

ISSUES, REVIEW & FINANCE WORK SESSION

May 1, 2025

A special meeting of the St. Clair Borough Council was held to review issues and finance on Thursday, May 1, 2025, beginning at 6:30 p.m.

In attendance were council members Joann Brennan, Cheryl Dempsey, Norm Diehl, Judy Stednitz-Julian, Bill Dempsey, President Thomas Dempsey and Mayor Tomko. Absent was Councilman Tony Klazas,

Others in attendance included Solicitor Ed Brennan, Borough Secretary Roland Price, Treasurer Carol Sutzko, Electric Light Superintendent Bob Petrozino, Barbara Artz, Blake Herndan, Tom Kelly, John Zachar, Mike Petrozino, and Vaughn Vesay.

PUBLIC COMMENT – A 17-year resident, Blake Herndan, asked for permission to begin a summer recreational basketball program at the Third Street basketball courts. Councilman Bill Dempsey who runs a similar program within the St. Clair School, mentioned the school is undergoing construction this summer, forbidding the program to take place. Pat McCord offered to help run the program if coordinated with the Pottsville Barefield Program. Council consented.

Councilman Norm Diehl suggested they run a basketball tournament as a fundraiser for the 175th Anniversary events. Secretary Price will confirm if we need to add this event to our insurance policy.

Mayor Tomko asked for an executive session for personnel matters. He asked if an enforcement of a Burn Ban be placed on the agenda. This will be discussed with the fire chief.

Treasurer Carol Sutzko presented the 1st Quarter Financial Report to council members. She also added, the annual CPA audit will begin the week of June 16th.

Borough Secretary Roland Price reviewed his Secretary's Notes.

Borough Secretary's Notes

Statement of Financial Interest Forms due May 1.

The Schuylkill Conservation District and the County of Schuylkill applied for funding to conduct a study for the Schuylkill River Port Carbon Flood Mitigation Plan which is aimed at reducing flooding events mainly in the Boroughs of Port Carbon, Middleport, New Philadelphia, and St. Clair. St. Clair Borough and nearby communities will be listed as Co-Sponsors.

AMP representatives held a meeting in Kutztown on Tuesday, April 22 providing an energy update.

Following the recommendation from Sergeant Brad Blanner, Tim Walsh will be on Tuesday's agenda to be added as a part-time police patrolman.

Porcupine Pat is requesting permission to add additional book racks to be placed next to the current book racks at the Police Station and outside of Boone Park.

The Borough Secretary request an executive session for personnel issues.

The Borough's Insurance review was completed as of May 1, 2025. The borough received approximately \$55,000 in return dividends. The small increase this year in the premium is due to the inclusion of about \$3,500,000 increased coverage for all the Electric Poles, traffic signals, etc. Currently an application is being prepared for Cyber Security insurance. To qualify for cyber insurance certain procedures and protocol must be followed, which are being implemented.

The Borough Secretary completed three out of four Advance Flood Plain Management courses, each -hours long.

Solicitor Ed Brennan asked for an executive session to discuss personnel issues. The proposed Game of Skill Ordinance was discussed. The ordinance was already advertised, but minor changes can be made before it is approved at the council meeting. Ordinance #446 – Customer Owned Generation as well as the Ordinance known as XXXXX needs to be updated and added. Solicitor Brennan asked for the changes to be sent to him. The Technical Requirements also needs to be added by Resolution. Electric Light Superintendent Bob Petrozino added that a resident is potentially going online with their solar power on May 3. Councilman Norn Diehl opened discussions concerning the Game of Skill Ordinance. He mentioned the average charge locally per machine is \$650/ year.

Electric Light Superintendent Bob Petrozino stated that Josh Poda's last day will be May 27, 2025. He requested to have annual maintenance for the police generator at a cost of \$5,333.08 be put on the agenda. He mentioned that he and Roland attended an AMP meeting in Kutztown. Governor Shapiro lowered the cap on how much of the new increased rates can be extended to the public. The auction for capacity and transmission charges for 2026-2027 is expected to be high. The question is again; how will we handle this increase? This increase is for all Pennsylvania, New Jersey and Maryland, not just St. Clair. Council Member Brennan asked how the addition of solar panels would affect us. Petrozino explained the credit system we may be using for solar usage. Council Diehl asked if we could add to an employee's contract about training; particularly reimbursement if an employee leaves. Solicitor Brennan explained that it must be negotiated in the Union Contract.

The executive session began at 6:55 p.m.

Councilman Bill Dempsey left the meeting at 7:15 p.m.

Solicitor Brennan discussed with council personnel issues and on-going negotiations.

The executive session ended at 7:45 p.m.

Discussions to be added to agenda:

Appoint Sergeant Brad Blanner to Acting Chief and adjust his salary retroactive to the date of event.

Approve Heart and Lung for Chief William Dempsey retroactive to date of event.

The council meeting adjourned at 7:45 p.m.

Roland Price

Borough Secretary

MAY COUNCIL MEETING**May 6, 2025**

The May monthly Council Meeting of the St. Clair Borough Council was held on Tuesday, May 6, 2025, in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 6:30 p.m.

Answering the roll call were council members: Joann Brennan, Cheryl Dempsey, Norm Diehl, Tony Klazas, Council President Thomas Dempsey and Mayor Tomko. Absent were Bill Dempsey and Judy Stednitz-Julian.

Also, present included Solicitor Ed Brennan, Borough Engineer Brian Baldwin, Borough Secretary Roland Price, Treasurer Carol Sutzko, Sergeant Brad Blanner, Policeman Neiko Eckley, Barbara Artz, Tom Kelly, Blake Herndan, John Zachar, Mike Petrozino, Vaughn Vesay, Bridget Klazas, and Coal Region Canary Joshua Sophie.

Pledge of Allegiance

Council member Joann Brennan read the council prayer.

A moment of silence was observed for the late Council Member Val Davis.

Copies of the minutes of the previous meeting have been given to borough council members and Mayor Tomko, are there any errors or corrections? If not, they stand approved.

PUBLIC COMMENT

Mike Petrozino questioned whether or not a "Go Fund Me" that is set up for the St. Clair Community Pool is supported by the St. Clair Borough Council. Solicitor Brennan is issuing a cease-and-desist letter to the Administrator of the Facebook account and will also have the Attorney General look into this situation. It is not supported by council as council did not authorize it.

MAYOR'S REPORT

Mayor Tomko announced he was attending a series of seminars presented by Senator Argall and Representative Twardzik concerning Senior Scams.

Mayor Tomko read his report.

1. Residents, especially senior citizens, are urged to be mindful of phone calls where the caller promises "free gifts" that require you to pay "shipping and handling" charges, "redemption fees" or "gift taxes" before delivery. These are scam calls. Hang up!
2. As the schools will close for the summer, drivers are reminded to be extra cautious with their driving as youngsters will be outdoors playing and riding bicycles.

3. I would ask that all residents of St. Clair take a moment on Memorial Day, the 26th of May, to remember the supreme sacrifices that were made by countless men and women of the Armed Forces of the United States over the course of our nation's history so that their generation and future generations would keep the rights and liberties enshrined in our Declaration of Independence and Constitution. There were many soldiers, sailors, and airmen from St. Clair who made the supreme sacrifice over the past 175 years.

Historical Note

The first members of our Borough Council elected in 1850 were Jacob Metz, John May, Michael Reilly, John Williams, and Jacob Frantz.

Sergeant Brad Blanner introduced the new part-time patrolman, Neiko Eckley; Mayor Tomko administered the oath of office to him.

On a motion made by C. Dempsey, seconded by Diehl, to accept the report, approved.

SOLICITOR'S REPORT

An executive session was requested to discuss personnel matters, negotiation of real estate and litigation issues.

Solicitor Brennan updated council on the conservatorship properties.

102-104 Cherry Street – Cases done, successfully completed.

146 N. Nichols Street – Court approved the sale. Waiting to schedule settlement.

212 Cherry Street – Was on deck to be demolished, bank stepped forward and was considering demolishing it themselves, will wait and see what happens.

214 S. Third Street – Approved by council for demolition.

307 Railroad Street – Successfully completed, case is done.

601 Wade Road – The court approved the sale with the school district.

26 S. Front Street – Petition for approval of sale was done.

6 S. Mill Street – Considering petition of sale, will discuss in executive.

113 E. Hancock Street – On hold since we acquired the neighboring property

311 Broad Street – Just had an approved sale, awaiting a court hearing.

The Game of Skill Registration Ordinance was advertised. Minor changes can be made.

30 Thompson Street – Will be discussed in executive session.

Concerning the Firehouse Grant, an agreement between the Borough and the firehouse needs to be drawn up in order to successfully administer the grant.

On a motion made by Klazas, seconded by Brennan, the report was unanimously approved, and it was made part of the minutes by reference.

Council Member Diehl asked if they could discuss the Games of Skill Ordinance at this point.

Council and the solicitor discussed at length, the details of the proposed, advertised ordinance. After the ordinance is adopted, the registration fee can be amended by Resolution.

The following amendments to the advertised Games of Skill Ordinance were made:

It was decided that the number of terminals on page six, and the hours of operation on page seven should be deleted from the proposed, advertised ordinance.

On a motion by C. Dempsey, seconded by Brennan to delete the number of terminals and the hours of operation from the proposed, advertised ordinance. A roll call was taken. Brennan-YES, C. Dempsey – YES, Diehl – YES, Klazas – YES, T. Dempsey – YES. Approved.

After discussion council decided to amend the registration fee on the proposed, advertised ordinance to \$500 per machine.

On a motion by Brennan, seconded by Klazas to amend the registration fee to \$500 per machine on the proposed, advertised ordinance. A roll call was taken. Brennan-YES, C. Dempsey – YES, Diehl – YES, Klazas – YES, T. Dempsey – YES. The motion was approved.

On a motion by C. Dempsey, seconded by Brennan, to adopt the Games of Skill Ordinance that was advertised including the prior amendments be made. A roll call was taken. Brennan-YES, C. Dempsey – YES, Diehl – YES, Klazas – YES, T. Dempsey – YES. Approved.

ENGINEER'S REPORT

On a motion made by Diehl, seconded by C. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

DEPARTMENTAL REPORTS

STREET DEPARTMENT REPORT

On a motion made by Diehl, seconded by Brennan, the report was unanimously approved, and it was made part of the minutes by reference.

Dean Padfield was assisting the Street Department in installing the new filtration system at the community pool.

ELECTRIC LIGHT DEPARTMENT REPORT

On a motion made by Brennan, seconded by Diehl, the report was unanimously approved, and it was made part of the minutes by reference.

TREASURER'S REPORT

On a motion made by C. Dempsey, seconded by Brennan, the report was unanimously approved, and it was made part of the minutes by reference.

TAX REPORT

On a motion made by Klazas, seconded by C. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

POLICE REPORT

Sergeant Brad Blanner reviewed the Police report.

On a motion by C. Dempsey, seconded by Brennan, the report was unanimously approved, and it was made part of the minutes by reference.

Sergeant Blanner requested "Emergency Vehicle" signs be placed on the driveway of the Police Station at Second Street in order to make pedestrians aware of vehicles entering and leaving the police station parking lot. He is coordinating with Street Superintendent Kevin Dempsey.

President T. Dempsey thanked Sergeant Blanner for allowing the 175th Committee sell tickets for the TNT Fundraiser. At the police station.

ZONING REPORT

On a motion by Diehl, seconded by C. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

FIRE DEPARTMENT REPORT

On a motion by Brennan, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

CODE DEPARTMENT REPORT

On a motion made by C. Dempsey, seconded by Diehl, the report was unanimously approved, and it was made part of the minutes by reference.

COMMUNICATIONS- No Communications

OLD BUSINESS

On a motion by Diehl, seconded by C. Dempsey to ratify the petition to place 30 Thompson Street under conservatorship, approved.

On a motion by Klazas, seconded by Brennan to pay for SOD for the Little League Project in the amount of \$5400, approved.

NEW BUSINESS

On a motion by Diehl, seconded by C. Dempsey, to authorize Schuylkill Conservation District and the County of Schuylkill to submit an application with St. Clair Borough as a Co-Sponsor for the USDA's Watershed Protection and Flood Prevention (PL-566) Projects to provide technical and financial assistance for planning and carrying out watershed projects, approved.

On a motion by Klazas, seconded by C. Dempsey to place Chief William Dempsey under the Heart & Lung Act effective March 24, 2025, approved.

On a motion by Diehl, seconded by Klazas to assign Sergeant Brad Blanner to Acting Chief of the St. Clair Police Department and adjust his salary retroactive to March 24, 2025, approved.

On a motion by Diehl, seconded by C. Dempsey, to authorize Powerton Generators, Inc. to repair the Generac 60 KW generator located at the Police Station at a cost of \$5,333.08, approved.

Solicitor Ed Brennan mentioned that Foster Township has a generator they are not using and would be interested in selling.

On a motion by T. Dempsey, seconded by Diehl to hire the following students for position of lifeguard for the 2025 swim season at a rate of \$12.00 per hour and the Head Life Guard at a rate of \$12.50/ per hour:

Tanner Houck (Head Life Guard)
Mackenzie Bowers
Claudia Mancini
Ava Androschick
Logan Strauss
Nick Wagner (Substitute),
Approved.

Hannah Zimerofsky (Head Life Guard)
Owen Gretsky
Brooke Palko
Maddie Strauss
Carlee Smulligan

On a motion by Klazas, seconded by T. Dempsey to hire the following students for the concession stand for the 2025 swim season at a rate of \$9.00/hour:

Elizabeth Ortiz
Julis Sharockman
Tommy Linkchorst
Mason Washburn,
Approved.

Maggie Colna
Faith Goehring
Sophia Hernandez

On a motion by Diehl, seconded by C. Dempsey to accept the resignation of Assistant Lineman Josh Poda from the St. Clair Electric Light Department as of May 27, 2025, approved.

On a motion by Klazas, seconded by T. Dempsey to hire Michael Malocu as a school crossing guard at a rate of \$13.0 per /hour, approved.

On a motion by C. Dempsey, seconded by Diehl to authorize the St. Clair Community & Historical Society to use the borough's parking lot on June 14 from noon to 2 p.m. for the truck to pick up unsold sidewalk sale items, approved.

On a motion by Klazas, seconded by Diehl to conditionally hire Tim Walsh as a part-time police officer pending his passing of a physical and psychological examination at the rate of \$28.00/hour including the purchase of uniforms and equipment, along with a ballistic vest, if needed, approved.

Mayor Tomko spoke to Fire Chief Frank Uhrin concerning the motion to declare a 30-day burn ban on fire pits, fire rings, and outdoor burning. Currently the county does not have a burn ban. Therefore, on a motion by Brennan, seconded by Klazas to give Fire Chief Frank Uhrin the authority to declare a burn ban within the Borough of St. Clair, approved.

Discussion was held to train borough employees as ground hands for the Electric Light Dept. was briefly discussed.

On a motion by C. Dempsey, seconded by Brennan to post the position of Assistant Lineman for 10 days, approved.

The motion to accept a settlement agreement with Chad Seitzinger was tabled, to be discussed in executive session.

Council President Dempsey called an executive session at 7:30 p.m. to discuss personnel issues, sale of conservership properties and potential litigation.

The executive session adjourned at 8:20 p.m.

On a motion by C. Dempsey, seconded by Diehl to sell, subject to court approval, 438 S. Front Street in the amount of \$8,000.00 to Arvi Rhoves, based on Mr. Holden's recommendation, approved.

On a motion by Diehl, seconded by Klazas to approve Cara Kulikoski's medical leave subject to the medical leave or sick leave time, approved.

On a motion by Brennan, seconded by Klazas, to direct the Solicitor prepare an ordinance to create a position of the Borough Manager, approved.

On a motion by Klazas, seconded by C. Dempsey to secure the property at 48 N. Second Street due to a public health and safety issue upon the professional opinion of Solicitor Edward Brennan, approved.

On a motion by Diehl, seconded by C. Dempsey, to pay all bills and claims, properly approved by council, approved.

On a motion by C. Dempsey, seconded by Klazas, to adjourn the meeting, at 8:25 p.m., approved.

Roland Price, Borough Secretary

Mayor's Report

May 2025

1. Residents, especially senior citizens, are urged to be mindful of phone calls where the caller promises "free gifts" that require you to pay "shipping and handling" charges, "redemption fees" or "gift taxes" before delivery. These are scam calls. Hang up!
2. As the schools will close for the summer, drivers are reminded to be extra cautious with their driving as youngsters will be outdoors playing and riding bicycles.
3. I would ask that all residents of St. Clair take a moment on Memorial Day, the 26th of May, to remember the supreme sacrifices that were made by countless men and women of the Armed Forces of the United States over the course of our nation's history so that their generation and future generations would keep the rights and liberties enshrined in our Declaration of Independence and Constitution. There were many soldiers, sailors, and airmen from St. Clair who made the supreme sacrifice over the past 175 years.

Historical Note

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Alfred Benesch & Company
400 One Norwegian Plaza
Pottsville, PA 17901
www.benesch.com
P 570-622-4055

May 6, 2025

Mr. T. Dempsey
Council President
16 S Third Street
St. Clair, PA 17970

**RE: Consulting Engineer's Report (CER)
Benesch Project No. 0325-609049.02**

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

ENGINEERING CONSULTATIONS & CONSTRUCTION PROJECTS

Grant Assistance (0325-609049.02, Task 4)

2022 PCCD Police Grant

The final report to PCCD was submitted to close out the \$87,660 grant. However, this grant was selected by the PCCD for a random audit. We will assist the Borough with preparing the requested documentation and provide that the PCCD prior to their requested May 13, 2025, deadline.

St. Clair Little League Project (31226.20)

A special Council Meeting to specifically discuss the Little League Project was advertised and then held on April 10, 2025. At that meeting, Council authorized a change order to place 4000 SF of sod, including grade preparation and other incidentals, for a price of \$6000.00. The contractor was immediately informed of this decision, and the sod placement commenced on April 16, 2025, with completion the following day. Later this week, the contractor will deliver a trailer full of Diamond Tex infield mix to replace and supplement that which was used during the sod placement.

Based upon the sod being placed, the contractor did submit an Application for Payment for the sod work which was completed, minus a \$600 retainage (10% of change order). This application is attached for your reference along with our recommendation for payment.

Firehouse Addition (0325-609049.02, Task 7)

On March 27, 2025, the Alert Fire Company did provide our office with their plans and specifications to use for bidding documents related to the \$400,000 LSA grant received for the fire house addition. The Alert Fire Company and the Borough should enter into a cooperative agreement to define responsibilities for bidding and construction including costs, reimbursements, bidding, review, and inspections. This Solicitor should work with the Borough to prepare this agreement prior to bidding the project.

Ann Street Resurfacing (0325-609049.20)

Bids to mill and overlay a portion of Ann Street from Lowe's Driveway to the AutoZone Driveway were received on April 1, 2025. At the April Council Meeting, Council awarded the project to the lowest bidder Construction Masters Services, LLC (CMS), for the amount of **\$64,879.00**. Our office issued the Notice-of-Award to CMS on April 3, 2025, and a Pre-Construction Meeting was held on April 17, 2025. After the

contract was signed and all other contract documents were received, our office issued the Notice-to-Proceed to CMS on April 17, 2025. Work must be complete by June 30, 2025, however the Contractor anticipates beginning and completing work during the first week of June.

Northward Basketball Courts (0000-031433.20)
Youth Basketball Court (0325-609049.21)

Earlier this year the Borough received a PA DCED CFA Greenways, Trails, Recreation Program (GTRP) grant in the full-requested amount of \$64,175 to construct a youth basketball court adjacent at the Third Street Playground. We intend to bid this project at the same time as the Northward Playground project since both are similar in scope.

SUBDIVISIONS & LAND DEVELOPMENTS

Rennick Subdivision (0325-609049.30, Task 2)

At your March 4, 2025, Council Meeting, Council granted **Conditional Final Plan Approval**. We are still working with the applicant's plan preparer to address some minor outstanding issues. Once those are addressed, Borough signatures can be placed on the plans.

POTENTIAL FUNDING/GRANT SOURCES (0325-609049.02, Task 4)

RECREATION

2025 Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

- Current Status: **OPEN** (as of Feb 1, 2025)
- Application Deadline: **May 31, 2025**
- Uses: Can fund planning grants, as well as construction/repair/rehab grants, for a wide variety of community recreation facilities, like baseball and soccer fields, basketball courts, playgrounds, pools, etc. Can fund indoor or outdoor facilities and **purchase of property** to create new or expand existing recreational sites.
- Funding:
 - Grants shall not exceed **\$250,000** for any project.
 - **15% local match required**. Can be land value and other state grant funds. In-kind match **NOT** accepted.
 - Engineering, design, and inspection is **limited to 10%** of grant award, which is often insufficient.
- Timeline:
 - Anticipated award notifications: Fall 2025
 - Grant agreements begin: Jan 2026
 - Earliest Project Start: Summer/Fall 2026
 - Earliest Project Completion: Fall 2026/Spring 2027
 - Grant Expiration: Dec 2030
- Potential Projects: **property purchase** next to John Siney Park, Third Street Basketball Court lighting, Pickleball court, and other playground improvements.

COMMUNITY FACILITIES AND VEHICLES

USDA Rural Development: Community Facilities Direct Loan & Grant Program

- Current Status: **OPEN**
- Application Deadline: Applications accepted continuously throughout the year.
- Uses: Funds can be used to purchase, construct, and/or improve essential community facilities (including police & fire stations), purchase equipment (including vehicles), and pay related expenses.
- Funding: Low interest direct loans and/or grants (max 75%). Most funding via low-interest loans.

TRANSPORTATION/INFRASTRUCTURE

2025 PA DCED Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

- Current Status: **OPEN** (as of Mar 1, 2025)
- Application Deadline: **July 31, 2025**
- Uses: Funds may be used for the development, rehabilitation and enhancement of transportation assets to existing communities, **streetscape, lighting, sidewalk enhancement, pedestrian safety, roadway drainage, connectivity of transportation assets, and transit-oriented development. Bridge replacements and rehabilitations are eligible.**
- Funding:
 - Grants are available for projects with a total cost of **\$100,000 or more.**
 - Grants **shall not exceed \$3M** for any project.
 - Typically requires 30% local match, although the **local match requirement has been waived** for municipalities for the past several rounds.
- Anticipated Award Announcement: Spring 2026
- Potential Project(s): Thwing Street Bridge or Carroll Street Bridge replacement; streetscapes, sidewalks, pedestrian and bicycle safety improvements

2025 US DOT Rural and Tribal Assistance Pilot Program

- Current Status: **TBD – First-come, first-served**
- Application Deadline: **TBD = issues with online portal during open period**
- Uses: Technical assistance grants to rural and tribal communities for the planning and design phase development of transportation projects. May be used to hire staff or advisors to assist with planning and design phase activities, including feasibility studies, **preliminary engineering and design**, environmental review, revenue forecasting, financial feasibility analysis, statutory and regulatory analysis, and drafting and negotiation of agreements.
- Funding:
 - **No-match required**
 - Single projects ranging from \$200,000 to \$750,000
- Anticipated Award Announcement: Summer 2025
- Potential Project(s): We will reapply for Thwing Street Bridge design and permitting once portal reopens.

PENDING/AWARDED GRANT APPLICATIONS

2022 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	Northward Playground Basketball Courts
Total Project Estimate	\$70,000
Borough Portion	\$20,000 (29%)
Date Submitted	Apr 6 2022
Award Notification	Sep 6 2022
Application Status	AWARDED \$50,000
Grant Period Ends	Dec 31 2026
Project Status	Design and construction this year (2025).

2023 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	John Siney Park
Total Project Estimate	\$125,000
Borough Portion	\$47,500 (38%)
Date Submitted	Apr 5 2023
Award Notification	Oct 5 2023
Application Status	AWARDED \$77,500
Grant Period Ends	Dec 31 2027
Project Status	Design and construction in 2026.

2023 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Firehouse Addition
Total Project Estimate	\$651,360
Borough Portion	\$0 (0%)
Date Submitted	Nov 30 2023
Award Notification	Oct 22 2024
Application Status	AWARDED \$400,000
Grant Period Ends	June 30 2027
Project Status	Borough signed DCED contract agreement. Boro and Alert Fire Company to enter into cooperative agreement for bidding and construction. Fire Co ready for bid.

2024 PA DCED Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

Project	Youth Basketball Court (Third St Playground)
Total Project Estimate	\$75,500
Borough Portion	\$11,325 (15%)
Date Submitted	May 31 2024
Award Notification	Jan 28 2025
Application Status	AWARDED \$64,175
Project Status	To be bid concurrently with Northward Basketball Courts (2025).

2024 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Electric Bucket Truck
Total Project Estimate	\$299,300
Borough Portion	\$0 (0%)
Date Submitted	Nov 27 2024
Anticipated Award Notification	Sep 16 2025
Application Status	Under Review

ST. CLAIR POTENTIAL ACTION ITEMS

1. **Little League Project** – Council should consider acting of the contractor's Application for Payment No. 3 in the amount of \$5,400.00. The amount being retained is \$600 (10%) of the change order).
2. **Open Grant Opportunities: 2025 DCED CFA MTF:** Deadline is July 31, 2025. No match required. Resolution required.

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,




Brian W. Baldwin, PE
Project Manager

Attachments: Little League Project – Application for Payment No. 3

Cc: Atty. Edward M. Brennan, Solicitor (w/ attachments)

3

To (Owner):	Borough of St. Clair	Application Period:	Application Date:
		From (Contractor):	Via (Engineer):
Project:	Little League Field Improvements	Contract:	 Alfred Benesch & Company 400 One Norwegian Plaza Pottsville, PA 17901
Owner's Contract No.:	BRC-SC-26-195	Contractor's Project No.:	Engineer's Project No.:
			31226.20

Application For Payment
Change Order Summary


Approved Change Orders		
Number	Additions	Deductions
1	\$6,000.00	
TOTALS	\$6,000.00	
NET CHANGE BY CHANGE ORDERS		\$6,000.00

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: 	Date: 4/29/25
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1. ORIGINAL CONTRACT PRICE.....		\$	\$84,121.30	
2. Net change by Change Orders.....		\$	\$6,000.00	
3. Current Contract Price (Line 1 ± 2).....		\$	\$90,121.30	
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....		\$	\$90,121.30	\$90,121.30 bwb
5. RETAINAGE:				
a. X X \$84,121.30 Work Completed.....		\$		\$600.00 bwb
b. X X Stored Material.....		\$		
c. Total Retainage (Line 5a + Line 5b).....		\$		\$600.00 bwb
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....		\$	\$84,121.30	\$89,521.30
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....		\$	\$84,121.30	bwb
8. AMOUNT DUE THIS APPLICATION.....		\$	\$6,000.00	\$5,400.00
9. BALANCE TO FINISH, PLUS RETAINAGE				bwb

(Column G on Progress Estimate + Line 5 above)		\$		\$600.00	by
Payment of:		\$	\$6,000.00	\$5,400.00	
is recommended by:	(Line 8 or other - attach explanation of the other amount)				
				05/06/2025	
Payment of:		\$	\$6,000.00	\$5,400.00	
	(Line 8 or other - attach explanation of the other amount)				
is approved by:					
	(Owner)				(Date)
Approved by:					
	Funding Agency (if applicable)				(Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		Little League Field Improvements				Application Number:		3					
Application Period:								Application Date:					
A		B		C		D		E		F		G	
Bid Item No.	Item Description	Bid Item Quantity	Unit of Measure	Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)		
BASE BID													
130010-001	Infield Mix, Materials & Delivery	3,860	SF	\$2.42	\$9,341.20	3860	\$9,341.20		\$9,341.20	100.0%			
130010-002	Grass Sod, Materials & Delivery	7,550	SF	\$0.82	\$6,191.00					100.0%			
130010-003	Bases and Pitching Rubber, Materials & Delivery	1	LS	\$920.09	\$920.09	1	\$920.09		\$920.09	100.0%			
130010-005	Baseball Infield Installation	1	LS	\$33,457.21	\$33,457.21	1	\$33,457.21		\$33,457.21	100.0%			
130010-021	4" Underdrain, Materials & Delivery	830	LF	\$7.84	\$6,507.20	830	\$6,507.20		\$6,507.20	100.0%			
130010-022	6" Underdrain, Materials & Delivery	50	LF	\$28.00	\$1,400.00	50	\$1,400.00		\$1,400.00	100.0%			
130010-023	Underdrain Installation	880	LF	\$15.70	\$13,816.00	880	\$13,816.00		\$13,816.00	100.0%			
321216-001	Asphalt Paving, Materials & Delivery	240	SY	\$15.76	\$3,782.40	240	\$3,782.40		\$3,782.40	100.0%			
321216-002	Asphalt Paving, Installation	240	SY	\$48.23	\$11,575.20	240	\$11,575.20		\$11,575.20	100.0%			
Alternate 3 - Grass Seed in Lieu of Sod													
130010-002	Grass Sod, Materials & Delivery	-7,550	SF	\$0.82	-\$6,191.00					100.0%			
329200-001	Grass Seed, Materials & Delivery	7,550	SF	\$0.44	\$3,322.00	7550	\$3,322.00		\$3,322.00				
	CO1 - Grass Sod, materials, delivery, grading												
130010-002	Grass Sod, Materials & Delivery	4,000	SF	\$1.50	\$6,000.00		\$6,000.00		\$6,000.00	100.0%			

REQUEST FOR PAYMENT

From: SLC Excavating LLC
2 South Church Street
Quarryville, PA 17566

To: St Clair Borough
16 Third St
St Clair, PA 17970

Invoice: 1380
Draw: 3
Invoice date: 4/29/2025
Period ending date: 4/30/2025

Contract For:

Request for payment:

Original contract amount	\$84,121.30	
Approved changes	\$6,000.00	
Revised contract amount		\$90,121.30
Contract completed to date		\$90,121.30
Add-ons to date	\$0.00	
Taxes to date	\$0.00	
Less retainage	\$600.00	
Total completed less retainage		\$89,521.30
Less previous requests	\$84,121.30	
Current request for payment		\$5,400.00
Current billing		\$6,000.00
Current additional charges	\$0.00	
Current tax	\$0.00	
Less current retainage	\$600.00	
Current amount due		\$5,400.00
Remaining contract to bill	\$600.00	

I hereby certify that the work performed and the materials supplied to date, as shown on the above represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and St Clair Borough, relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

By: [Signature]

Date: 4/29/25

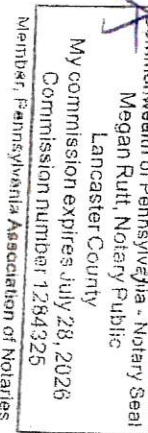
SLC Excavating LLC

ACHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the contract documents, based on on-site observations and the data comprising the above application, the architect certifies to the owner that to the best of the architect's knowledge, information and belief, the work has progressed as indicated, the quality of the work is in accordance with the contract documents, and the contractor is entitled to payment of the

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Changes approved in previous months by Owner		
Total approved this month	6,000.00	
TOTALS	6,000.00	
NET CHANGES by Change Order	6,000.00	

State Of Penn County Of Lancaster
Subscribed and sworn to before me this 30th day of April, 2025
Notary Public: [Signature]
My commission expires: July 28, 2026



AMOUNT CERTIFIED \$ _____

ARCHITECT

By: _____ Date: _____
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the owner or contractor under this contract.

REQUEST FOR PAYMENT DETAIL

Project: 24-S-035 / St Clair Little League Field

Invoice: 1380

Draw: 3

Period Ending Date: 4/30/2025

Detail Page 2 of 2 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
01-0001	Infield Mix-Material/Delivery	9,341.20	9,341.20			9,341.20	100.00		
01-0003	Base/Pitching Rubber	920.09	920.09			920.09	100.00		
01-0004	Baseball Infield Install	33,457.21	33,457.21			33,457.21	100.00		
01-0005	4" Underdrain Mat/Delivery	6,507.20	6,507.20			6,507.20	100.00		
01-0006	6" Underdrain Mat/Delivery	1,400.00	1,400.00			1,400.00	100.00		
01-0007	Underdrain Installation	13,816.00	13,816.00			13,816.00	100.00		
01-0008	Asphalt Paving Mat/Delivery	3,782.40	3,782.40			3,782.40	100.00		
01-0009	Asphalt Paving - Install	11,575.20	11,575.20			11,575.20	100.00		
04-0002	Grass Seed-Mat/Delivery	3,322.00	3,322.00			3,322.00	100.00		
32-9000	Change Order #1	6,000.00		6,000.00		6,000.00	100.00		600.00

Totals	90,121.30	84,121.30	6,000.00			90,121.30	100.00		600.00
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Street Dept.

Collected garbage, recyclables, ashes and large items for the month.

Repaired inlet on North Front Street.

Cleaned parks and playgrounds daily.

Cleaned and Repaired sidewalk on Patterson Street Bridge both north and south side mixed and poured concrete for repair.

Swept Pearl, Thompson and Fairview after heavy rain.

Cleaned inlets of debris after every storm.

Used 2 ton of cold patch filling potholes and sealing also.

Cleaned John Siney Park and surrounding area of leaves, debris and trees.

Repaired fence at Boone park and Third Street playground.

Cut down the tree on the South end of Front Street in the creek.

Helped the Sewer Department with the manhole on Third and Hancock cut grass several times in all playgrounds and parks and abandoned properties.

Cleaned and cut the bridges and sidewalks.

Started to open up the pool which includes welding and grinding of the swimming pool diving board base and having it powder coated.

Fixed gate valve in the pit to receive water.

Cut and disassembled old filtration.

Shoveled 4 tons of old sand out of filtration system and disposed of it.

Placing new filtrating system in place and prepping for piping.

Cut out cement joints, jackhammered them, and prepped for patching.

Cleaned out bath house.

Maintenance Department

Serviced all lawn care equipment.

Disassembled John Deere tractor and put in new bearings in the rear, welded up frame, completed rebuilt mower deck which consist of lots of welding, pulleys, hubs, blades and belts.

Services 6MC Electrical Truck.

Rebuilt air conditioner and charged and serviced

Replaced air brake chamber on the recycle truck.

Diagnosed G-1 Garbage truck for overheating problem changed two sensors, problem solved. Multiple air leaks all found and fixed.

Changed lines and replaced two new brake chambers on G-1 garbage truck.

Pressured washed the underneath of the new garbage truck and prepared for fluid film treatment.

Sprayed and applied fluid film to new garbage truck for rust prevention.

Quote for fluid film was \$4,700, which we did in house for \$625.00.

Film spray result on garbage truck is amazing.

Electric Light Department Report

April 2025

March Energy cost / usage – \$152,184.49 / 1,642,149 KWH

Replaced a burnt / leaking 50 kva pole mount transformer on 100 block of Arnot Street 42989/s50792.

Responded to 3 – P.U.C. complaints filed by Customers with delinquent accounts that received 48 hr. notices.

For Insurance Co., Calculated value of all Traffic Signals and associated equipment, all poles and street lights.

Roland and myself attended AMP Regional Power Supply Conference held in Kutztown on Tuesday 4/22.

Wednesday 4/2 terminated service to 3 for non-payment, Thurs. 4/24 Terminated 3 more for non-payment.

Several phone calls with Lawyer in regards to Landlord not paying electric and tenant's power being shutoff.

Call from Brian, replaced a broken 10" cover for under ground electric quanzi box at Little League Field.

Asplundh cleared trees and sprayed herbicide west side of Bypass from Russell Street to Ann Street.

Setup account on P.U.C. Web Portal for responding to Customer complaints Fax & emails no longer accepted.

Meter Accuracy test done at 105 South Mill Street (Judy Hulets) meter tested accurate results mailed to her.

Replaced 2 old drop ceiling fluorescent light fixtures with new LED fixtures at Police Station – Record room.

Changed out Dirty Flags with ones that were cleaned, Hung Flags and Spring Banners on Second Street.

Replaced all flags in Boone Park and along side Borough Hall Bldg, lowered to Half Staff for passing of Pope.

Took old Flags from Flag drop box here and Post Office to Schuylkill Memorial Cemetery for proper retirement.

Washed all Electric Department trucks, took pole digger truck for State inspection Monday 4/7/25.

Annual service for Police station generator and firmware upgrade on office generator performed Mon. 4/7.

Meter accuracy test done at 22 North Front Street Unit 1 - meter accurate results given to property manager.

Restored power 32 N. Mill apt. B off since 5/2023, account and reconnect fee paid in full.

Reviewed delinquent book, printed and posted 117 - 48 hour disconnect notices for non-payment.

After 48 hour notices were posted, numerous calls from Customers in regards to payment arrangements

Performed numerous other jobs, responded to multiple PA ONE calls, answered, returned many phone calls and emails throughout month.

Respectfully Submitted;

Robert Petrozino

Superintendent Electric Light Dept.

5-6-2025

Borough of St Clair
Treasurer's Report - General Fund
March 2025

	TOTAL
Ordinary Income/Expense	
Income	
301.10 · Real Estate Tax, Current	36,727.29
301.30 · Real Estate Tax, Delinquent	2,534.92
310.01 · Per Capita Tax, Current	1,117.20
310.03 · Per Capita Tax, Delinquent	115.50
310.10 · Real Estate Transfer Tax	1,239.70
310.20 · Earned Income Tax	11,914.05
310.30 · Business Privilege Tax	178.50
310.41 · Occupation Tax, Current	247.20
310.43 · Occupation Tax, Delinquent	48.51
310.50 · Local Service Tax	154.49
331.12 · Police Fines	512.08
331.13 · Police Fines - State Police	4,006.11
342.20 · Rental Income - Boro Property	500.00
355.02 · Motor Vehicle Fuel/Liquid Fuels	72,090.58
355.04 · Beverage License Fees	200.00
359 · Intergovernmental Revenue	7,083.56
361.33 · Variance/Zoning Permits	520.00
362.10 · Police Protection Services	18,083.33
364.30 · Solid Waste Collection Fees	43,388.69
389.00 · Miscellaneous Income	7,972.88
392.18 · Transfers from Electric Light	100,000.00
Total Income	308,634.59
Expense	
Administration Department	22,274.04
Health & Sanitation Department	16,864.48
Miscellaneous Department	1,783.00
Planning & Zoning Department	3,815.46
Police Protection Department	53,208.47
403.00 · Tax Collection Department	3,520.75
409.00 · Borough Buildings Department	9,578.84
411.00 · Fire Department	5,382.92

Borough of St Clair
Treasurer's Report - General Fund
March 2025

	<u>TOTAL</u>
419.00 · Educational Services	
419.30 · Salaries	<u>7,939.75</u>
Total 419.00 · Educational Services	7,939.75
430.00 · Streets & Bridges Department	30,855.37
452.00 · Recreation Department	300.00
481.00 · Payroll Tax Expense	4,739.09
487.00 · Employer Benefits & W/H	<u>73,709.08</u>
Total Expense	<u>233,971.25</u>
Net Ordinary Income	74,663.34
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	<u>4,421.81</u>
Total Other Income	4,421.81
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	25,000.00
492.305 · Transfer to Gen Fund Cap Res	<u>3,000.00</u>
Total 492.00 · Transfers Department	<u>28,000.00</u>

ENDING BALANCE: \$134,559.07

Borough of St Clair
Treasurer's Report - Electric Light Fund
March 2025

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
7372.40 · Electric Energy Sales	553,527.37
7372.50 · Sales Tax Discounts	25.00
7372.55 · Processing Fees	300.00
7372.57 · Service Fees	<u>700.00</u>
Total Income	554,552.37
Expense	
7401.00 · Electric Light	
7401120 · Superintendent	5,583.32
7409300 · Rental Expense	204.60
7442141 · Office Manager	4,169.60
7442142 · Administrative Assistant	1,765.83
7442143 · Lineman	4,523.20
7442144 · Assistant Lineman	3,968.00
7442210 · Office Supplies	1,747.67
7442220 · Electrical Materials & Supplies	1,273.99
7442231 · Gasoline & Oil	255.51
7442260 · Minor Equipment	726.07
7442321 · Telephone	263.45
7442361 · AMP - Ohio	188,268.44
7442372 · Technology/Computer Expenses	1,125.00
7442374 · Vehicle Maintenance & Repairs	<u>364.00</u>
Total 7401.00 · Electric Light	<u>214,238.68</u>
Total Expense	<u>214,238.68</u>
Net Ordinary Income	340,313.69
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	<u>4,082.62</u>
Total Other Income	4,082.62
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	11,500.00
492.80 · Transfer to General Fund	<u>100,000.00</u>
Total 492.00 · Transfers Department	<u>111,500.00</u>

ENDING BALANCE: \$926,941.62

Borough of St Clair
Balance Sheet
As of March 31, 2025

Mar 31, 25

ASSETS

Current Assets

Checking/Savings

100.10 · Elec. Lgt. Sales Tax- Mid Penn	17,095.59
100.12 · PLGIT - Elec Light Deposit Acct	5,544.35
100.121 · PLGIT PRIME - Elec. Light Dep.	969.62
100.13 · PLGIT - Elect Lgt Capital Rsrv	21,273.36
100.131 · PLGIT PRIME-Elec.Light Cap Res	329,498.57
100.14 · PLGIT - Electric Light Fund	903,978.26
100.15 · PLGIT - FIRE INS ESCROW ACCT	38,912.82
100.16 · PLGIT - General Fund	127,108.86
100.17 · PLGIT - General Fund Cap Reserv	3,048.01
100.171 · PLGIT PRIME-Gen. Fund Cap. Res.	342,534.10
100.18 · PLGIT - HD Land Devel Escrow	17,170.65
100.19 · PLGIT - Highway Aid Fund	8.63
100.191 · PLGIT PRIME - Highway Aid Fund	89,028.73
100.20 · Elec. Light Chk. (Mid Penn)	22,963.36
100.21 · PLGIT - Home Program	913.84
100.22 · PLGIT - Recreation Grant Fund	23,711.80
100.221 · PLGIT PRIME - Recreation Grant	189.11
100.23 · PLGIT - Sinking Fund	147,402.65
100.231 · PLGIT PRIME - Sinking Fund	262,813.11
100.24 · PLGIT - Street Opening Permit	1,761.79
100.241 · PLGIT PRIME - Street Opening	82,114.73
100.30 · Gen. Fund Chk. (Mid Penn)	7,450.21
100.40 · PLGIT-Bridge Construction Fund	15.66
100.401 · PLGIT PRIME - Bridge Cons. Fund	139,606.88
100.50 · PLGIT - Demolition Fund	18,123.67
100.501 · PLGIT PRIME - Demolition Fund	293,675.91
100.81 · PLGIT/PRIME Ann St Maintenance	36,269.77
100.90 · PLGIT - Building Permit Fund	105,039.06
105.10 · PLGIT - Payroll Fund	705.04
105.20 · PLGIT - Withholding Account	1,081.85
110 · Petty Cash	500.00
110.10 · Petty Cash - General Fund	200.00
110.20 · Petty Cash - Swimming Pool - GF	300.00

Total Checking/Savings	3,041,009.99
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Tax Collector's Remittance to Taxing Districts
WILLIAM UMBENHAUR - 2025 - SAINT CLAIR BOROUGH
For 04/01/2025 thru 04/15/2025
Date Created 04/16/2025
SAINT CLAIR BOROUGH Taxing District

		Municipality	Borough Per Capita	Borough Occupation	Other
A. Collections					
1.	Balance Collectable - Beginning of Month	274050.91	5870.00	2465.40	
2A.	Additions: During the Month (*)		70.00	29.40	
2B.	Deductions: Credits During the Month - (from line 17)				
3.	Total Collectable	274050.91	5940.00	2494.80	
4.	Less: Face Collections for the Month	76226.43	540.00	94.50	
5.	Less: Deletions/Exemptions from the List (*)			132.30	
6.	Less: Exonerations (*)		35.00	14.70	
7.	Less: Liens/Non-Lienable/Installments (*)				
8.	Balance collectable - End of Month	197824.48	5365.00	2253.30	
B. Reconciliation of Cash Collected					
9.	Face Amount of Collections - (must agree with line 4+7)	76226.43	540.00	94.50	
10.	Plus: Penalties				
11.	Less: Discounts	1524.58	10.80	1.80	
12.	Total Cash Collected per Column	74701.85	529.20	92.70	
13.	Total Cash Collected - (12A + 12B + 12C + 12D)				75323.75

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes

14. Amount Remitted During the Month (*)

Date	Transaction #	Amount	TOTAL ALL TAXES
Total			0.00

15. Amount Paid with this Report Applicable to this Reporting Month

Transaction #

75323.75

16. Total Remitted This Month

75323.75

17. List, Other Credit Adjustments (*)

Parcel / PerCapita #	Name	Amount
Total		0.00

18. Interest Earnings (if applicable)

\$

TAXING DISTRICT USE (OPTIONAL)

Tax Collector

Date

Carryover from Previous Month

\$

Amount Collected This Month

\$

Less Amount Paid this Month

\$

Ending Balance

\$

William Zumbach
 I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

4-16-25

Received by (taxing district):

Title:

Date:

I acknowledge the receipt of this report.



SAINT CLAIR POLICE DEPARTMENT

24 NORTH SECOND STREET

SAINT CLAIR, PA 17970

DISPATCH: 570-429-2240 FAX: 570-429-3050

Police Activity Report: April 2025

April 2025 Police Activity

Total Calls for Service-	419
Total Traffic Stops-	67
Total Traffic Citations-	46
Total Parking Tickets-	13
Total Vehicle Crashes-	11

Police Department Notes:

- In response to staffing concerns, the department has secured the help of two active part time Police Officers who have provided availability to cover shifts.
- The department continues to actively recruit part time officers.

Respectfully submitted,

Sgt Brad J. Blanner

Borough of St. Clair
Zoning Officer's Report

April 2025

Application	Application Date	Description	Status	Location
Zoning Permit	4/6/2025	Solar	Issued Permit	242 S. 2nd
Zoning Permit Cancelled	4/9/2025	Stand-By Generator	Cancelled	Walmart Terry Rich Blvd.
Zoning Permit	4/12/2025	Store Conversion	On-Going	51 Ann St.
Zoning Monitoring	12-2024	Fence Storage Area	Issued Permit On-Going	Franklin St.
Zoning Monitoring	4/16/2025	Drive-Way Water Drainage	Civil Issue	119 N. 2nd St.
Complaint	4/17/25	Planting of Trees	No Rule Against Planting of Trees	12 S. Mill
Zoning Permit	3/18/2025	Fence and Shed	Pending	602 Elmwood

Greg StednitzComplaint

Zoning Officer

5-6-2025

Saint Clair Fire Department
Fire Alarm Report
April 2025

April-01 STILL ALARM 06:55 hours SR. 61 & Darkwater Rd. for a vehicle accident w/injury. Alert/Columbia, Rescue, West End, Chief Uhrin and Skrobak responded. Members provided patient care and traffic control. (MVA17) In service 1 hour.

April-02 STILL ALARM 14:07 hours 134 Broad St. Butler Township for a brush fire. West End fire, and Asst. Johns responded. Members assisted many other brush fire units at a large brush fire. (BF04) In service 5 hours 30 minutes.

April-03 GENERAL ALARM 07:38 hours (BOX33) 19 West Carroll St. for a house fire. All companies, Asst. Johns, Skrobak, St. Clair Light Dept, State Police Fire Marshall, County Official, SCPD responded. Members arrived to find heavy smoke throughout the house. Members searched the first and second floors, while members were extinguishing a small fire in the basement. Members had a difficult time ventilating the basement because there was no access from the exterior of the home, after the smoke began to clear up, a person was found in the basement. The State Police were called and handled the investigation. (RSF62) In service 3 hours.

April-03 GENERAL ALARM 09:58 hours 48 Tunnel Road East Norwegian Township for an automatic fire alarm. Companies arrived and were met by an alarm company who forgot to put the system on test. (AFA08) In service 15 minutes.

April-04 GENERAL ALARM 10:13 hours (BOX33) 227 South Mill St. (St. Clair School) for smoke in the cafeteria. All companies, Asst. Johns and Skrobak responded, Members found the heating unit on the roof to be the source of the smoke. (SIS62) In service 40 minutes.

April-08 STILL ALARM 07:10 hours 100 Arnot St. New Castle Township for a medical assist with lifting. Members assisted EMS with lifting. (MA17) In service 25 minutes.

April-09 STILL ALARM 16:04 hours 408 SR. 209 Highway East Norwegian Township for a vehicle accident with injury. Alert/Columbia, Deputy Skrobak, Port Carbon, EMS, and SCPD responded. Members provided traffic control. (MVA08) In service 40 minutes.

April-11 STILL ALARM 23:36 hours 270 Industrial Park Road East Norwegian Township for a vehicle accident with a pole and wires down. Alert/Columbia, Rescue, Chief Uhrin and Skrobak responded. Members provided traffic control while PPL cleared the roadway. (MVA08) In service 1 hour.

April-17 GENERAL ALARM 20:15 hours (**BOX33**) 31 South Second St for an automatic fire alarm. All companies were dispatched. Chief Uhrin investigated the alarm and found it to be a culinary incident and the occupants self-ventilated the home. (**AFA62**) In service 20 minutes.

April-18 STILL ALARM 15:05 hours 29 North Second St. for a 2-car accident. Alert/Columbia, and Deputy Skrobak came upon the accident while out on drivers training. Members took care of fluids and traffic. (**MVA62**) In service 35 minutes.

April-23 GENERAL ALARM 08:31 hours 210 Industrial Park East Norwegian Township for an automatic fire alarm. All companies, Asst. Johns, Skrobak, SCPD dispatched. Members found workers doing sprinkler work who thought the system was on test. (**AFA08**) In service 30 minutes.

April-23 STILL ALARM 12:05 hours 638 Minersville-Llewelyn Highway Branch Township for a brush fire. West End responded with other brush units for a larger area of brush burning. (**BF03**) In service 2 hours.

April-23 GENERAL ALARM 13:25 hours (**BOX33**) 22 North Front St. for a structure fire. All companies, Asst. Johns and Skrobak responded. Members found a candle knocked over by a pet in the house. Members used fans to clear out the smoke. (**RSF62**) In service 1 hour.

April-23 STILL ALARM 17:24 hours 823 Burma Rd. Blythe Township for a vehicle accident unknown injury. Alert/Columbia, Rescue, West End, Deputy Skrobak, and EMS responded. Members arrived to find that a person dropped their phone, and it set off the crash detection. (**MVA02**) In service 20 minutes.

April-25 STILL ALARM 11:12 hours 213 North Second St. for a vehicle leaking fluids. Alert/Columbia, and Deputy Skrobak responded, Police had the vehicle towed and members put down oil dry. (**VLF62**) In service 20 minutes.

April-25 STILL ALARM 13:28 hours 1569 Burma Rd. Blythe Township for a vehicle accident with entrapment. Alert/Columbia, Rescue, EMS, Asst. Johns and Skrobak responded. Members used hydraulic tools to remove the person from the vehicle. (**EMVA02**) In service 90 minutes.

April-25 STILL ALARM 17:49 hours Caroline Avenue and Bug Land Rd. East Norwegian Township for a brush fire. Phoenix, West End, Pottsville, Palo Alto, and all chiefs responded. Members extinguished an area smaller than an acre. (**BF08**) In service 3 hours.

April-27 CHIEF CALL 13:12 hours Market St. and Trolley St. Blythe Township for a tree down on wires. New Philadelphia, Good Will and Chief Uhrin responded, members found a tree on cable wires and were able to cut it down. (**TD02**) In service 15 minutes.

Comments:

The following alarm boxes were tested; 33,32,26,42,16

The St. Clair Fire Department was notified by EMS of a property located at 19 West Patterson Street. EMS was on a call at that address and found conditions at that address to be inhabitable. A separate report will be forwarded to the Code Enforcement.

The Saint Clair Fire Department applied for smoke alarms through the American Red Cross. The American Red Cross has obtained alarms that we will be working together to get these smoke alarms installed for the residents who may have not received them before along with those in need of one currently.

General Alarms	5
Still Alarms	11
False Alarms	0
Chief Calls/Public Service	1

Total calls	17
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Respectfully submitted,



Frank Uhrin Fire Chief

**BOROUGH OF ST. CLAIR - CODE ENFORCEMENT – PROPERTY
MAINTENANCE**

16 South Third Street
St Clair, PA 17970

PHONE: 570-429-0640
Fax: 570-429-2829

May 5, 2025

TOTAL COMPLAINTS – 21

RENTAL INSPECTIONS – 4

Respectfully,

Michelle D. Brestowski

Code Enforcement Officer