citizen doses.
3. After viewing the aftermath of the storms which traveled over the mountainous parts of the southern United States this past weekend, I would remind the Borough Council that when deliberating on a second electric transmission line to our borough; they must not forget that global warming is a scientific fact and as a result we should expect more intense and severe storms which will cause more disruption to our delivery of electricity to our commercial and residential customers.

Historical Note

John Siney, a pioneer of the American Labor Movement was a resident of St. Clair. He was born in Ireland in 1831 and moved to England early in life; where he worked in various industrial enterprises as a laborer, learning the fundamentals of the English labor movement. He immigrated to the United States and settled in St. Clair in 1863 to work in the coal mines.

He became a visionary and innovator in the American labor movement by organizing the Workingmen's Benevolent Association in 1869 at Walker's Hall in St. Clair, PA. That organization presaged John Mitchell and the United Mine Workers of America.

Mr. Siney also initiated other labor groups in the following years. One of these groups, the Miners National Association, is considered to be the first

nationwide miners' union. The goals of all of these groups were to advance mine safety laws, improve working conditions, and attain living wages.

Mr. Siney was ahead of his own time and place in history as he was a forerunner in proposing that the social philosophy governing our free enterprise capitalism should change from Social Darwinism to Social Justice.

Mr. Siney died in St. Clair in 1880 and was buried in St Mary's R. C. Cemetery where a memorial was erected in his honor. An estimated 1,500 people attended his funeral. The John Siney Park in the northeastern section of our Borough was dedicated in the 1970's.

Three present day residents of St. Clair, Former Congressman Tim Holden, Mrs. Kathleen Kanish, and Mr. David McElvaney are direct descendants of John Siney.

On a motion made by Klazas, seconded by C. Dempsey, to accept the report; approved.

SOLICITOR'S REPORT

Solicitor Brennan updated council on the conservatorships:

6 S. Mill Street, 28 N. Nichols and 113 E. Hancock Street are either demolished or are in the process of being demolished. After demolition, appraisals will be conducted.

146 N. Nichols Street and 6 S. Front Street were appraised. These properties will be listed and sold. There is a lot of interest in 146 N. Nichols Street.

212 Cherry Street – we are waiting demolition and then it will be appraised and sold.

438 S. Front Street and 311 Broad Street – we received offers, we are waiting for Ron Zimmerman from the county to approve them. The offers are nowhere near the demolition costs.

601 Wade Road – The transfer tax must be paid by the school and the liens will be wiped away. The property is for a good cause.

The solicitor would like to meet in executive session to discuss the sale of properties, the Palo Alto Police negotiations and personnel issues.

The Solicitor presented the council with a shortened version of the games of skill ordinance to regulate hours of operation and number of terminals per building. Council is to review and give him feedback. We will potentially adopt the ordinance in November.

On a motion made by Klazas, seconded by Diehl, the report was unanimously approved, and it was made part of the minutes by reference.

ENGINEER'S REPORT

On a motion made by C. Dempsey, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

Councilman Diehl questioned the "Main Street Matters" grant opportunity and what that could mean for the borough. Engineer Baldwin added that a lot of it is for façade improvements, and it is not historically based. A significant match is required but it could help get further funding.

DEPARTMENTAL REPORTS**STREET DEPARTMENT REPORT**

On a motion made by B. Dempsey, seconded by C. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

ELECTRIC LIGHT DEPARTMENT REPORT

On a motion made by Diehl, seconded by C. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

TREASURER'S REPORT

Treasurer Carol Sutzko reviewed the Treasurer's report.

On a motion made by B. Dempsey, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

TAX REPORT

On a motion made by Diehl, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

POLICE REPORT

An oral report was given by Sergeant Brad Blanner on behalf of Chief Dempsey. The Police Department thanked the department heads and the community for making the first annual Community Night Out a success.

On a motion made by C. Dempsey, seconded by Diehl, the report was unanimously approved, and it was made part of the minutes by reference.

ZONING REPORT

On a motion by Klazas, seconded by Diehl, the report was unanimously approved, and it was made part of the minutes by reference.

FIRE DEPARTMENT REPORT

On a motion made by C. Dempsey, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

Fire Chief Frank Uhrin is organizing a Fire Prevention Program for the school and will soon be ordering materials.

Chief Uhrin added that two fire hydrants need to be replaced with new hydrants. (Mill and Hancock Streets and Caroline Avenue)

CODE DEPARTMENT REPORT

On a motion made by Diehl, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

COMMUNICATIONS

The Women's Club Halloween Parade Committee was asking for a donation for the parade.

OLD BUSINESS**NEW BUSINESS**

On a motion by B. Dempsey, seconded by Diehl to purchase six wireless directional radios from Nexgrid at a cost of \$2,484.00 to replace the 14-year-old system in place, approved.

On a motion by Klazas, seconded by T. Dempsey to conditionally hire David Zweizig as a crossing guard at the rate of \$12.50 per hour pending passing his physical examinations and passing his clearances, approved.

On a motion by Diehl, seconded by C. Dempsey to conditionally hire Sheryl Marks as a crossing guard at the rate of \$12.50 per hour pending passing her physical examinations and passing her clearances, approved.

On a motion by C. Dempsey, seconded by Klazas to authorize a donation to the St. Clair Halloween parade, approved.

On a motion by C. Dempsey, seconded by Klazas to post no parking signs at the vacated lots after demolition of the five structures and to place temporary plastic fencing around the lot to prevent parking, if necessary, approved.

On a motion by C. Dempsey, seconded by Klazas to propose an ordinance restricting the use of E-bikes and ATV's, approved.

Mayor Tomko questioned the Amusement Ordinance that was circulated by Solicitor Brennan. Council will need to consider who will enforce the ordinance.

Engineer Baldwin asked council to let him know if they were interested in applying for any grants for next council meeting so he can prepare the necessary resolutions.

Council President Thomas Dempsey called an executive session at 7:15 p.m. to discuss the sale of conservership properties and a personnel issue.

The Executive Session adjourned at 8:05 p.m.

On a motion by C. Dempsey, seconded by Klazas, to pay all bills and claims, properly approved by council; approved.

On a motion by C. Dempsey, seconded by Klazas, to adjourn the meeting, at 8:05 p.m., approved.

Roland Price

Borough Secretary

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Alfred Benesch & Company
400 One Norwegian Plaza
Pottsville, PA 17901
www.benesch.com
P 570-622-4055

October 1, 2024

Mr. T. Dempsey
Council President
16 S Third Street
St. Clair, PA 17970

**RE: Consulting Engineer's Report (CER)
Benesch Project No. 32089.02**

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

ENGINEERING CONSULTATIONS & CONSTRUCTION PROJECTS

Grant Assistance (32089.02, Task 5)

PCCD Police Grant

We have been working with the Police Department and the Borough regarding the purchasing and grant reporting requirements. Quarterly reporting is required for the life of the grant term (until March 31, 2025), which we have been providing on behalf of the Borough. Computers have already been purchased and are being utilized. Most of the police radios have been delivered and are being utilized. Any remaining grant funds can be used to purchase additional computer or radio equipment. And we are working with the Police Department to maximize grant funds by purchasing a new network server.

St. Clair Little League Project (31226.20)

The Contractor (SLC Excavating) has begun work and has made considerable progress. The paving and underground drainage is complete, and the grading of the infield has progressed considerably. The contractor did accidentally cut an unknown and unmarked electrical line located near the surface just below the existing pavement. The Borough Electric Light Department assisted greatly by repairing this line in a very timely manner. We anticipate work to be completed within the next week, although it will be several weeks until grass is established. Our office will continue to assist the Borough with providing progress reports to DCNR as required.

2024 Crack Sealing (32089.02, Task 6)

At your August meeting, Council awarded the project to Asphalt Maintenance Solutions LLC in the amount of \$19,087.50 for 750 gallons of asphalt joint and crack sealing. The contractor anticipated beginning work last week, but weather delayed their start. Work is expected to be complete by the end of this week although they have until October 31, 2024, to do so. The contractor is working with the Street Department to identify specific blocks and to coordinate temporary parking restrictions and road closures.

Thwing Street Bridge (32089.02, Task 4)

The Borough has removed several large trees that were stressing the retaining wall and has contracted to place large rock in front of the wingwall, increasing the height of the rock protection, to assist in buttressing the wingwall.

The long-term plan is to replace the entire bridge, including adjoining wingwalls and retaining walls. The Borough has applied for grant funding numerous times over the past 10 years but has been unsuccessful. The Borough will continue to apply for replacement funding as those programs become available.

NFIP Compliance Audit Program (32089.03, Task 1)

We will assist the Borough Floodplain Administrator with compliance tasks requested by PEMA regarding training, reporting, and floodplain management.

County Planning Office Assistance (32089.02, Task 3)

On September 9, 2024, the County Planning Director requested the Borough provide the County with the Borough's Zoning Map in GIS format for their files. We worked with the County in converting the Zoning Map into an accessible format for the County's GIS software and provided that to the County on September 12, 2024. At the County's request, we also provided to them current versions of the Borough's Zoning Ordinance and Subdivision and Land Development Ordinance (SALDO).

SUBDIVISIONS & LAND DEVELOPMENTS

STS LD (31137.31, Task 1)

All sitework is complete. However, we are awaiting the submission of record plans before closing out this project. The applicant recently stated that they are working through the paperwork for the Notice of Termination relative to the NPDES permit and anticipate providing record drawings shortly.

POTENTIAL FUNDING/GRANT SOURCES (31433.02, Task 5)

RECREATION

2025 DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

- Current Status: CLOSED
 - Opening: Jan 21, 2025
 - Application Deadline: **April 2, 2025**
 - Uses: Grant funds must be used for rehabilitation and/or new development of basic outdoor recreation and park facilities that provide a high level of recreational value, such as playgrounds and pavilions with ADA accessibility.
 - Funding:
 - **Grant funding ranges from \$60,000 – \$100,000:**
 - \$10,000 is earmarked for Professional Services only and requires no match.
 - \$20,000 is earmarked for Materials and/or Equipment only and requires no match.
 - Grant funds over \$30,000 may be used for Materials, Equipment, and/or Labor and require a \$1 for \$1 match.
 - **Total project costs range from \$90,000 – \$170,000**
- | DCNR Grant | Match Requirement | Total Project Costs |
|------------|-------------------|---------------------|
| \$60,000 | \$30,000 | \$90,000 |
| \$70,000 | \$40,000 | \$110,000 |
| \$80,000 | \$50,000 | \$130,000 |
| \$90,000 | \$60,000 | \$150,000 |
| \$100,000 | \$70,000 | \$170,000 |
- Timeline:
 - Anticipated award notifications: Fall 2025
 - Grant agreements begin: Jan 2026
 - Earliest Project Start: Summer/Fall 2026
 - Earliest Project Completion: Fall 2026/Spring 2027
 - Grant Expiration: Dec 2029
 - Potential Projects: John Siney Park pavilion replacement, Third Street Basketball Court lighting, Pickleball court, other playground improvements.

2025 Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

- Current Status: **CLOSED**
- Opening: Feb 1, 2025
- Application Deadline: **May 31, 2025**
- Uses: Can fund planning grants, as well as construction/repair/rehab grants, for a wide variety of community recreation facilities, like baseball and soccer fields, basketball courts, playgrounds, pools, etc. Can fund indoor or outdoor facilities.
- Funding:
 - Grants shall not exceed **\$250,000** for any project.
 - **15% local match required.** Can be land value and other state grant funds. In-kind match **NOT** accepted.
- Timeline:
 - Anticipated award notifications: Fall 2025
 - Grant agreements begin: Jan 2026
 - Earliest Project Start: Summer/Fall 2026
 - Earliest Project Completion: Fall 2026/Spring 2027
 - Grant Expiration: Dec 2030
- Potential Projects: John Siney Park pavilion replacement, Third Street Basketball Court lighting, Pickleball court, other playground improvements.

COMMUNITY FACILITIES AND VEHICLES

USDA Rural Development: Community Facilities Direct Loan & Grant Program

- Current Status: **OPEN**
- Application Deadline: Applications accepted continuously throughout the year.
- Uses: Funds can be used to purchase, construct, and/or improve essential community facilities (including police & fire stations), purchase equipment (including vehicles), and pay related expenses.
- Funding: Low interest direct loans and/or grants (max 75%). Most funding via low-interest loans.

2025 PA DCED: Main Street Matters program (MSM)

- Current Status: **OPEN** (as of Sep 3, 2024)
- Application Deadline: **Nov 15, 2024**
- Uses: The Main Street Matters program is designed to support downtown cores and surrounding neighborhoods with tools to create healthy, vibrant, and welcoming communities. Funding is available to support revitalization efforts in planning, business support, aesthetic improvements, and the increase of safety and security.
- Funding: There are different grant opportunities within this program:
 - Planning Grants:
 - Max grant: \$50,000
 - Local Match: **25%**
 - Facade, business improvement, district development:
 - Max grant: varies \$100,000 - \$1,000,000, depending on program
 - Local match: **50% (typ)**
- The program does allow multiple applications

TRANSPORTATION/INFRASTRUCTURE

2025 PA DCED Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

- Current Status: **CLOSED**
- Opening: Mar 1, 2025
- Application Deadline: **July 31, 2025**

- Uses: Funds may be used for the development, rehabilitation and enhancement of transportation assets to existing communities, **streetscape, lighting, sidewalk enhancement, pedestrian safety, roadway drainage, connectivity of transportation assets, and transit-oriented development. Bridge replacements and rehabilitations are eligible.**
- Funding:
 - Grants are available for projects with a total cost of **\$100,000 or more.**
 - Grants **shall not exceed \$3M** for any project.
 - Typically requires 30% local match, although the local match requirement has been waived for municipalities for the past several rounds.
- Anticipated Award Announcement: Spring 2026
- Potential Project(s): Thwing Street Bridge or Carroll Street Bridge replacement; streetscapes, sidewalks, pedestrian and bicycle safety improvements

MULTI-PURPOSE/USE

2024 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

- Current Status: **OPEN** (as of Sep 01, 2024)
- Application Deadline: **Nov 30, 2024**
- Uses: ~~Projects that improve the quality of life of citizens in the community.~~ **Eligible projects must be** owned and maintained by an eligible applicant or a nonprofit organization. Eligible uses include acquisition; construction; renovation; demolition; infrastructure; purchase of vehicles, machinery and/or equipment; and project design and administrative costs.
- Funding:
 - Grants are available for projects with a total eligible cost of **\$25,000 or more.**
 - Grants **shall not exceed \$1M** for any project.
 - **NO Match is required.** HOWEVER, engineering, design, inspection, and permitting are limited to 10% of total grant award (this is typically insufficient to cover these costs).
 - Applicants may submit multiple applications.

PENDING/AWARDED GRANT APPLICATIONS

2022 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

| | |
|------------------------|--|
| Project | Garbage Truck |
| Total Project Estimate | \$306,523.87 |
| Borough Portion | \$4,914.87 (1.6%) |
| Date Submitted | Mar 15 2022 |
| Award Notification | Mar 16 2023 |
| Application Status | AWARDED \$301,609 |
| Grant Period Ends | Jun 30 2026 |
| Project Status | Truck ordered Feb 14, 2024. Expected delivery Nov 2024. |

2022 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

| | |
|------------------------|---|
| Project | Northward Playground Basketball Courts |
| Total Project Estimate | \$70,000 |
| Borough Portion | \$20,000 (29%) |
| Date Submitted | Apr 6 2022 |
| Award Notification | Sep 6 2022 |
| Application Status | AWARDED \$50,000 |
| Grant Period Ends | Dec 31 2026 |
| Project Status | Design and construction in 2025. |

2022 PA Commission on Crime and Delinquency (PCCD): Local Law Enforcement Support (LLES) Grant Program

| | |
|------------------------|--|
| Project | Equipment and Technological Upgrades |
| Total Project Estimate | \$177,018 |
| Borough Portion | \$0 (0%) |
| Date Submitted | Oct 31 2022 |
| Award Notification | Mar 8 2023 (Second Rnd) |
| Application Status | AWARDED \$87,660 |
| Grant Period Ends | Mar 31 2025 |
| Project Status | Computers installed and reimbursed by PCCD. Awaiting on police radio delivery. Police may purchase additional related items if budget remains. |

2023 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

| | |
|------------------------|----------------------------------|
| Project | John Siney Park |
| Total Project Estimate | \$125,000 |
| Borough Portion | \$47,500 (38%) |
| Date Submitted | Apr 5 2023 |
| Award Notification | Oct 5 2023 |
| Application Status | AWARDED \$77,500 |
| Grant Period Ends | Dec 31 2027 |
| Project Status | Design and construction in 2025. |

2023 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

| | |
|--------------------------------|------------------------------|
| Project | Electric Bucket Truck |
| Total Project Estimate | \$285,000 |
| Borough Portion | \$0 (0%) |
| Date Submitted | Nov 30 2023 |
| Anticipated Award Notification | Nov 19 2024 |
| Application Status | Under Review |

2023 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

| | |
|--------------------------------|---------------------------|
| Project | Firehouse Addition |
| Total Project Estimate | \$651,360 |
| Borough Portion | \$0 (0%) |
| Date Submitted | Nov 30 2023 |
| Anticipated Award Notification | Nov 19 2024 |
| Application Status | Under Review |

2023 PA DCED Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

| | |
|--------------------------------|----------------------------------|
| Project | Youth Basketball Court |
| Total Project Estimate | \$75,500 |
| Borough Portion | \$11,325 (15%) |
| Date Submitted | May 31 2024 |
| Anticipated Award Notification | Nov 19 2024 (likely 2025) |
| Application Status | Under Review |

2024 PA DCED Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

| | |
|--------------------------------|----------------------------------|
| Project | Ann Street Rehabilitation |
| Total Project Estimate | \$222,500 |
| Borough Portion | \$0 (0%) |
| Date Submitted | July 31 2024 |
| Anticipated Award Notification | March 2025 |
| Application Status | Under Review |

ST. CLAIR POTENTIAL ACTION ITEMS

1. Potential Grant Opportunities

- a. **2025 PA DCED: Main Street Matters** – Council may wish to authorize Benesch to investigate this funding opportunity to determine if the Borough is a highly qualified candidate and what the obligations of the Borough will be for consideration at your November meeting. Applications are due Nov 15, 2024.
- b. **2025 PA DCED CFA: LSA Statewide** – Council may wish to consider authorizing Benesch to prepare cost estimates and draft resolutions for consideration at your November Council Meeting. Applications are due Nov 30, 2024.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,

A handwritten signature in blue ink, appearing to read "BW Baldwin", written over a horizontal line.

Brian W. Baldwin, PE
Project Manager

Cc: Atty. Edward M. Brennan, Solicitor

September Street Dept.

Collected garbage, recyclables, ashes and large items for the month.

Checked playgrounds, parks and borough properties daily.

Cut grass in all parks and borough properties for the month.

Cut and removed 11 large trees on Thwing Street Bridge.

All cross walks and speed lines were repainted.

Pool was officially closed for the year, and we found a leak, which we feel will not be too bad to repair.

Repaired any necessary items and installed a chain link fence around the S.C. Project.

Installed new inlet on Thwing & Mill Street.

The inlet frame and top was made and fabricated in house.

Installed new "No Parking" signs from Thwing street bridge to the corner of Mill Street.

Rebuilt two fire plugs which we are trying to get parts for the others.

Installed a lot a hot patch and sealing for the month.

The water company repaired a majority of their dig up from over the last 10 years. The contractor did a good job!

Maintenance

S-7 Pickup entire service, full exhaust and shocks

Installed new hydraulic and assembly on borough lift.

Rewired utility trailer and built steel boxes for lights.

S-6 Dump truck serviced fuel system.

S-4 installed new fuel lines, fuel lines straps and fabricated skid plate for fuel tank.

Serviced 150 A Police Tahoe, fixed and welded plates on the front of 150 A for push bar.

Installed new brakes and rotors. We had to pull off the top of the motor to install new injectors rails to cross over tubes.

Serviced E-2 electric truck and installed new brakes and rotors.

The rebuild and S-3 Dump truck is coming along very well. Installed new brakes wheel cylinders, and new carrier bearings in the rear.

Removed old hydraulic system and simplified it with an new one.

Installed new shackle hangers.

Eliminated rear fuel tank to fix frame. Truck is coming out very nice.

Rebuild on S-3 Dump truck Consist of the following:

1. Fixing frame
2. Replacing hydraulic system
3. Rear Carrier Bearings and brakes
4. Shackle mounts
5. Rocker Pannels
6. Cab Corners
7. Front Fenders
8. Cab Mounts
9. Floors
10. Radiator Support
11. Sand & Paint Body Pannels

ALL WORK DONE IN HOUSE FOR UNDER \$2,000.

Electric Light Department Report

September 2024

August's Energy cost / usage = \$ 176,502.22 / 2,021,012 KWH

Attended meeting with Roland in Kutztown Wed. 9/25/24 held by NextEra, Re: Capacity charge increase.

Continued prepping, and painting steel poles picked up more paint and supplies from Sherwin Williams.

Terminated Electric Service to 4 for non-payment, restored 1 same day paid in full plus re-connect fee.

Working at Historical Society Bldg. – Electric, ceiling, replace bulletin board, ordered new ceiling fans.

At Customers request, performed accuracy test on 2 meters, both tested accurate.

Took Electric Bills to Pottsville Post Office.

Replaced traffic signal LED module Bypass / Hancock intersection.

Borough Hall Emergency standby generator ran underload (exercise) for 1 hour- done every 3 months.

New Home / Customer –cut in new service drop, 200-amp service hookup at 100 south Nicholas Street.

New 100-amp service hookup at 215 South Morris Street.

Restored Electric service at 320 South Second, off since 6/4/24 – pd. In full + reconnect fee.

To Fromm Electric for UGE splice kits, repaired underground Electric that was dug up at Little League Field.

Cut Service drop down at 212 Cherry Street being demolished, cleared PA one call for this project.

Setup Tax exempt account with Winter Green Corp., placed order for Christmas lights for trees in Boone Park.

Restored Electric Service at 34 South Mill Street, New owner.

Attended NEX GRID PSSA zoom meeting Tuesday 9/24/24.

Worked with Joe (S.A.M. IT Guy) to get WIFI down at Street Department garage.

Reviewed Delinquent book, printed and posted 82 – 48 hour disconnect notices.

Installed EMT, boxes, wired in receptacles on rear garage, electrical needs Christmas Festival and other events.

Performed numerous other jobs, responded to multiple PA ONE calls, answered, returned many phone calls and emails throughout month.

Respectfully Submitted;

Robert Petrozino

Superintendent

Saint Clair Borough Electric Light Dept.

10-1-2024

Borough of St Clair
Treasurer's Report - General Fund
August 2024

| | <u>TOTAL</u> |
|---|-------------------|
| Ordinary Income/Expense | |
| Income | |
| 301.10 · Real Estate Tax, Current | 3,615.48 |
| 301.30 · Real Estate Tax, Delinquent | 1,869.46 |
| 310.01 · Per Capita Tax, Current | 159.50 |
| 310.03 · Per Capita Tax, Delinquent | 115.50 |
| 310.10 · Real Estate Transfer Tax | 7,857.86 |
| 310.20 · Earned Income Tax | 59,842.22 |
| 310.41 · Occupation Tax, Current | 43.89 |
| 310.43 · Occupation Tax, Delinquent | 48.51 |
| 310.50 · Local Service Tax | 11,387.72 |
| 331.12 · Police Fines | 2,162.98 |
| 342.20 · Rental Income - Boro Property | 500.00 |
| 361.33 · Variance/Zoning Permits | 637.00 |
| 362.10 · Police Protection Services | 7,166.67 |
| 364.30 · Solid Waste Collection Fees | 36,442.61 |
| 367.11 · Swimming Pool Receipts | 4,150.65 |
| 387.00 · Con. & Don. from Pri. Sources | 457.35 |
| 392.18 · Transfers from Electric Light | 250,000.00 |
| Total Income | 386,457.40 |
| Expense | |
| Administration Department | 45,262.88 |
| Health & Sanitation Department | 10,530.45 |
| Miscellaneous Department | 48.00 |
| Planning & Zoning Department | 3,962.41 |
| Police Protection Department | 57,253.01 |
| 403.00 · Tax Collection Department | 592.97 |
| 409.00 · Borough Buildings Department | 3,943.91 |
| 411.00 · Fire Department | 3,889.89 |
| 419.00 · Educational Services | 646.59 |
| 430.00 · Streets & Bridges Department | 47,680.10 |

Borough of St Clair
Treasurer's Report - General Fund
August 2024

| | <u>TOTAL</u> |
|--|-------------------|
| 452.00 · Recreation Department | 16,556.18 |
| 481.00 · Payroll Tax Expense | 6,497.61 |
| 487.00 · Employer Benefits & W/H | 61,908.31 |
| 491.00 · Prior Year Expenditure | <u>-671.64</u> |
| Total Expense | <u>258,100.67</u> |
| Net Ordinary Income | 128,356.73 |
| Other Income/Expense | |
| Other Income | |
| 341.000 · Interest, Dividend Income | <u>805.18</u> |
| Total Other Income | <u>805.18</u> |
| Other Expense | |
| 492.00 · Transfers Department | |
| 492.130 · Transfer to Sinking Fund | 25,000.00 |
| 492.305 · Transfer to Gen Fund Cap ... | <u>3,000.00</u> |
| Total 492.00 · Transfers Department | <u>28,000.00</u> |
| Total Other Expense | <u>28,000.00</u> |

ENDING BALANCE: \$237,671.59

Borough of St Clair
Treasurer's Report - Electric Light Fund
August 2024

| | TOTAL |
|---|------------|
| Ordinary Income/Expense | |
| Income | |
| 7372.40 · Electric Energy Sales | 511,503.76 |
| 7372.50 · Sales Tax Discounts | 25.00 |
| 7372.56 · Miscellaneous Receipts | 481.00 |
| 7372.57 · Service Fees | 300.00 |
| | <hr/> |
| Total Income | 512,309.76 |
| Expense | |
| 7401.00 · Electric Light | |
| 7401120 · Superintendent | 6,775.75 |
| 7409300 · Rental Expense | 246.90 |
| 7442141 · Office Manager | 5,060.00 |
| 7442142 · Administrative Assistant | 2,335.20 |
| 7442143 · Lineman | 5,660.88 |
| 7442144 · Assistant Lineman | 4,960.48 |
| 7442210 · Office Supplies | 1,360.27 |
| 7442220 · Electrical Materials & Supplies | 142.61 |
| 7442231 · Gasoline & Oil | 344.96 |
| 7442260 · Minor Equipment | 2,347.60 |
| 7442321 · Telephone | 121.98 |
| 7442361 · AMP - Ohio | 163,306.40 |
| 7442370 · Maintenance & Repairs | 1,720.30 |
| 7442372 · Technology/Computer Expenses | 1,125.00 |
| 7442374 · Vehicle Maintenance & Repairs | 2,272.57 |
| | <hr/> |
| Total 7401.00 · Electric Light | 197,780.90 |
| | <hr/> |
| Total Expense | 197,780.90 |
| | <hr/> |
| Net Ordinary Income | 314,528.86 |
| Other Income/Expense | |
| Other Income | |
| 341.000 · Interest, Dividend Income | 0.51 |
| | <hr/> |
| Total Other Income | 0.51 |
| Other Expense | |
| 492.00 · Transfers Department | |
| 492.130 · Transfer to Sinking Fund | 11,500.00 |
| 492.80 · Transfer to General Fund | 250,000.00 |
| | <hr/> |
| Total 492.00 · Transfers Department | 261,500.00 |
| | <hr/> |
| Total Other Expense | 261,500.00 |
| | <hr/> |

ENDING BALANCE: \$845,769.44

Borough of St Clair
Balance Sheet
As of August 31, 2024

Aug 31, 24

ASSETS

Current Assets

Checking/Savings

| | |
|---|------------|
| 100.10 · Elec. Lgt. Sales Tax- Mid Penn | 17,257.42 |
| 100.12 · PLGIT - Elec Light Deposit Acct | 2,741.03 |
| 100.121 · PLGIT PRIME - Elec. Light Dep. | 23,338.75 |
| 100.13 · PLGIT - Elect Lgt Capital Rsrv | 6,127.52 |
| 100.131 · PLGIT PRIME-Elec.Light Cap R... | 313,000.20 |
| 100.14 · PLGIT - Electric Light Fund | 840,181.53 |
| 100.15 · PLGIT - FIRE INS ESCROW ACCT | 37,757.37 |
| 100.16 · PLGIT - General Fund | 199,214.58 |
| 100.17 · PLGIT - General Fund Cap Reserv | 6,127.62 |
| 100.171 · PLGIT PRIME-Gen. Fund Cap. ... | 309,267.98 |
| 100.18 · PLGIT - HD Land Devel Escrow | 17,846.95 |
| 100.19 · PLGIT - Highway Aid Fund | 31.63 |
| 100.191 · PLGIT PRIME - Highway Aid Fu... | 94,048.99 |
| 100.20 · Elec. Light Chk. (Mid Penn) | 5,587.91 |
| 100.21 · PLGIT - Home Program | 868.08 |
| 100.22 · PLGIT - Recreation Grant Fund | 53,572.96 |
| 100.221 · PLGIT PRIME - Recreation Grant | 183.16 |
| 100.23 · PLGIT - Sinking Fund | 73,203.79 |
| 100.231 · PLGIT PRIME - Sinking Fund | 326,998.91 |
| 100.24 · PLGIT - Street Opening Permit | 30,483.51 |
| 100.241 · PLGIT PRIME - Street Opening | 48,512.55 |
| 100.30 · Gen. Fund Chk. (Mid Penn) | 38,457.01 |
| 100.40 · PLGIT-Bridge Construction Fund | 10,013.97 |
| 100.401 · PLGIT PRIME - Bridge Cons. F... | 125,210.13 |
| 100.50 · PLGIT - Demolition Fund | 12,048.16 |
| 100.501 · PLGIT PRIME - Demolition Fund | 272,403.06 |
| 100.80 · PLGIT - Ann St Maintenance Fund | 0.08 |
| 100.81 · PLGIT/PRIME Ann St Maintenance | 33,170.48 |
| 100.90 · PLGIT - Building Permit Fund | 103,521.05 |
| 105.10 · PLGIT - Payroll Fund | 475.18 |
| 105.20 · PLGIT - Withholding Account | 592.27 |
| 110 · Petty Cash | 500.00 |
| 110.10 · Petty Cash - General Fund | 200.00 |
| 110.20 · Petty Cash - Swimming Pool - GF | 300.00 |

| | |
|-------------------------------|---------------------|
| Total Checking/Savings | 3,003,243.83 |
|-------------------------------|---------------------|

Tax Collector's Remittance to Taxing Districts
WILLIAM UMBENHAUR - 2024 - SAINT CLAIR BOROUGH
For 08/01/2024 thru 08/31/2024
Date Created 09/11/2024
SAINT CLAIR BOROUGH Taxing District

| | | Municipality | Borough Per Capita | Borough Occupation | Other |
|--|---|--------------|--------------------|--------------------|---------|
| A. Collections | | | | | |
| 1. | Balance Collectable - Beginning of Month | 48420.72 | 3535.00 | 1484.70 | |
| 2A. | Additions: During the Month (*) | | 5.00 | 2.10 | |
| 2B. | Deductions: Credits During the Month - (from line 17) | | | | |
| 3. | Total Collectable - | 48420.72 | 3540.00 | 1486.80 | |
| 4. | Less: Face Collections for the Month | 3007.56 | 110.00 | 29.40 | |
| 5. | Less: Deletions/Exemptions from the List (*) | | | 16.80 | |
| 6. | Less: Exonerations (*) | | 30.00 | 12.60 | |
| 7. | Less: Liens/Non-Lienable/Installments (*) | | | | |
| 8. | Balance collectable - End of Month | 45413.16 | 3400.00 | 1428.00 | |
| B. Reconciliation of Cash Collected | | | | | |
| 9. | Face Amount of Collections - (must agree with line 4+7) | 3007.56 | 110.00 | 29.40 | |
| 10. | Plus: Penalties | 300.78 | 11.00 | 2.94 | |
| 11. | Less: Discounts | | | | |
| 12. | Total Cash Collected per Column | 3308.34 | 121.00 | 32.34 | |
| 13. | Total Cash Collected - (12A + 12B + 12C + 12D) | | | | 3461.68 |

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes

14. Amount Remitted During the Month (*)

| Date | Transaction # | Amount | TOTAL ALL TAXES |
|------|---------------|--------|-----------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | Total | 0.00 |

15. Amount Paid with this Report Applicable to this Reporting Month

Transaction #

3461.68

16. Total Remitted This Month

3461.68

17. List, Other Credit Adjustments (*)

| Parcel / PerCapita # | Name | Amount |
|----------------------|------|--------|
| | | |
| | | |
| | | |
| | | |
| Total | | 0.00 |

18. Interest Earnings (if applicable)

\$

TAXING DISTRICT USE (OPTIONAL)

Carryover from Previous Month \$ _____

Amount Collected This Month \$ _____

Less Amount Paid this Month \$ _____

Ending Balance \$ _____

William Umbenhauer
Tax Collector

09-11-2024
Date

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

Received by (taxing district):

Title:

Date: _____

I acknowledge the receipt of this report.

Borough of St. Clair
Zoning Officer's Report
September 2024

| Application | Application Date | Description | Status | Location |
|-------------------|------------------|--------------------|-----------|------------------|
| Zoning Inspection | 9/12/2024 | House | Confirmed | 100 S. Nichols |
| Zoning Permit | 9/12/2024 | Fence | Issued | 16 N. 2nd |
| Zoning Permit | 9/29/2024 | Shed | Issued | Coal Fired Pizza |
| Zoning Permit | 9/29/2024 | Auxiliary building | Issued | Memorial Stadium |

Greg Stednitz

Zoning Officer

9-29-2024

Saint Clair Fire Department
Fire Alarm Report
September 2024

Sept-02 STILL ALARM 04:30 hours 298 East Sherman St. for a landing zone. Alert/Columbia, Chief Uhrin and Skrobak responded, members secured an area and assisted with lifting. (LZ62) In service 45 minutes.

Sept-08 STILL ALARM 21:43 hours 298 East Sherman St. for a landing zone. Alert/Columbia, Chief Uhrin and Skrobak responded. Members secured the landing zone and assisted with loading the patient into the helicopter. (LZ62) In service 45 minutes.

Sept-09 STILL ALARM 20:11 hours 201 North 12th St. Pottsville for smoke in an apartment building. Alert/Columbia, for the tower ladder was part of the second alarm companies dispatched. Members were placed on standby in station upon arrival of city chiefs and placed available shortly thereafter. (SIS68) In service 20 minutes.

Sept-10 STILL ALARM 08:56 hours 298 East Sherman St. for a landing zone. Alert/Columbia, Chief Uhrin and Skrobak responded. Members assisted with lifting. (LZ62) In service 50 minutes.

Sept-10 STILL ALARM 14:57 hours 1061 Burma Rd. for a smoke investigation. Phoenix, West End, and Deputy Skrobak responded. Members found the smoke to be from a prescribed burn. (SI02) In service 20 minutes.

Sept-11 GENERAL ALARM 22:03 hours **BOX33** 354 Pottsville / St. Clair Highway (Wendys) East Norwegian Township for a reported commercial fire. All companies and chiefs responded; members found an electrical short under a counter cooler. Members secured the power and ventilated the building. (CSF08) In service 75 minutes.

Sept-13 STILL ALARM 10:23 hours 113 East Patterson St. for an odor investigation. Alert/Columbia, Asst. Johns and Skrobak responded. Members found carbon monoxide in the residence and secured the heating unit and ventilated the home. Advised the occupants to contact their landlord to have the unit serviced before restarting. (CO62) In service 1 hour.

Sept-15 STILL ALARM 13:44 hours 599 East Bacon St. for a search and rescue. Phoenix and West End responded with 15 personnel and 4 ATV's to assist other companies. The person was found and is being evaluated by EMS. (S&R57) In service 2 hours.

Sept-16 STILL ALARM 11:40 113 East Railroad St. for a rescue. A Person slipped down an embankment towards the creek. Alert/Columbia, Rescue, Deputy Skrobak and EMS

responded. Members assisted EMS with patient who was transported for an evaluation. (ORR62) In service 45 minutes.

Sept-17 CHIEF CALL 11:49 hours 1250 Burma Rd. Blythe Township for wires down no arcing. Deputy Skrobak responded. The wires were communication wires, and the utilities were notified. (WD02) In service 25 minutes.

Sept-18 CHIEF CALL 14:57 hours East Carroll St. and South Mill St. for wires down no arcing. Asst. Johns responded. The demolition crew had the wires tied up. (WD62) In service 15 minutes.

Sept-19 STILL ALARM 19:44 368 Pottsville / St. Clair Highway for a vehicle fire at Mc Donalds. Alert/Columbia, Phoenix, Deputy Skrobak responded. Members used the booster line to cool the engine compartment. (VF08) In service 45 minutes.

Sept-24 GENERAL ALARM 08:08 hours 500 Terry Rich Blvd for an automatic fire alarm. All companies dispatched and were cleared shortly after deputy Skrobak arrived to find construction workers to set off the system. (AFA62) In service 20 minutes.

Sept-26 STILL ALARM 05:33 hours 1550 Burma Rd. Blythe Township for a tree down blocking one lane. West End, Phoenix, Alert/Columbia, and Deputy Skrobak responded. The chief removed the small tree from the roadway. (TD02) In service 20 minutes.

Sept-27 STILL ALARM 18:14 hours 436 Rt. 209 Highway East Norwegian Township for a vehicle accident unknown injury. Alert/Columbia, Rescue, Cumbola, Port Carbon and Deputy Skrobak responded. Members arrived to find no injuries and the vehicle off the road. (MVA08) In service 30 minutes.

Sept-28 GENERAL ALARM 12:24 hours 500 Terry Rich Blvd. for a fire reported out. All companies and Asst Skrobak and Johns responded. Members arrived to find a small fire that was extinguished. Members checked the area and nothing else was needed. (CSF62) In service 45 minutes.

Sept-29 STILL ALARM 18:52 hours East Russell & Mill St. for a vehicle leaking fluid. Alert/Columbia, Chief Uhrin and SCPD responded. Members controlled fluid; the vehicle was towed away. (VLF62) In service 40 minutes.

Comments:


The following alarm boxes were tested; 33,41,41

The following hydrants need to be replaced, [Mill & Hancock](#) and [Caroline Ave. & Thwing St.](#)

On September 11th the Saint Clair Fire Department participated in the first Community Night Out.

| | |
|---------------------------|--------|
| General Alarm | 3 |
| Still Alarm | 12 |
| False Alarm | 0 |
| Chief Call/Public Service | 2 |
| Total calls | 17 |

Respectfully submitted,



Frank Uhrin Fire Chief

**BOROUGH OF ST. CLAIR - CODE ENFORCEMENT – PROPERTY
MAINTENANCE**

16 South Third Street
St Clair, PA 17970

PHONE: 570-429-0640

Fax: 570-429-2829

October 1, 2024

TOTAL COMPLAINTS – 27

RENTAL INSPECTIONS – 5

Respectfully,

Michelle D. Brestowski

Code Enforcement Officer

ST. CLAIR HALLOWEEN PARADE COMMITTEE

ST. CLAIR, PA. 17970

2024

Dear Friends,

The 63rd Annual St. Clair Halloween Parade will be held in our borough on Wednesday – October 16, 2024 beginning at 7:00 P.M. Rain date will be Thursday – October 17, 2024.

In the past this event has been widely supported by our community and other generous well-wishers like you throughout the county. Last year over \$5,000 of your contributions were used to pay area bands to perform in our parade. Over \$3,000 of your contributions were donated to area community service groups who marched with their group or entered floats in the parade.

St. Clair continues to have one of the most successful, well attended parades in the county. We hope to continue that tradition with your support.

Thank you in advance for your generous contribution, it is most appreciated. Please make checks payable to St. Clair Halloween Parade Fund and forward to one of the committee members listed below.

Sincerely,

The Parade Committee

Susan Miller

or

Bonnie Baker

3031 Chestnut Street

439 South Mill Street

Pottsville, Pa. 17901

St. Clair, Pa. 17970