

ISSUES, REVIEW & FINANCE WORK SESSION

January 30, 2025

A special meeting of the St. Clair Borough Council was held to review issues and finance on Tuesday, January 30, 2025, beginning at 6:30 p.m.

In attendance were council members: Cheryl Dempsey, Norm Diehl, Judy Stednitz-Julian, President Thomas Dempsey and Mayor Tomko. Absent were Joann Brennan, Bill Dempsey, and Tony Klazas.

Others in attendance included Borough Secretary Roland Price, Electric Light Superintendent Bob Petrozino, Street Superintendent Kevin Dempsey, Barbara Artz, Mike Petrozino, Tom Kelly and Vaughn Vesay.

PUBLIC COMMENT - No public comment.

Mayor Tomko announced that everyone cooperated during the declared Snow Emergency on January 19, 2025. He also asked if the information concerning the public forum for the 175th anniversary of the incorporation of the borough be published in the monthly newsletter. He added that the new Palo Alto Police Agreement is going well.

Electric Light Superintendent Bob Petrozino requested that safety harnesses and self-rescue kits be purchased to align with the OSHA safety standards. Also, zoning was notified by St. Clair Walmart that they will be adding a standby generator. Petrozino reached out to the Project Manager but has not heard back yet.

Council Member Norm Diehl distributed to council members an Amusement Ordinance that was recently passed in a neighboring community that seems to be in line with what the borough should be enforcing. Council Member Diehl enlightened council with research he has done including how to enforce and the amount of revenue that can potentially be generated for the Borough. A copy of the ordinance will also be sent to the solicitor.

Council Member Cheryl Dempsey mentioned that she would like to invite Ehrlich Pest Control to present a plan to eradicate the bamboo shoots along the creek bank along Mill Creek. Neighboring communities use them and possibly grants can fund the expense. Quotes are free.

Borough Secretary Roland Price presented his notes.

The New Mack garbage truck will be delivered Friday.

The St. Clair Planning Commission will meet Thursday, February 20, 2025 to review the Rennick Annexation submission.

St. Clair Borough was awarded the Youth Basketball Court CFA grant in the amount of \$64,175.00 on January 28, 2025.

The rescheduled Schuylkill County Tax Committee meeting was held this past Tuesday at 6 p.m. Documents from the meeting are included in your packet. The Berkheimer Tax collector representative reported tax collections are up by 3.6% over the previous year.

Secretary Price requested an executive session.

The contract for the Fire House renovation project has been received.

The executive session began at 6:47 p.m. to discuss pending litigation.

The executive session ended at 7:00 p.m.

Council requested to add to Tuesday's agenda, the purchase of a torpedo diesel heater for the Borough Street Garage.

The council meeting adjourned at 7:05 p.m.

Roland Price, Borough Secretary

FEBRUARY COUNCIL MEETING**February 4, 2025**

The February monthly Council Meeting of the St. Clair Borough Council was held on Tuesday, February 4, 2025, in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 6:30 p.m.

Answering the roll call were council members: Joann Brennan, Cheryl Dempsey, Norm Diehl, Judy Stednitz-Julian, Tony Klazas, Council President Thomas Dempsey and Mayor Tomko. Absent was Bill Dempsey.

Also, present included Borough Engineer Brian Baldwin, Borough Secretary Roland Price, Treasurer Carol Sutzko, Police Chief William Dempsey, Street Superintendent Kevin Dempsey, Fire Chief Frank Uhrin, Barbara Artz, Mike Boyer, Kim Boyer, Blake Herndan, Vince Wentzel, Vaughn Vesay, Tom Kelly, John Zachar, Mike Petrozino, Dave Resnick, Rich Scott and Tony Sylvester.

Pledge of Allegiance

Council member Joann Brennan read the council prayer.

Copies of the minutes of the previous meeting have been given to borough council members and Mayor Tomko, are there any errors or corrections? If not, they stand approved.

ENGINEER'S REPORT

On a motion made by Klazas, seconded by C. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

PUBLIC COMMENT

Mike Boyer spoke on behalf of himself and 6 members of the fire police. He asked if a letter that was written to the mayor and council concerning the problems he was dealing with as captain in the fire police group was received. He sought advice from the fire chief and local fire police; he is now turning to council. He reviewed the details of the events that have happened and were listed in the said letter. Boyer would like his position back as Captain of the Fire Police and allow the members that were removed to be reinstated. Council recommended they inform the Solicitor and try to settle the situation.

Richard Scott's concern was for the debilitated condition of Ann Street. After hearing the Engineer's Report, he realized council is aware and are working on a solution. In the meantime, Street Superintendent Kevin Dempsey mentioned they have recently cold patched and sealed some of the larger holes.

Dave Resnick of Mill Street acknowledged that a third-party roofer tried to make it to his house three times, but due to weather conditions, it has been delayed. He

appreciates the effort. He is currently concerned about two cars on Mill Street that appear to be abandoned. Is there an ordinance that covers this situation? Chief Dempsey noted the information and will look into it.

MAYOR'S REPORT

1. A heartfelt "Thank You" is extended to all of the Borough departments involved in the execution of the recent Snow Emergency on January 19, 2025. Thank you is also extended to the residents and businesses of Second and Hancock Streets for their cooperation during the Snow Emergency.
2. Residents are reminded to support the fund-raising efforts of our local churches as they are the spiritual heart of our community.

Historical Note

One of the earliest musical groups organized in St. Clair was the Union Cornet Band in 1862. It was comprised of 19 instruments. It was reorganized in 1871 and was chartered in 1873. The next two bands organized were the Citizen's Band and the Schlottman Band. In 1884, Peter Schuster, Elmer Boyer, and James Tucker organized the Perseverance Band which was directed by William H. Badge. It consisted of 27 members.

On a motion made by C. Dempsey, seconded by Brennan, to accept the report, approved.

SOLICITOR'S REPORT

An executive session was requested to discuss legal matters.

DEPARTMENTAL REPORTS

STREET DEPARTMENT REPORT

On a motion made by Diehl, seconded by Brennan, the report was unanimously approved, and it was made part of the minutes by reference.

Council commended the Street Department on a job well done this winter season.

ELECTRIC LIGHT DEPARTMENT REPORT

On a motion made by Klazas, seconded by C. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

TREASURER'S REPORT

On a motion made by C. Dempsey, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

Treasurer Carol Sutzko reviewed her report and mentioned the 2024 Annual Report was also distributed.

TAX REPORT

On a motion made by Stednitz-Julian, seconded by Diehl, the report was unanimously approved, and it was made part of the minutes by reference.

POLICE REPORT

On a motion by C. Dempsey, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

Chief Dempsey requested authorization to purchase three Officer's Patrol Gunshot & Trauma Kits at a price of \$159.99 each. He also mentioned they were receiving good feedback regarding the Palo Alto Agreement.

ZONING REPORT

On a motion by Klazas, seconded by C. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

FIRE DEPARTMENT REPORT

On a motion by Diehl, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

Fire Chief Frank Uhrin noted that a fire watch was held and all companies participated; areas around hydrants and the fire stations were cleared of snow. Council commended Fire Chief Uhrin on a great job.

CODE DEPARTMENT REPORT

On a motion made by Stednitz-Julian, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

COMMUNICATIONS

No communications.

OLD BUSINESS**NEW BUSINESS**

On a motion by C. Dempsey, seconded by Stednitz-Julian to amend the agenda, approved.

On a motion by Diehl, seconded by Klazas to purchase three Officer's Patrol Tactical Gunshot and Trauma Kits at a price of \$159.99 each, approved.

On a motion by Klazas, seconded by Stednitz-Julian to exonerate tax collector, William Umbenhaur, from collecting the following taxes:

183 Delinquent Real Estate Accounts in the amount of \$27,762.92

498 Delinquent Per Capita Accounts in the amount of \$2,739.00

498 Delinquent Occupational Accounts in the amount of \$1,150.38,

and that these accounts be turned over to the appropriate collection agencies, approved.

On a motion by Diehl, seconded by C. Dempsey, to purchase three body harnesses and two self-rescue kits for the Electric Light Department from Bashlin Industries in the amount of \$2,450.80 as required to follow OSHA, approved.

On a motion by Diehl, seconded by Stednitz-Julian to purchase a Protemp 220,000 BTU kerosene/diesel forced air heater with thermostat for the Borough Garage in the amount of \$677.00, approved.

Council member Diehl suggested a meeting be set up with the fire police since they are an integral part of the borough.

Council President Dempsey called an Executive session began at 7:00 p.m. to discuss personal matters.

The executive session adjourned at 7:03 p.m.

On a motion by Stednitz-Julian, seconded by Klazas, to pay all bills and claims, properly approved by council; approved.

On a motion by Stednitz-Julian, seconded by Diehl, to adjourn the meeting, at 7:07 p.m., approved.

Roland Price, Borough Secretary

Mayor's Report

February 4, 2025

1. A heartfelt "Thank You" is extended to all of the Borough departments involved in the execution of the recent Snow Emergency on January 19, 2025. Thank you is also extended to the residents and businesses of Second and Hancock Streets for their cooperation during the Snow Emergency.
2. Residents are reminded to support the fund-raising efforts of our local churches as they are the spiritual heart of our community.

Historical Note

One of the earliest musical groups organized in St. Clair was the Union Cornet Band in 1862. It was comprised of 19 instruments. It was reorganized in 1871 and was chartered in 1873. The next two bands organized were the Citizen's Band and the Schlottman Band. In 1884, Peter Schuster, Elmer Boyer, and James Tucker organized the Perseverance Band which was directed by William H. Badge. It consisted of 27 members.



February 4, 2025

Mr. T. Dempsey
Council President
16 S Third Street
St. Clair, PA 17970

**RE: Consulting Engineer's Report (CER)
Benesch Project No. 0325-609049.02**

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

ENGINEERING CONSULTATIONS & CONSTRUCTION PROJECTS

Grant Assistance (0325-609049.02, Task 4)

PCCD Police Grant

We have been working with the Police Department and the Borough regarding the purchasing and grant reporting requirements. We are awaiting one invoice for the purchase of software, and then we can finalize the grant. To date, \$86,962.34 of the \$87,660.00 grant has been submitted and approved for reimbursement, with \$73,560.25 already reimbursed. The grant term expires on March 31, 2025.

PA DCED CFA LSA Garbage Truck Grant

The garbage truck has been delivered. Once the Borough receives the invoice and makes payment, we can assist the Borough with requesting reimbursement from the PA DCED.

PA DCED CFA GTRP Youth Basketball Court

Last week the Borough was notified that it received a PA DCED Greenways, Trails, Recreation Program (GTRP) grant in the full-requested amount of \$64,175 to construct a youth basketball court adjacent at the Third Street Playground. The Borough's 15% match is equivalent to \$11,325. However, the Borough will also be responsible for any design and inspection costs that exceed 10% of the project (\$7,500).

St. Clair Little League Project (31226.20)

The contractor anticipates returning to address the punchlist items once the field is workable. DCNR has also extended the grant contract until December 31, 2025, allowing time for all punchlist items to be completed as well as the purchase of special breakaway bases to maximize the grant award. Our office will also continue to assist the Borough with providing progress reports to DCNR as required as well as assisting with the grant closeout.

SUBDIVISIONS & LAND DEVELOPMENTS

STS LD (31137.31, Task 1)

Stormwater and electric record plans have been provided by the Applicant's Engineer and, after consultation with the Borough Electric Light Department, the plans were accepted by our office on January 23, 2025. No other information is required, and this project can be closed out.



Coal Creek Phase III (0325-609049.30, Task 1)

On January 23, 2025, the Borough was notified by the Schuylkill Conservation District that the NPDES permit associated with Phase III Has been renewed and will now expire on December 7, 2029.

Rennick Subdivision (0325-609049.30, Task 2)

The Borough has received a minor residential subdivision submission. Our office will perform the review prior to the Planning Commission meeting scheduled for February 20, 2025.

POTENTIAL FUNDING/GRANT SOURCES (0325-609049.02, Task 4)

RECREATION

2025 DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

- **Current Status: OPEN** (as of Jan 21, 2025)
- **Application Deadline: April 2, 2025**
- **Uses:** Grant funds must be used for rehabilitation and/or new development of basic outdoor recreation and park facilities that provide a high level of recreational value, such as playgrounds and pavilions with ADA accessibility. Priorities this year are planning and development projects that focus on **recreation for all and rehab of existing parks.**
- **Funding:**
 - **Grant funding ranges from \$60,000 – \$100,000:**
 - \$10,000 is earmarked for Professional Services only and requires no match.
 - \$20,000 is earmarked for Materials and/or Equipment only and requires no match.
 - Grant funds over \$30,000 may be used for Materials, Equipment, and/or Labor and require a \$1 for \$1 match.
 - **Total project costs range from \$90,000 – \$170,000**

DCNR Grant	Match Requirement	Total Project Costs
\$60,000	\$30,000	\$90,000
\$70,000	\$40,000	\$110,000
\$80,000	\$50,000	\$130,000
\$90,000	\$60,000	\$150,000
\$100,000	\$70,000	\$170,000

- **Timeline:**
 - Anticipated award notifications: Fall 2025
 - Grant agreements begin: Jan 2026
 - Earliest Project Start: Summer/Fall 2026
 - Earliest Project Completion: Fall 2026/Spring 2027
 - Grant Expiration: Dec 2029
- **Potential Projects:** John Siney Park pavilion replacement, Third Street Basketball Court lighting, other playground improvements.

2025 Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

- **Current Status: OPEN** (as of Feb 1, 2025)
- **Application Deadline: May 31, 2025**
- **Uses:** Can fund planning grants, as well as construction/repair/rehab grants, for a wide variety of community recreation facilities, like baseball and soccer fields, basketball courts, playgrounds, pools, etc. Can fund indoor or outdoor facilities and **purchase of property** to create new or expand existing recreational sites.
- **Funding:**
 - Grants shall not exceed **\$250,000** for any project.
 - **15% local match required.** Can be land value and other state grant funds. In-kind match **NOT** accepted.

- Engineering, design, and inspection is **limited to 10%** of grant award, which is often insufficient.
- Timeline:
 - Anticipated award notifications: Fall 2025
 - Grant agreements begin: Jan 2026
 - Earliest Project Start: Summer/Fall 2026
 - Earliest Project Completion: Fall 2026/Spring 2027
 - Grant Expiration: Dec 2030
- Potential Projects: John Siney Park pavilion replacement, property purchase next to John Siney Park, Third Street Basketball Court lighting, Pickleball court, and other playground improvements.

COMMUNITY FACILITIES AND VEHICLES

USDA Rural Development: Community Facilities Direct Loan & Grant Program

- Current Status: **OPEN**
- Application Deadline: Applications accepted continuously throughout the year.
- Uses: Funds can be used to purchase, construct, and/or improve essential community facilities (including police & fire stations), purchase equipment (including vehicles), and pay related expenses.
- Funding: Low interest direct loans and/or grants (max 75%). Most funding via low-interest loans.

TRANSPORTATION/INFRASTRUCTURE

2025 PA DCED Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

- Current Status: **CLOSED**
- Opening: **Mar 1, 2025**
- Application Deadline: **July 31, 2025**
- Uses: Funds may be used for the development, rehabilitation and enhancement of transportation assets to existing communities, **streetscape, lighting, sidewalk enhancement, pedestrian safety, roadway drainage, connectivity of transportation assets, and transit-oriented development. Bridge replacements and rehabilitations are eligible.**
- Funding:
 - Grants are available for projects with a total cost of **\$100,000 or more.**
 - Grants **shall not exceed \$3M** for any project.
 - Typically requires 30% local match, although the **local match requirement has been waived** for municipalities for the past several rounds.
- Anticipated Award Announcement: Spring 2026
- Potential Project(s): Thwing Street Bridge or Carroll Street Bridge replacement; streetscapes, sidewalks, pedestrian and bicycle safety improvements

2025 US DOT Rural and Tribal Assistance Pilot Program

- Current Status: **CLOSED**
- Opening: **Mar 4, 2025, 2pm – first-come, first-served**
- Application Deadline: **Apr 3, 2025, 4:59pm**
- Uses: Technical assistance grants to rural and tribal communities for the planning and design phase development of transportation projects. May be used to hire staff or advisors to assist with planning and design phase activities, including feasibility studies, preliminary engineering and design, environmental review, revenue forecasting, financial feasibility analysis, statutory and regulatory analysis, and drafting and negotiation of agreements.
- Funding:
 - **No-match required**
 - Single projects ranging from \$200,000 to \$750,000
- Anticipated Award Announcement: Spring 2025
- Potential Project(s): Design of Thwing Street Bridge or Carroll Street Bridge replacement; streetscapes, sidewalks, pedestrian and bicycle safety improvements

PENDING/AWARDED GRANT APPLICATIONS

2022 PA Commission on Crime and Delinquency (PCCD): Local Law Enforcement Support Grant Program

Project	Equipment and Technological Upgrades
Total Project Estimate	\$177,018
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	Oct 31 2022
Award Notification	Mar 8 2023 (Second Rnd)
Application Status	AWARDED \$87,660
Grant Period Ends	Mar 31 2025
Project Status	Awaiting final invoice for software.

2022 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	Northward Playground Basketball Courts
Total Project Estimate	\$70,000
<i>Borough Portion</i>	\$20,000 (29%)
Date Submitted	Apr 6 2022
Award Notification	Sep 6 2022
Application Status	AWARDED \$50,000
Grant Period Ends	Dec 31 2026
Project Status	Design and construction in 2025.

2023 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	John Siney Park
Total Project Estimate	\$125,000
<i>Borough Portion</i>	\$47,500 (38%)
Date Submitted	Apr 5 2023
Award Notification	Oct 5 2023
Application Status	AWARDED \$77,500
Grant Period Ends	Dec 31 2027
Project Status	Design and construction in 2026.

2023 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Firehouse Addition
Total Project Estimate	\$651,360
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	Nov 30 2023
Award Notification	Oct 22 2024
Application Status	AWARDED \$400,000
Project Status	Borough signed DCED contract agreement. Boro and Alert Fire Company to enter into cooperative agreement for bidding and construction.

2023 PA DCED Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

Project	Youth Basketball Court (Third St Playground)
Total Project Estimate	\$75,500
<i>Borough Portion</i>	\$11,325 (15%)
Date Submitted	May 31 2024
Award Notification	Jan 28 2025
Application Status	AWARDED \$64,175
Project Status	Await formal grant award and contract information from DCED.



2024 PA DCED Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

Project	Ann Street Rehabilitation (1325LF of milling & overlay, patching, ADA ramps, paint, bid docs, contract & construction admin)
Total Project Estimate	\$222,500
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	July 31 2024
Anticipated Award Notification	March 2025
Application Status	Under Review

2024 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Electric Bucket Truck
Total Project Estimate	\$299,300
<i>Borough Portion</i>	\$0 (0%)
Date Submitted	Nov 27 2024
Anticipated Award Notification	Oct 2025
Application Status	Under Review

ST. CLAIR POTENTIAL ACTION ITEMS

1. **Potential Grant Opportunities** – Although no grant applications require immediate attention by Council, several opportunities will become available over the next two months. Council should consider priorities and consider programs that require no local match.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brian W. Baldwin".

Brian W. Baldwin, PE
Project Manager

Cc: Atty. Edward M. Brennan, Solicitor

Street Department

Picked up garbage, ashes, recyclables and large items for the month of January.

Finished collecting Christmas trees.

Delt with several winter storms.

Cut down fallen trees on South Mill in the creek.

Posted 2nd and Hancock Street "No Parking" due to inclement weather orders from Mayor Tomko.

Double up two days on garbage due to intense weather conditions.

Cleared corners, inlets and snow piles after every storm.

Changed belts on heating system in police station.

Installed 3 tons of cold patch, and sealed potholes.

We received the new garbage truck, and it should be in service by next month.

Maintenance

150 B Disassembled engine, cleaned valves put new injectors, plugs, wires and gaskets.

Installed new tires, clutch on S-10 spreader.

Rebuilt entire steering column, which consist of shifter, shifter tube, rod, bearings and bushings.

Installed new chain and sprockets on S-10 spreader.

New belts were installed on S-6 spreader.

Inspected the S-11 and also the S-6 Dump truck.

Repaired overheating problem on 150 A and installed front and rear brakes on S-3.

Installed brake lines on S-4 Dump truck.

Diagnosed electrical problem on 150A and corrected the problem.

New plow solenoid on S-7.

Changed rear axle and hub assembly on S-5 dump truck.

Major issue with G-2 garbage truck hydraulic system. Received a quote for \$12,000 to repair. We were able to diagnose the issue and rebuild the hydraulic pump for a total cost of \$700.00 saving the borough #11,300. This was a total team effort.

I am very pleased with the new snow program I have installed. Everyone has a designated route and is working very well.

I would like to thank the council, Brian Baldwin, and Roland for their help on getting the new garbage truck, it is very much appreciated.

Electric Light Department Report

January 2025

December's Energy cost / Usage = \$ 161,666.07 / 1,939,452 KWH

Historical Society Bldg.- old fuse panel removed, new wiring, 2 new ceiling fans and controls installed, 3'x 6' area of ceiling repaired. All requested work is complete, Committee is very satisfied!

Complete and submitted P.U.C. 56.231 monthly reports for Oct. – Nov. and Dec. 2024.

P.U.C. 1307 E report for 2024 completed, notarized and sent USPS.

Call out 3:30 pm Tuesday 1/7/25 – truck pulled wires down 100 block South Mill Street.

Fri. 1/3 printed and posted 71- 48 hour Notices. Due to Frigid temps extended shutoffs until Mon. 1/13/25, on Thurs. 1/9 posted 9 Final notices at properties that didn't respond to 48 hr. notices. On Tuesday 1/14/25 cut 3 for non-payment / no response to red 10 day notices sent nor notices posted at property!

Rudy, Josh and myself attended safety meeting held by AMP OHIO in Schuylkill Haven.

Changed photo sensor street light front of 318 North Mill.

Letter sent to Resident Re: needs account setup in his name on a property he purchased couple years ago

Call from Street Dept. employee, communication wires pulled down and hanging across 135 Arnot Street.

As per Police Chief, fuel card for 2013 Expedition lost – ordered replacement, lost card terminated.

Took old Flags from here and Post Office to Sch. Memorial Cemetery for proper retirement.

Com Cast here, ran cable from street into building for new internet service, Joe (IT guy) was notified.

New 200 amp service hookup at 56 Ann Street.

Placed call to T&R Electric in South Dakota to make sure order was placed for the 3 Voltage Regulators.

As per request of new owner cut electric to 17 West Franklin, place is vacant fax sent to Police.

Shut off all timers and started taken down Christmas decorations, starting with Boone Park.

Cleared snow from all access areas into switchyard, removed snowpiles from front of office and parking lot.

1/24 reviewed delinquent book printed 93 notices, on 1/28 posted 69 – 48 hour disconnect notices.

Placed order for new fuel card for Police vehicle 150 B existing card damaged.

Performed numerous other jobs, responded to multiple PA ONE calls, answered, returned many phone calls and emails throughout month.

Respectfully Submitted;

Robert Petrozino

02/04/2025

Borough of St Clair
Treasurer's Report - General Fund
 December 2024

	TOTAL
Ordinary Income/Expense	
Income	
301.10 · Real Estate Tax, Current	2,749.05
301.30 · Real Estate Tax, Delinquent	56.66
310.01 · Per Capita Tax, Current	104.50
310.03 · Per Capita Tax, Delinquent	106.67
310.10 · Real Estate Transfer Tax	2,755.86
310.20 · Earned Income Tax	13,998.28
310.30 · Business Privilege Tax	23,504.80
310.41 · Occupation Tax, Current	41.58
310.43 · Occupation Tax, Delinquent	46.20
331.12 · Police Fines	1,564.79
331.13 · Police Fines - State Police	448.99
342.20 · Rental Income - Boro Property	500.00
342.46 · Pole Rental	5,781.00
359 · Intergovernmental Revenue	10,799.02
361.33 · Variance/Zoning Permits	140.00
362.10 · Police Protection Services	7,250.00
362.20 · Special Fire Protection Service	3,028.76
364.30 · Solid Waste Collection Fees	42,795.09
392.18 · Transfers from Electric Light	200,000.00
Total Income	315,671.25
Expense	
Administration Department	27,001.61
Health & Sanitation Department	20,605.09
Miscellaneous Department	49,133.22
Planning & Zoning Department	15,492.94
Police Protection Department	89,967.31
403.00 · Tax Collection Department	1,360.68
409.00 · Borough Buildings Department	6,457.57
411.00 · Fire Department	21,864.82
419.00 · Educational Services	7,750.09

Borough of St Clair
Treasurer's Report - General Fund
December 2024

	<u>TOTAL</u>
430.00 · Streets & Bridges Department	34,207.08
452.00 · Recreation Department	460.28
481.00 · Payroll Tax Expense	5,413.02
487.00 · Employer Benefits & W/H	<u>76,801.42</u>
Total Expense	<u>356,515.13</u>
Net Ordinary Income	-40,843.88
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	<u>4,607.71</u>
Total Other Income	4,607.71
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	25,000.00
492.305 · Transfer to Gen Fund Cap ...	<u>3,000.00</u>
Total 492.00 · Transfers Department	<u>28,000.00</u>

ENDING BALANCE: \$120,057.06

Borough of St Clair
Treasurer's Report - Electric Light Fund
December 2024

	TOTAL
Ordinary Income/Expense	
Income	
7372.40 · Electric Energy Sales	546,986.22
7372.50 · Sales Tax Discounts	25.00
7372.55 · Processing Fees	800.00
7372.56 · Miscellaneous Receipts	31.00
7372.57 · Service Fees	300.00
Total Income	548,142.22
Expense	
7401.00 · Electric Light	
7401120 · Superintendent	5,420.60
7409300 · Rental Expense	200.64
7442141 · Office Manager	4,048.00
7442142 · Administrative Assistant	2,479.76
7442143 · Lineman	4,644.12
7442144 · Assistant Lineman	3,852.80
7442210 · Office Supplies	1,350.97
7442220 · Electrical Materials & Supplies	1,333.63
7442231 · Gasoline & Oil	300.61
7442260 · Minor Equipment	280.00
7442321 · Telephone	263.15
7442361 · AMP - Ohio	141,274.71
7442370 · Maintenance & Repairs	1,119.80
7442372 · Technology/Computer Expenses	3,270.41
7442374 · Vehicle Maintenance & Repairs	1,007.03
Total 7401.00 · Electric Light	170,846.23
Total Expense	170,846.23
Net Ordinary Income	377,295.99
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	4,051.79
Total Other Income	4,051.79
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	11,500.00
492.80 · Transfer to General Fund	200,000.00
Total 492.00 · Transfers Department	211,500.00

ENDING BALANCE: \$816,714.30

Borough of St Clair
Balance Sheet
As of December 31, 2024

Dec 31, 24

ASSETS

Current Assets

Checking/Savings

100.10 · Elec. Lgt. Sales Tax- Mid Penn	15,829.23
100.12 · PLGIT - Elec Light Deposit Acct	2,835.45
100.121 · PLGIT PRIME - Elec. Light Dep.	23,725.65
100.13 · PLGIT - Elect Lgt Capital Rsrv	12,101.97
100.131 · PLGIT PRIME-Elec.Light Cap Res	325,879.42
100.14 · PLGIT - Electric Light Fund	805,319.52
100.15 · PLGIT - FIRE INS ESCROW ACCT	38,512.96
100.16 · PLGIT - General Fund	85,090.94
100.17 · PLGIT - General Fund Cap Reserv	12,101.97
100.171 · PLGIT PRIME-Gen. Fund Cap. Res.	322,068.13
100.18 · PLGIT - HD Land Devel Escrow	19,777.66
100.19 · PLGIT - Highway Aid Fund	19.64
100.191 · PLGIT PRIME - Highway Aid Fund	15,338.67
100.20 · Elec. Light Chk. (Mid Penn)	11,394.78
100.21 · PLGIT - Home Program	882.14
100.22 · PLGIT - Recreation Grant Fund	23,468.15
100.221 · PLGIT PRIME - Recreation Grant	187.03
100.23 · PLGIT - Sinking Fund	36,962.49
100.231 · PLGIT PRIME - Sinking Fund	259,926.42
100.24 · PLGIT - Street Opening Permit	1,743.69
100.241 · PLGIT PRIME - Street Opening	81,212.80
100.30 · Gen. Fund Chk. (Mid Penn)	33,479.29
100.40 · PLGIT-Bridge Construction Fund	15.49
100.401 · PLGIT PRIME - Bridge Cons. Fund	138,073.47
100.50 · PLGIT - Demolition Fund	603.10
100.501 · PLGIT PRIME - Demolition Fund	290,450.23
100.80 · PLGIT - Ann St Maintenance Fund	0.08
100.81 · PLGIT/PRIME Ann St Maintenance	33,874.08
100.90 · PLGIT - Building Permit Fund	102,704.15
105.10 · PLGIT - Payroll Fund	543.22
105.20 · PLGIT - Withholding Account	1,009.21
110 · Petty Cash	500.00
110.10 · Petty Cash - General Fund	200.00
110.20 · Petty Cash - Swimming Pool - GF	300.00

Total Checking/Savings	2,696,131.03
-------------------------------	---------------------

Tax Collector's Remittance to Taxing Districts
WILLIAM UMBENHAUR - 2024 - SAINT CLAIR BOROUGH
For 12/01/2024 thru 01/12/2025
Date Created 01/12/2025
SAINT CLAIR BOROUGH Taxing District

		Municipality	Borough Per Capita	Borough Occupation	Other
A. Collections					
1.	Balance Collectable - Beginning of Month	38511.40	3135.00	1316.70	
2A.	Additions: During the Month (*)		5.00	2.10	
2B.	Deductions: Credits During the Month - (from line 17)				
3.	Total Collectable	38511.40	3140.00	1318.80	
4.	Less: Face Collections for the Month	13272.36	610.00	182.70	
5.	Less: Deletions/Exemptions from the List (*)			73.50	
6.	Less: Exonerations (*)		45.00	18.90	
7.	Less: Liens/Non-Lienable/Installments (*)				
8.	Balance collectable - End of Month	25239.04	2485.00	1043.70	
B. Reconciliation of Cash Collected					
9.	Face Amount of Collections - (must agree with line 4+7)	13272.36	610.00	182.70	
10.	Plus: Penalties	1327.24	61.00	18.27	
11.	Less: Discounts				
12.	Total Cash Collected per Column	14599.60	671.00	200.97	
13.	Total Cash Collected - (12A + 12B + 12C + 12D)				15471.57

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes

14. Amount Remitted During the Month (*)

Date	Transaction #	Amount	TOTAL ALL TAXES
Total			0.00

15. Amount Paid with this Report Applicable to this Reporting Month	Transaction #	15471.57
---	---------------	----------

16. Total Remitted This Month	15471.57
-------------------------------	----------

17. List, Other Credit Adjustments (*)

Parcel / PerCapita #	Name	Amount
Total		0.00

18. Interest Earnings (if applicable)	\$	
---------------------------------------	----	--

<p>TAXING DISTRICT USE (OPTIONAL)</p> <p>Carryover from Previous Month \$ _____</p> <p>Amount Collected This Month \$ _____</p> <p>Less Amount Paid this Month \$ _____</p> <p>Ending Balance \$ _____</p>	<p style="text-align: center;"><u>William Umkehr</u> Tax Collector</p> <p>I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.</p> <p>Received by (taxing district): _____</p> <p>Title: _____</p> <p>Date: _____</p> <p>I acknowledge the receipt of this report.</p>	<p style="text-align: right;">Date <u>1-12-2025</u></p>
---	--	---



SAINT CLAIR POLICE DEPARTMENT

24 NORTH SECOND STREET

SAINT CLAIR, PA 17970

DISPATCH: 570-429-2240 FAX: 570-429-3050

Police Report: February 2025

January 2025 Police Activity

Total Calls for Service- 441
Total Traffic Stops- 92
Total Traffic Citations- 71
Total Parking Tickets- 4
Total Vehicle Crashes- 7

Vehicle Crash- 11
Abandon Vehicle- 8
Drug Related- 1
Thefts- 9
Domestic- 10
Pedestrian Struck- 1

Disturbance- 10
Harassment- 5
Vandalism- 2
Hit and Run- 4
Alarm Calls- 9
Juvenile Related- 2

Warrant Service- 5
Custody Issue- 2
Welfare Check- 3
Elder Abuse- 1
Stolen Vehicle- 2
Mental Health- 3

Police Department Notes:

- Request to purchase Three (3) Officer's Patrol Tactical Gunshot & Trauma Kit at the price of \$159.99 ea.
- Part Time Officer Kevin Soberick will start training this week.
- Part-Time Officer Neiko Eckley is enrolled in the police Academy and participates in Field Training on nights and weekends, when available.
- Chief Dempsey passed the FAA Part 107 exam on 01/10/2025 and was issued a FAA Remote Pilot Certificate (Part 107) and is licensed to operate the department drone.

Respectfully submitted,

William M. Dempsey
Chief of Police

Borough of St. Clair
Zoning Officer's Report
January 2025

Application	Application Date	Description	Status	Location
Zoning Permit Issued	1/9/2025	Cell Tower Modifications	Issued	100 Oak
Zoning Permit Required	1/10/2025	Building Modifications	Alerted	16 S. 3rd
Inquiry	1/15/2025	Right to Know Solar	Completed	
Zoning Permit Inquiry	1/20/2025	Stand-By Generator	On Going	Walmart
Zoning Permit Required	1/24/2025	Building Modifications	On-Going	51 Ann Street

Greg Stednitz
Zoning Officer
1-27-2025

Saint Clair Fire Department
Fire Alarm Report
January 2025

January-04 STILL ALARM 17:45 hours Joseph H Long Blvd & Hancock St. for a vehicle accident w/injury. Alert/Columbia, and Deputy Skrobak responded. Members controlled fluids and traffic. (MVA62) In service 40 minutes.

January-07 GENERAL ALARM 09:35 hours (BOX 461) 227 S. Mill St. (St. Clair Elementary School) for an automatic fire alarm. All companies dispatched, Chief Uhrin arrived to find the equipment closet under the parking garage and a fire extinguisher set the alarm. Held units in station. (AFA62) In service 20 minutes.

January-07 STILL ALARM 21:35 hours 550 Terry Rich Blvd. for a Tractor Trailer and a car with a person trapped under the car. Alert/Columbia, Rescue, West End, Chief Uhrin, Skrobak, Schuykill EMS, and SCPD responded. Members arrived to find a male under the car, jacks were used to lift the car to free the person. (MVA62) In service 30 minutes.

January-16 STILL ALARM 05:00 hours 742 West Centre St. Shenandoah for an engine to standby. Alert/Columbia, responded. Members were on standby for 4 hours. (FSB64) In service 4 hours.

January-16 STILL ALARM 05:42 hours 120 Yatesville Rd. for a tanker fill site. Members were cancelled before getting set up. (FSB64) In service 10 minutes.

January-16 STILL ALARM 10:01 hours 319 S. Second St. for a smoke investigation. Alert/Columbia, and Deputy Skrobak responded. Members found the heating unit in disarray. The realtor was contacted and made aware of the situation. Members ventilated both sides of the duplex. (OBM62) In service 70 minutes.

January- 17 STILL ALARM 06:28 hours 200 Humane Avenue Pottsville for a fire standby. Alert/Columbia for the tower ladder responded. Members were redirected to 679 North Second St. to the scene for manpower, and later back to Humane for standby. (RSF68) In service 10 minutes.

January-17 STILL ALARM 06:47 hours 200 Humane Avenue for a standby assignment. Members were on standby. (FSB68) In service 150 minutes.

January-20 STILL ALARM 10:09 hours 729 Port Carbon / St. Clair Highway East Norwegian Township for a medical assist for lifting. Alert/Columbia, and Deputy Skrobak responded. Members assisted EMS. (MA08) In service 25 minutes.

January-22 CHIEF CALL 10:16 hours 120 Cherry St. for an unknown type of alarm sounding, Asst. Johns responded, found to be a faulty detector. (CHF62) In service 35 minutes.

January-22 GENERAL ALARM 13:38 hours (BOX33) 438 South Second St. for a reported house fire. All companies were dispatched; Asst. Johns arrived to find a chimney smoking from a new fire and placed all the fire available. (RSF62) In service 15 minutes.

January-22 CHIEF CALL 16:54 hours 123 North Second St, for a utility's investigation. Asst. Johns responded, "I found an overflowing tub on the second-floor apartment, water was secured, and property was secured. (CHF62) In service 45 minutes.

January-23 STILL ALARM 08:22 hours 25 North Nicholas St. (Neumans Apts.) for an odor investigation. Chief Uhrin responded, found the odor to be outside the building, held units in station. (ODO62) In service 40 minutes.

January-23 GENERAL ALARM 11:22 hours (BOX33) 391 Pottsville St. Clair Highway (Lowes Home Improvements) East Norwegian Township for a water flow alarm. Chief Uhrin, Johns, and all companies dispatched responded and found a frozen sprinkler pipe. Sprinkler Company was notified of repairs. (AFA08) In service 90 minutes.

January-23 CHIEF CALL 18:13 hours 237 South Nicholas St. for an unknown type of alarm sounding. Chief Uhrin, Skrobak, and SCPD responded, members were able to gain entry to find a faulty detector. (CHF62) In service 45 minutes.

January-23 CHIEF CALL 19:21 hours 141 North Mill St. for a pipe burst. Chief Uhrin and Skrobak responded and found a pipe on the radiator that froze and burst. Members secured the water and heat. Members assisted with cleaning up the water. (CHF62) In service 45 minutes.

January-24 CHIEF CALL 22:38 hours 44 South Mill St. for a pipe burst. All chiefs and SCPD responded, members gained access and secured the water and the power. (CHF62) In service 45 minutes.

January-28 STILL ALARM 11:49 hours 45 North Front St. for a vehicle accident unknown injury. Alert/Columbia, Rescue, Asst. Johns, Skrobak, and SCPD responded. Police arrived to find it minor and placed all fire and EMS available. (MVA62) In service 5 minutes.

January-29 GENERAL ALARM 10:47 hours (BOX33) 391 Pottsville / St. Clair Highway East Norwegian Township for an automatic fire alarm. All companies dispatched, all Chiefs arrived to find a broken sprinkler pipe and held it to companies on scene. Members shut off the loop for that zone while store personnel contacted the sprinkler company. (AFA08) In service 45 minutes.

January-29 STILL ALARM 18:21 hours Joseph H Long Blvd. and Terry Rich Blvd. for a vehicle accident w/injury. Alert/Columbia, Rescue, West End, all Chiefs and SCPD responded, companies were placed available from police on scene. (MVA62) In service 15 minutes.

January-31 STILL ALARM 06:56 hours Joseph H Long Blvd. and Terry Rich Blvd. for a vehicle accident w/injury. Alert/Columbia, Rescue, West End, SCPD, Schuylkill EMS, and Deputy Skrobak responded. Members assisted with patient care and cleared the roadway of debris. (MVA62) In service 45 minutes.

Comments.

The following alarm boxes were tested, 33,

Fire Department members held in-house training for the month on the following topics, Building Construction, and Breathing Apparatus refresher. Total 37.5 hours

General Alarms	4
Still Alarms	12
False Alarms	0
Chief Calls/Public Service	5
Total calls	21

Respectfully submitted,


Frank Uhrin Fire Chief

**BOROUGH OF ST. CLAIR - CODE ENFORCEMENT – PROPERTY
MAINTENANCE**

16 South Third Street
St Clair, PA 17970

PHONE: 570-429-0640

Fax: 570-429-2829

February 3, 2025

TOTAL COMPLAINTS – 17

RENTAL INSPECTIONS – 5

Respectfully,

Michelle D. Brestowski

Code Enforcement Officer