

ISSUES, REVIEW & FINANCE WORK SESSION

August 28, 2025

A special meeting of the St. Clair Borough Council was held to review issues and finance on Thursday, August 28, 2025, beginning at 6:30 p.m.

In attendance were Council Members Cheryl Dempsey, Norm Diehl, Tony Klazas, Judy Stednitz-Julian, President Thomas Dempsey and Mayor Tomko. Absent were Council Members Joann Brennan and Bill Dempsey.

Others in attendance included Borough Manager Roland Price, Treasurer Carol Sutzko, Street Superintendent Kevin Dempsey, Code Enforcement Officer Michelle Brestowski, Barbara Artz, and Vaughn Vesay.

PUBLIC COMMENT – No Public Comment

Mayor Tomko asked when the MMO's for the next fiscal year will be ready. Borough Manager Price replied the MMO's will be available by the end of September. Mayor Tomko also asked about the Health Cared rates for next year. Manager Price responded mid-October.

Council agreed that Acting Chief Brad Blanner and the Police Department are doing a great job.

Borough Manager Roland Price reviewed his Manager's Notes.

Code Officer Michele Brestowski and I attended a webinar sponsored by the County of Schuylkill called Shared Code Enforcement. Code Enforcement Services of Community Programs, which is in Allegheny County, presented a description of joint community code enforcement.

Michele and I attempt to keep informed on up-to-date techniques in fighting blight in our community. Another information session is scheduled for mid-September.

The Holy Apostles Episcopal Church donated 49-folding chairs for Boone Park. The chairs are in excellent condition.

The Borough's new Worker's Compensation Insurance coverage takes effect September 1st. The premium for one year is \$ 87,084. The cyber insurance protocol will go into effect shortly. The training required for the insurance will be acquired at a much cheaper rate.

Items for Tuesday's council meeting agenda are needed by Friday morning, August 29, due to the Labor Day holiday.

Emmet Portland submitted a request to build a Butterfly Garden in Boon Park.

Would council like to set Trick or Treat night - Friday, October 31???? Or another day.

A brief executive session of council is requested.

Street Superintendent Kevin Dempsey updated council on the great condition the pool was in this year. He complimented Greg Schuetler and Judy Stednitz-Julian on the great job they did with the pool. The donated filtration system worked better than ever. They appreciated all the help, once again, from Dean Padfield in making this new system a success. Next year, the south wall (3-foot area) will be maintained. This year there were no leaks in the pool. Dempsey also mentioned that the crosswalk and yellow lines were painted in preparation for the school year and all grass is cut for the Labor Day holiday. The Street Department figured out the problem with the backhoe, which resulted in a \$10,000 savings.

Council member Stednitz-Julian added that she received so many compliments on the clarity of the pool water this year. Street Superintendent mentioned that the filtration system had been a problem for a long time, but this new system made a difference this year.

Acting Police Chief Brad Blanner also thanked Street Superintendent Dempsey and the Street Department for working together with the Police Department, it's appreciated.

Council Member Klazas mentioned that the two candidates for the police officer position did well with their physical exams. The written exam will be October 9, and the oral interview after that. The test booklets need to be ordered.

President Dempsey asked to consider extending the parade route to travel up Second Street and turn onto Franklin Street. This change will be added to the agenda.

Code Enforcement Officer Michelle Brestowski was given high accolades from the Police and Street Departments as well as the Council for her work done within the Borough.

Council President Dempsey called an executive session at 6:43 p.m. to discuss personnel matters.

The executive session ended, and the council meeting adjourned at 6:59 p.m.

Roland Price, Borough Manager

SEPTEMBER COUNCIL MEETING**September 2, 2025**

The September monthly Council Meeting of the St. Clair Borough Council was held on Tuesday, September 2, 2025, in Council Chambers, St. Clair Municipal Building, 16 S. Third Street, St. Clair. The meeting began at 6:30 p.m.

Answering the roll call were council members: Joann Brennan, Cheryl Dempsey, Norm Diehl, Tony Klazas, Judy Stednitz-Julian, Council President Thomas Dempsey and Mayor Tomko. Absent was Bill Dempsey.

Also, present included Solicitor Ed Brennan, Borough Engineer Brian Baldwin, Borough Manager Roland Price, Treasurer Carol Sutzko, Acting Police Chief Brad Blanner, Electric Light Superintendent Bob Petrozino, Fire Chief Frank Uhrin, Barbara Artz, Tom Kelly, John Zachar, Mike Petrozino, Blake Herndan, Vaughn Vesay, Tony Sylvester, Adrian Portland and Joshua Sophie of Coal Region Canary.

Pledge of Allegiance

Council member Joann Brennan read the council prayer.

Copies of the minutes of the previous meetings have been given to borough council members and Mayor Tomko, are there any errors or corrections? If not, they stand approved.

PUBLIC COMMENT

Vaughn Vesay asked if there were any updates on implementing the Games of Skill Ordinance. Borough Manager Roland Price replied they were in process of gathering names and addresses of businesses affected in order to distribute the ordinance. An application form is being created to accompany the mailing to various businesses. Vesay also mentioned that BRADS Landfill has posted property south of the landfill and asked if they purchased property closer to St. Clair. No one had an answer to the question.

MAYOR'S REPORT

1. Residents are reminded of the St. Clair Fire Department's annual donation drive. I ask all residents to contribute to our all-volunteer fire department which is a vital service to our community. The men and women of our fire departments who volunteer to donate hours of their time and efforts in this important public service, depend upon the public's generous donation of money to continue this vital work. Address for donations: St. Clair Fire Department, P.O. Box 23, St. Clair, PA 17970.

2. Scam Alert! - Residents are reminded to not complete unsolicited surveys or popups on their computers. Also, caller ID displays can be manipulated by thieves; don't trust that they are correct.

Historical Note

The population of St. Clair at the time of its incorporation in 1850 was 2,016. The population as of the 2020 census was 2,757. The highest recorded population of St. Clair was in 1930 when our count was 7,296.

On a motion made by Diehl, seconded by C. Dempsey, to accept the report, approved.

Mayor Tomko also congratulated the police force on excellent work they did with the recent drug bust in the Borough and council concurred.

SOLICITOR'S REPORT

The Firehouse Agreement was given to everyone to look over and make comments.

Fire Chief Frank Uhrin made note that no money or funds will be crossing hands. It is a reimbursement type grant.

A hearing for 26 S. Front Street was held earlier today. The judge verbally approved the sale. Settlement will proceed as soon as possible.

A second hearing will be held for 30 Thompson Street on October 20. The judge recently granted unfettered access to the building. Engineer David Miller and our third-party electrical inspectors will be included with Code Enforcement Officer Michelle Brestowski to inspect the building.

The Solicitor advised that an appraisal of 28 N. Nichols Street be carried out.

We gave the bank the opportunity to demolish the property at 212 Cherry Street, but they haven't acted on it. The Solicitor sent a letter to Ron Zimmerman to go forward in using county funds to demolish the property.

The property at 214 S. Third Street will be demolished.

The Solicitor reached out to the teamsters concerning the need for an electrical lineman in the event of an emergency or shorthanded, they were very cooperative. The Solicitor encouraged Petrozino to reach out in the meantime to obtain existing employees to be ground hands.

Engineer Baldwin forwarded an existing ordinance concerning data centers to be reviewed.

Concerning 146 N Nichols Street, he encouraged the new owners to file an appeal for the property value. The appraisal was done with a structure on it, it has since been demolished, and the appeal was granted.

The Redevelopment Authority was filed in June. The Solicitor will pay online with a credit card to register.

311 Broad Street – filed a petition and waiting for a hearing

113 E. Hancock Street and Barn Street - Waiting for a title search and will proceed upon receipt.

On a motion by C. Dempsey, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

Council Member Diehl asked about the search for the Electric Lineman position. Discussion concerning qualifications, payrate and candidates ensued concerning the open position.

ENGINEER'S REPORT

On a motion made by Klazas, seconded by Diehl, the report was unanimously approved, and it was made part of the minutes by reference.

DEPARTMENTAL REPORTS

STREET DEPARTMENT REPORT – No report.

ELECTRIC LIGHT DEPARTMENT REPORT

On a motion made by Diehl, seconded by Brennan, the report was unanimously approved, and it was made part of the minutes by reference.

Discussion concerning the Boone Park Christmas lights ensued. The new lights from last year were vandalized and damaged. During the third week of September, a ditch witch will be used to drill holes in the ground in order to install the necessary wires for the two lampposts and the lines to each tree in Boone Park. The materials were already purchased for the project.

TREASURERS REPORT

On a motion made by C. Dempsey, seconded by Brennan, the report was unanimously approved, and it was made part of the minutes by reference.

TAX COLLECTORS REPORT

On a motion made by Stednitz-Julian, seconded by Klazas, the report was unanimously approved, and it was made part of the minutes by reference.

POLICE REPORT

On a motion by Diehl, seconded by C. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

Council commended the Police Department for a great job. Acting Chief Blanner mentioned they are still seeking part-time help. Council Member Klazas reviewed the dates for the upcoming tests for the full-time position.

ZONING REPORT

On a motion by Brennan, seconded by Diehl, the report was unanimously approved, and it was made part of the minutes by reference.

The Solicitor explained the process one would need to go through if they refused a notice and didn't follow the zoning regulations.

FIRE DEPARTMENT REPORT

On a motion by Brennan, seconded by C. Dempsey, the report was unanimously approved, and it was made part of the minutes by reference.

Council Member Brennan questioned if they still did inspections for fire extinguishers. They do not.

Fire Chief Frank Uhrin would like to place in the monthly newsletter information about the free fire alarm program.

CODE DEPARTMENT REPORT

On a motion made by Klazas, seconded by Stednitz-Julian, the report was unanimously approved, and it was made part of the minutes by reference.

Council mentioned Code Officer Michelle Brestowski was doing a great job!

COMMUNICATIONS –

August 20, 2025 – The St. Clair Women's Club requested authorization to hold the 64th Annual Halloween Parade on Wednesday, October 15, request police and fire police and asked for a donation.

On a motion by Klazas, seconded by Diehl to authorize the 64th Annual Halloween parade, approved.

August 20, 2025 – The St. Clair Women's Club requested the use of Admiral Boone Park for the Annual Christmas Festival and Tree Lighting Ceremony on December 6.

On a motion by Diehl, seconded by C. Dempsey to authorize the Annual Christmas Festival on December 6, approved.

August 26, 2025 – Emmett Portland submitted a letter requesting permission to begin a community service project – "Youth Growing Change: A Community Butterfly Garden Project."

OLD BUSINESS

On a motion by Klazas, seconded by Brennan to authorize an appraisal on 28 N. Nichols Street by Holden Realty, approved.

NEW BUSINESS

On a motion by Diehl, seconded by C. Dempsey to authorize the Halloween parade route to travel up Second Street and onto Franklin Street, approved.

On a motion by C. Dempsey, seconded by Klazas to set Trick or Treat Night to be October 30 from 6 p.m. to 8 p.m., approved.

Council discussed the Butterfly Garden and placement in and around Admiral Boone Park. Engineer Baldwin will assist in the placement of the project. On a motion by Diehl, seconded by C. Dempsey to approve, with conditional placement in Boone Park, along the bank adjacent to Route 61, approved.

Council expressed it appreciation to the Holy Apostles Episcopal Church for their generous donation of 49 folding chairs to the Admiral Boone Park.

Council President Dempsey called an executive session at 7:20 p.m. to discuss conservership properties, and personnel matters.

The Executive Session adjourned at 7:42 p.m.

On a motion by Stednitz-Julian, seconded by C. Dempsey to pay all Bills and Claims properly approved by council, approved.

On a motion by Stednitz-Julian, seconded by C. Dempsey to accept a motion to adjourn at 8:40 p.m., approved.

Roland Price
Borough Manager

Mayor's Report

September 2025

1. Residents are reminded of the St. Clair Fire Department's annual donation drive. I ask all residents to contribute to our all-volunteer fire department which is a vital service to our community. The men and women of our fire departments who volunteer to donate hours and hours of their time and efforts in this important public service, depend upon the public's generous donation of money to continue this vital work. Address for donations:

St. Clair Fire Department
P.O. Box 23
St. Clair, PA 17970

2. Scam Alert! - Residents are reminded to not complete unsolicited surveys or popups on their computers. Also, caller ID displays can be manipulated by thieves; don't trust that they are correct.

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September 2, 2025

Mr. T. Dempsey
Council President
16 S Third Street
St. Clair, PA 17970

**RE: Consulting Engineer's Report (CER)
Benesch Project No. 0325-609049.02**

Dear Mr. Dempsey:

The following is the status of engineering services performed by our firm as of this date:

ENGINEERING CONSULTATIONS & CONSTRUCTION PROJECTS

St. Clair Little League Project (31226.20)

Although no additional work has been done since last month's report, the Contractor has submitted his fourth and final application for payment in the amount for balance of the project, the \$600 retainage. We have reached out to Contractor to request a final inspection. Although that has not happened yet, the Contractor has agreed to perform some additional work. DCNR contract closeout activities remain as well (DCNR grant expiration is December 31, 2025).

Firehouse Addition (0325-609049.02, Task 7)

The Alert Fire Company and the Borough are finalizing the cooperative agreement between the two to define responsibilities for bidding and construction including costs, reimbursements, bidding, review, and inspections.

Northward Basketball Courts (0000-031433.20)

Youth Basketball Court (0325-609049.21)

Earlier this year the Borough received a PA DCED CFA Greenways, Trails, Recreation Program (GTRP) grant in the full-requested amount of \$64,175 to construct a youth basketball court adjacent at the Third Street Playground. We intend to bid this project at the same time as the Northward Playground project since both are similar in scope. We anticipate receiving bids later this year with the intention to have construction begin in the spring.

County CDBG Grant Application (0325-609049.02, Task 4)

As authorized by Council, on behalf of Council, our office submitted a grant application to the County's CDBG Program for the Ann Street ADA Ramps at the intersection of Ann Street and Oak Street. This application was delivered by hand and electronically to the County on August 15, 2025. Grant awards are anticipated to be announced within the next few months. If this grant is awarded, the County will administer and pay for the project.

Property Maintenance Assistance (0325-609049.70)

Our office has been providing assistance to the Borough and the Solicitor regarding property maintenance and conservatorship activities, including testifying at a hearing on August 12, 2025, relating to 30 Thompson Street.

SUBDIVISIONS & LAND DEVELOPMENTS

None requiring Borough attention.

POTENTIAL FUNDING/GRANT SOURCES (0325-609049.02, Task 4)

TRANSPORTATION/INFRASTRUCTURE

2025 US DOT Rural and Tribal Assistance Pilot Program

- Application Opens: **September 8, 2025, 2:00pm ET**
- Application Deadline: **October 8, 2025** (first-come, first-served)
- Uses: Technical assistance grants to rural and tribal communities for the planning and design phase development of transportation projects. May be used to hire staff or advisors to assist with planning and design phase activities, including feasibility studies, **preliminary engineering and design, environmental review and permitting**, revenue forecasting, financial feasibility analysis, statutory and regulatory analysis, and drafting and negotiation of agreements.
- Funding:
 - Grants are available for projects **between \$250k and \$2.5M**.
 - NO Match is required.
- Anticipated Award Announcement: TBD
- Potential Project(s): Thwing Street Bridge design and environmental permitting.
- Resolution Required: No.

MULTI-PURPOSE/USE

2025 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

- Current Status: **OPEN** (as of Sep 1 2025)
- Application Deadline: **November 30, 2025**
- Uses: Projects that improve the quality of life of citizens in the community. Eligible projects must be owned and maintained by an eligible applicant or a nonprofit organization. Eligible uses include acquisition; construction; renovation; demolition; infrastructure; purchase of vehicles, machinery and/or equipment; and project design and administrative costs.
- Funding:
 - Grants are available for projects **between \$25,000 and \$1M**.
 - NO Match is required. However, most grants are *not* awarded the full requested amount.
 - Engineering & Inspection capped at 10% of total grant award.
- Anticipated Award Announcement: Spring 2026
- Potential Projects: Bridge rehab and replacements, vehicles, equipment, more. Applicants may submit multiple applications.
- Resolution Required: Yes

PENDING/AWARDED GRANT APPLICATIONS

2022 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	Northward Playground Basketball Courts
Total Project Estimate	\$70,000
Borough Portion	\$20,000 (29%)
Date Submitted	Apr 6 2022
Award Notification	Sep 6 2022
Application Status	AWARDED \$50,000
Grant Period Ends	Dec 31 2026
Project Status	To be bid concurrently with Youth Basketball Court.

2023 PA DCNR Community Partnerships Program (C2P2), Small Communities (SC) Program

Project	John Siney Park
Total Project Estimate	\$125,000
Borough Portion	\$47,500 (38%)
Date Submitted	Apr 5 2023
Award Notification	Oct 5 2023
Application Status	AWARDED \$77,500
Grant Period Ends	Dec 31 2027
Project Status	Design and construction in 2026.

2023 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Firehouse Addition
Total Project Estimate	\$651,360
Borough Portion	\$0 (0%)
Date Submitted	Nov 30 2023
Award Notification	Oct 22 2024
Application Status	AWARDED \$400,000
Grant Period Ends	June 30 2027
Project Status	Borough signed DCED contract agreement. Boro and Alert Fire Company to enter into cooperative agreement for bidding and construction.

2024 PA DCED Commonwealth Financing Authority (CFA): Greenways, Trails, Recreation Program (GTRP)

Project	Youth Basketball Court (Third St Playground)
Total Project Estimate	\$75,500
Borough Portion	\$11,325 (15%)
Date Submitted	May 31 2024
Award Notification	Jan 28 2025
Application Status	AWARDED \$64,175
Grant Period Ends	June 30 2028
Project Status	To be bid concurrently with Northward Basketball Courts (2025).

2024 PA DCED Commonwealth Financing Authority (CFA): Local Share Account (LSA) – Statewide

Project	Electric Bucket Truck
Total Project Estimate	\$299,300
Borough Portion	\$0 (0%)
Date Submitted	Nov 27 2024
Anticipated Award Notification	Sep 16 2025
Application Status	Under Review

2025 PA DCED Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

Project	Thwing Street Bridge
Total Project Estimate	\$2,259,000
Borough Portion	\$0 (0%)
Date Submitted	Jul 31 2025
Anticipated Award Notification	Nov 18 2025
Application Status	Under Review

2025 PA DCED Commonwealth Financing Authority (CFA): Multimodal Transportation Fund (MTF)

Project	Ann Street Rehabilitation
Total Project Estimate	\$261,950
Borough Portion	\$18,305 (7%)
Date Submitted	Jul 31 2025
Anticipated Award Notification	Nov 18 2025
Application Status	Under Review

2025 Schuylkill County Community Development Block Grant (CDBG) Program

Project	Ann Street ADA Ramps
Total Project Estimate	\$65,250
Borough Portion	\$0 (0%)
Date Submitted	Aug 15 2025
Anticipated Award Notification	Fall 2025
Application Status	Under Review

ST. CLAIR POTENTIAL ACTION ITEMS

1. **Little League Project:** The Contractor has submitted his fourth and final application for payment in the amount for balance of the project, the \$600 retainage. Council should consider this application.
2. **Open Grant Opportunities:**
 - a. **2025 PA DCED CFA LSA-Statewide:** Deadline is November 30, 2025. No match required, although engineering limited to 10% and most grant awards are for less than requested amount. Grants for projects between \$25k and \$1M. Resolution required.
 - b. **2025 USDOT Rural & Tribal:** Opens September 8, 2025 (first-come, first-served). No match required. Grants for preliminary engineering and environmental permitting for projects between \$250k and \$2.5M. Resolution NOT required

Thank you for your time and consideration in this matter. If you have any questions or comments concerning the above, please contact our office.

Sincerely,



Brian W. Baldwin, PE
Project Manager

Cc: Atty. Edward M. Brennan, Solicitor

Electric Light Department Report

August 2025

July's Energy cost / usage = \$200,033.05 / 2,362,196 KWH

Call out Sat. 8/2 at 2:07 pm Com Center Level 1 Emergency – Car vs. pole/entrapment/Fire – 305 E. Railroad.

Received call from SECTV Re: service interruption starting at 12:01 am 8/13 informed Borough Manager.

Electric Service cut for non – payment to 11 Customers on Wednesday 8/6/25- notification faxed to Police.

Replaced broken Electric meter at 27 North Price Street, removed old / added new meter into AMI system.

Repaired MIM board electric meter 51675897 located at 36 Ann Street, no communication over weekend.

Received 2 commercial KWH electric meters from NEX GRID for stock order, was placed in June of 2024

Rubber Gloves and Sleeves (PPE) swapped out, sent to Burlington Labs for safety testing, done every 6 months.

Placed call to Com Center to remove Josh's phone number and to verify correct numbers for Rudy and myself.

Performed meter accuracy test at 117 Chestnut Street, meter tested accurate.

Installed new point of attachments and rehung service drops at 2 locations, 111 & 118 W. Hancock Street.

Removed meter and cut service drop at 15 West Franklin Street for siding install, service equipment upgrade

Removed Christmas light strings from all tree trunks in Admiral Boone Park, pulled apart and not working!!

Trouble calls SECTV cable pulled down 231 North Mill also a Verizon Line pulled down 13 South Front Street.

Cut off and removed 3 verizon phone lines that were wrapped around pole - corner of Nicholas and Railroad.

Called Cable Services Foreman, repair wasn't done Elmwood Court roadway damaged during Com Cast project

Checked meter, replaced all connections 140 Broad Street, reporting several brief outages over past few days.

Checked every single electric bill envelope to ensure they were sealed, sealed ones that were not.

Rudy and myself took Electric Bills to Pottsville Post office on Tuesday August 13, 2025.

Picked up 12 cans of Red marking paint ordered at Mettams, for marking location of underground Electric.

Responded to 27 Pennsylvania One calls, answered/returned many phone calls and emails throughout month.

Respectfully Submitted;

Robert Petrozino

Supt. Electric Light Dept.

9-2-2025

Borough of St Clair
Treasurer's Report - General Fund
July 2025

	TOTAL
Ordinary Income/Expense	
Income	
301.10 · Real Estate Tax, Current	13,166.90
301.30 · Real Estate Tax, Delinquent	1,132.31
310.01 · Per Capita Tax, Current	345.00
310.03 · Per Capita Tax, Delinquent	220.96
310.10 · Real Estate Transfer Tax	2,917.30
310.20 · Earned Income Tax	15,328.37
310.41 · Occupation Tax, Current	94.50
310.43 · Occupation Tax, Delinquent	90.09
310.50 · Local Service Tax	2,709.30
331.12 · Police Fines	966.86
342.20 · Rental Income - Boro Property	500.00
359.10 · Payment in Lieu of Taxes	875.15
361.33 · Variance/Zoning Permits	248.00
361.75 · Lien satisfaction Refund	246.00
362.10 · Police Protection Services	18,083.33
362.11 · Police Civil Service App. Rec.	150.00
364.30 · Solid Waste Collection Fees	39,166.72
367.11 · Swimming Pool Receipts	8,270.75
367.30 · Boro 175th Anniversary Receipts	1,105.00
392.18 · Transfers from Electric Light	200,000.00
Total Income	305,616.54
Expense	
Administration Department	37,946.17
Health & Sanitation Department	24,438.68
Miscellaneous Department	2,087.00
Planning & Zoning Department	10,717.15
Police Protection Department	56,808.64
403.00 · Tax Collection Department	630.41
409.00 · Borough Buildings Department	9,103.93
411.00 · Fire Department	2,367.95
430.00 · Streets & Bridges Department	101,233.32

Borough of St Clair
Treasurer's Report - General Fund
July 2025

	TOTAL
452.00 · Recreation Department	24,754.50
481.00 · Payroll Tax Expense	5,723.43
487.00 · Employer Benefits & W/H	68,716.66
Total Expense	344,527.84
Net Ordinary Income	-38,911.30
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	581.69
Total Other Income	581.69
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	25,000.00
492.305 · Transfer to Gen Fund Cap Res	3,000.00
Total 492.00 · Transfers Department	28,000.00

ENDING BALANCE: \$117,902.84

Borough of St Clair
Treasurer's Report - Electric Light Fund
July 2025

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
7372.40 · Electric Energy Sales	398,605.39
7372.50 · Sales Tax Discounts	25.00
7372.55 · Processing Fees	1,100.00
7372.56 · Miscellaneous Receipts	31.00
7372.57 · Service Fees	<u>100.00</u>
Total Income	399,861.39
Expense	
7401.00 · Electric Light	
7401120 · Superintendent	5,583.32
7409300 · Rental Expense	168.18
7442141 · Office Manager	4,169.60
7442142 · Administrative Assistant	3,071.70
7442143 · Lineman	5,032.12
7442210 · Office Supplies	2,807.23
7442220 · Electrical Materials & Supplies	236.91
7442231 · Gasoline & Oil	178.24
7442260 · Minor Equipment	647.12
7442321 · Telephone	263.28
7442361 · AMP - Ohio	141,067.35
7442372 · Technology/Computer Expenses	<u>1,350.00</u>
Total 7401.00 · Electric Light	<u>164,575.05</u>
Total Expense	<u>164,575.05</u>
Net Ordinary Income	235,286.34
Other Income/Expense	
Other Income	
341.000 · Interest, Dividend Income	<u>3,487.19</u>
Total Other Income	3,487.19
Other Expense	
492.00 · Transfers Department	
492.130 · Transfer to Sinking Fund	11,500.00
492.80 · Transfer to General Fund	<u>200,000.00</u>
Total 492.00 · Transfers Department	<u>211,500.00</u>

ENDING BALANCE: \$1,102,247.42

Borough of St Clair
Balance Sheet
As of July 31, 2025

Jul 31, 25

ASSETS

Current Assets

Checking/Savings

100.10 · Elec. Lgt. Sales Tax- Mid Penn	16,793.17
100.12 · PLGIT - Elec Light Deposit Acct	50.00
100.13 · PLGIT - Elect Lgt Capital Rsrv	3,055.95
100.131 · PLGIT PRIME-Elec.Light Cap Res	363,608.68
100.14 · PLGIT - Electric Light Fund	1,071,987.87
100.15 · PLGIT - FIRE INS ESCROW ACCT	39,316.83
100.16 · PLGIT - General Fund	85,787.89
100.17 · PLGIT - General Fund Cap Reserv	3,022.61
100.171 · PLGIT PRIME-Gen. Fund Cap. R...	359,736.13
100.18 · PLGIT - HD Land Devel Escrow	9,232.02
100.191 · PLGIT PRIME - Highway Aid Fund	90,348.90
100.20 · Elec. Light Chk. (Mid Penn)	30,259.55
100.21 · PLGIT - Home Program	965.34
100.22 · PLGIT - Recreation Grant Fund	23,957.99
100.221 · PLGIT PRIME - Recreation Grant	191.19
100.23 · PLGIT - Sinking Fund	36,848.83
100.231 · PLGIT PRIME - Sinking Fund	488,542.72
100.24 · PLGIT - Street Opening Permit	6,063.57
100.241 · PLGIT PRIME - Street Opening	83,324.30
100.30 · Gen. Fund Chk. (Mid Penn)	33,490.23
100.40 · PLGIT-Bridge Construction Fund	10,000.00
100.401 · PLGIT PRIME - Bridge Cons. Fu...	141,154.64
100.501 · PLGIT PRIME - Demolition Fund	339,314.41
100.81 · PLGIT/PRIME Ann St Maintenance	36,667.77
100.90 · PLGIT - Building Permit Fund	111,324.33
105.10 · PLGIT - Payroll Fund	756.41
105.20 · PLGIT - Withholding Account	1,160.78
110 · Petty Cash	500.00
110.10 · Petty Cash - General Fund	200.00
110.20 · Petty Cash - Swimming Pool - GF	300.00

Total Checking/Savings	3,387,962.11
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Tax Collector's Remittance to Taxing Districts
WILLIAM UMBENHAUR - 2025 - SAINT CLAIR BOROUGH
For 07/01/2025 thru 07/31/2025
Date Created 08/01/2025
SAINT CLAIR BOROUGH Taxing District

		Municipality	Borough Per Capita	Borough Occupation	Other
A. Collections					
1.	Balance Collectable - Beginning of Month	57326.51	3705.00	1556.10	
2A.	Additions: During the Month (*)				
2B.	Deductions: Credits During the Month - (from line 17)				
3.	Total Collectable	57326.51	3705.00	1556.10	
4.	Less: Face Collections for the Month	2125.42	90.00	33.60	
5.	Less: Deletions/Exemptions from the List (*)			4.20	
6.	Less: Exonerations (*)		50.00	21.00	
7.	Less: Liens/Non-Lienable/Installments (*)				
8.	Balance collectable - End of Month	55201.09	3565.00	1497.30	
B. Reconciliation of Cash Collected					
9.	Face Amount of Collections - (must agree with line 4+7)	2125.42	90.00	33.60	
10.	Plus: Penalties	212.56	9.00	3.36	
11.	Less: Discounts				
12.	Total Cash Collected per Column	2337.98	99.00	36.96	
13.	Total Cash Collected - (12A + 12B + 12C + 12D)				2473.94

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes	
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14. Amount Remitted During the Month (*)

Date	Transaction #	Amount	TOTAL ALL TAXES
		Total	0.00

15. Amount Paid with this Report Applicable to this Reporting Month	Transaction #	2473.94
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16. Total Remitted This Month	2473.94
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17. List, Other Credit Adjustments (*)	
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Parcel / PerCapita #	Name	Amount
	Total	0.00

18. Interest Earnings (if applicable)	\$ _____	
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TAXING DISTRICT USE (OPTIONAL)

Tax Collector

Date _____

Carryover from Previous Month \$ _____

Amount Collected This Month \$_____

Less Amount Paid this Month \$ _____

Ending Balance \$ _____

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

Received by (taxing district):

Title: _____ Date: _____

I acknowledge the receipt of this report.



SAINT CLAIR POLICE DEPARTMENT

24 NORTH SECOND STREET

SAINT CLAIR, PA 17970

DISPATCH: 570-429-2240 FAX: 570-429-3050

Police Activity Report: September 2025

August Police Activity

Total Calls for Service-	266
Total Traffic Stops-	61
Total Traffic Citations-	48
Total Parking Tickets-	7
Total Vehicle Crashes-	6

Respectfully submitted,
Brad J Blanner
Acting Chief of Police

Borough of St. Clair
Zoning Officer's Report
August 2025

Application	Application Date	Description	Status	Location
Evaluation	7/29/2025	Garage	Pending	114 Cherry
Zoning Permit	7/29/2025	Home	Issued	504 Elmwood
Investigation	8-1-2025	Shed	On-Going	131 S. 2nd
Zoning Permit	8-8-2025	Solar	Issued	217 N. Nichlos
Zoning Permit	8-18-2025	Hair Stylist	Issued	145 N. 2nd
Zoning Violation	8-2-2025	Shed, No Permit Built partially over neighboring property	No Reply as of 9-2-2025 refused notice	219 N. 2nd
Zoning Permit	8-15-2025	Property Change of Use	Issued	21 W. Carroll
Zoning Permit	8-6-2025	Coffee Shop	Issued	500 Terry Rich Walmart
Zoning Permit	8-20-2025	Fence	Issued	226 S. Morris
Evaluation	8-21-2025	Outside Seating Advised about hours and lighting Regulations	Pending	22 N. 2 nd .

Greg Stednitz

Zoning Officer

9/2/2025

Saint Clair Fire Department
Fire Alarm Report
August 2025

August-02 STILL ALARM 14:02 hours South Nicholas St. and East Railroad St. for a vehicle accident involving parked cars, a Verizon pole and a porch. Alert/Columbia, Rescue and SCPD responded. Members provided patient care, controlled fluids and traffic. **(MVA62)** In service 90 minutes

August-02 STILL ALARM 14:14 hours 298 East Sherman St. for a landing zone. Alert/Columbia, Phoenix, and West End responded. Members secured a landing zone and assisted with loading patient into the helicopter. **(LZ62)** In service 40 minutes.

August-02 STILL ALARM 17:13 hours 354 Pottsville / St. Clair Highway for a vehicle fire. Alert/Columbia, Phoenix, and Chief Uhrin were dispatched, units were cancelled before arriving on scene. Police incident. **(VF08)** In service 10 minutes.

August-04 STILL ALARM 20:06 hours 226 Thwing St for a Carbon Monoxide alarm activation. Alert/Columbia responded, members checked the residence. **(CO62)** In service 25 minutes.

August-08 CHIEF CALL 07:33 hours 231 North Mill St. for wires down. Chief Uhrin responded. Incident was being handled by the Light Department. **(CHF62)** In service 15 minutes.

August-10 CHIEF CALL 11:04 hours 217 Broad St. New Castle Township for wires down. Chief Uhrin and Skrobak responded. Members rolled up the down cable wires and marked them with yellow caution tape. **(CHF17)** In service 45 minutes.

August-10 STILL ALARM 19:13 hours 500 South Second St. for fluid on the roadway. Alert/Columbia, Chief Uhrin and Skrobak responded along with SCPD. Members used floor dry to clean up the oil. **(FLR62)** In service 50 minutes.

August-11 STILL ALARM 14:02 hours 1550 Burma Rd. Blythe Township for a vehicle accident with rollover. Alert/Columbia, Rescue, Asst. Johns, Skrobak, and Fire Police responded. Members controlled fluids and traffic. **(MVA02)** In service 2 hours.

August-16 STILL ALARM 20:20 hours 298 East Sherman St. for a landing zone support. Alert/Columbia, Chief Uhrin and Skrobak responded. Members secured the landing area and assisted with loading the patient into the helicopter. **(LZ62)** In service 45 minutes.

August-17 STILL ALARM 20:55 hours 500 Terry Rich Blvd. for a vehicle accident w/injury. Alert/Columbia, Rescue, West End, and Asst. Skrobak responded. Members had no injuries or fluids. **(MVA62)** In service 25 minutes.

August-20 STILL ALARM 23:50 hours 243 North Second St. for a Carbon Monoxide activation. Alert/Columbia, Rescue, Chief Uhrin and Skrobak responded. Members arrived to find a faulty detector and replaced it with a new detector and returned all units not on scene. **(CO62)** In service 20 minutes.

August-22 CHIEF CALL 17:15 hours 1500 Burma Rd. Blythe Township for a smoke investigation. Chief Uhrin and Skrobak responded, checked the entire area with nothing found. (SI02) In service 25 minutes.

August-22 STILL ALARM 17:41 hours 702 Post Row for a medical assist for lifting. Alert/Columbia, Rescue and all chiefs responded. Members assisted EMS with lifting. (MA62) In service 30 minutes.

August-22 GENERAL ALARM 18:56 hours (BOX33) 396 Pottsville St. Clair Highway East Norwegian Township for a fire reported out. All companies and Chiefs responded. Members secured a wall receptacle that shorted out. (FRO08) In service 1 hour.

August-24 STILL ALARM 11:34 hours 15 Dodds St. East Norwegian Township for an automatic fire alarm. Alert/Columbia, Port Carbon and Chief Uhrin responded. Members from Dist. 59 confirmed steam from the bathroom set off the detector. (AFA08) In service 35 minutes.

August-25 STILL ALARM 09:00 hours 41 North Front St. for a Carbon monoxide alarm. Alert/Columbia, and all chiefs responded. Members found a faulty detector. (CO62) In service 25 minutes.

August-26 STILL ALARM 10:44 hours Empire Way & Tunnel Road East Norwegian Township for a vehicle accident w/injury. Alert/Columbia, Rescue, all chiefs and SCPD responded. Members provided patient care and traffic control. (MVA08) In service 35 minutes.

August-30 STILL ALARM 01:59 hours Ann St. and Chestnut St. for a report of an unknown type of fire. Alert/Columbia, Chief Uhrin and Skrobak responded, members checked in the area with nothing found. (UNTF62) In service 35 minutes.

August-30 CHIEF CALL 21:02 hours New Wade Rd, and Peach Mt. Road for an unknown type of fire. Chief Uhrin and Johns responded along with Pottsville units. Members found a campfire and placed all units available. (CHF20) In service 20 minutes.

August-31 GENERAL ALARM 17:10 hours (BOX33) 414 South Front St. for an automatic fire alarm. All companies were dispatched, Chief Uhrin arrived and found a culinary incident and placed all units available. (AFA62) In service 15 minutes.

Comments:

The following alarm boxes were tested; 33,27,34,25

Peifer Fire Protection was in the borough on August 26th, 2025, and tested all fire extinguishers and air cylinders throughout the borough. Some extinguishers were replaced due to end of service life.

General Alarms	2
Still Alarms	14
False Alarms	0
Chief Calls/ Public Service	4
 Total Calls	 20

Respectfully submitted,



Frank Uhrin Fire Chief

**BOROUGH OF ST. CLAIR - CODE ENFORCEMENT – PROPERTY
MAINTENANCE**

16 South Third Street
St Clair, PA 17970

PHONE: 570-429-0640
Fax: 570-429-2829

September 2, 2025

TOTAL COMPLAINTS – 16

RENTAL INSPECTIONS – 5

Respectfully,

Michelle D. Brestowski

Code Enforcement Officer
Health Officer

St. Clair Women's Club

Mayor Richard Tomko

Council President Thomas Dempsey

Borough Council Members

Dear Mayor and Borough Council Members

The St. Clair Women's Club will sponsor the 64th Annual Halloween Parade in our borough on Wednesday, October 15, 2025 beginning @ 7:00 p.m. Rain date will be Thursday, October 16, 2025.

This year we will pay tribute to the 175th Anniversary of St. Clair. As in the past we are requesting the help of our Police Force and Fire Police to aid in traffic control. St. Clair continues to have one of the most successful, well attended parades in the county and we are also asking for your support in helping us to continue with this great tradition.

Thank you in advance for your generous contribution, it is most appreciated. Please make checks payable to the **St. Clair Women's Club** and forward it to Michele Price.

Sincerely,

A handwritten signature in cursive script, appearing to read "Michele Price".

Mrs. Michele Price, President

St. Clair Women's Club

St. Clair Women's Club

Mayor Richard Tomko
Council President Thomas Dempsey
Borough Council Members

Dear Mayor and Borough Council Members

The St. Clair Women's Club is requesting the use of Boone Park, the area around the Municipal Bldg., and a portion of 3rd St. for the Annual Christmas Festival and Tree Lighting Ceremony on Saturday, December 6, 2025 from 4:00 to 8:00 p.m. There will be food trucks and stands, trolley rides, and vendors in and around the gazebo on 3rd St.

The DaLinda Dancers will perform in the Gazebo @ 5:00

Santa Claus will arrive @ 5:30

The Trolley will drive through the town and make stops @ the Kelsey Theater and St. Clare of Assisi Church to view the Living Nativity.

The Women's Club appreciates all the help and support the borough has shown to us throughout the years and we thank you for it.

Respectfully



Mrs. Michele Price

St. Clair Women's Club

**Emmet Portland
507 Elmwood Court
Saint Clair, PA 17970
emmetportland@gmail.com | 570-617-8035**

August 22, 2025

To the Borough of St. Clair
16 South Third Street
St. Clair, PA 17970

Attention: Mr. Roland Price, Borough Manager

Dear Mr. Price and Members of Council,

My name is Emmet Portland, and I am a 17-year-old resident of St. Clair. I am writing to share some exciting news and to request the Borough's support.

I was recently awarded a Karma for Cara (K4C) Foundation Community Service Microgrant – a special grant program specifically for youth empowerment - in the amount of \$975 to lead a youth service project called "Youth Growing Change: A Community Butterfly Garden Project." The project is fully funded through the grant and supporting donations, so there will be absolutely no cost to the Borough of St. Clair.

For this project, I would like to establish a Monarch Butterfly Conservation Garden on public property near the playground adjacent to Borough Hall. This site is ideal because it is a well-used recreational area that would allow children, families, and visitors to enjoy the garden while learning about pollinator conservation.

This grant-funded, volunteer-based project will include planting native milkweed and other butterfly-friendly plants, installing protective fencing, and placing educational signage that explains the importance of Monarch butterflies and pollinator habitats. I will also design brochures and distribute seed packets so community members can create pollinator-friendly gardens of their own. As far as specific location and the size of the garden, we are looking for a sunny area the size of approximately 10 X 10 space or smaller.

This effort is especially meaningful because St. Clair is designated as an Environmental Justice Community. By creating a Monarch Waystation near Borough Hall, we will be combining outdoor recreation with environmental education and conservation, while also creating a lasting community resource.

I will serve as the project coordinator, working with student volunteers from local high schools. My dad, Adrian Portland, Science Department Lead Teacher and Ecology Club Advisor at Pottsville Area High School, will serve as my adult advisor and will help guide and oversee the project. The coordination with myself and the PASD Ecology Club will ensure the project is sustainable with ongoing care.

Myself and my advisor will coordinate with the Borough's Streets and Maintenance staff to help make my service project a reality. We are prepared to begin this project as soon as possible. At this time, I respectfully request the Borough's approval to move forward with this project in partnership with you. With your support, we can create a public conservation space that reflects both community pride and environmental stewardship.

Thank you very much for your time and consideration.

Sincerely,

Emmet Portland

Emmet Portland

Karma for Cara Microgrant Awardee

Project Lead – Youth Growing Change: A Community Butterfly Garden Project