

ISSUES, REVIEW & FINANCE WORK SESSION

February 27, 2025

A special meeting of the St. Clair Borough Council was held to review issues and finance on Thursday, February 27, 2025, beginning at 6:30 p.m.

In attendance were council members: Joann Brennan, Cheryl Dempsey, Norm Diehl, Judy Stednitz-Julian, Tony Klazas and Mayor Tomko. Absent were Bill Dempsey and President Thomas Dempsey.

Others in attendance included Borough Secretary Roland Price, Treasurer Carol Sutzko, Electric Light Superintendent Bob Petrozino, Street Superintendent Kevin Dempsey, Barbara Artz, Mike Boyer, Mike Petrozino, Dave Linkchorst, Tom Linkchorst, Tom Kelly, Vaughn Vesay, Louie Negran, Dave Long Jr., Dave Close and Brad Reppert.

PUBLIC COMMENT - No public comment.

Mayor Tomko announced that he will have a formal proclamation prepared for April's council meeting for the 175th anniversary of the Incorporation of the Borough of St. Clair. A meeting is scheduled on March 18th at 7 p.m. in Council Chambers for all interested parties in forming a committee for events celebrating the anniversary.

Electric Light Superintendent Bob Petrozino requested that Sharon Stednitz and Michelle Brestowski be authorized to attend the annual Edmonds conference in September. The office would need to close for four days.

Council Member Norm Diehl commended Street Superintendent Kevin Dempsey and the Street Department for doing a good job clearing the streets during recent inclement weather. Council agreed.

Borough Secretary Roland Price reviewed the Borough Secretary's Notes. The St. Clair Planning Commission met Thursday, February 20, 2025 to review the Rennick Subdivision/Annexation. Conditional approval was granted.

In order to complete the annual insurance renewal, the list of any potential special events needs to be included for coverage. No response was made from council.

The CFA grant application submitted for resurfacing Ann Street was not approved.

Office Manager Sharon Stednitz is requesting authorization to attend the Benecon Health Care Conference on April 10-11, 2025. The seminar is free, the hotel and mileage will be the only expenses incurred.

The Rescue Hook & Ladder Fire Company would like to hold Boot Drive fund raisers on the following dates in 2025: May 25, July 27 and September 28 from 9 a.m. to 5 p.m. on Second Street.

The Statement of Financial Interest forms are due May 1.

Treasurer Carol Sutzko added that there was nothing to report. Council Member Norm Diehl asked Sutzko if there was enough money in capital reserve funds to pave Ann Street? She said they could make it work.

Council Member Norm Diehl asked if the Amusement Tax Ordinance was given to the Solicitor to review. Discussion ensued concerning the skill games, potential enforcement and the fees.

Chairwoman Cheryl Dempsey initiated discussing options for Ann Street. Street Superintendent Dempsey suggested the road be milled now and in April, when the bituminous plant is open, pave that section. He mentioned there are interested parties in giving bids. All agree something need to be done immediately. They decided to seek professional advice from the Borough Engineer Brian Baldwin at Tuesday's Council Meeting.

Mayor Tomko updated council on the police chase that happened over the weekend. He mentioned the Pennsylvania State Police were in charge of the investigation, they kept information close to their vest. Our police department cooperated in any way they could.

Council Member Cheryl Dempsey requested an executive session.

The executive session began at 7:27 p.m. to discuss personnel issues.

Council Member Norm Diehl left the meeting.

The executive session ended at 7:50 p.m.

Council Member Judy Stednitz-Julian left the meeting.

Fire Police Brad Reppert, Dave Long Jr. and Louie Negran, members of West End Fire Company, attended the meeting after the executive session. President Dave Long explained the situation that was going on internally, mainly between Rescue Hook & Ladder and West End Fire Companies. Long presented the bylaws of the St. Clair Fire Police, which were adopted when the fire police began about one year ago. Long will supply a copy of the Schuylkill County bylaws for council. After much discussion, Council thanked the St. Clair Fire Police for all they do for the Borough.

The council meeting adjourned at 8:15 p.m.

Roland Price, Borough Secretary

MARCH COUNCIL MEETING**March 4, 2025**

The March monthly Council Meeting of the St. Clair Borough Council was held on Tuesday, March 4, 2025, in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 6:30 p.m.

Answering the roll call were council members: Joann Brennan, Cheryl Dempsey, Norm Diehl, Judy Stednitz-Julian, and Tony Klazas. Absent were Bill Dempsey, Council President Thomas Dempsey and Mayor Tomko.

Also, present included Borough Solicitor Ed Brennan, Borough Engineer Brian Baldwin, Borough Secretary Roland Price, Treasurer Carol Sutzko, Police Chief William Dempsey, Street Superintendent Kevin Dempsey, Electric Light Superintendent Bob Petrozino, Fire Chief Frank Uhrin, Barbara Artz, Mike Boyer, Kim Boyer, Blake Herndan, Vince Wentzel, Vaughn Vesay, Tom Kelly, John Zachar, Mike Petrozino, Dave Linkhorst, Tom Linkhorst, Erin Portland, Tony Sylvester, and Joshua Sophie of Coal Region Canary.

Pledge of Allegiance

Council member Joann Brennan read the council prayer.

Copies of the minutes of the previous council meetings have been given to borough council members and Mayor Tomko, are there any errors or corrections? If not, they stand approved.

PUBLIC COMMENT

Vaughn Vesay stated that he did a survey on Facebook about what the people in town thought he should talk about; the topics of electric and taxes were mentioned. He added the Amusement Tax would be a great way to offset the rising costs and hopes council would consider that. He recommended \$1,000/machine per year. Council member C. Dempsey stated they are looking into it and will discuss it.

Erin Portland thanked the Street Department for keeping the streets clear of snow, thanked council members for attending the DEP hearing and for continuing to publish the PA DEP hotline phone number and information concerning the air monitors in the monthly newsletter. She updated council on the current BRADS application state in which an extension until 7/30/25 was granted and there continues to be an ongoing issue with truck traffic through the borough. She informed council that a Commissioner Meeting was coming up and asked council to encourage County Commissioners not to raise our taxes due to the proximity to the BRADS landfill. The houses at the development are dealing with a decrease of property values. She encouraged the discussion of an amusement tax. She questioned why a Code Red alert was not sent out during the recent active manhunt in the borough.

MAYOR'S REPORT

1. As the brutal Russian invasion of the Ukraine enters its 4th year, I urge all residents of St. Clair to keep, with me, the Ukrainian people and their courageous President Zelensky in our prayers. The example being displayed by Ukraine in its struggle against tyranny should be an inspiration to all freedom loving people in the world.
2. A special "Thank You" to our Borough Engineer Brian Baldwin for his professional expertise in obtaining grants for the Borough of St. Clair. In recent weeks he has been responsible for the Borough receiving a grant for a new garbage truck and a new fire department building. Brian has been a credit to his employer and to this borough during his entire tenure as our Borough Engineer. Thank You, Brian!!
3. I urge people interested in forming a committee for the purpose of organizing events for the 175th anniversary of our borough's incorporation to attend a public forum to be held on Tuesday, March 18, 2025 at 7 p.m. in Council Chambers at Borough Hall.

Historical Note

St. Clair was incorporated as a borough on April 6, 1850 by an act of the Pennsylvania General Assembly by removing a parcel of land from Norwegian Township. In April of 2025, a Proclamation will be issued to celebrate this 175th Anniversary of the establishment of our borough.

On a motion made by N. Diehl, seconded by Brennan, to accept the report, approved.

SOLICITOR'S REPORT

Solicitor Brennan updated council on the conservatorship list. He also provided an update on Advanced Consulting situation. There are other properties that will need to be looked at or begin the conservatorship process in hopes of rehabilitating a property, rather than demolishing it. The documentation to create a Redevelopment Authority was recently resubmitted which will help the borough in pinpointing potential conservatorship properties.

The solicitor explained Harry Brown's litigation. He discussed at length a potential Amusement Tax and how we can benefit from the Gross Receipts Tax in obtaining revenue and how neighboring communities adopt their Amusement Tax.

An executive session was requested for discussing some of the aspects of the Amusement Tax.

On a motion made by Brennan, seconded by Klazas, to accept the report, approved.

ENGINEER'S REPORT

On a motion made by Stednitz-Julian, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

The Little League Project was discussed. The League would prefer that break-away bases be purchased. Grant funds would be used to provide funding for half of the cost of the bases.

Engineer Baldwin added that a Cooperative Agreement should be drawn up between the Borough and the Alert Fire Company for the administration of the grant. The borough is ultimately responsible for the projects administration.

DEPARTMENTAL REPORTS

STREET DEPARTMENT REPORT

On a motion made by Stednitz-Julian, seconded by Brennan, the report was unanimously approved, and it was made part of the minutes by reference.

Council member Stednitz-Julian reiterated the great job the Street Department has done keeping the Borough Streets clear of snow.

Councilman Diehl asked Street Superintendent Kevin Dempsey if milling Ann Street would be beneficial. He suggested milling a portion of the street would be helpful in the short term and then paving that section once the asphalt plants open. Engineer Baldwin also discussed the Ann Street project at length. He will begin preparing Request for Proposals for the milling and paving of Ann Street.

ELECTRIC LIGHT DEPARTMENT REPORT

On a motion made by Diehl, seconded by Brennan, the report was unanimously approved, and it was made part of the minutes by reference.

Superintendent Petrozino mentioned that Service Electric will have a temporary interruption of all services (cable, internet and phone) beginning midnight on March 10 thru the morning of March 11 for an upgrade on their system.

TREASURER'S REPORT

On a motion made by Diehl, seconded by Brennan, the report was unanimously approved, and it was made part of the minutes by reference.

TAX REPORT -No report.

POLICE REPORT

On a motion by Stednitz-Julian, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

ZONING REPORT

On a motion by Stednitz-Julian, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

FIRE DEPARTMENT REPORT

On a motion by Diehl, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

CODE DEPARTMENT REPORT

On a motion made by Stednitz-Julian, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

COMMUNICATIONS - No communications.

OLD BUSINESS – No Old Business

NEW BUSINESS

The motion to authorize Sharon Stednitz and Michelle Brestowski to attend the Edmunds Edge Conference, to pay the early registration fee, airfare, hotel rooms, meals and mileage; and to close the office from Monday, September 28 through Thursday, October 2, 2025, was tabled.

On a motion by Brennan, seconded by Diehl to authorize Sharon Stednitz to attend the 2025 Benicon Health Benefits Seminar on April 10 – April 11, incurring the cost of the hotel, meals and mileage, approved.

On a motion by Diehl, seconded by Stednitz-Julian to authorize Rescue Hook & Ladder Fire Company to hold boot drives on May 25, July 27, and September 28, 2025, from 9 a.m. to 5 p.m. on Second Street, approved.

On a motion by Stednitz-Julian, seconded by Klazas to approve the Conditional Final Plan approval for the Rennick Annexation/Subdivision , approved.

On a motion by Diehl, seconded by Stednitz-Julian to authorize the purchase of breakaway bases for the Little League not to exceed \$700, with a 50% reimbursement from the state, approved.

On a motion by Diehl, seconded by Stednitz-Julian to authorize Engineer Baldwin to begin processing grant applications for potential grant opportunities for Ann Street and Thwing Street, approved.

On a motion by Stednitz-Julian, seconded Diehl to authorize the Solicitor to do a title search on 16 S. Nichols Street, approved.

The executive session began at 7:40 p.m. to discuss personnel issues and conservership issues.

The executive session adjourned at 8:30 p.m.

On a motion by Stednitz-Julian, seconded by Diehl, to pay all bills and claims, properly approved by council, approved.

On a motion by Stednitz-Julian, seconded by Diehl, to adjourn the meeting, at 8:31 p.m., approved.

Roland Price

Borough Secretary

Mayor's Report

March 4, 2025

1. As the brutal Russian invasion of the Ukraine enters its 4th year, I urge all residents of St. Clair to keep, with me, the Ukrainian people and their courageous President Zelensky in our prayers. The example being displayed by Ukraine in its struggle against tyranny should be an inspiration to all freedom loving people in the world.
2. A special Thank You to our Borough Engineer Brian Baldwin for his professional expertise in obtaining grants for the Borough of St. Clair. In recent weeks he has been responsible for the Borough receiving a grant for a new garbage truck and a new fire department building. Brian has been a credit to his employer and to this borough during his entire tenure as our Borough Engineer. Thank You, Brian!!
3. I urge people interested in forming a committee for the purpose of organizing events for the 175th anniversary of our borough's incorporation to attend a public forum to be held on Tuesday, March 18, 2025 at 7 p.m. at the Council Chambers at Borough Hall.

Historical Note

St. Clair was incorporated as a borough on April 6, 1850 by an act of the Pennsylvania General Assembly by removing a parcel of land from Norwegian Township. In April of 2025, a Proclamation will be issued to celebrate this 175th Anniversary of the establishment of our borough.



Alfred Benesch & Company
400 One Norwegian Plaza
Pottsville, PA 17901
www.benesch.com
P 570-622-4055

March 4, 2025

Mr. T. Dempsey
Council President
16 S Third Street
St. Clair, PA 17970

**RE: Consulting Engineer's Report (CER)
Benesch Project No. 0325-609049.02**

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

ENGINEERING CONSULTATIONS & CONSTRUCTION PROJECTS

Grant Assistance (0325-609049.02, Task 4)

2022 PCCD Police Grant

We have been working with the Police Department and the Borough regarding the purchasing and grant reporting requirements. We are awaiting one \$450 receipt for the purchase of software, and then we can finalize the grant. The grant term expires the end of this month (March 31, 2025).

PA DCED CFA LSA Garbage Truck Grant

The garbage truck has been delivered, and the Borough has received the grant funds from the state. As such, this grant can now be closed out.

2023 PA DCED CFA LSA Firehouse Addition Grant

The Fire Department has indicated that they have completed the preparation of the bidding documents and request the Borough's direction or assistance on proceeding to the bidding phase.

2024 PA DCED CFA GTRP Youth Basketball Court

Last month the Borough received a PA DCED CFA Greenways, Trails, Recreation Program (GTRP) grant in the full-requested amount of \$64,175 to construct a youth basketball court adjacent at the Third Street Playground. If desired, it may be advantageous to bid this project at the same time as the Northward Playground project since both are similar in scope.

St. Clair Little League Project (31226.20)

The contractor has been back onsite this week to address the punchlist items. DCNR has also extended the grant contract until December 31, 2025, allowing time for all punchlist items to be completed as well as the purchase of special breakaway bases requested by the Little League to maximize the grant award. The PA-COSTARS price to purchase these special bases is \$523 from Pioneer Athletics (although we soliciting more price quotes). The Borough would be responsible for 50% of these costs with DCNR providing the other 50%.

SUBDIVISIONS & LAND DEVELOPMENTS

Rennick Subdivision (0325-609049.30, Task 2)

The Planning Commission meeting to consider the Rennick Subdivision submission was held on February 20, 2025. At the meeting, the Planning Commission voted to recommend Council grant **Conditional Final Plan Approval** with the following conditions:

1. Comments and/or approvals from other reviewing agencies will be received prior to formal (unconditional) Final Plan Approval by the Borough Council.
2. Approval of any revisions to the plans based on comments discussed within the Benesch review letter, plan comments provided directly to the plan professional, and/or comments made at the Planning Commission Meeting is deferred to Borough Council with input from the Borough Engineer and/or Borough Solicitor prior to placement of any Borough signatures on the Final Plan.
3. Any conditional approvals require the applicant to adequately address all conditions within ninety (90) days of the next Borough Council meeting unless a written extension is requested by the Applicant and approved by Borough Council. Failure to satisfy all conditions by June 2, 2025, will result in Council disapproval of the submission.

We are still awaiting some additional information from the applicant and are awaiting comments from the County. But neither should prevent Council from providing Conditional Final Plan Approval.

POTENTIAL FUNDING/GRANT SOURCES (0325-609049.02, Task 4)

RECREATION

2025 DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

- Current Status: **OPEN** (as of Jan 21, 2025)
 - Application Deadline: **April 2, 2025**
 - Uses: Grant funds must be used for rehabilitation and/or new development of basic outdoor recreation and park facilities that provide a high level of recreational value, such as playgrounds and pavilions with ADA accessibility. Priorities this year are planning and development projects that focus on **recreation for all and rehab of existing parks.**
 - Funding:
 - **Grant funding ranges from \$60,000 – \$100,000:**
 - \$10,000 is earmarked for Professional Services only and requires no match.
 - \$20,000 is earmarked for Materials and/or Equipment only and requires no match.
 - Grant funds over \$30,000 may be used for Materials, Equipment, and/or Labor and require a \$1 for \$1 match.
 - **Total project costs range from \$90,000 – \$170,000**
- | DCNR Grant | Match Requirement | Total Project Costs |
|------------|-------------------|---------------------|
| \$60,000 | \$30,000 | \$90,000 |
| \$70,000 | \$40,000 | \$110,000 |
| \$80,000 | \$50,000 | \$130,000 |
| \$90,000 | \$60,000 | \$150,000 |
| \$100,000 | \$70,000 | \$170,000 |
- Timeline:
 - Anticipated award notifications: Fall 2025
 - Grant agreements begin: Jan 2026
 - Earliest Project Start: Summer/Fall 2026
 - Earliest Project Completion: Fall 2026/Spring 2027
 - Grant Expiration: Dec 2029
 - Potential Projects: John Siney Park pavilion replacement, Third Street Basketball Court lighting, other playground improvements.

2025 Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

- Current Status: **OPEN** (as of Feb 1, 2025)
- Application Deadline: **May 31, 2025**
- Uses: Can fund planning grants, as well as construction/repair/rehab grants, for a wide variety of community recreation facilities, like baseball and soccer fields, basketball courts, playgrounds, pools, etc. Can fund indoor or outdoor facilities and **purchase of property** to create new or expand existing recreational sites.
- Funding:
 - Grants shall not exceed **\$250,000** for any project.
 - **15% local match required**. Can be land value and other state grant funds. In-kind match **NOT** accepted.
 - Engineering, design, and inspection is **limited to 10%** of grant award, which is often insufficient.
- Timeline:
 - Anticipated award notifications: Fall 2025
 - Grant agreements begin: Jan 2026
 - Earliest Project Start: Summer/Fall 2026
 - Earliest Project Completion: Fall 2026/Spring 2027
 - Grant Expiration: Dec 2030
- Potential Projects: John Siney Park pavilion replacement, **property purchase** next to John Siney Park, Third Street Basketball Court lighting, Pickleball court, and other playground improvements.

COMMUNITY FACILITIES AND VEHICLES

USDA Rural Development: Community Facilities Direct Loan & Grant Program

- Current Status: **OPEN**
- Application Deadline: Applications accepted continuously throughout the year.
- Uses: Funds can be used to purchase, construct, and/or improve essential community facilities (including police & fire stations), purchase equipment (including vehicles), and pay related expenses.
- Funding: Low interest direct loans and/or grants (max 75%). Most funding via low-interest loans.

TRANSPORTATION/INFRASTRUCTURE

2025 PA DCED Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

- Current Status: **OPEN** (as of Mar 1, 2025)
- Application Deadline: **July 31, 2025**
- Uses: Funds may be used for the development, rehabilitation and enhancement of transportation assets to existing communities, **streetscape, lighting, sidewalk enhancement, pedestrian safety, roadway drainage, connectivity of transportation assets, and transit-oriented development. Bridge replacements and rehabilitations are eligible.**
- Funding:
 - Grants are available for projects with a total cost of **\$100,000 or more**.
 - Grants **shall not exceed \$3M** for any project.
 - Typically requires 30% local match, although the **local match requirement has been waived** for municipalities for the past several rounds.
- Anticipated Award Announcement: Spring 2026
- Potential Project(s): Thwing Street Bridge or Carroll Street Bridge replacement; streetscapes, sidewalks, pedestrian and bicycle safety improvements

2025 US DOT Rural and Tribal Assistance Pilot Program

- Current Status: **OPEN** (as of Mar 4, 2025) – **First-come, first-served**
- Application Deadline: **Apr 3, 2025, 4:59pm**
- Uses: Technical assistance grants to rural and tribal communities for the planning and design phase development of transportation projects. May be used to hire staff or advisors to assist with planning and

design phase activities, including feasibility studies, **preliminary engineering and design**, environmental review, revenue forecasting, financial feasibility analysis, statutory and regulatory analysis, and drafting and negotiation of agreements.

- **Funding:**
 - **No-match required**
 - Single projects ranging from \$200,000 to \$750,000
- **Anticipated Award Announcement:** Summer 2025
- **Potential Project(s):** Design of Thwing Street Bridge or Carroll Street Bridge replacement; streetscapes, sidewalks, pedestrian and bicycle safety improvements

PENDING/AWARDED GRANT APPLICATIONS

2022 PA Commission on Crime and Delinquency (PCCD): Local Law Enforcement Support Grant Program

Project	Equipment and Technological Upgrades
Total Project Estimate	\$177,018
Borough Portion	\$0 (0%)
Date Submitted	Oct 31 2022
Award Notification	Mar 8 2023 (Second Rnd)
Application Status	AWARDED \$87,660
Grant Period Ends	Mar 31 2025
Project Status	Awaiting final \$450 receipt for software.

2022 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	Northward Playground Basketball Courts
Total Project Estimate	\$70,000
Borough Portion	\$20,000 (29%)
Date Submitted	Apr 6 2022
Award Notification	Sep 6 2022
Application Status	AWARDED \$50,000
Grant Period Ends	Dec 31 2026
Project Status	Design and construction this year (2025).

2023 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	John Siney Park
Total Project Estimate	\$125,000
Borough Portion	\$47,500 (38%)
Date Submitted	Apr 5 2023
Award Notification	Oct 5 2023
Application Status	AWARDED \$77,500
Grant Period Ends	Dec 31 2027
Project Status	Design and construction in 2026.

2023 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Firehouse Addition
Total Project Estimate	\$651,360
Borough Portion	\$0 (0%)
Date Submitted	Nov 30 2023
Award Notification	Oct 22 2024
Application Status	AWARDED \$400,000
Grant Period Ends	June 30 2027
Project Status	Borough signed DCED contract agreement. Boro and Alert Fire Company to enter into cooperative agreement for bidding and construction. Fire Co ready for bid.

2024 PA DCED Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

Project	Youth Basketball Court (Third St Playground)
Total Project Estimate	\$75,500
Borough Portion	\$11,325 (15%)
Date Submitted	May 31 2024
Award Notification	Jan 28 2025
Application Status	AWARDED \$64,175
Project Status	Borough to sign grant agreement from DCED.

2024 PA DCED Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

Project	Ann Street Rehabilitation (1325LF of milling & overlay, patching, ADA ramps, paint, bid docs, contract & construction admin)
Total Project Estimate	\$222,500
Borough Portion	\$0 (0%)
Date Submitted	July 31 2024
Award Notification	Feb 24 2025
Application Status	NOT Awarded

2024 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

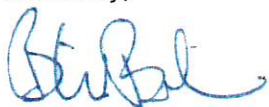
Project	Electric Bucket Truck
Total Project Estimate	\$299,300
Borough Portion	\$0 (0%)
Date Submitted	Nov 27 2024
Anticipated Award Notification	Sep 16 2025
Application Status	Under Review

ST. CLAIR POTENTIAL ACTION ITEMS

1. **Little League Field Project** – Council should consider the request to purchase the breakaway safety bases in an amount not to exceed \$700, with the Borough being responsible for 50% of these costs.
2. **Rennick Subdivision** – Council should consider the Planning Commission's recommendation to grant **Conditional Final Plan Approval**.
3. **Open Grant Opportunities:**
 - a. **2025 DCNR C2P2 SC Program:** Deadline is April 2, 2025. 33%-42% match required. Resolution required.
 - b. **2025 DCED CFA GTRP:** Deadline is May 31, 2025. 15% match required. Resolution required.
 - c. **2025 DCED CFA MTF:** Deadline is July 31, 2025. No match required. Resolution required.
 - d. **2025 US DOT Rural and Tribal Assistance Pilot Program:** Deadline is April 3, 2025. No match required.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,



Brian W. Baldwin, PE
Project Manager

Cc: Atty. Edward M. Brennan, Solicitor

Street Dept.

Collected garbage, recyclables, ashes and large items for the month of February.

Cleared all the parks and playgrounds daily.

Dealt with several winter storms which everyone and all the equipment worked well.

All equipment was washed and cleaned, including trucks and spreaders after every storm.

All bridges and sidewalks were shoveled and salted during every storm.

Corners and inlets were cleaned and cleared after storms.

Repaired two inlets, one on North Nicholas and one on North Morris Street. Both will be replaced in the spring.

Started to obtain quotes for Ann Street which we know will have to be advertised for the bidding process.

Installed 4 ton of cold patch to fill potholes.

Maintenance Dept.

Changed oil in all plows and spreaders.

Rewired headlights and plow lights on S-5 pickup.

Resleaved and repaired bushings on S-7 plow.

Replaced bushing and bearings on S-7 pickup.

G-1 garbage truck replaced coolant tank and all coolant hoses, thermostat and gasket.

Installed new brakes and rotors on 150C

Changed coolant hoses, tank, thermostat, and gasket on 150A

Changed oil and tire rotation on S-10 pickup.

Police expedition changed oil, rear brakes and rotors.

Serviced and replaced power steering hoses. Rebuilt front rear which consists of bearings, seals and races. Repaired rust on the rocker panels which we sanded them, primed and painted.

Repaired headlights on the 150A and B

Changed oil and serviced S-5 and put brakes and rotors on it.

G-2 garbage truck is now ready for inspection.

Serviced backhoe which consists of cleaning fuel tank and fuel system. Installed new fuel lines, filters, oil change, hydraulic flush, change filters and fluid. We had to fabricate and relocate battery box to due rust issues.

Electric Light Department Report

February 2025

January's Energy Cost / Usage = \$ 188,268.44 / 2,108,751 KWH

Mon. 2/17 at Approx. 9:55 am Boro wide power Blip, PPL side over 800 outages in our local area, high winds.

Fri. 2/21 - 7:39 am - outage 21 homes South Second / Patterson power restored in 23 minutes, animal related.

Had to install new battery in Borough Office Emergency standby generator.

To Fromm Electric for materials, Replaced several old and installed several new outlets Street Dept. garage.

Reached out to Verizon again Re: To tranfer their lines / remove pole stubs still hanging from ComCast Project.

Electronically submitted the Borough's Federal EIA-861 annual report.

Registered to receive PA One calls via e-mail, FAX delivery being stopped by PA One on 6/30/25.

Repaired copper ground wires for several transformers throughout town that were cut from poles and stolen!

Had guys cut down any hanging comm wires throughout town / re-attach loose pole number plates they see.

Electric meter accuracy tests done on 2 customer's meters both tested accurate, mailed results to Customer.

Installed new photo sensor in Several street lights that were staying on throughout Borough.

Respond to call from out of town owner of 56 North Morris no power, everything good on our end.

Call to 625 Pine Street apt. 1 only half of apartment has power, Borough side good problem inside apartment.

Cut Electric service to 2 Customers for non-payment on Tuesday 2/4/25, fax sent to Police Station.

New 200 amp service tie in 228 North Mill Street.

Located, marked UGE and responded PA One call 602 Elmwood Court for Com Cast.

Cleared snow and ice from around entrances to office building and rear garage and North side of parking lot.

Took Electric Bills to Pottsville Post Office bulk mailing.

Sharon, Barb Roland and myself attended meeting with P.U.C. auditors in Council Chambers on Wed. 2/26.

Wednesday 2/26 started tree trimming around power lines.

Reviewed delinquent Electric accounts book printed and posted 100 – 48 / Final notices to pay.

Performed numerous other jobs, responded to multiple PA ONE calls, answered, returned many phone calls and emails throughout month.

Respectfully Submitted;

Robert Petrozino

Superintendent Electric Light Dept.

3-4-25

Borough of St Clair
Treasurer's Report - General Fund
January 2025

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
301.20 · Real Estate Tax, Prior Year	14,599.60
301.30 · Real Estate Tax, Delinquent	1,257.40
310.02 · Per Capita Tax, Prior Year	671.00
310.03 · Per Capita Tax, Delinquent	99.00
310.10 · Real Estate Transfer Tax	4,104.87
310.20 · Earned Income Tax	11,501.50
310.30 · Business Privilege Tax	2,174.49
310.42 · Occupation Tax, Prior Year	200.97
310.43 · Occupation Tax, Delinquent	41.58
310.50 · Local Service Tax	696.40
321.81 · Cable Television Franchise Fee	13,123.69
331.12 · Police Fines	2,320.56
342.20 · Rental Income - Boro Property	500.00
359 · Intergovernmental Revenue	4,395.46
361.33 · Variance/Zoning Permits	300.00
362.10 · Police Protection Services	28,916.66
364.30 · Solid Waste Collection Fees	35,900.94
387.00 · Con. & Don. from Pri. Sources	2,000.00
392.18 · Transfers from Electric Light	200,000.00
Total Income	322,804.12
Expense	
Administration Department	36,121.43
Health & Sanitation Department	327,414.46
Miscellaneous Department	1,643.00
Police Protection Department	86,485.14
403.00 · Tax Collection Department	1,244.14
409.00 · Borough Buildings Department	9,683.78
411.00 · Fire Department	4,913.08

Borough of St Clair
Treasurer's Report - General Fund
January 2025

	<u>TOTAL</u>
419.00 · Educational Services	
419.30 · Salaries	<u>5,430.75</u>
Total 419.00 · Educational Services	5,430.75
430.00 · Streets & Bridges Department	42,216.84
452.00 · Recreation Department	130.67
481.00 · Payroll Tax Expense	6,218.40
487.00 · Employer Benefits & W/H	<u>73,273.28</u>
Total Expense	<u>594,774.97</u>
Net Ordinary Income	-271,970.85
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	<u>1,099.48</u>
Total Other Income	1,099.48
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	25,000.00
492.305 · Transfer to Gen Fund Cap ...	<u>3,000.00</u>
Total 492.00 · Transfers Department	<u>28,000.00</u>

ENDING BALANCE: \$113,961.97

Borough of St Clair
Treasurer's Report - Electric Light Fund
January 2025

	TOTAL
Ordinary Income/Expense	
Income	
7372.40 · Electric Energy Sales	367,623.23
7372.50 · Sales Tax Discounts	25.00
7372.55 · Processing Fees	500.00
7372.56 · Miscellaneous Receipts	31.00
7372.57 · Service Fees	200.00
Total Income	368,379.23
Expense	
7401.00 · Electric Light	
7401120 · Superintendent	6,979.15
7409300 · Rental Expense	250.80
7442141 · Office Manager	5,181.60
7442142 · Administrative Assistant	3,144.81
7442143 · Lineman	5,792.04
7442144 · Assistant Lineman	4,931.20
7442210 · Office Supplies	1,478.40
7442220 · Electrical Materials & Supplies	98.52
7442231 · Gasoline & Oil	205.69
7442321 · Telephone	263.45
7442361 · AMP - Ohio	143,808.62
7442370 · Maintenance & Repairs	780.00
7442372 · Technology/Computer Expenses	1,125.00
Total 7401.00 · Electric Light	174,039.28
Total Expense	174,039.28
Net Ordinary Income	194,339.95
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	1,302.70
Total Other Income	1,302.70
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	11,500.00
492.80 · Transfer to General Fund	200,000.00
Total 492.00 · Transfers Department	211,500.00

ENDING BALANCE: \$797,482.75

Borough of St Clair
Balance Sheet
As of January 31, 2025

Jan 31, 25

ASSETS

Current Assets

Checking/Savings

100.10 · Elec. Lgt. Sales Tax- Mid Penn	16,266.46
100.12 · PLGIT - Elec Light Deposit Acct	2,845.83
100.121 · PLGIT PRIME - Elec. Light Dep.	23,816.84
100.13 · PLGIT - Elect Lgt Capital Rsrv	15,151.40
100.131 · PLGIT PRIME-Elec.Light Cap R...	327,131.93
100.14 · PLGIT - Electric Light Fund	783,446.41
100.15 · PLGIT - FIRE INS ESCROW ACCT	38,651.47
100.16 · PLGIT - General Fund	80,330.37
100.17 · PLGIT - General Fund Cap Reserv	3,161.17
100.171 · PLGIT PRIME-Gen. Fund Cap. ...	34,665.12
100.18 · PLGIT - HD Land Devel Escrow	19,602.76
100.19 · PLGIT - Highway Aid Fund	19.71
100.191 · PLGIT PRIME - Highway Aid Fu...	15,397.62
100.20 · Elec. Light Chk. (Mid Penn)	14,036.34
100.21 · PLGIT - Home Program	885.31
100.22 · PLGIT - Recreation Grant Fund	23,552.55
100.221 · PLGIT PRIME - Recreation Grant	187.75
100.23 · PLGIT - Sinking Fund	73,667.24
100.231 · PLGIT PRIME - Sinking Fund	260,925.44
100.24 · PLGIT - Street Opening Permit	1,749.96
100.241 · PLGIT PRIME - Street Opening	81,524.94
100.30 · Gen. Fund Chk. (Mid Penn)	33,403.43
100.40 · PLGIT-Bridge Construction Fund	15.55
100.401 · PLGIT PRIME - Bridge Cons. F...	138,604.15
100.50 · PLGIT - Demolition Fund	6,617.07
100.501 · PLGIT PRIME - Demolition Fund	291,566.57
100.80 · PLGIT - Ann St Maintenance Fund	2,005.17
100.81 · PLGIT/PRIME Ann St Maintenance	34,004.27
100.90 · PLGIT - Building Permit Fund	103,359.36
105.10 · PLGIT - Payroll Fund	555.93
105.20 · PLGIT - Withholding Account	1,009.21
110 · Petty Cash	500.00
110.10 · Petty Cash - General Fund	200.00
110.20 · Petty Cash - Swimming Pool - GF	300.00

Total Checking/Savings

2,429,157.33



SAINT CLAIR POLICE DEPARTMENT

24 NORTH SECOND STREET

SAINT CLAIR, PA 17970

DISPATCH: 570-429-2240 FAX: 570-429-3050

Police Activity Report: February 2025

January 2025 Police Activity

Total Calls for Service-	447
Total Traffic Stops-	89
Total Traffic Citations-	94
Total Parking Tickets-	10
Total Vehicle Crashes-	11

Police Department Notes:

- The new new duty pistols were delivered and each officer has completed firearms qualifications with their issued firearm. I will arrange with Roland to have the officers provide the payment to purchase their old firearms. We will also arrange the legal transfer of the firearms.

Respectfully submitted,
William M. Dempsey
Chief of Police

Borough of St. Clair
Zoning Officer's Report
February 2025

Application	Application Date	Description	Status	Location
Zoning Permit	2/20/2025	Porch	Pending	242 S. 2nd
Zoning Permit Required	2/20/2025	Building Modifications	Investigation	16 N. 3rd
Inquiry	2/20/2025	Right to Know	Completed	502. 2nd
Sub-Division	2/18/2025	Planning Meeting And Research	Completed	Rennick Properties
Zoning Permit	2/24/2025	Home Business	On-Going	Fairview
Zoning Permit	2/26/2025	Building Modification	Investigation	51 Ann Street

Greg Stednitz

Zoning Officer

3-1-2025

Saint Clair Fire Department
Fire Alarm Report
February 2025

February-01 STILL ALARM 04:31 hours 1092 St. Clair / Frackville Grade Blythe Township for a vehicle accident w/injury. Alert/Columbia, Rescue, West End, Schuylkill EMS, Chief Uhrin and Skrobak responded. Members controlled fluids and traffic. (MVA02) In service 95 minutes.

February-01 STILL ALARM 19:50 hours 500 Terry Rich Blvd. for an accident in the *Wal-Mart Parking Lot*. Alert/Columbia, West End, SCPD, and all chiefs responded. Members controlled fluids. (MVA62) In service 40 minutes.

February-10 STILL ALARM 21:28 hours 311 South Second St. for a medical assist for lifting. Alert/Columbia, and Deputy Skrobak responded. Members assisted EMS with lifting. (MA62) In service 35 minutes.

February -11 STILL ALARM 13:25 hours Joseph H Long Blvd. and Terry Rich Blvd. for a vehicle accident unknown injury. Alert/Columbia, Rescue, West End, and Deputy Skrobak responded. (MVA62) In service 40 minutes.

February - 13 STILL ALARM 16:00 hours 1061 Burma Rd. Blythe Township for a tree down. Phoenix, West End, Asst. Johns and Skrobak responded. Chiefs arrived to find a small branch and removed it and placed the companies available. (TD02) In service 25 minutes.

February-18 STILL ALARM 19:06 hours 51 St. Peter St. Schuylkill Haven for a fire standby. Members were on standby for 3 hours. (FSB63) In service 3 hours.

February-19 GENERAL ALARM 08:12 hours **BOX33** 141 Broad St. for a reported house fire. All companies along with Minersville for the tower responded. Members had a fire in the C/D corner of the house. Members opened and extinguished the fire. (RSF17) In service 90 minutes.

February-21 CHIEF CALL 16:23 hours 129 St. Clair Avenue for a chief request. Deputy Skrobak responded, Deputy checked the house and everything was normal. (CHF08) In service 20 minutes.

Comments:

The following alarm boxes were tested, 33,24,45,23

A CPR class was held on February 12th with 15 members receiving their certification.

General Alarms	1
Still Alarms	6
False Alarms	0
Chief Calls/Public Service	1
 Total calls	 8

Respectfully submitted,


Frank Uhrin Fire Chief

**BOROUGH OF ST. CLAIR - CODE ENFORCEMENT – PROPERTY
MAINTENANCE**

16 South Third Street
St Clair, PA 17970

PHONE: 570-429-0640

Fax: 570-429-2829

March 4, 2025

TOTAL COMPLAINTS – 19

RENTAL INSPECTIONS – 7

Respectfully,

Michelle D. Brestowski

Code Enforcement Officer