

## **ISSUES, REVIEW & FINANCE WORK SESSION      November 26, 2024**

**A special meeting of the St. Clair Borough Council was held to review issues and finance on Tuesday, November 26, 2024, beginning at 6:30 p.m.**

In attendance were council members Joann Brennan, Cheryl Dempsey, Judy Stednitz-Julian, Tony Klazas, and Mayor Tomko. Absent were Bill Dempsey, Norm Diehl, and President Thomas Dempsey .

Others in attendance included Borough Secretary Roland Price, Treasurer Carol Sutzko, Electric Light Superintendent Bob Petrozino, Street Superintendent Kevin Dempsey, Police Chief William Dempsey, Barbara Artz, and Mike Petrozino.

### **PUBLIC COMMENT**

Mike Petrozino is concerned of Limited Liability Corporations (LLC's) purchasing properties, running them into the ground and leaving town. He questioned if there is an ordinance we can adopt, to control them. Police Chief Dempsey mentioned that the City of Pottsville has a stipulation to have property managers live within a certain radius of the property. Code Officer Michelle Brestowski already maintains a point of contact for all rental properties within our Borough. Mayor Tomko added that Schuylkill County Municipal Authority has a contact person and phone number for every customer. The situation will be discussed further with Solicitor Brennan.

Electric Light Superintendent Bob Petrozino cited that he will be adding to the December agenda a request to purchase a voltage regulator as part of the maintenance for the switchyard. It takes 8-12 weeks for delivery. HE stated that there will be two resolutions to be adopted concerning the AMP contract at December council meeting. Borough Secretary Roland Price and Bob met with several AMP representatives regarding the peak shaving generators. At this point, everything looks good. Possible placement for the 3 MW generators may be where the poles are currently stored near the switchyard. Superintendent Petrozino is still pushing to receive additional generators; if that were to happen, additional space would need to be acquired. If all comes to fruition, and AMP puts it to the forefront, the project could potentially happen in 2026. Council members asked several questions. Petrozino added that by having the generators, it would help with capacity charges for the entire consortium. They will deal with local businesses for such items like fuel.

Chief William Dempsey asked for an executive session to discuss negotiations. He is adding three names to the agenda to be hired for the part time police positions. They are currently all full-time police at other municipalities, looking to supplement their income. They may need uniforms and possibly ballistic vests.

Street Superintendent Kevin Dempsey asked for an executive session for personnel reasons.

Mayor Tomko asked if the following be added to the December agenda:

“Accept a motion to empower the Borough Secretary to communicate with the Pennsylvania Senate and the House of Representatives Committees on Environmental

Resources and Energy in order to oppose the BRADS Landfill renewal permit and the BRADS Landfill expansion permit for reasons including but not limited to truck traffic through our Borough as well as the horrible odors coming the landfill which negatively affect our property values and are deleterious to our quality of life and our health.”

Borough Secretary Roland Price asked council for clarification as to who should write the opposition letters to DEP and the BRADS Landfill that were discussed at the November Council meeting. It was decided that Borough Engineer Brian Baldwin should write them, in conjunction with the Solicitor.

The Borough Secretary reviewed his notes and asked for a brief executive session.

Items to be adopted at the December Council Meeting:

- Benecon has recommended that the Borough adopt the following Resolution by December 22. - Amending its Privacy Policy – Model Attestation for a Requested Use or Disclosure of Protected Health Information Potentially Related to Reproductive Health Care.
- Attached is a Resolution authorizing the signature of the Master Service Agreement with American Municipal Power (AMP) for the Nextera proposal.
- 2025 Tax Ordinance- Increasing the tax rate by 1 mill for a total of 9 mills.
- Authorize the increase in electric light rates by 0.01 per KWH to offset the increase in capacity charges.
- Adopt the 2025-Fiscal Budget.

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- Attached is the list of 2025 Council Meetings for your review. If acceptable, the meeting schedule will be advertised.
  - We are updating our website to explain the capacity charge increase and the benefits of Public Power.
  - Judy, a full-time school crossing guard, is retiring as of the Christmas break. She is stationed on Hancock and Nichols Streets. Currently no substitute crossing guards are available.
  - Robert Rennick submitted a subdivision request for a parcel of land belonging to his brother. The matter will be referred to the Planning Commission and Engineer Baldwin.

Concerning the retirement of the crossing guard on Hancock Street, it was decided to replace that position with the crossing guard at Railroad and Nichols Street.

Council member Brennan confirmed that those residents that are placing large items on sidewalks are following large item protocol. Superintendent Dempsey confirmed they are. The whole process is 90% better than it was.

Council Vice President Cheryl Dempsey called an executive session at 6:56 p.m. to discuss personnel issues.

**The executive session ended at 7:35 p.m.**

**The council meeting adjourned at 7:35 p.m.**

**Roland Price, Borough Secretary**

**DECEMBER COUNCIL MEETING**

December 3, 2024

The December monthly Council Meeting of the St. Clair Borough Council was held on Tuesday, December 3, 2024, in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 6:30 p.m.

Answering the roll call were council members: Joann Brennan, Bill Dempsey, Cheryl Dempsey, Norm Diehl, Judy Stednitz-Julian, Tony Klazas, Council President Thomas Dempsey and Mayor Tomko.

Also, present included Engineer Brian Baldwin, Solicitor Ed Brennan, Borough Secretary Roland Price, Treasurer Carol Sutzko, Fire Chief Frank Uhrin, Barbara Artz, Mike Petrozino, Megan Homovich, Ava Omaha-Boy and Joshua Sophie of Coal Region Canary.

**Pledge of Allegiance**

Council member Joann Brennan read the council prayer.

Copies of the minutes of the previous Work Session have been given to borough council members and Mayor Tomko, are there any errors or corrections? If not, they stand approved.

**PUBLIC COMMENT** – None

**MAYOR'S REPORT**

1. A heartfelt thank you to Holy Apostles Episcopal Church and to the Schuylkill County Knights of Columbus for providing free Thanksgiving dinners to those who found themselves alone or unable to cook for the Thanksgiving holiday.
2. On behalf of myself, the Borough Council, Borough Officials, and the Borough employees – we wish everyone a Very Merry Christmas and a Happy, Healthy and Prosperous New Year!
3. Those wishing to oppose the renewal or extension of the BRADS landfill permit could exercise their 1<sup>st</sup> amendment right to petition by sending their reasons for opposition to the PA Senate Committee on Environmental Resources and Energy at Senate Box 203023, Harrisburg, PA 17120-3013 and the PA House Committee on Environmental Resources and Energy c/o the Capital Building, Harrisburg, PA 17120.

4. Mayor Tomko called the PUC concerning the Verizon telephone system being out of service for several weeks. The PUC urged the constituents to call Verizon. The mayor also called PA Senator Argall's office; they will look into the situation.

### **Historical Note**

Admiral Joel Thompson Boone was born in St. Clair on August 29, 1889. He attended the borough's public schools and then went on to Mercersburg Academy. He graduated from Hahnemann Medical College, Philadelphia, PA in June of 1913.

He was a cousin several times removed to Daniel Boone. He entered the U.S. Navy in 1915.

During his service in World War I, he received the Medal of Honor, the Distinguished Service Cross, and was awarded the Silver Star six times. These awards made Boone the most highly decorated Medical Officer in the history of the United States Armed Forces.

He remained in the Navy after the first World War and also served during the Second World War and the Korean War. He was one of the few individuals to have served in all three conflicts.

He was promoted to Lieutenant Commander in 1918. He was assigned as one of the Presidential physicians during the administration of Presidents Harding and Coolidge. When Herbert Hoover became President, Boone was assigned as the physician to the White House.

He served in World War II as Fleet Medical Officer under Admiral William F. Halsey in the Pacific Theater of Operations.

He was promoted to Rear Admiral on January 8, 1946. Upon his retirement from the Navy in December of 1950, he was promoted to the rank of Vice Admiral and was appointed to serve as Medical Director of the United States Department for Veterans Affairs.

Vice Admiral Boone died April 2, 1974 in Washington, D.C. and was buried in Arlington National Cemetery. The park next to our Borough Hall was dedicated to Admiral Boone.

On a motion made by Stednitz-Julian, seconded by C. Dempsey, to accept the report; approved.

### **SOLICITOR'S REPORT**

Solicitor Brennan acknowledged his signing of the Master Service Agreement.

The solicitor needed an executive session to discuss the resolution and the agreement for the Palo Alto Police contract. Palo Alto Council will be meeting on Monday. The major change from the original document was that the contract can be cancelled with a year's notice.

The solicitor is preparing the Police Pension Ordinance, it will be ready for the January council meeting. He will make the ordinance retroactive to when the law was passed.

Solicitor Brennan updated council on the conservatorships.

He received offers on 26 S. Front Street and 146 N. Nichols Street.

He also needs to discuss 214 S. Third Street.

The Code Officer cited a Notice of Violation to 120 Patterson Street for the porch falling down. Some work was done, but overall, it's not getting done. This will be watched for possible conservatorship.

The Delenick property, the court was petitioned to approve the sale.

Solicitor Brennan requested an executive session to discuss the sales of conservatorship properties and brief council on the litigation of the Palo Alto Police Agreement.

On a motion made by C. Dempsey, seconded by Stednitz-Julian, the report was unanimously approved.

#### **ENGINEER'S REPORT**

On a motion made by Stednitz-Julian, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

### **DEPARTMENTAL REPORTS**

**STREET DEPARTMENT REPORT** – No report.

#### **ELECTRIC LIGHT DEPARTMENT REPORT**

On a motion made by B. Dempsey, seconded by Diehl, the report was unanimously approved, and it was made part of the minutes by reference.

#### **TREASURER'S REPORT**

Treasurer Carol Sutzko reviewed the Treasurer's Report.

On a motion made by B. Dempsey, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

**TAX REPORT**

On a motion made by B. Dempsey, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

**POLICE REPORT**

On a motion by Stednitz-Julian, seconded by Diehl, the report was unanimously approved, and it was made part of the minutes by reference.

**ZONING REPORT**

On a motion by C. Dempsey, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

**FIRE DEPARTMENT REPORT**

On a motion made by Diehl, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

Fire Chief Frank Uhrin added that the two new fire hydrants are waiting for adaptors to be installed.

**CODE DEPARTMENT REPORT**

On a motion made by Klazas, seconded by Diehl, the report was unanimously approved, and it was made part of the minutes by reference.

**COMMUNICATIONS**

No communications.

**OLD BUSINESS**

On a motion by B. Dempsey, seconded by Diehl to adopt the 2025 fiscal budget, approved.

On a motion by Klazas, seconded by Brennan to adopt the tax ordinance for the borough increasing the real estate tax by 1 mill for a total of 9 mills, approved.

On a motion by Klazas, seconded by Brennan to adopt the Electric Light Ordinance increasing the electric light rate by 0.01 per KWH as recommended by Utility Engineers, to cover the capacity charge increase, approved.

On a motion by C. Dempsey, seconded by B. Dempsey, to adopt the Resolution authorizing the adoption of the Master Service Agreement authorizing the execution of the fourth amendment to the 2013-2017 non-pool energy purchase schedule with American Municipal Power, Inc. ("AMP), approved.

On a motion by Diehl, seconded by Brennan to authorize the purchase of a

regulator from T & R Electric in the amount of \$31,200 as part of the maintenance for the switchyard, approved.

### **NEW BUSINESS**

On a motion by Klazas, seconded by B. Dempsey to adopt the resolution to amend the Privacy Policy to include the Attestation for a Requested Use or Disclosure of Protected Health Information Potentially Related to Reproductive Health Care, approved.

On a motion by Klazas, seconded by Diehl to empower the Borough Secretary to communicate with the Pennsylvania Senate and the House of Representatives Committees in Environmental Resources and Energy in order to oppose the BRADS Landfill renewal permit and the BRADS Landfill expansion permit for reasons including but not limited to limited truck traffic through our Borough as well as horrible odors coming from the landfill which negatively affect our property values and are deleterious to our quality of life and our health, approved.

On a motion by Stednitz-Julian, seconded by Brennan to purchase permanent "Snow Emergency" signs for Second and Hancock Streets, approved.

On a motion by Diehl, seconded by Klazas to mandate all Borough Departments to assist in preparing the borough streets in the event of a Snow Emergency as declared by the mayor, approved.

On a motion by Brennan, seconded by Klazas to hire Bryce Lewis as a part time police officer at the current rate including the purchase of uniforms and equipment, along with a ballistic vest, if needed, approved.

On a motion by Diehl, seconded by C. Dempsey to hire Cody Searfoss as a part time police officer at the current rate including the purchase of uniforms and equipment, along with a ballistic vest, if needed, approved.

On a motion by Klazas, seconded by Stednitz-Julian to hire Ryan Smith as a part time police officer at the current rate including the purchase of uniforms and equipment, along with a ballistic vest, if needed, approved.

Mayor acknowledged that Bryce Lewis and Cody Searfoss were previously employed by the borough and were excellent workers.



On a motion by B. Dempsey, seconded by C. Dempsey to authorize the Borough Secretary to submit a "Notice of Intent" letter to start discussions with PEMA for potential funding, approved.

On a motion by Klazas, seconded by Stednitz-Julian to authorize the resolution of the Palo Alto Agreement, approved.

Cheryl Dempsey announced that this was the last council meeting of the year. The next Issues, Review and Finance work session is scheduled for Thursday, January 2 at 6:30 p.m.

Mayor Tomko asked if there were any changes that needed to be made to the 2025 council meeting schedule before it gets advertised.

**The executive session began at 6:55 p.m.**

**The auditors from Snyder & Clemente arrived at 7:20 p.m. to review the 2023 audit report.**

**The executive session adjourned.**

**Solicitor Brennan discussed the sale of conservership properties.**

**The executive session ended at 8:05 p.m.**

On a motion by B. Dempsey, seconded by Stednitz-Julian, to sell the property at 26 S. Front Street in the amount of \$20,124 to Ed Holohan, subject to court approval, approved.

On a motion by C. Dempsey, seconded by Brennan, to sell the property at 146 N. Nichols Street to Michelle Swantner in the amount of \$10,000, subject to court approval, approved.

On a motion by B. Dempsey, seconded by Stednitz-Julian, to pay all bills and claims, properly approved by council; approved.

On a motion by T. Dempsey, seconded by Stednitz-Julian, to adjourn the meeting, at 8:20 p.m., approved.

**Roland Price**

**Borough Secretary**

1. A heartfelt thank you to Holy Apostles Episcopal Church and to the Schuylkill County Knights of Columbus for providing free Thanksgiving dinners to those who found themselves alone or unable to cook for the Thanksgiving holiday.
2. On behalf of myself, the Borough Council, Borough Officials, and the Borough employees – we wish everyone a Very Merry Christmas and a Happy, Healthy and Prosperous New Year!
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Vice Admiral Boone died April 2, 1974 in Washington, D.C. and was buried in Arlington National Cemetery. The park next to our Borough Hall was dedicated to Admiral Boone.



Alfred Benesch & Company  
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Pottsville, PA 17901  
www.benesch.com  
P 570-622-4055

December 3, 2024

Mr. T. Dempsey  
Council President  
16 S Third Street  
St. Clair, PA 17970

**RE: Consulting Engineer's Report (CER)  
Benesch Project No. 32089.02**

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

### **ENGINEERING CONSULTATIONS & CONSTRUCTION PROJECTS**

#### **Grant Assistance (32089.02, Task 5)**

##### *PCCD Police Grant*

We have been working with the Police Department and the Borough regarding the purchasing and grant reporting requirements. Quarterly reporting is required for the life of the grant term (until March 31, 2025), which we have been providing on behalf of the Borough. Computers have already been purchased and are being utilized. Most of the police radios have been delivered and are being utilized. The remaining grant funds will be used to purchase additional computer and network equipment. Once all items are delivered, installed, and invoiced, we will submit to PCCD the final reimbursement request.

##### *Flood Hazard Mitigation Grants*

We have spoken with Ken Roberts from PEMA regarding potential funding opportunities to alleviate potential flooding within the Borough and ultimately reduce the size of the flood zones. The initial step to determine any appropriate grant programs is for the Borough to submit a Letter of Intent (LOI) form to PEMA to indicate interest in participating in the Hazard Mitigation Assistance program(s). We can assist the Borough with completing and submitting this form.

#### **St. Clair Little League Project (31226.20)**

We continue to work with the contractor to address punchlist items. The contractor anticipates addressing some of those issues the week of December 9 and will return in March to address the grass seeding. Our office will also continue to assist the Borough with providing progress reports to DCNR as required as well as assisting with the grant closeout.

### **SUBDIVISIONS & LAND DEVELOPMENTS**

#### **STS LD (31137.31, Task 1)**

All sitework is complete. Although we received the stormwater record plans earlier today (Dec 3), we are awaiting the submission of all record plans before closing out this project.

**POTENTIAL FUNDING/GRANT SOURCES (31433.02, Task 5)**

**RECREATION**

*2025 DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program*

- Current Status: **CLOSED**
  - Opening: **Jan 21, 2025**
  - Application Deadline: **April 2, 2025**
  - Uses: Grant funds must be used for rehabilitation and/or new development of basic outdoor recreation and park facilities that provide a high level of recreational value, such as playgrounds and pavilions with ADA accessibility. Priorities this year are planning and development projects that focus on **recreation for all and rehab of existing parks.**
  - Funding:
    - **Grant funding ranges from \$60,000 – \$100,000:**
      - \$10,000 is earmarked for Professional Services only and requires no match.
      - \$20,000 is earmarked for Materials and/or Equipment only and requires no match.
      - Grant funds over \$30,000 may be used for Materials, Equipment, and/or Labor and require a \$1 for \$1 match.
    - **Total project costs range from \$90,000 – \$170,000**
- | DCNR Grant | Match Requirement | Total Project Costs |
|------------|-------------------|---------------------|
| \$60,000   | \$30,000          | \$90,000            |
| \$70,000   | \$40,000          | \$110,000           |
| \$80,000   | \$50,000          | \$130,000           |
| \$90,000   | \$60,000          | \$150,000           |
| \$100,000  | \$70,000          | \$170,000           |
- Timeline:
    - Anticipated award notifications: Fall 2025
    - Grant agreements begin: Jan 2026
    - Earliest Project Start: Summer/Fall 2026
    - Earliest Project Completion: Fall 2026/Spring 2027
    - Grant Expiration: Dec 2029
  - Potential Projects: John Siney Park pavilion replacement, Third Street Basketball Court lighting, Pickleball court, other playground improvements.

*2025 Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)*

- Current Status: **CLOSED**
- Opening: **Feb 1, 2025**
- Application Deadline: **May 31, 2025**
- Uses: Can fund planning grants, as well as construction/repair/rehab grants, for a wide variety of community recreation facilities, like baseball and soccer fields, basketball courts, playgrounds, pools, etc. Can fund indoor or outdoor facilities.
- Funding:
  - Grants shall not exceed **\$250,000** for any project.
  - **15% local match required.** Can be land value and other state grant funds. In-kind match NOT accepted.
- Timeline:
  - Anticipated award notifications: Fall 2025
  - Grant agreements begin: Jan 2026
  - Earliest Project Start: Summer/Fall 2026
  - Earliest Project Completion: Fall 2026/Spring 2027
  - Grant Expiration: Dec 2030
- Potential Projects: John Siney Park pavilion replacement, Third Street Basketball Court lighting, Pickleball court, other playground improvements.

## COMMUNITY FACILITIES AND VEHICLES

### USDA Rural Development: Community Facilities Direct Loan & Grant Program

- **Current Status:** **OPEN**
- **Application Deadline:** Applications accepted continuously throughout the year.
- **Uses:** Funds can be used to purchase, construct, and/or improve essential community facilities (including police & fire stations), purchase equipment (including vehicles), and pay related expenses.
- **Funding:** Low interest direct loans and/or grants (max 75%). Most funding via low-interest loans.

## TRANSPORTATION/INFRASTRUCTURE

### 2025 PA DCED Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

- **Current Status:** **CLOSED**
- **Opening:** **Mar 1, 2025**
- **Application Deadline:** **July 31, 2025**
- **Uses:** Funds may be used for the development, rehabilitation and enhancement of transportation assets to existing communities, **streetscape, lighting, sidewalk enhancement, pedestrian safety, roadway drainage, connectivity of transportation assets, and transit-oriented development. Bridge replacements and rehabilitations are eligible.**
- **Funding:**
  - Grants are available for projects with a total cost of **\$100,000 or more.**
  - Grants **shall not exceed \$3M** for any project.
  - Typically requires 30% local match, although the local match requirement has been waived for municipalities for the past several rounds.
- **Anticipated Award Announcement:** Spring 2026
- **Potential Project(s):** Thwing Street Bridge or Carroll Street Bridge replacement; streetscapes, sidewalks, pedestrian and bicycle safety improvements

## PENDING/AWARDED GRANT APPLICATIONS

### 2022 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	<b>Garbage Truck</b>
Total Project Estimate	\$306,523.87
Borough Portion	\$4,914.87 (1.6%)
<b>Date Submitted</b>	<b>Mar 15 2022</b>
Award Notification	<b>Mar 16 2023</b>
Application Status	<b>AWARDED \$301,609</b>
Grant Period Ends	<b>Jun 30 2026</b>
Project Status	Truck ordered Feb 14, 2024. Expected delivery Dec 2024.

### 2022 PA Commission on Crime and Delinquency (PCCD): Local Law Enforcement Support (LLES) Grant Program

Project	<b>Equipment and Technological Upgrades</b>
Total Project Estimate	\$177,018
Borough Portion	\$0 (0%)
<b>Date Submitted</b>	<b>Oct 31 2022</b>
Award Notification	<b>Mar 8 2023 (Second Rnd)</b>
Application Status	<b>AWARDED \$87,660</b>
Grant Period Ends	<b>Mar 31 2025</b>
Project Status	Computers installed and already reimbursed by PCCD. Majority of police radios delivered and have been reimbursed. Grant amendment approved to purchase additional computer equipment.



*2022 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program*

Project **Northward Playground Basketball Courts**  
Total Project Estimate \$70,000  
Borough Portion \$20,000 (29%)  
**Date Submitted Apr 6 2022**  
Award Notification **Sep 6 2022**  
Application Status **AWARDED \$50,000**  
Grant Period Ends **Dec 31 2026**  
Project Status Design and construction in 2025.

*2023 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program*

Project **John Siney Park**  
Total Project Estimate \$125,000  
Borough Portion \$47,500 (38%)  
**Date Submitted Apr 5 2023**  
Award Notification **Oct 5 2023**  
Application Status **AWARDED \$77,500**  
Grant Period Ends **Dec 31 2027**  
Project Status Design and construction in 2026.

*2023 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide*

Project **Firehouse Addition**  
Total Project Estimate \$651,360  
Borough Portion \$0 (0%)  
**Date Submitted Nov 30 2023**  
Award Notification **Oct 22 2024**  
Application Status **AWARDED \$400,000**

*2023 PA DCED Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)*

Project **Youth Basketball Court (Third St Playground)**  
Total Project Estimate \$75,500  
Borough Portion \$11,325 (15%)  
**Date Submitted May 31 2024**  
Anticipated Award Notification **Jan 2025**  
Application Status **Under Review**

*2024 PA DCED Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)*

Project **Ann Street Rehabilitation**  
Total Project Estimate \$222,500  
Borough Portion \$0 (0%)  
**Date Submitted July 31 2024**  
Anticipated Award Notification **March 2025**  
Application Status **Under Review**

*2024 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide*

Project **Electric Bucket Truck**  
Total Project Estimate \$299,300  
Borough Portion \$0 (0%)  
**Date Submitted Nov 27 2024**  
Anticipated Award Notification **Oct 2025**  
Application Status **Under Review**

## **ST. CLAIR POTENTIAL ACTION ITEMS**

### **1. Potential Grant Opportunities**

- a. **Flood Hazard Mitigation Grants** – Council should consider submitting a Letter of Intent (LOI) form to PEMA to indicate interest in participating in the Hazard Mitigation Assistance program(s). Benesch can assist the Borough with completing and submitting this form.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,

A handwritten signature in blue ink, appearing to read "BW Baldwin".

Brian W. Baldwin, PE  
Project Manager

Cc: Atty. Edward M. Brennan, Solicitor

## Electric Light Department Report

November 2024

October Energy cost / usage = \$ 141,274.71 / 1,511,450 KWH

Tues. 11/19 2:30 pm met with AMP's Peak shaving generator (BHM) project managers.

Rudy, Josh and myself attended Pole top / Bucket truck safety rescue training held in Sch. Haven by AMP.

Myself and Josh participated in Career day at Saint Clair Elementary school on Monday 11/25

Roland and myself attended meeting held here with 2 AMP OHIO marketing representatives.

Tues. 11/19 - 2:00pm – 4:00 pm on site meeting with AMP OHIO Project managers Peak Shaving Generators.

Trouble with owner / Landlord 215/217 South Morris, caught feeding power from 217 to 215.

Spoke with 2 Solar Companies in regards to Solar Project for Saint Clair Elementary School.

Responded to 2 complaints filed with the with the P.U.C. by a Customers.

Replaced 6 old Ubiquiti antennas with new ones for NEX GRID metering system, 3 on roof ,3 in town.

Cut service to 3 Customers who did not keep payment arrangements they requested.

Reviewed Delinquent book printed and posted 80 – 48 Hr. disconnect notices.

Placed order for clear, amber, red and green C7 bulbs for Christmas Decorations on Second Street.

Placed order with NEX GRID for 3 – I 210 cn - form 12s meters and 2 KV2c - form 12s meters.

Repaired 3 street lights – West Carrol, Ann Street intersection and Second Street by Sunoco.

Started installing Christmas Lights on Christmas Tree and trees in Boone Park, 320 strings – 40 strings per tree!

4 new service hookups – 107 South Mill, 108 East Thwing, 206 South Mill Street and 404 South Front.

Took Electric Bills to Pottsville Post Office Friday 11/15/2024.

Made call to sales Rep at Daupler System, 24-hour dispatch call program did not make 2025 Budget.

Replaced both flags at Police Station.

Started replacing old Ubiquiti point to point radios with new on roof top and in town.

Worked with IT installing point to point radios for Internet connection at Street department garage.

Performed numerous other jobs, responded to multiple PA ONE calls, answered, returned many phone calls and emails throughout month.

Respectfully Submitted;

Robert Petrozino

12-03-2024



Borough of St Clair  
Treasurer's Report - General Fund  
October 2024

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	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
301.10 · Real Estate Tax, Current	782.41
301.30 · Real Estate Tax, Delinquent	1,456.28
310.01 · Per Capita Tax, Current	55.00
310.03 · Per Capita Tax, Delinquent	142.30
310.10 · Real Estate Transfer Tax	1,746.85
310.20 · Earned Income Tax	10,711.01
310.41 · Occupation Tax, Current	20.79
310.43 · Occupation Tax, Delinquent	57.75
310.50 · Local Service Tax	1,870.85
331.12 · Police Fines	1,684.89
342.20 · Rental Income - Boro Property	500.00
354.01 · State Grants	63,678.92
355.01 · Public Utility Realty Tax	664.82
359 · Intergovernmental Revenue	4,747.60
361.33 · Variance/Zoning Permits	788.00
361.75 · Lien satisfaction Refund	67.50
362.10 · Police Protection Services	7,166.67
364.30 · Solid Waste Collection Fees	35,678.53
389.00 · Miscellaneous Income	-2,707.80
392.18 · Transfers from Electric Light	400,000.00
<b>Total Income</b>	<u>529,112.37</u>
<b>Expense</b>	
Administration Department	32,890.63
Health & Sanitation Department	19,397.35
Miscellaneous Department	2,240.55
Planning & Zoning Department	5,695.00
Police Protection Department	116,513.98
403.00 · Tax Collection Department	514.02
409.00 · Borough Buildings Department	8,742.65
411.00 · Fire Department	3,453.30
419.00 · Educational Services	8,143.83

**Borough of St Clair  
Treasurer's Report - General Fund  
October 2024**

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	<u>TOTAL</u>
430.00 · Streets & Bridges Department	52,281.06
452.00 · Recreation Department	1,605.46
481.00 · Payroll Tax Expense	5,113.30
487.00 · Employer Benefits & W/H	<u>280,990.97</u>
<b>Total Expense</b>	<u>537,582.10</u>
<b>Net Ordinary Income</b>	-8,469.73
<b>Other Income/Expense</b>	
<b>Other Income</b>	
341.000 · Interest, Dividend Income	<u>1,749.76</u>
<b>Total Other Income</b>	1,749.76
<b>Other Expense</b>	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	25,000.00
492.305 · Transfer to Gen Fund Cap ...	<u>3,000.00</u>
<b>Total 492.00 · Transfers Department</b>	<u>28,000.00</u>

ENDING BALANCE: \$203,337.89

Borough of St Clair  
Treasurer's Report - Electric Light Fund  
October 2024

	TOTAL
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
7372.40 · Electric Energy Sales	508,510.60
7372.50 · Sales Tax Discounts	25.00
7372.55 · Processing Fees	1,000.00
7372.57 · Service Fees	400.00
<b>Total Income</b>	<b>509,935.60</b>
<b>Expense</b>	
7401.00 · Electric Light	
7401120 · Superintendent	5,420.60
7409300 · Rental Expense	299.16
7442141 · Office Manager	4,048.00
7442142 · Administrative Assistant	2,301.84
7442143 · Lineman	4,396.80
7442144 · Assistant Lineman	3,997.28
7442210 · Office Supplies	1,395.23
7442220 · Electrical Materials & Supplies	1,137.30
7442231 · Gasoline & Oil	285.30
7442260 · Minor Equipment	185.40
7442321 · Telephone	262.33
7442361 · AMP - Ohio	176,502.22
7442370 · Maintenance & Repairs	1,041.35
7442372 · Technology/Computer Expenses	1,125.00
7442374 · Vehicle Maintenance & Repairs	739.34
<b>Total 7401.00 · Electric Light</b>	<b>203,137.15</b>
<b>Total Expense</b>	<b>203,137.15</b>
<b>Net Ordinary Income</b>	<b>306,798.45</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
341.000 · Interest, Dividend Income	4,262.43
<b>Total Other Income</b>	<b>4,262.43</b>
<b>Other Expense</b>	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	11,500.00
492.80 · Transfer to General Fund	400,000.00
<b>Total 492.00 · Transfers Department</b>	<b>411,500.00</b>

ENDING BALANCE: \$769,016.38

Borough of St Clair  
Balance Sheet  
As of October 31, 2024

	Oct 31, 24
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
100.01 · Highway Aid - Cash	17,933.50
100.10 · Elec. Lgt. Sales Tax- Mid Penn	16,509.92
100.12 · PLGIT - Elec Light Deposit Acct	2,814.03
100.121 · PLGIT PRIME - Elec. Light Dep.	23,439.35
100.13 · PLGIT - Elect Lgt Capital Rsrv	6,034.03
100.131 · PLGIT PRIME-Elec.Light Cap R...	323,309.53
100.14 · PLGIT - Electric Light Fund	761,641.66
100.15 · PLGIT - FIRE INS ESCROW ACCT	38,074.24
100.16 · PLGIT - General Fund	167,096.17
100.17 · PLGIT - General Fund Cap Reserv	6,034.03
100.171 · PLGIT PRIME-Gen. Fund Cap. ...	319,528.30
100.18 · PLGIT - HD Land Devel Escrow	17,740.00
100.19 · PLGIT - Highway Aid Fund	-62.40
100.191 · PLGIT PRIME - Highway Aid Fu...	77,447.44
100.20 · Elec. Light Chk. (Mid Penn)	7,560.12
100.21 · PLGIT - Home Program	875.29
100.22 · PLGIT - Recreation Grant Fund	54,022.57
100.221 · PLGIT PRIME - Recreation Grant	184.78
100.23 · PLGIT - Sinking Fund	73,381.31
100.231 · PLGIT PRIME - Sinking Fund	405,292.12
100.24 · PLGIT - Street Opening Permit	981.79
100.241 · PLGIT PRIME - Street Opening	80,572.35
100.30 · Gen. Fund Chk. (Mid Penn)	36,241.72
100.40 · PLGIT-Bridge Construction Fund	15.31
100.401 · PLGIT PRIME - Bridge Cons. F...	136,407.33
100.50 · PLGIT - Demolition Fund	6,680.34
100.501 · PLGIT PRIME - Demolition Fund	286,945.36
100.80 · PLGIT - Ann St Maintenance Fund	0.08
100.81 · PLGIT/PRIME Ann St Maintenance	33,465.32
100.90 · PLGIT - Building Permit Fund	103,475.74
105.10 · PLGIT - Payroll Fund	508.24
105.20 · PLGIT - Withholding Account	956.65
110 · Petty Cash	500.00
110.10 · Petty Cash - General Fund	200.00
110.20 · Petty Cash - Swimming Pool - GF	300.00
<b>Total Checking/Savings</b>	<b>3,006,106.22</b>

**Tax Collector's Remittance to Taxing Districts**  
**WILLIAM UMBENHAUR - 2024 - SAINT CLAIR BOROUGH**  
For 10/01/2024 thru 10/31/2024  
Date Created 11/07/2024  
**SAINT CLAIR BOROUGH Taxing District**

		Municipality	Borough Per Capita	Borough Occupation	Other
<b>A. Collections</b>					
1.	Balance Collectable - Beginning of Month	44701.88	3345.00	1404.90	
2A.	Additions: During the Month (*)				
2B.	Deductions: Credits During the Month - (from line 17)				
3.	Total Collectable	44701.88	3345.00	1404.90	
4.	Less: Face Collections for the Month	3691.36	80.00	21.00	
5.	Less: Deletions/Exemptions from the List (*)			12.60	
6.	Less: Exonerations (*)		30.00	12.60	
7.	Less: Liens/Non-Lienable/Installments (*)				
8.	Balance collectable - End of Month	41010.52	3235.00	1358.70	
<b>B. Reconciliation of Cash Collected</b>					
9.	Face Amount of Collections - (must agree with line 4+7)	3691.36	80.00	21.00	
10.	Plus: Penalties	369.13	8.00	2.10	
11.	Less: Discounts				
12.	Total Cash Collected per Column	4060.49	88.00	23.10	
13.	Total Cash Collected - (12A + 12B + 12C + 12D)				4171.59

(\*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes

14. Amount Remitted During the Month (\*)

Date	Transaction #	Amount	TOTAL ALL TAXES
Total			0.00

15. Amount Paid with this Report Applicable to this Reporting Month Transaction # 4171.59

16. Total Remitted This Month 4171.59

17. List, Other Credit Adjustments (\*)

Parcel / PerCapita #	Name	Amount
Total		0.00

18. Interest Earnings (if applicable) \$ \_\_\_\_\_

TAXING DISTRICT USE (OPTIONAL)

William Unbehauer Tax Collector 11-7-24 Date

Carryover from Previous Month \$ \_\_\_\_\_  
 Amount Collected This Month \$ \_\_\_\_\_  
 Less Amount Paid this Month \$ \_\_\_\_\_  
 Ending Balance \$ \_\_\_\_\_

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.  
 Received by (taxing district): \_\_\_\_\_  
 Title: \_\_\_\_\_ Date: \_\_\_\_\_  
 I acknowledge the receipt of this report.



SAINT CLAIR POLICE DEPARTMENT  
24 NORTH SECOND STREET  
SAINT CLAIR, PA 17970  
DISPATCH: 570-429-2240 FAX: 570-429-3050

12/03/202

NOVEMBER 2024 POLICE ACTIVITY REPORT

TOTAL CALLS FOR SERVICE	341
TOTAL TRAFFIC CITATIONS	47
TOTAL PARKING TICKETS	12
TOTAL CRIMINAL ARRESTS	17

William M. Dempsey  
Chief of Police

Borough of St. Clair  
 Zoning Officer's Report  
 November 2024

Application	Application Date	Description	Status	Location
Fright Land	10/29/2024	Amusement	Dept. of Agriculture	31 N. 2nd
Zoning Inquiry	11/6/2024	Addition	Payment Req'd. Owner not replying	315 Broad
Zoning Permit	11/6/2024	Tea Business	Pending, Variance Req'd.	129 N. Mill
Zoning Permit	11/15/2024	Stand-By Generator	Issued	48 S. 2nd
Zoning Inquiry	11/20/2024	Fence	Pending	
Zoning Inquiry	11/20/2024	Flag Pole	None Required	14 S. Mill
Zoning Information	11/21/2024	Modular Home	Pending	59 S. Front
Zoning Permit	11/22/2024	Fence	Issued	Franklin Street

Greg Stednitz  
 Zoning Officer  
 12-2-2024



Saint Clair Fire Department  
Fire Alarm Report  
November 2024

**November-01 STILL ALARM** 15:26 hours Wood St. and East Washington St. Port Carbon for a brush fire. West End and Asst. Johns responded. Members assisted other units on the scene. (BF59) In service 3 hours.

**November-01 STILL ALARM** 23:29 hours 315 South Mill St. for a medical assist. Alert/Columbia, Rescue, Chief Uhrin and Skrobak responded. Members assisted with lifting. (MA62) In service 20 minutes.

**November-02 CHIEF CALL** 08:51 hours 522 East Hancock St. for a fire reported out. Chief Uhrin responded, arrived to find smoke throughout the residence, and requested an engine be dispatched. (CHF62) In service 30 minutes.

**November-02 STILL ALARM** 08:57 hours 522 East Hancock St. for a fire reported out. Alert/Columbia, SCPD, Chief Uhrin and Skrobak responded. Members did ventilation and checked the walls for heat. (FO62) In service 30 minutes.

**November-02 STILL ALARM** 14:32 hours 61 Washington St. Port Carbon for a brush fire. West End, Chief Uhrin and Johns responded. Members assisted other units in extinguishing a brush fire. (BF59) In service 45 minutes.

**November-02 STILL ALARM** 15:15 hours Silver Creek Blythe Township for a brush fire. Members assisted other units with extinguishing a brush fire. (BF02) In service 2 .5 hours.

**November-02 GENERAL ALARM** 17:59 hours (BOX 33) 4 East Lawton St. for an automatic fire alarm. All companies, Asst. Johns and Skrobak responded. Members found a contractor doing work on the system. (AFA62) In service 30 minutes.

**November-03 CHIEF CALL** 08:36 hours 4 Grays Avenue East Norwegian Township for a tree on wires. Deputy Skrobak got pole numbers and advised PPL. (WD08) In 25 minutes.

**November-03 STILL ALARM** 14:15 hours 120 Tunnel Road East Norwegian Township for a brush fire. Phoenix, West End, and all chiefs responded. Members extinguished a small brush fire. (BF08) In service 40 minutes.

**November-05 STILL ALARM** 07:07 hours 200 Mill Creek Avenue East Norwegian Township for a vehicle accident w/ entrapment. Alert/Columbia, Phoenix, Yorkville, SCPD, SCFP, and Deputy Skrobak responded. Members arrived to find all occupants out of the vehicle. Members controlled fluids and traffic. (MVA08) In service 45 minutes.

**November-05 CHIEF CALL** 16:10 hours 17 Thompson St. for a chief request. Chief Johns and Uhrin responded, a neighbor extinguished a fire on a patio and requested it be checked. (CHF62) In service 30 minutes.

**November-06 STILL ALARM** 15:45 hours Joseph H Long Blvd. and West Hancock St. for a report of a tractor trailer fire. Alert/Columbia, SCPD, and Deputy Skrobak responded. A deputy arrived and found it to be a mechanical issue no fire needed. (VF62) In service 10 minutes.

**November-08 STILL ALARM** 20:23 hours Valley Rd. and Breaker Rd. Cass Township for a brush fire. West End along with multiple units responded. (BF05) In service 4 hours.

**November-08 STILL ALARM** 21:31 hours Valley Rd. and Breaker Rd. for a brush fire. Phoenix Fire with multiple units responded. (BF05) In service 3 hours.

**November-11 STILL ALARM** 19:37 hours Eagle Hill Rd. & Caroline Avenue for a vehicle fire. Alert/Columbia, SCPD, Chief Uhrin and Skrobak responded. Members extinguished a pickup truck that was on fire. (VF08) In service 1 hour.

**November-12 GENERAL ALARM** 12:22 hours (BOX33) 234 South Front St. for an automatic fire alarm. All companies dispatched, Chief Uhrin arrived and found a culinary incident, occupant self-ventilated. (AFA62) In service 20 minutes.

**November-12 STILL ALARM** 21:08 hours 465 Peacock St. Pottsville for a garage fire. Alert/Columbia, and Chiefs responded with the tower ladder. Members provided manpower. (RSF68) In service 45 minutes.

**November-13 STILL ALARM** 22:54 hours 1061 Burma Rd. Blythe Township for a search and rescue. Alert/Columbia, Rescue, Deputy Skrobak and State Police Frackville responded. Members were called to the area of the landfill for two individuals that were lost. People were located prior to our arrival. (ORR02) In service 25 minutes.

**November-13 CHIEF CALL** 16:50 hours 59 North Second St. for a smoke investigation. All chiefs responded. Condition was coming from 200 block of North Second St. (SI62) In service 30 minutes.

**November-13 STILL ALARM** 17:53 hours 123 North Third St. for an odor investigation. Alert/Columbia, SCPD, and all chiefs responded. Members found it to be the smoke from the 200 block of North Second St. (ODO62) In service 35 minutes.

**November-13 STILL ALARM** 18:55 hours 1061 Burma Rd. Blythe Township for a tree down. West End, Phoenix Fire Company, and Deputy Skrobak responded. Companies were cancelled before arrival. (TD02) In service 20 minutes.

**November-17 STILL ALARM** 21:49 hours 1319 SR61 highway New Castle Township for a vehicle accident fluid down no injury. Alert/Columbia, West End, Chiefs Johns and Skrobak responded. Members controlled fluids and traffic. **(MVA17)** In service 90 minutes.

**November-20 STILL ALARM** 22:20 hours 12 East Darkwater Rd. New Castle Township for a vehicle accident unknown injury. Alert/Columbia, Rescue West End, Asst. Johns and Skrobak responded. Members controlled fluids and traffic. **(MVA17)** In service 50 minutes.

**November-24 STILL ALARM** 14:57 hours 42 Bryn Mawr Avenue East Norwegian Township for a Carbon Monoxide activation. Alert/Columbia, Phoenix, Chief Uhrin and Skrobak responded. Members did air monitoring throughout the residence with no hazards found. Faulty detector. **(CO08)** In service 35 minutes.

**November-27 STILL ALARM** 11:03 hours 1469 SR 61 Highway New Castle Township for a vehicle accident unknown injury. Alert/Columbia, Chief Uhrin and Skrobak responded. Members arrived to find no fire was needed. **(MVA17)** In service 20 minutes.

Comment:

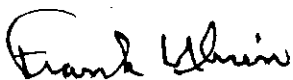
The following alarm boxes were tested; 33,21,72,13

The Schuylkill Municipal Authority installed new fire hydrants at Hancock & Mill St.'s, and Caroline Avenue. The Kennedy representative will install the correct nozzles with the St. Clair Fire Dept thread along with the 5" Stortz connections later.

General Alarms	2
Still Alarms	19
False Alarms	0
Chief Calls / Public Service	4

Total Calls	25
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Respectfully submitted,



Frank Uhrin Fire Chief

**BOROUGH OF ST. CLAIR - CODE ENFORCEMENT – PROPERTY  
MAINTENANCE**

16 South Third Street  
St Clair, PA 17970

PHONE: 570-429-0640

Fax: 570-429-2829

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December 2, 2024

TOTAL COMPLAINTS – 22

RENTAL INSPECTIONS – 5

Respectfully,

Michelle D. Brestowski

Code Enforcement Officer