

September 2, 2025 Agenda

September Council Meeting

Call To Order

Roll Call

Please stand for the Pledge of Allegiance and remain standing for the Council Prayer.

Copies of the minutes of the previous council meeting have been given to Borough Council Members and Mayor Tomko, are there any errors or corrections? If not, they stand approved.

Public Comment

Mayor's Report

1. Residents are reminded of the St. Clair Fire Department's annual donation drive. I ask all residents to contribute to our all-volunteer fire department which is a vital service to our community. The men and women of our fire departments who volunteer to donate hours and hours of their time and efforts in this important public service, depend upon the public's generous donation of money to continue this vital work. Address for donations:
St. Clair Fire Department
P.O. Box 23
St. Clair, PA 17970
2. Scam Alert! - Residents are reminded to not complete unsolicited surveys or popups on their computers. Also, caller ID displays can be manipulated by thieves; don't trust that they are correct.

Historical Note

The population of St. Clair at the time of its incorporation in 1850 was 2,016. The population as of the 2020 census was 2,757. The highest recorded population of St. Clair was in 1930 when our count was 7,296.

Solicitor's Report

Discuss the Firehouse Cooperative Agreement. It has been distributed to all Council Members and Mayor Tomko.

Update on conservatorship properties.

26 S. Front Street – Court hearing scheduled on Sept 2, 2025

Update on 30 Thompson Street

28 N. Nichols Street (Need authorization for appraisal on property)

212 Cherry Street

214 S. Third Street – County has awarded bid to demolish.

Discuss Lineman Position - IBEW Union

Request an executive session to discuss conservatorship properties and personnel issues.

Engineer's Report

1. Little League Project – Council to consider Contractor's Application for Payment (#4, \$600 Retainage) – still recommend to table
2. Potential Grant Opportunities (LSA-Statewide)

Departmental Reports

Street Department Report

Electric Light Department

Treasurer's Report

Tax Collector's Report – Taxes collected up to July 31, 2025

Real Estate -	\$ 2,337.98
Per Capita -	\$ 99.00
Occupational -	\$ 36.96
TOTAL -	\$ 2,473.94

Respectfully submitted by William Umbenhaur, Tax Collector

Police Department

Zoning Officer's Report

Fire Chief's Report

Code Official Report

COMMUNICATIONS –

(All communication is attached to reports.)

August 20, 2025 – The St. Clair Women's Club is requesting authorization to hold the 64th Annual Halloween Parade on Wednesday, October 15, request police and fire police and ask for a donation.

August 20, 2025 – The St. Clair Women's Club is requesting the use of Admiral Boone Park for the Annual Christmas Festival and Tree Lighting Ceremony on December 6.

August 26, 2025 – Emmett Portland submitted a letter requesting permission to begin a community service project – “Youth Growing Change: A Community Butterfly Garden Project.”

Old Business

Accept a motion to conduct an appraisal on 28 N. Nichols Street by Holden Realty.

New Business

Accept a motion to authorize the St. Clair Women’s Club to sponsor the 64th Annual Halloween Parade on Wednesday, October 15, 2025 beginning at 7 p.m. (Raindate October 16, 2025), a request for police force and fire police to aid in traffic control, and a donation to support the cause.

Accept a motion to authorize the St. Clair Women’s Club to use Boone Park, the area around the Municipal Building, and a portion of Third Street for the Annual Christmas Festival and Tree Lighting Ceremony on Saturday, December 6, 2025 from 4 p.m. to 8 p.m.

Accept a motion to authorize the Halloween parade route to travel up Second Street and turn onto Franklin Street.

Accept a motion to set Trick or Treat night and time.

Accept a motion to authorize the Butterfly Garden Project led by Emmet Portland within the Third Street Complex as directed by the Borough Engineer for placement.

Accept a motion to authorize potential grant opportunities.

Note: Thank you to The Holy Apostles Episcopal Church for their generous donation of 49 folding chairs to the Admiral Boone Park.

Executive Session.

Accept a motion to pay all Bills and Claims properly approved by council.

Accept a motion to adjourn.

NOTES:

- October Work Session – Thursday, October 2, 2025
- October Council Meeting – Tuesday, October 7, 2025
- November’s Work Session – Thursday, October 30, 2025
- November’s Council Meeting – **Thursday, November 6, 2025**